

**Clemson University
Clemson, South Carolina**

MINUTES

of the Meeting of

**THE CLEMSON UNIVERSITY BOARD OF TRUSTEES
Madren Center Board Room
Clemson, South Carolina
Friday, October 25, 2002**

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 1:41 P.M. with the following members present: Lawrence M. Gressette, Jr., *presiding*; Bill L. Amick, J. J. Britton, Leon J. Hendrix, Jr., Thomas C. Lynch, Jr., Louis B. Lynn, Patricia H. McAbee, Leslie G. McCraw, E. Smyth McKissick, III, Thomas B. McTeer, Jr., Joseph D. Swann, Allen P. Wood, W. G. DesChamps, Jr., Harold D. Kingsmore, D. Leslie Tindal, and J. Thornton Kirby, *Executive Secretary*

ADMINISTRATION PRESENT: President James F. Barker, Dori Helms, Ben Anderson, Chris Przirembel, Scott Ludlow, Neill Cameron, Cathy Sams, Debbie Jackson, John Kelly, and Lawrence Nichols

OTHERS PRESENT: Robin Denny, Kinly Sturkie, Verna Howell, Cathy Sturkie, Stassen Thompson, Angelo Mitsopoulos, Dexter Hawkins, Dallas Burnett, Angie Leidinger, Byron Wiley, Jerry Trapnell, David Martin, Eddie Smith, Drew Land, David Dickerson, Mary Poore, Gregory Harris, Beth Davis, Bobby McCormick, Barry Nocks, Janice Schach, Dan Nadenicek, Terry Farris, Tom Keinath, Bob Wells, John Robinson, Shawntara Govan, Joy Smith, George Clay, Janice Kleck and Renee Roux

MEDIA PRESENT: Anna Simon, *Greenville News* and Jean Scott, *Anderson Independent*

Item 1. Introductions

Statement: Chairman Gressette called on Robin Denny to introduce any guests from the media in attendance. Ms. Denny introduced Anna Simon of the *Greenville News* and Jean Scott of the *Anderson Independent*. Chairman Gressette welcomed both to the meeting.

Chairman Gressette next called on the Executive Secretary for a special introduction. Mr. Kirby thanked the Chairman and introduced David Dickerson, winner of the 2002 Trustee Medal for Oratorical Excellence. Mr. Dickerson is a Business Management Major from Toccoa, Georgia and is active in Student Government as Clerk of the Student Senate. The Trustees and guests congratulated Mr. Dickerson with a hearty round of applause.

Item 2. Approval of Minutes

Statement: The minutes of the July 26, 2002 meeting and the September 24, 2002 teleconference were submitted for approval (Attachment 1).

Action: There being no changes, Chairman Gressette advised that the minutes would stand approved as submitted.

Item 3. Report from the Executive Secretary to the Board

Statement: Thornton Kirby reported the dates of future Board meetings (Attachment 2), and he asked Trustees to reserve these dates on their calendars.

Item 4. Executive and Audit Committee

Statement: Chairman Gressette advised that the Executive and Audit Committee had not met since the last Board meeting, so there was no committee report. Mr. Gressette submitted one item of business to the Board pertaining to the contract of Athletic Director Terry Don Phillips. Chairman Gressette advised all present that while the Board does not approve contracts of coaches or the Director of Athletics, one aspect of Dr. Phillips' contract requires Board approval. Mr. Gressette reported that when Clemson hired Dr. Phillips, the University agreed to provide a retirement plan similar to the one he had in place at Oklahoma State University. The plan has now been drafted, but it requires approval by the institution's governing body in order to comply with IRS regulations. He asked the Board to adopt a resolution approving the plan (Attachment 3), and he invited a motion to that effect.

Action: Mrs. McAbee made a motion to approve the Special Defined Contribution Retirement Plan negotiated between the University and Dr. Phillips and to adopt the resolution presented by Chairman Gressette. Dr. Britton seconded the motion, and the vote of approval was unanimous.

Item 5. Educational Policy Committee

Statement: Chairman Gressette called on Mr. McCraw for the report of the Educational Policy Committee, and Mr. McCraw advised that the Committee had heard a series of excellent reports from Provost Helms the prior day.

A. New Degree Programs

Statement: Mr. McCraw noted that Dr. Helms had made a compelling case for approval of five new degree programs, as follows:

1. PhD, Environmental Design and Planning (Attachment 4);
2. PhD, Professional Communication (Attachment 5);
3. MLA, Master of Landscape Architecture (Attachment 6);
4. MRED, Master of Real Estate Development (Attachment 7); and
5. MS, PhD, Automotive Engineering in Greenville (Attachment 8).

Action: On behalf of the Educational Policy Committee, Mr. McCraw made a motion to approve the request for the new academic degree programs as presented by Dr. Helms. Dr. Britton seconded the motion, and the vote of approval was unanimous.

B. New Centers

Statement: Mr. McCraw noted that Dr. Helms had also presented four new centers, as follows:

1. Center for Advancement of Marketing Science (Attachment 9);
2. South Carolina Center for Genetics Research (Attachment 10);
3. Center for Community Growth and Change (Attachment 11);
4. Center for Real Estate Development (Attachment 12).

Action: On behalf of the Educational Policy Committee, Mr. McCraw made a motion to approve the request for new centers as presented by Dr. Helms. Mr. Lynch seconded the motion, and the vote of approval was unanimous.

C. Degree Program Name Change

Statement: Mr. McCraw reported that the committee had considered and approved a request to change the name of Clemson's Ph.D. in Industrial Management to Ph.D. in Management. Mr. McCraw noted the change would more accurately reflect the integrative nature of the Department of Management, the nature of current management education, and the content of the degree program.

Action: On behalf of the Educational Policy Committee, Mr. McCraw made a motion to approve the request for the degree program name change as presented by Dr. Helms. Mr. Hendrix seconded the motion, and the vote of approval was unanimous.

D. Department Name Change

Statement: Mr. McCraw reported that the committee had considered and approved a request to change the name of the Department of Biological Instruction and Agricultural Education to the Department of Biology Instruction. He noted that Agricultural Education has been transferred to the Department of Agricultural and Biological Engineering.

Action: On behalf of the Educational Policy Committee, Mr. McCraw made a motion to approve the department name change as proposed. Mr. Lynch seconded the motion, and the vote of approval was unanimous.

E. Faculty Senate Report

Statement: Mr. McCraw called upon Faculty Senate President Kinly Sturkie for his report. Dr. Sturkie circulated a written report (Attachment 13) and highlighted several items, including the new grade redemption policy, an ad hoc committee on professional responsibility, and the election of a new Faculty Representative to the Board of Trustees. Dr. Sturkie concluded by noting that faculty morale is good, and he attributes the positive morale to the faculty's trust in the Administration. Dr. Sturkie noted that the faculty's

trust in the Administration is as high as he has seen it in 21 years. Chairman Gressette offered his thanks to Dr. Sturkie for his excellent report and leadership, and he also thanked Dr. Pat Smart for her outstanding service as Faculty Representative to the Board of Trustees.

Item 6. Agriculture and Natural Resources Committee

Statement: Chairman Gressette next called on Dr. Lynn for the report of the Agriculture and Natural Resources Committee. Dr. Lynn thanked Chairman Gressette, highlighted several informational reports presented to the Committee, and called on Stassen Thompson to present a land management action item.

A. Woodburn Road Bridge Project

Statement: Stassen Thompson informed the Board that the South Carolina Department of Transportation (SCDOT) is planning to replace a bridge on State Road 279. The existing bridge's condition is such that Clemson personnel cannot cross the bridge with logging trucks and heavy farm equipment. Replacing the bridge will require the deeding of 3,700 square feet to SCDOT as shown on a map circulated by Dr. Thompson (Attachment 14). To acquire this property SCDOT will pay Clemson \$775 (\$9,200 on a per acre basis). In addition, SCDOT will bring two farm access roads to grade level.

Action: On behalf of the Agriculture and Natural Resources Committee, Dr. Lynn made a motion to approve the Woodburn Road Bridge Project as presented by Dr. Thompson. Mr. McTeer seconded the motion, and the vote of approval was unanimous.

Item 7. Student Affairs Committee

Statement: Chairman Gressette called on Patti McAbee for the report of the Student Affairs Committee. Mrs. McAbee in turn called on Verna Howell for an introduction. Ms. Howell introduced Greg Harris, Clemson University's new Chief of Police. Chief Harris stated his intention to make the police department a unit of which the Board could be proud, and he dedicated himself to continuing the professionalization of the department. Chairman Gressette thanked Chief Harris for his comments.

A. Student Government Report

Statement: Verna Howell next introduced Angelo Mitsopoulos, President of Student Government, to present his report. Mr. Mitsopoulos advised the Trustees that he had included his reports in their materials (Attachment 15), and he highlighted two items. He noted the plan to unify undergraduate and graduate student government, which has been proposed to the student body and approved overwhelmingly by referendum. He also commented on the development of a strategic plan for Student Government (Attachment 16). Mr. Mitsopoulos also introduced four Student Government Officers in attendance: Beth Davis, student Body Vice President; John Robinson, Student Senate President; David Dickerson, Clerk of the Student Senate; and Drew Land, Student Senate Academic Affairs Chairman.

B. Graduate Student Government Report

Statement: Ms. Howell next introduced Dallas Burnett, President of Graduate Student Government, to present his report (Attachment 17). Mr. Burnett reinforced Mr. Mitsopoulos' comments on the unification of Student Government, noting the new approach will make the organization more responsive to the lifestyle and issues of graduate students.

Following Mr. Burnett's report, Mrs. McAbee thanked all the student leaders for their outstanding contributions to Clemson University, and she led the Board in a round of applause.

Item 8. Research Committee

Statement: Chairman Gressette called on Joe Swann for the report of the Research Committee. Mr. Swann advised that five reports were received by the committee, and he highlighted two of them. Mr. Swann noted that Clemson has exceeded the goal of \$100 Million in research awards, and the University as also made tremendous progress with the commercialization of the patents given to Clemson by Eastman Chemical and Proctor & Gamble. Mr. Swann then called on Dr. Chris Przirembel to present the committee's sole action item.

A. CURF Board Reappointments

Statement: Dr. Przirembel asked that the Board approve the reappointment of four individuals to the Clemson University Research Foundation (CURF) Board for a four-year term. The four nominees for reappointment are Dr. Charles Watt, Mr. Al Quick, Ms. Angelina Howard, and Dr. Joe Bailey. The resumes of these nominees were submitted in advance for review by the Trustees (Attachment 18).

Action: On behalf of the Research Committee, Mr. Swann made a motion to approve the reappointments to the CURF Board of Directors. Mr. McCraw seconded the motion, and the vote of approval was unanimous.

Item 9. Budget and Finance Committee

Statement: Chairman Gressette called on Bill Hendrix for the report of the Budget & Finance Committee.

A. Approval of Bonds

Statement: Mr. Hendrix reported that the committee had entertained and approved several bond-related matters. During the current fiscal year, Clemson University anticipates three bond issues totaling approximately \$49 million to partially finance the construction of a new research laboratory building; continuing improvements to intercollegiate athletic facilities; and renovations to ten residence halls on campus over the next two years. Included in the requested action are two reallocations of student fees and the approval of a new academic fee schedule.

The first action approved by the committee was the reallocation of student fees from operations to tuition effective with the 2003 spring semester in an amount sufficient to

reduce operations receipts by \$1,830,000 and to increase tuition by the same amount in order to raise Clemson University's State Institution Bond capacity by approximately \$18,300,000 in FY 2003-2004 (Attachment 19).

The second action approved by the committee was the adoption of a resolution authorizing the issuance of not exceeding \$12,000,000 in State Institution Bonds in January 2003 to partially fund the acquisition of a parcel of land in the Clemson Research Park and the construction of one or more research laboratory buildings (approximately 84,000 total square feet) (Attachment 20). The research laboratory building(s) project is currently estimated to cost \$18,000,000 with an expected completion date of late 2003. An additional State Institution Bond issue of approximately \$6,000,000 will be required in July or August 2003 to complete this project. In order to issue the second series of bonds for this project, it will be necessary to re-designate next semester's fees. The financing plan for this project is to reallocate \$1,830,000 of the 2003 spring semester fees from operations to tuition. The reduced operating funds will be replaced with the \$1,830,000 designated previously by the Administrative Council for a lease of the research buildings. Students would pay no more in the 2003 spring semester than they did in the 2002 fall semester, but the fees would be reallocated from operations to tuition. With the additional \$1,830,000 collected in tuition in the 2003 spring semester, Clemson University will be able to issue \$6,000,000 in State Institution Bonds early next fiscal year to complete the financing of the research building project, and the University's current Bond capacity will be restored.

The third action approved by the committee was the adoption of a resolution authorizing the issuance of an Athletic Facilities Revenue Bond issue in January 2003, not to exceed \$7,000,000 (Attachment 21). This bond issue will be used to finance the cost of continuing and additional improvements to athletic facilities, to include paying a portion of the cost of renovations to the University's varsity baseball facilities and the cost of architectural engineering fees for the design and development phase of the Athletic Heritage Center in conjunction with the renovation of the west end zone of Memorial Stadium.

The fourth action approved by the committee was the adoption of a resolution authorizing the issuance of Clemson University Revenue Bonds for University Housing in May 2003, not to exceed \$30,000,000 (Attachment 22). This bond issue will finance extensive renovations over a two-year period of the five fraternity area residence halls, as well as HVAC upgrades and the addition of sprinklers to Benet, Young, Cope, Geer, and Sanders Halls next summer. During renovation of the fraternity housing area, approximately 280 students will be housed off-campus in leased space.

The fifth action approved by the committee was a reduction of the Plant Improvement Fee in FY 2003-2004 in an amount sufficient to reduce its receipts by \$140,000 annually and to increase tuition by the same amount to increase Clemson University's State Institution Bond capacity by approximately \$1,400,000 (Attachment 23).

The sixth action approved by the committee was the adoption of a revised Academic Fee Schedule for FY 2002-2003 (Attachment 24). The revision was necessitated by the reallocation of revenues to tuition to increase capacity for State Institution Bonds to be issued in FY 2004. The fees to be paid by students in the current year remain unchanged.

Action: On behalf of the Budget & Finance Committee, Mr. Hendrix made a motion to approve:

- (1) the reallocation of student fees from operations to tuition effective with the 2003 spring semester in an amount sufficient to reduce operations receipts by \$1,830,000 and to increase tuition by the same amount in order to raise Clemson University's State Institution Bond capacity by approximately \$18,300,000 in FY 2003-2004;
- (2) the adoption of a resolution authorizing the issuance of not exceeding \$12,000,000 in State Institution Bonds in January 2003 to partially fund the acquisition of a parcel of land in the Clemson Research Park and the construction of one or more research laboratory buildings;
- (3) the adoption of a resolution authorizing the issuance of an Athletic Facilities Revenue Bond issue in January 2003, not to exceed \$7,000,000;
- (4) the adoption of a resolution authorizing the issuance of Clemson University Revenue Bonds for University Housing in May 2003, not to exceed \$30,000,000;
- (5) a reduction of the Plant Improvement Fee in FY 2003-2004 in an amount sufficient to reduce its receipts by \$140,000 annually and to increase tuition by the same amount to increase Clemson University's State Institution Bond capacity by approximately \$1,400,000; and
- (6) the adoption of a revised Academic Fee Schedule for FY 2002-2003.

Mr. McCraw seconded the motion, and the vote of approval was unanimous.

B. Approval of Housing Lease During Fraternity Residence Renovation

Statement: Mr. Hendrix reported that the committee had approved a lease of 47 duplex apartment buildings with a total capacity of 282 persons in order to house Clemson students during the fraternity residence hall renovation project. The lease will be for a 23 month period beginning August 1, 2003 and ending July 1, 2005. The total cost for this lease will be \$1,945,800 (\$1,863,000 with donation) and will be paid monthly in the amount of \$84,600 (\$81,000 with donation). Clemson University will pay for all monthly utility costs. Clemson University has the option to renew space for approximately six months with ninety-day notice. The property was acquired through an RFP issued by the state leasing office. Lease payments will be funded by the University Housing operations budget. The state leasing office has approved this lease going forward. Arrangements for state approvals by the Commission on Higher Education in early November 2002 and the Joint Bond Review Committee and Budget and Control Board in December 2002 are progressing.

Action: On behalf of the Budget & Finance Committee, Mr. Hendrix made a motion to approve the Housing lease as proposed. Mr. Swann seconded the motion, and after a brief discussion the vote of approval was unanimous.

C. Approval of Littlejohn Crane Road Change Order

Statement: Mr. Hendrix advised the Board that crane roads had to be created to support the two large heavy lift crawling cranes that were needed for the re-roof project at Littlejohn Coliseum. The initial estimate to build the roads was \$196,000, which was below the amount requiring Board approval. After the project was underway, the contractors determined more extensive work was required to ensure a stable road surface for the cranes. The cost of the crane roads eventually totaled \$345,022, and the Administration has asked the Board to approve a change order covering the total cost in keeping with Board policy (Attachment 25).

Action: On behalf of the Budget & Finance Committee, Mr. Hendrix made a motion to approve the Crane Road Change Order, not to exceed \$345,022 as presented by the Administration. Mr. Lynch seconded the motion, and the vote of approval was unanimous.

D. Approval of the Woodland Cemetery Boundaries

Statement: Mr. Hendrix called on Dr. Bobby McCormick to present a request for approval of formal boundaries for Cemetery Hill. Dr. McCormick explained that he is currently serving as chair of an advisory committee appointed by President Barker to protect and enhance Woodland Cemetery, and the committee's first order of business was to request that formal boundaries be established for the cemetery. The proposed boundaries, presented to and approved by President Barker, would be Memorial Stadium on the north of the cemetery, adjacent parking lots on the west and south, and Stadium Road on the east. The boundaries, if approved, would be pavement to pavement.

Action: On behalf of the Budget & Finance Committee, Mr. Hendrix made a motion to approve the boundaries of Woodland Cemetery as presented by Dr. McCormick. Mr. McCraw seconded the motion, and the vote of approval was unanimous.

Dr. Lynn asked whether unmarked graves had been located on the grounds of the cemetery, and Dr. McCormick explained the steps currently underway to locate, protect, and mark any such unmarked graves. Dr. McCormick advised the Board that the advisory committee would maintain its communication with the President and the Board as plans were developed.

E. Exception to Architect/Engineer Selection Process

Statement: Mr. Hendrix reported that the committee had considered and approved a proposed exception to the Architect/Engineer Selection Process with respect to the Charleston Architecture facility. He noted that the one-time exception would allow the University to establish an international design competition for the building in Charleston, and the jury to select the best design would include internationally recognized architects, though the majority of the committee would be Clemson faculty and administrators.

Action: On behalf of the Budget & Finance Committee, Mr. Hendrix made a motion to approve the one-time exception to Architect/Engineer Selection Process. Mr. McKissick seconded the motion, and the vote of approval was unanimous.

A. Classified Staff Senate Report

Statement: Dexter Hawkins, President of the Classified Staff Senate, presented a written report (Attachment 26) and highlighted several items. Following a brief discussion, Chairman Gressette thanked Mr. Hawkins for his report.

B. Campus Master Plan

Statement: Mr. Hendrix concluded his report by highlighting a campus master plan that was presented by Art Lidsky, a professional campus planner and a 1968 graduate of Clemson. Mr. Hendrix advised that any Trustees who did not see the report during the committee's meeting should make an effort to see it.

Item 10. Institutional Advancement Committee

Statement: Chairman Gressette next called on Smyth McKissick for the report of the Institutional Advancement Committee.

A. Spending Policy

Statement: Mr. McKissick advised that the committee had considered and approved a revision to the spending policy for the Clemson University Endowment. Mr. McKissick reminded the Board that the University had directed the Clemson University Foundation to manage and invest the University's endowment funds using the policies and strategies adopted by the Foundation Board for the Foundation Endowments. The Foundation has recently amended its spending policy, and the Board of Trustees has been asked to follow suit with respect to the University's endowment funds. The first amendment would be to reduce the spending percentage (payout rate) for Clemson University Endowments from 4.75% to 4.50% effective July 1, 2003 for FY 2004. The second amendment would apply the spending percentage to the average of the Clemson University Endowments' market values as of the end of the prior three fiscal years. This calculation would become effective as of July 1, 2003 for FY 2004.

Action: On behalf of the Institutional Advancement Committee, Mr. McKissick made a motion to approve the revised spending policy as proposed and to review the spending policy annually for adjustments that may be appropriate. Mr. Lynch seconded the motion, and the vote of approval was unanimous.

B. Executive Board Room Refurbishment

Statement: Mr. McKissick explained plans for refurbishment of the Executive Board Room at the Madren Center. He noted that the Madren Conference Center is due for its periodic refurbishment in accordance with the plan established by the Finance Corporation. As part of the project, carpeting and wall coverings will be replaced throughout the Madren Center, including in the Executive Board Room. Although the total cost of the refurbishment is under the threshold requiring Board approval, state law requires that any decorative or ornamental purchase for a board room that exceeds \$500 must be approved by the governing body (Attachment 27). The Executive Board Room of the Madren Center is scheduled for new carpet and new drapes. The total cost of the carpet will be \$5,550, and the total cost of the drapes will be \$2,500. The budget for the Madren Center refurbishment project will include a contingency, and if that contingency is not used new chairs will be ordered for the Executive Board Room at an approximate cost of \$17,400.

Action: On behalf of the Institutional Advancement Committee, Mr. McKissick made a motion to approve the refurbishments as proposed. Dr. Britton seconded the motion, and the vote of approval was unanimous.

C. Approval of Naming Request

Statement: Mr. McKissick reported that the fraternity residence hall renovation project will include construction of a new building. Since the existing buildings that form the fraternity quad are named for original Life Trustees, a proposal has been submitted to name the new building for another original Life Trustee, Colonel Richard Wright Simpson. Colonel Simpson is the only original Trustee for whom no campus building has been named.

Action: On behalf of the Institutional Advancement Committee, Mr. McKissick made a motion to name the new building in the fraternity residence hall complex for Colonel Richard Wright Simpson. Mrs. McAbee seconded the motion, and the vote of approval was unanimous.

D. Executive Summary

Summary: Mr. McKissick called on Neill Cameron to present an Executive Summary to the Board. Mr. Cameron reviewed his written executive summary (Attachment 28), and he highlighted several of the most important items.

Item 11. President's Report

Statement: Mr. Gressette called upon President Barker for his report. President Barker reported that life in the President's Home continues to be an adventure, as evidenced by a recent episode involving a lost dog that was entrusted to the Barkers until its owner could be located. He gave the Trustees an update on the Emerging Scholars Program (Attachment 29), as well as his own report card for the most recent quarter (Attachment 30). After discussing the report card in detail, President Barker reflected on the meaning of Thomas Green Clemson's term, "high seminary of learning." He expressed his belief that Mr. Clemson intended for this institution to be an energized intellectual environment,

characterized by an attitude that stimulates the search for ideas. President Barker concluded his report by remembering two members of the Clemson family who changed history 40 years ago. Harvey Gantt, along with Matthew Perry, R.C. Edwards, and the rest of the Clemson family, showed the nation how to integrate peacefully and with dignity. Major Rudolph Anderson, Jr. sacrificed his life flying a reconnaissance mission over Cuba in order to obtain critical military information for President John F. Kennedy, who narrowly averted a nuclear confrontation with the Soviet Union. Both these men, Harvey Gantt and Major Rudy Anderson, will be honored by Clemson in coming months.

Item 12. Other Business

Statement: Chairman Gressette asked whether there was any other business to come before the Board. Mr. Amick noted that the positive morale and trust exhibited by the faculty, as well as the recent gifts and strategic planning process, are all testimonies to the outstanding leadership of President Barker, and he led the Trustees and guests in a round of applause. Mrs. McAbee shared a recent experience with a faculty member from a university in Kentucky, noting that many people across the country are watching Clemson's progress with keen interest. Dr. Britton reflected that the link to Thomas Green Clemson's original vision remains strong, as evidenced by the fact that one of our current trustees, Les Tindal, is a direct descendant of two original trustees, D. K. Norris and James Ezra Tindal.

Item 13. Adjourn

Statement: There being no further business, Mr. McCraw made a motion to adjourn and the meeting was concluded at 3:00 PM.

Respectfully submitted,

J. Thornton Kirby
Executive Secretary to the
Board of Trustees