

**Clemson University
Clemson, South Carolina**

MINUTES

of the Meeting of

**THE CLEMSON UNIVERSITY BOARD OF TRUSTEES
Madren Center Board Room
Clemson, South Carolina
Friday, April 25, 2003**

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 1:30 PM with the following members present: Lawrence M. Gressette, Jr., *presiding*; Bill L. Amick, J. J. Britton, Leon J. Hendrix, Jr., Thomas C. Lynch, Jr., Louis B. Lynn, Patricia H. McAbee, Leslie G. McCraw, E. Smyth McKissick, III, Thomas B. McTeer, Jr., William C. Smith, Jr., W. G. DesChamps, Jr., Harold D. Kingsmore, and J. Thornton Kirby, *Executive Secretary*

ADMINISTRATION PRESENT: President James F. Barker, Dori Helms, Ben Anderson, Chris Przirembel, Scott Ludlow, Neill Cameron, Cathy Sams, Debbie Jackson, John Kelly, Lawrence Nichols, Almeda Jacks, Terry Don Phillips, and Marvin Carmichael

OTHERS PRESENT: Robin Denny, Cathy Sturkie, Stassen Thompson, Angelo Mitsopoulos, Dexter Hawkins, Dallas Burnett, Angie Leidinger, Byron Wiley, David Martin, Beth Davis, Tom Keinath, John Robinson, Janice Kleck, Alan Godfrey, Alan Grubb, Pat Smart, Anna Ruth Kellehan, Fletcher Anderson, Sam Parsons, John Gentry, Mason Ailstock, Kinly Sturkie, Dale Linvill, Phil Landreth, Greg Pickett, Larry Allen, Al Babinicz, David Dickerson, Joy Smith, Flora Riley, Julie Newman, Gail Waddell, John Waddell, James Waddell, Mac McCrary, Billie McCrary, and Mary Poore

MEDIA PRESENT: Anna Simon, *Greenville News* and Jean Scott, *Anderson Independent*

Item 1. Introductions

Statement: Chairman Gressette called on Robin Denny to introduce any guests from the media in attendance. Ms. Denny introduced Anna Simon of the *Greenville News* and Jean Scott of the *Anderson Independent*. Chairman Gressette welcomed both to the meeting.

Chairman Gressette next called on Dr. Steve Wainscott, Assistant Dean and Director of the Calhoun Honors College, to introduce this year's undergraduate students who have competed nationally for extramural graduate fellowships. Dr. Wainscott introduced the fellowship candidates and had each convey the fellowship for which they competed.

Extramural Fellowship Candidates 2002-03

HOMETOWN

Barry M. Goldwater Scholarship

Matthew Kerr	Recipient	Orangeburg, SC
Meredith Russell	Recipient	Evans, GA
Joe Ziska	Recipient	Dover, DE
Athena Klutz	Nominee	Easley, SC

The Rhodes Scholarship Trust

M. Katie Brock	State Finalist	Columbia, SC
Scott Pearson	National Finalist	Princeton, NJ
James Simons	Nominee	Boulder, CO

British Marshall Scholarship

M. Katie Brock	National Finalist	Columbia, SC
Scott Pearson	Nominee	Princeton, NJ

U.S. Fulbright for Graduate Study

James Gibert	Recipient	Starr, SC
Charles Swannack	Recipient	Ft. Bragg, NC
Angela Dunham	Honorable Mention	Chestertown, MD
Thompson Mefford	Honorable Mention	Florence, AL
Thomas Royster	Honorable Mention	Thibodaux, LA

Harry Truman Scholarship Foundation

Joseph Godsey	National Finalist	Kingsport, TN
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The Robert Goddard Scholarship

Meredith Russell	Recipient	Evans, GA
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Morris K. Udall Foundation.

Christopher Welch	Nominee	Campobello, SC
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Following the introductions, Chairman Gressette congratulated the students on their outstanding scholastic achievements, and the Trustees and guests joined in a hearty round of applause.

For a final introduction, Chairman Gressette called on Thornton Kirby. Mr. Kirby pointed out that each Trustee had received a copy of the 2003 *TAPS* yearbook, and he introduced several members of the yearbook staff who delivered them for the Board meeting. Amanda Caldwell, co-editor of this year's book, and Lindsey Mathis, editor of next year's book, were both present along with Whitney Romanowski, Associate Director

of Student Media. The Trustees extended the Board's thanks to the yearbook staff and congratulated them on a handsome publication.

Item 2. Special Presentations

Statement: Chairman Gressette called on Thornton Kirby to present two resolutions on behalf of the Board. Mr. Kirby advised the guests present that the Board had authorized two resolutions during their January meeting, the first in memory of Trustee Jim Waddell (Attachment 1) and the second in memory of Major Thea McCrary of the Clemson University Police Department (Attachment 2). Mr. Kirby presented the framed resolutions to the Waddell and McCrary families, reading parts of them and expressing the Board's sense of loss over the death of these two special members of the Clemson family. The family of Senator Jim Waddell was represented by his wife Gail, his son John, and his grandson James. Mrs. Waddell and John Waddell both expressed their gratitude for the Board's recognition of the late Senator. The family of Thea McCrary was represented by her husband Mac and her daughter Billie. The McCrary's were also joined by most of the members of the Clemson University Police Department. Mr. McCrary thanked the Board for their recognition of his late wife, noting that her two favorite things about Clemson were working with students and attending football games with Trustees. After each resolution was presented, the Trustees and guests present extended their heartfelt support with a standing ovation in honor of these special members of the Clemson family.

Mr. Gressette next called on Debbie DuBose for another special presentation. Mrs. DuBose thanked the Chairman and reported that the Alumni National Council periodically recognizes outstanding contributions to Clemson by bestowing the status of honorary alumnus or alumna. This year the Alumni National Council has voted to recognize Patti McAbee as an Honorary Alumna of Clemson University. Kathy Hunter, President of the Alumni National Council, and Eddie Robinson, President-Elect, joined Mrs. DuBose in presenting the Honorary Alumna designation to Mrs. McAbee. The Trustees and guests present congratulated Mrs. McAbee with a standing ovation, and Mrs. McAbee expressed her excitement and deep appreciation for this recognition.

Item 3. Approval of Minutes

Statement: The minutes of the January 31, 2003 meeting and the March 10, 2003 teleconference were submitted for approval.

Action: No corrections or additions were offered, and Chairman Gressette advised that the minutes would stand approved as submitted.

Item 4. Report from the Executive Secretary to the Board

Statement: Thornton Kirby reported the following dates of future Board meetings.

<u>Meeting</u>	<u>Dates</u>
Summer Meeting:	July 10-13, 2003
Fall Meeting:	October 23-24, 2003

Mr. Kirby concluded his report by asking the Trustees to reserve these dates on their calendars.

Item 5. Executive and Audit Committee

Statement: Chairman Gressette reported that the Executive and Audit Committee had received reports on athletics and the use of university regalia. No business was conducted requiring action by the full Board.

Item 6. Educational Policy Committee

Statement: Chairman Gressette called on Mr. McCraw for the report of the Educational Policy Committee, and Mr. McCraw advised that the Committee had received a series of excellent informational reports from Provost Helms the prior day.

A. Approval of Academic Degrees and Organizational Issues

Statement: Mr. McCraw next presented several action items for consideration by the full Board. Recognizing that many of the Trustees were present for the Educational Policy Committee meeting, Mr. McCraw described each item briefly then asked whether any Trustee would like to discuss a particular item in detail. No requests were made for discussion, so he presented them for approval in a single motion.

Action: On behalf of the Educational Policy Committee, Mr. McCraw made a motion to approve the following:

- A new Master of Science degree in Marketing (Attachment 3);
- A new Master of Science degree in Youth Development (Attachment 4);
- A new Ph.D. in International Family and Community Studies (Attachment 5);
- The dissolution of the Department of Family and Youth Development;
- The development of a new department combining both Family and Youth Development and the Institute on Family and Neighborhood Life; and
- A modification to the Faculty Manual that would limit the number of terms that may be served by the Faculty Representative to the Board of Trustees and better organized the Manual's description of that position (Attachment 6).

There was no discussion, and the vote of approval was unanimous.

B. Faculty Senate Report

Statement: Mr. McCraw called upon Professor Kinly Sturkie to present his Faculty Senate Report (Attachment 7). Dr. Sturkie offered highlights of his report and offered to answer questions. He also introduced Dale Linvill, the new Faculty Senate President. Dr. Linvill was welcomed by the Board, and he stated that he looks forward to working with the Trustees during the coming year. Mr. McCraw thanked both men for their reports, and he complimented Dr. Sturkie for his outstanding leadership.

Item 7. Agriculture and Natural Resources Committee

Statement: Chairman Gressette next called on Dr. Lynn for the report of the Agriculture and Natural Resources Committee. Dr. Lynn thanked Chairman Gressette, highlighted

several informational reports presented to the Committee, and called on John Gentry to present a land management action item.

A. Easement Request from City of Florence

Statement: Mr. Gentry informed the Committee that the City of Florence has requested a right-of-way easement on 0.19 acres to install and maintain a sanitary sewer line across a portion of the Old Pee Dee Station property in Florence (Attachment 8). The property is currently leased to the South Carolina Department of Agriculture. The easement does not adversely impact the property since it is located along the road right-of-way. The addition of sanitary sewer adds value to our property and the City has agreed to pay Clemson the appraised value of the easement, which is \$1,900 (One Thousand Nine Hundred Dollars). On behalf of the Administration, Dr. Thompson recommended that the University grant the easement, as outlined above and shown in the attached exhibit, to the City of Florence for the sum of \$1,900.

Action: On behalf of the Agriculture and Natural Resources Committee, Dr. Lynn made a motion to approve the easement as proposed by Dr. Thompson. Following discussion, the vote of approval was unanimous.

Item 8. Student Affairs Committee

Statement: Chairman Gressette called on Patti McAbee for the report of the Student Affairs Committee.

A. Correspondence with Students, Faculty, and Staff Called for Duty

Statement: Ms. McAbee reported that approximately 32 Clemson students have been deployed to the Middle East in connection with the war in Iraq, and the Student Affairs Committee has endorsed a letter prepared by the Division of Student Affairs that will be sent to all Clemson students serving overseas. Mrs. McAbee distributed copies of the letter (Attachment 9) and asked for the Board's endorsement.

Action: Dr. Britton made a motion to approve the letter as proposed, Mr. Lynch seconded, and the vote of approval was unanimous.

B. Job Market for Students/Career Center

Statement: Julie Newman, Director of the Michelin Career Center, presented a condensed version of her report to the Student Affairs Committee on Clemson's placement efforts and the current job market for our students (Attachment 10). Ms. Newman highlighted the top 10 jobs in the marketplace for 2003 graduates, the top five majors for 2003 graduates, average salaries for 2003 graduates, and recruiting activities taking place on the University campus.

C. 4-U Transit

Statement: Al Babinicz presented a condensed version of his report to the Student Affairs Committee concerning the success and recent expansion of Clemson Area Transit (Attachment 11), and he answered several questions from the Trustees. In conclusion,

Mr. Babinicz congratulated the Clemson University Board for their part in the recent awards won by Clemson Area Transit.

D. Student Government Reports

Undergraduate Student Government Report

Statement: Mrs. Jacks next introduced Angelo Mitsopoulos, outgoing Student Body President, to present his report. Mr. Mitsopoulos introduced the other student leaders present, including John Robinson, David Dickerson, Beth Davis, Anna Kellehan, and Fletcher Anderson. Mr. Mitsopoulos advised the Trustees that he had included his report in their materials (Attachment 12), and he highlighted changes in the organization of student government; the development of a strategic planning process; and enhanced relationships with the Faculty and Classified Staff Senates. He thanked the Board for its undying focus on quality, and he also thanked the Trustees for involving students in the Board's governance process. On behalf of the Board, Mrs. McAbee thanked Mr. Mitsopoulos and all the leaders of Undergraduate Student Government for their outstanding leadership.

Graduate Student Government Report

Statement: Mrs. McAbee next introduced Dallas Burnett, President of Graduate Student Government, to present his report (Attachment 13). Mr. Burnett introduced Sam Parsons and Mason Ailstock, and he offered to answer questions. Mr. Burnett thanked the Board for its support and leadership, and he noted the gratitude he feels for the opportunity to serve the University as GSG President during the past year. On behalf of the Board, Mrs. McAbee thanked Mr. Burnett and his fellow leaders of Graduate Student Government for their outstanding leadership.

Item 9. Research Committee

Statement: Chairman Gressette called on Bill Amick for the report of the Research Committee. Mr. Amick recognized Chris Prziembel, who updated the Board on the Committee's activities when it met April 9 during "Focus on Research Week."

A. Resolution in Support of the International Center for Automotive Research (ICAR)

Statement: Bill Amick noted the recent media attention to Clemson's proposed International Center for Automotive Research (ICAR), and he stressed the importance of this project. Noting the support of BMW, the Upstate Alliance, the City of Greenville, the County of Greenville, and the Greenville Chamber of Commerce, Mr. Amick stated his conviction that it is in the best interest of our students, our faculty, the state of South Carolina, and Clemson University for this project to move forward.

Action: Mr. Amick made a motion to adopt the following resolution:

The Clemson University Board of Trustees supports the development of the Clemson International Center for Automotive Research in a site to be determined in the greater Greenville area, and charges the Clemson University Administration to move forward as expeditiously as possible.

Mr. Smith seconded the motion, and the vote of approval was unanimous.

Item 10. Budget and Finance Committee

Statement: Chairman Gressette called on Bill Hendrix for the report of the Budget & Finance Committee. Mr. Hendrix presented the following items for consideration.

A. Approval of FY03-04 Meal Plan Rates

Statement: Mr. Hendrix presented a request to increase meal plan rates for the 2003-04 fiscal year (Attachment 14), highlighting several pertinent items in the proposal.

Action: On behalf of the Budget and Finance Committee, Mr. Hendrix made a motion to approve the meal plan rates as proposed. There was no discussion, and the vote of approval was unanimous.

B. Approval of Lease Renewal for CAT Building for DCIT/Telecommunications

Statement: Mr. Hendrix presented a request to renew the lease of space for the Division of Computing and Information Technology (DCIT) at the Center for Applied Technology in Pendleton, South Carolina. The landlord for this space is the Clemson University Research Foundation. The leased premises are currently occupied jointly by DCIT/Information Systems Development (DCIT/ISD) and DCIT/Telecommunications. DCIT/ISD will not be remaining in the space, though DCIT/Telecommunications will retain all of its existing space plus a portion of the space to be vacated by DCIT/ISD.

DCIT has occupied space in this facility since 1998, and DCIT was joined by DCIT/Telecommunications in October 2001. The existing lease is for a total of 5,036 square feet at an annual lease rate of \$39,746.43. Operating cost is at a fixed rate of \$1.90 per square foot.

The new lease will be for 4,412.59 square feet at an annual lease rate of \$39,492.68. The average price per square foot is \$8.95. Operating costs will remain fixed at \$1.90 per square foot, for a total annual operating cost of \$8,383.92. The renewal will be effective July 1, 2003 and will expire June 30, 2005. The rental rate has increased approximately \$1.00 per square foot over the previous lease, and operating costs have remained the same. The lease payments will be processed through DCIT/Telecommunications, and the fund source is revenues from the department's auxiliary operations. The Administration requests approval to renew the lease for an additional two years according to the terms outlined.

Action: On behalf of the Budget and Finance Committee, Mr. Hendrix made a motion to authorize the lease renewal for an additional two years. There was no discussion, and the vote of approval was unanimous.

C. Construction Contract: Holtzendorff Hall Exterior

Statement: The tile roof on Holtzendorff Hall is believed to be the original roof. Over the years, some of the tiles have become brittle and either cracked or broken. Despite

efforts to maintain the roof, the tiles are failing at an increasing rate. Resultant water penetration has caused roof deck and soffit rotting. Additionally, the building trim needs to be repainted. The existing paint is lead based and needs to be treated as a hazardous material. The project intent is to restore the exterior of Holtzendorff Hall. This restoration will not only preserve the facade but also ensure water does not penetrate the interior. The roof tiles will be removed and roof decking will be replaced as needed. Tiles that are cracked or are brittle will be discarded and replaced with new tile. The scope of work will also include replacing rotted areas of soffit, replacing the existing downspouts, scraping and repainting all exterior trim, and installing external gutters. If funds are available the brick will also be cleaned and a water repellent will be applied. The Engineer-of-Record is ADC Engineering, Inc. of Hanahan, South Carolina.

Five firms submitted bids. The apparent low responsible and responsive bidder is Midwest Maintenance, Inc. The company is based in Piqua, Ohio, but the project will be executed by their Augusta, Georgia office. Their price of \$591,000 for the Base Bid and Alternate #1 is within the funds available for construction.

The Architect/Engineer requested and received confirmation of Midwest Maintenance's bid. Midwest Maintenance is a well-known exterior restoration company that has successfully executed many historic restoration projects. The company was pre-qualified to bid on the Fort Hill (Calhoun Mansion) renovation project. Due diligence has been performed on their Project Manager, Rex Reid, and the Superintendent, Donald Howard, Jr. Both men have been approved by the Architect/Engineer and Clemson and will be named in the construction contract. The contract further states that neither can leave the project except with the consent of the University and the Architect/Engineer unless they cease contractor employment. The replacement project manager or superintendent must also be approved by the University and by the Architect/Engineer.

Further, Clemson through the bid documents encourages minority participation. In accordance with State procurement law Clemson is required to award contracts to the lowest responsible bidder regardless of minority business enterprise (MBE) status of the bidder or subcontractors. However, Clemson University encourages and accounts for MBE participation in its capital construction program. All bidders are requested to make a good faith effort to solicit subcontractor and supplier bids from certified minority businesses. After contract award, the contractor must submit with the first pay application an initial report with the name of any MBE firms, their South Carolina MBE certification number, the nature of the subcontract, and the value of the subcontract. Subsequent quarterly reports that update the MBE list are required until the project is substantially complete.

The Administration requests authorization to award a construction contract, pending expiration of the protest period, in the amount of \$591,000.00 to Midwest Maintenance, Inc. of Piqua, Ohio.

D. Construction Contract: Pearce Center

Statement: The Pearce Center for Professional Communications was established in 1989. The Center supports Clemson's teaching and learning of the communicative arts—speaking, writing and communicating electronically as well as providing a link to the corporate world and outreach to K–12 schools. In addition to functioning as an academic unit, the Center also offers workshops for faculty, provides special summer programs for students, and serves as a catalyst for many types of collaborative work. The innovation and success of the Pearce Center and the Communication Across the Curriculum program have been acknowledged in many ways, most notably by *Time* Magazine naming Clemson “Public College of the Year” in 2001.

During the next decade, the Center envisions developing a center for communicative arts, a first-in-the-nation kind of center for the teaching and learning of all the communicative arts. In order to accomplish this goal, the Pearce Center will need dedicated, specialized facilities. The Class of 1941 is providing a \$1,000,000 gift to create, upfit, and support a permanent home for the Pearce Center. The new home will be called the Class of 1941 Studio for Student Communication. Approximately 4000 square feet on the ground level of Daniel Hall will be gutted and renovated to create the Class of 1941 Studio. While the renovated area is divided into several distinct studios of varying sizes, an emphasis has been placed on flexibility. A raised, computer lab type floor is utilized throughout so that varying learning environments and settings can be created within the studios, and the space can easily adapt to technological changes. The Studio also features a gallery for student work that breaks the existing building plane adjacent to a major campus walkway. This gallery as well as the interior hallway will also feature Class of 1941 exhibits.

Construction is scheduled to begin in early June 2003. This date allows sufficient time for the existing computer labs, which will be moving to Barre Hall basement, to be removed once the Spring semester is completed. The Substantial Completion date is October 30, 2003. An isometric drawing and a floor plan of the Studio are attached. The Architect-of-Record is the Pazdan Smith Group of Greenville, South Carolina.

Nine firms submitted bids. The apparent low responsive and responsible bidder is JonScot General Contractors, LLC of Greenville, South Carolina. Their bid of \$378,489.00 for the Base Bid and all three alternates is within the funds available for construction.

JonScot is new to campus, but the company has successfully executed several projects for the Pazdan Smith Group. The Project Manager, Scott Wilson and the Superintendent John Hetrick have been approved by the University and the Architect/Engineer and will be named in the construction contract. The contract states that neither can leave the project except with the consent of the University and the Architect/Engineer unless they cease contractor employment. The replacement project manager or superintendent must also be approved by the University and by the Architect/Engineer.

Further, Clemson through the bid documents encourages minority participation. In accordance with State procurement law Clemson is required to award contracts to the

lowest responsible bidder regardless of minority business enterprise (MBE) status of the bidder or subcontractors. However, Clemson University encourages and accounts for MBE participation in its capital construction program. All bidders are requested to make a good faith effort to solicit subcontractor and supplier bids from certified minority businesses. After contract award, the contractor must submit with the first pay application an initial report with the name of any MBE firms, their South Carolina MBE certification number, the nature of the subcontract, and the value of the subcontract. Subsequent quarterly reports that update the MBE list are required until the project is substantially complete.

The Administration requests authorization to award a construction contract, pending expiration of the protest period, in the amount of \$378,489.00 to JonScot General Contractors, LLC of Greenville, South Carolina.

E. Construction Contract: Tillman Hall Window Replacement

Statement: The existing Tillman Hall windows were installed in the late 1970's. The brushed aluminum framed windows are single pane and have warped over the years. As such, they are historically inappropriate and energy inefficient. In a few instances, the windows have become so poorly fitting that shims have had to be installed to ensure the windows remain in place. The 1980 stair tower storefront is also single pane and equally energy inefficient. The project intent is to replace all windows to ensure a tight building envelope essential to the design and efficient operation of the proposed upgrade to the HVAC system. This system is under design within the scope of a separate state project. All existing windows in Tillman Hall will be removed and replaced with white, clad wood, thermapane windows. The existing single pane storefront in the stair tower will also be replaced with new double pane storefront. The Architect-of-Record is Neal/Prince and Partners, Inc. of Greenville, South Carolina. Neal/Prince also designed the Long Hall window replacement project.

Two firms submitted bids. The apparent low responsive and responsible bidder is Assurance Waterproofing Company, Inc. of Columbia, South Carolina. Their bid of \$318,803.00 is within funds available for construction.

Assurance Waterproofing has held a Clemson Indefinite Delivery Contract for the past four years and also executed as prime contractor the replacement of the Long Hall windows. Darren Sweigart will be the Project Manager and Dean Reuter will be the Superintendent. This is the same team that implemented the Long Hall window replacement project. Both men will be named in the construction contract with the stipulation that neither can leave the project except with the consent of the University and the Architect/Engineer unless they cease contractor employment. The replacement project manager or superintendent must also be approved by the University and by the Architect/Engineer.

Further, Clemson through the bid documents encourages minority participation. In accordance with State procurement law Clemson is required to award contracts to the lowest responsible bidder regardless of minority business enterprise (MBE) status of the

bidder or subcontractors. However, Clemson University encourages and accounts for MBE participation in its capital construction program. All bidders are requested to make a good faith effort to solicit subcontractor and supplier bids from certified minority businesses. After contract award, the contractor must submit with the first pay application an initial report with the name of any MBE firms, their South Carolina MBE certification number, the nature of the subcontract, and the value of the subcontract. Subsequent quarterly reports that update the MBE list are required until the project is substantially complete.

The Administration requests authorization to award a construction contract, pending expiration of the protest period, in the amount of \$318,803.00 to Assurance Waterproofing Company, Inc. of Columbia, South Carolina.

F. Construction Contract: Advanced Materials Research Laboratory

Statement: Scott Ludlow provided an update on the construction bids for the Advanced Materials Research laboratory as of April 23, 2003. Prices were requested for two options which under guidance of the State Procurement Office were handled as two separate Base Bids. Base Bid 1 required construction within 13 months and Base Bid 2 required construction within 16 months. Nine firms submitted bids. The apparent low responsive and responsible bidder is The Flagler Company of Greenville, South Carolina. Their bid was \$17,294,000 under Base Bid 1, or a 13-month construction schedule preferred by the University. This bid exceeded the preliminary construction budget of \$16,600,000 by \$694,000, but is within the 5% allowed by state procurement for acceptance without rebid, if additional funds can be provided by the University.

Funding for this project was authorized at an amount not to exceed \$1,830,000 per year when the project was being considered as a lease purchase. When the University assumed the project from the South Carolina Research Authority, this limit remained, but bonds were authorized for issuance in two sales. The original project budget was retained since the interest rate on the bond sales was unknown.

The first issuance, for \$12 million, occurred on April 9, 2003 and received a very favorable 3.58% rate. This favorable interest rate will allow an increase in the project budget of up to \$1.2 million. This would be sufficient to cover the \$694,000 overage and stay within the authorized amount. Clemson representatives are in discussions with The Flagler Company, and we will review any recommendations for reducing the construction costs without impacting the functionality or life cycle costs of operations.

On behalf of the Administration, Mr. Ludlow requested authorization to award a construction contract, pending expiration of the protest period, in an amount not to exceed \$17,294,000 to The Flagler Company of Greenville, South Carolina.

Action: On behalf of the Budget and Finance Committee, Mr. Hendrix made a motion:

- to award a construction contract for the Holtzendorff Hall project, pending expiration of the protest period, in the amount of \$591,000.00 to Midwest Maintenance, Inc. of Piqua, Ohio;
- to award a construction contract for the Pearce Center project, pending expiration of the protest period, in the amount of \$378,489.00 to JonScot General Contractors, LLC of Greenville, South Carolina;
- to award a construction contract for the Tillman Hall window project, pending expiration of the protest period, in the amount of \$318,803.00 to Assurance Waterproofing Company, Inc. of Columbia, South Carolina; and
- to award a construction contract for the Advanced Materials Research Laboratory project, pending expiration of the protest period, in an amount not to exceed \$17,294,000 to The Flagler Company of Greenville, South Carolina.

There was no further discussion, and the vote of approval was unanimous.

G. Classified Staff Senate Report

Statement: Mr. Hendrix next called on Dexter Hawkins, outgoing President of the Classified Staff Senate, to present his report. Mr. Hawkins thanked Mr. Hendrix, referred to his written report in the Board's materials (Attachment 15), and highlighted several items from the report. He also introduced the new Classified Staff Senate President, Phil Landreth. Mr. Hendrix thanked Mr. Hawkins for his good work on behalf of the Classified Staff, and he welcomed Mr. Landreth.

H. Award for Most Improved State Agency

Statement: Mr. Hendrix reported that Ellen Gideon, who coordinates Clemson's efforts to increase the amount of business the University does with minority-owned vendors, attended the Budget and Finance Committee meeting earlier in the day. Ms. Gideon reported that Clemson University received this year's award for the Most Improved State Agency in minority business participation, given by the Governor's Office of Small and Minority Business Assistance. The Board congratulated Ms. Gideon and Mr. Ludlow for their efforts.

I. Budget Update

Statement: Mr. Hendrix summarized several of the most critical points from the budget update given by Budget Director Alan Godfrey, and he highlighted the following:

- Since July 1, 2001, E&G state funding has fallen 24.8%;
- During the same period, PSA state funding has fallen 24.7%;
- All told, Clemson has lost \$43.1 million in state funding since July 1, 2001;
- During the same period, Clemson has increased student fee revenue by \$34.5 million;
- Total state funded scholarships at Clemson currently total \$24.7 million per year, so the total increase in student out-of-pocket fee increases is only \$10 million; and

- State funding now accounts for roughly 25 percent of Clemson University's total budget, meaning that we must find three out of four dollars in our budget from other sources.

Following his comments on the budget, Mr. Hendrix concluded his report.

Item 11. Institutional Advancement Committee

Statement: Chairman Gressette next called on Smyth McKissick for the report of the Institutional Advancement Committee.

A. Naming Proposal for Academic Support Center

Statement: Mr. McKissick reported that the Class of 1956 desires to name the Academic Support Center building as its Golden Anniversary gift to the University. He covered the terms of the naming proposal as approved by the Administrative Council (Attachment 16) and offered to answer questions.

Action: On behalf of the Institutional Advancement Committee, Mr. McKissick made a motion to approve the naming of the Academic Support Center building for the Class of 1956 in accordance with the terms approved by the Administration. There was no discussion, and the vote of approval was unanimous.

B. Executive Summary

Statement: Mr. McKissick called on Neill Cameron to present his executive summary of Advancement activities during the past quarter (Attachment 17), and Mr. Cameron gave a brief overview of communications, alumni participation, development, endowment, and conference center activity during the last quarter. Mr. McKissick concluded by thanking all the staff members who presented their reports during the Committee's meeting.

Item 12. President's Report

Statement: President Barker opened his report by discussing his quarterly report card measuring progress against the University's goals (Attachment 18). Among other highlights, President Barker noted that Clemson has achieved its goal of \$100 million in sponsored research, completed and occupied the Biosystems Research Complex, received substantial donations from BMW and BB&T, and seen graduation rates increase. President Barker also noted that in order to understand public service in its totality, the Trustees must add together all PSA activities, all service learning activities, and all community service.

President Barker next updated the Board of Trustees on the state budget. He noted the Administration's commitment to cut the budget as much as possible before considering tuition increases. He reported that University leaders have found new and innovative ways to reduce our budget without negatively affecting quality, but we will nevertheless be forced to increase tuition again. Because of the many variables relating to the state budget, the Administration is not yet ready to present a tuition recommendation. President Barker noted that despite the unprecedented state budget cuts in recent years, Clemson has made much progress in improving quality. The number of smart classrooms

increased, the number of undergraduate students involved in research has increased, and many other indicators of quality are up. President Barker concluded his remarks on the budget by noting that he is "concerned, but not discouraged."

President Barker concluded his report by reflecting on a recent international fair held on Bowman Field, after which he walked to the Military Heritage Plaza. This took place on the heaviest day of fighting between U.S. forces and the Republican Guard in Iraq, and President Barker could not help reflecting on the contrast between war and peace, conflict and sanctuary. He noted that we are blessed to be at Clemson, and this University has an opportunity to make the world a better, freer, and safer place.

Chairman Gressette thanked President Barker for an excellent report.

Item 13. Adjourn

Statement: There being no further business, Mr. McTeer made a motion to adjourn, Mr. McCraw seconded, and the meeting was concluded at 3:50 PM.

Respectfully submitted,

J. Thornton Kirby
Executive Secretary to the
Board of Trustees