

**Clemson University
Clemson, South Carolina**

MINUTES

of the Teleconference of

**THE CLEMSON UNIVERSITY BOARD OF TRUSTEES
President's Conference Room
Clemson University
Clemson, South Carolina
Friday, May 16, 2003**

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 9:06 AM with the following members present: Lawrence M. Gressette, Jr., *presiding*; Bill L. Amick, J. J. Britton, Thomas C. Lynch, Jr., Louis B. Lynn, Leslie G. McCraw, E. Smyth McKissick, III, Thomas B. McTeer, Jr., Robert L. Peeler, William C. Smith, Jr., Joseph D. Swann, Louis P. Batson, Jr., W.G. DesChamps, Jr., and J. Thornton Kirby, *Executive Secretary*

ADMINISTRATION PRESENT: Debbie Jackson

OTHERS PRESENT: Bob Wells, Robin Denny, Brett Dalton, Ross Norton, Kristin Claude, and Janice Kleck

MEDIA PRESENT: Anna Simon, *Greenville News*, and Samantha Epps, *Anderson Independent*

Item 1. Introductions

Statement: Chairman Gressette asked Executive Secretary Kirby to call the roll of Trustees participating by phone and to introduce guests in the room where the call was being initiated. After doing so, Mr. Kirby advised the Chairman that a quorum of the Board was present for the meeting.

Item 2. Budget and Finance Committee

Statement: Chairman Gressette called on J.J. Britton to convene the Budget and Finance Committee for the purpose of considering an action item. Dr. Britton thanked the Chairman and convened the Budget and Finance Committee at 9:09 AM.

Following the meeting of the Budget and Finance Committee, Chairman Gressette reconvened the meeting of the full Board at 9:19 AM. Dr. Britton reported that the Committee had approved one construction project, and he noted that all Trustees present for the Board's teleconference had heard the Committee's deliberations.

A. McAdams Hall Renovation and Expansion

Statement: Offices for the Department of Computer Science, which is an outgrowth of the Department of Mathematics, were relocated from Martin Hall to Edwards Hall in the early 1980's. At this point in time, the rapidly growing department continued to utilize classrooms in Martin Hall, Daniel Hall, and other campus buildings. The basement of Jordan Hall was up-fitted in two phases in the 1980's to provide additional instructional space and graduate student offices for the department as well as its first research space.

Since the 1980's, departmental growth has been accommodated through space creep into other campus buildings. Faculty offices are now located in Edwards, Kinard and McAdams Halls, classroom space is provided in Jordan and Daniel Halls, instructional laboratories are located in Jordan, Martin, and Lowry Halls, and research laboratories are located in Jordan, Edwards and Rhodes Hall. As many of our peer institutions initiate plans for their second-generation computer science buildings, the continual decentralization of our department makes recruiting faculty extremely difficult and sometimes impossible. The most recent accreditation review of the department noted, "The space available to the program is not adequate."

In summary, the Department of Computer Science must be housed in adequate, modern, centralized space to fulfill its teaching, research and public service missions. The proposed addition to and renovations of McAdams Hall will not only provide the needed space for Computer Science, it will also create a campus "identity" for the department which is absolutely necessary in order to compete for quality faculty and graduate students.

The project consists of an approximate 24,000 gross square foot (GSF) addition on the northeast corner of McAdams Hall. Approximately 20,000 GSF of adjacent existing space will also be renovated. The Architect-of-Record is Davis & Floyd, Inc. of Greenwood, South Carolina.

Four companies submitted bids (Attachment 1). The apparent low responsive and responsible bidder is The Flagler Company of Greenville, South Carolina. The construction budget and the bid of \$3,901,000.00 are equivalent.

The Flagler Company was pre-qualified to bid on the Calhoun Mansion project. Subsequently, they were the successful bidder and did an admirable job of executing a very difficult project. The company has recently been awarded the Advanced Materials Research Laboratory construction contract.

The bid documents state that both the University and the Architect/Engineer (A/E) must approve Flagler's project manager and superintendent and that these individuals be named in the construction contract. (The University is currently performing due diligence on the proposed individuals.) The documents further state that neither can leave the project except with the consent of the University and the A/E unless they cease to be employed by the contractor. The replacement project manager or superintendent must also be approved by the University and by the A/E.

Clemson, through the bid documents, encourages minority participation. In accordance with State procurement law Clemson is required to award contracts to the lowest responsible bidder regardless of minority business enterprise (MBE) status of the bidder or subcontractors. However, Clemson University encourages and accounts for MBE participation in its capital construction program. All bidders are requested to make a good faith effort to solicit subcontractor and supplier bids from certified minority businesses. After contract award, the contractor must submit with the first pay application an initial report with the name of any MBE firms, their South Carolina MBE certification number, the nature of the subcontract, and the value of the subcontract. Subsequent quarterly reports that update the MBE list are required until the project is substantially complete.

The Administration requested authorization to award a construction contract, pending expiration of the protest period, in the amount of \$3,901,000.00 to The Flagler Company of Greenville, South Carolina.

Action: On behalf of the Budget and Finance Committee, Dr. Britton made a motion to award a construction contract, pending expiration of the protest period, in the amount of \$3,901,000.00 to The Flagler Company of Greenville, South Carolina. There was no additional discussion, and the vote of approval was unanimous.

Dr. Britton thanked Chairman Gressette and reported that the Committee had no further business.

Item 3. Adjourn

Statement: There being no further business, Mr. McCraw made a motion to adjourn, Mr. Smith seconded, and the vote of approval was unanimous. Chairman Gressette adjourned the meeting at 9:20 AM.

Respectfully submitted,

J. Thornton Kirby
Executive Secretary to the
Board of Trustees