

Clemson University
Clemson, South Carolina

MINUTES
MEETING OF THE
CLEMSON UNIVERSITY BOARD OF TRUSTEES

Executive Board Room
Madren Center
Clemson, South Carolina
July 19, 2012
9:00 a.m.

Call to Order

After notification as required by the Freedom of Information Act, Trustee Wilkins, Chairman, called the meeting to order at 9:00 a.m. with the following present:

Trustees: David Wilkins, *Chairman, presiding*; Bill Amick, Bill Hendrix, Ronald Lee, Louis Lynn, Patti McAbee, Nicky McCarter, Smyth McKissick, Bob Peeler, Bill Smith, Joe Swann, and Kim Wilkerson

Trustees Emeriti: J.J. Britton, Doug Kingsmore, Tom McTeer, and Allen Wood

Administrative Council: James F. Barker, *President*; Dr. Doris R. Helms, *Vice President for Academic Affairs and Provost*; Dr. John Kelly, *Vice President for Economic Development*; Dr. Gerald Sonnenfeld, *Vice President for Research*; Chip Hood, *General Counsel*; Brett Dalton, *Vice President for Finance*; Angie Leidinger, *Executive Secretary to the Board of Trustees and Director of Governmental Affairs*; Dr. Debra B. Jackson, *Vice Provost and Assistant to the President*; Dr. Gail DiSabatino, *Vice President for Student Affairs*; Neill Cameron, Jr., *Vice President for Advancement*; Jim Bottum, *Vice Provost for Information Technology and Chief Information Officer*; Terry Don Phillips, *Director of Athletics*; Marvin G. Carmichael, *Assistant to the President and Chief of Staff*; Catherine T. Sams, *Chief Public Affairs Officer and Assistant to the President*; Leon Wiles, *Chief Diversity Officer*; Michelle Piekutowski, *Interim Chief Human Resources Director*; and Nadim Aziz, *Associate Provost*

Guests: Larry Allen, *Dean, College of Health, Education and Human Development*; Karen Burg, *Interim Dean, Graduate School*; Rick Goodstein, *Dean, College of Architecture, Art and Humanities*; Tom Scott, *Dean, College of Agriculture, Forestry, and Life Sciences*; Kay Wall, *Dean, Libraries*; Robin Denny, *News Services*; Pat Wright, *Creative Services*; Mary Ann Raymond, *Marketing*; Raju Balakrishnan, *Associate Dean, BBS*; Jeremy King, *Faculty Senate President*; McKee Thomason, *Undergraduate Student Government President*; Julia Lusk, *Staff Senate President*; David Tonkyn, *Biological Sciences*; George Askew, *PSA*; Cathy Tillett, *Internal Audit Director*; Charles Tegen, *Comptroller*; Cindy Lee, *Interim Associate Dean, E&S*; Debbie Dalhouse, *News Services*; Hack Trammell, *CUF President*; Fran McGuire, *PRTM*; Brian O'Rourke, *Development*; Anna Eskridge, *Graduate Student Government President*; Monica Patterson, *Faculty Senate Office*; Tony Cawthon, *Faculty Representative to the Board of Trustees*; Jim Creel, *Board of Visitors*; Casey Bridgeman, *Graduate Student Government*; Anand Gramopadhye, *Industrial Engineering*; Antonis Katsiyannis, *School of Education*; Deb Charles, *Staff Senate*; Emily Barrett, *Undergraduate Student Government*; Cody Sargent, *Undergraduate Student Government*; Scott Dutkiewicz, *Faculty Senate*; Randy Collins, *Associate Dean, E&S*; Doug Henry, *CCIT*; Stephanie Griffin, *Governmental*

Affairs; Rose Ellen Davis-Gross, Office of the Board of Trustees; and Sally Mauldin, Office of the Board of Trustees

Media: Anna Mitchell, *Anderson Independent*

Robin Denny introduced members of the media.

Approval of Minutes – April 20, 2012; May 24, 2012; June 13, 2012

Trustee McCarter moved to approve the minutes of the April 20, 2012, May 24, 2012, and June 13, 2012, meetings. Trustee Smith seconded the motion. The motion was approved unanimously.

Report from the Executive Secretary to the Board – Angie Leidinger

Board of Visitor's Report – Trustee Lee introduced Jim Creel. Mr. Creel provided an update on the activities of the Board of Visitors.

Mission Statement – President Barker provided background information on the evolution of the draft mission statement. Jeremy King summarized the differences between the current mission statement and the proposed one. Questions and discussion followed.

Trustee Lee moved to create a task force to review the proposed mission statement. Trustee Swann seconded the motion. The motion was approved unanimously.

Chairman Wilkins said the recommendations of the task force would be considered during the Fall Quarterly meeting.

Presentation of Resolution – Chairman Wilkins presented Tom McTeer with a Board resolution, thanking him for his many years of outstanding service to Clemson.

President's Report

President Barker provided an update on the state of the University. He highlighted select items from the report card.

Compensation Committee Report – Joe Swann

Trustee Swann provided an update. A resolution was considered requesting a template be used for offer letters and contracts. It also requested that all contracts be reviewed by General Counsel prior to being sent to the Compensation Committee for consideration.

Institutional Advancement Committee Report – Smyth McKissick

Trustee McKissick said the Institutional Advancement Committee would not convene within the Full Board meeting.

Action Item

Naming Request – Neill Cameron presented a naming request and referred to the previously distributed written backup. The University Advisory Committee on Naming Lands and Facilities unanimously approved this request.

Trustee McKissick moved to approve the naming request. The motion was approved unanimously.

Information Item

Foundation Report – Hack Trammell provided an update. He noted uncertainty due to elections remains a concern. Clemson's portfolio returns were negative for the fiscal year through June 2012 due to significant weakness in the second calendar quarter.

Student Affairs Committee Report – Nicky McCarter

Information Items

Vice President's Report – Gail DiSabatino referred to her previously distributed written report.

Undergraduate Student Government Report – McKee Thomason provided an update. They will be working this year to improve communication between Student Government and the Student Body.

Graduate Student Government Report – Anna Eskridge provided an update. She thanked the Board for not increasing graduate tuition. She noted greater emphasis will be placed this year on healthcare and international students.

Executive and Audit Committee Report – David Wilkins

Chairman Wilkins convened the Executive and Audit Committee

Action Items

Approval of Minutes – April 19, 2012 – Trustee McCarter moved to approve the minutes. Trustee McKissick seconded the motion. The motion was approved unanimously.

External Financial Audit Contract Extension – Cathy Tillett presented the request to extend External Audit services with Elliott Davis, LLC. The request would extend the contract for the fiscal years ending June 30, 2013 and 2014.

Trustee Swann moved to approve the contract extension. Trustee McCarter seconded the motion. The motion was approved unanimously.

Audit Plan FY13 – Ms. Tillett presented the proposed audit plan for fiscal year 2013.

Trustee Hendrix moved to approve the audit plan. Trustee Lee seconded the motion. The motion was approved unanimously.

Information Item

Enterprise Risk Management Update – Ms. Tillett provided an update. Questions and discussion followed.

Chairman Wilkins adjourned the Executive and Audit Committee.

Chairman Wilkins reconvened the Full Board meeting.

Trustee McCarter moved for the Full Board to approve the Executive and Audit Committee action items. Trustee Hendrix seconded the motion. The action items were approved unanimously.

Finance and Facilities Committee Report – Bill Hendrix

Trustee Hendrix convened the Finance and Facilities Committee.

Action Items

Approval of Minutes – April 19, 2012 and June 13, 2012 – Trustee Hendrix said if there were no additions or corrections to the minutes, they would be approved as submitted. The minutes were approved as submitted.

Approval of FY 2012-2013 Clemson University Budget – Brett Dalton referred to the previously distributed document. He summarized the budget request, noting the proposed budget continues Clemson University's 2020 plan. The 2020 plan is primarily supported by new revenue generation, internal divestments and reallocations, and strategic cost management. It is characterized by increased investments in core mission activities.

Concept Approval – McAdams Renovations – Mr. Dalton presented the proposed project that will enable the College of Agriculture, Forestry and Life Sciences and the School of Agricultural, Forest and Environmental Sciences to renovate 11,960 square feet of existing lab space, classrooms and offices to meet increasing facility demands. Accessibility will be enhanced through this project, and necessary infrastructure will be upgraded.

Trustee McCarter moved to approve the project. Trustee McKissick seconded the motion. The motion was approved unanimously.

Final Approval – Waste Water Treatment Plant Upgrades – Mr. Dalton presented the proposed project that will address deferred maintenance and reliability issues and meet new regulatory standards for water quality. Improvements to the wastewater treatment plant on campus will include construction of an influent pump station and headworks, associated electrical system replacement and emergency power upgrade, replacement of primary clarifier equipment, and beginning control system automation upgrades.

Trustee McCarter moved to approve the project. Trustee McKissick seconded the motion. The motion was approved unanimously.

Information Item

Staff Senate Report – Julia Lusk provided an update. She invited the Board to the Staff Senate Sprint for Success 5K fundraiser to benefit the Staff Senate Scholarship Fund.

Trustee Hendrix adjourned the Finance and Facilities Committee.

Chairman Wilkins reconvened the Full Board.

Trustee Hendrix moved to approve the Finance and Facilities action items. The motion was approved unanimously.

Educational Policy Committee Report – Ronnie Lee

Trustee Lee convened the Educational Policy Committee.

Action Items

Approval of Minutes – April 19, 2012 – Trustee Lee said if there were no additions or changes to the minutes of the April 19, 2012, meeting, they would be approved as submitted. The minutes were approved as submitted.

Program Modifications – Provost Helms presented the proposed program modifications.

- Change from Dual to Joint Degree in Bioengineering with MUSC
- Change in location from Clemson at the Falls to Greenville One: MBA programs (full, part-time, all concentrations); MS Marketing; MS Management
- Change in location from University Center of Greenville to Clemson at the Falls for a move to Greenville One: Master of Professional Accountancy
- Change in location from main campus to Greenville One: Master of Real Estate Development

New Certificate – Provost Helms presented the proposed certificate.

- Certificate in Athletic Leadership in Education (online, graduate)

Name Changes – Provost Helms presented the proposed name changes.

- Center for Professional Advancement and Continuing Education (PACE) to Clemson University's Center for Corporate Learning
- School of Materials Science and Engineering to the Department of Materials Science and Engineering
- School of Planning, Development, Preservation and Landscape Architecture to Department of Planning, Development and Preservation and Department of Landscape Architecture

Program Terminations – Provost Helms presented the requested program terminations.

- South Carolina Institute for Energy Studies (SCIES)
- Concentration in Gerontology Nurse Practitioner
- Mayor's Institute/Design Arts Partnership (now the Alignment Studio)

Trustee Wilkerson moved to approve the action items as a composite motion. Trustee Lynn seconded the motion. The motion was approved unanimously.

Information Items

Faculty Senate Report – Jeremy King provided an update. He has instituted a monthly newsletter to enhance communications from the Faculty Senate across campus. He provided updates on each Senate committee and its work.

Faculty Representative to the Board of Trustees Report – Tony Cawthon provided an update. He provided statistics on current faculty and incoming new faculty.

Admissions Updates – Provost Helms provided an update on admissions. She referred to the previously distributed written reports.

Trustee Lee adjourned the Educational Policy Committee.

Chairman Wilkins reconvened the Full Board.

Trustee Lee moved to approve the Educational Policy Committee action items. The motion was approved unanimously.

Executive Session

Chairman Wilkins said it was necessary to go into executive session to discuss economic development, legal, personnel, and/or contractual matters. He said no action would be taken in executive session.

Trustee Swann moved to go into executive session. Trustee Hendrix seconded the motion. The motion was approved unanimously.

The Board entered into executive session at 11:41 a.m. and returned to open session at 12:25 p.m.

Adjourn

There being no further business, Chairman Wilkins adjourned the meeting at 12:27 p.m.

Respectfully submitted,

Angie Leidinger

Angie Leidinger
Executive Secretary to the Board of Trustees

Angie Leidinger
Approved

10/19/12
Date