Creating a Test Question for Extra Credit

Modifying the Question Settings

To modify the Question Settings:

1. From the Tests page, click the action link at the end of the test Name.

2. Then click Edit.

3. The Test Canvas page is displayed.
4. Click the **Question Settings** button.

5. The Test Question Settings page is displayed.

6. In the **Scoring** section, select the checkbox to **Provide option to assign questions as extra credit**.

7. Then click **Submit**.

8. The Test Canvas page is displayed.
Creating Questions worth Extra Credit

To make a specific question worth extra credit:

1. Locate the question on the Test Canvas page.
2. Then click the Points field at the end of the question. (the actual number)

3. A pop-up window is displayed.

4. Enter the point value to assign for Extra Credit.
5. Select the **Extra Credit** checkbox.
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6. Then click the **Submit** button.