Timed Assessment Enhancement

While instructors have been able to set time limits for tests and quizzes, they are now able to choose to make the timed assessment auto-submit, or to allow students to work beyond the allotted time. When an instructor selects the auto-submit option, the assessment submits the items completed at that time and the student is prevented from continuing the assessment.

**Note 1:** This new feature should automatically grade a test if it contains multiple choice questions, true or false questions, and multiple answer questions which do not involve manual grading.

**Note 2:** If instructors have a student who requires an accommodation of extra test time, the auto-submit feature should not be used or the student will be cut off in the same amount of time allowed other students.

Enabling Auto-submit automatically saves and submits the assessment when the time expires. Leaving it turned off allows students to continue beyond the allotted time.

**Steps**

1. Go to your Blackboard course
2. Go to the content area, for example, **Information**, or **Content**
3. Click the action link next to **Assessment**, select **Test**
4. Select a test to deploy an existing test, click **Submit**
5. Select **Create** to create a new test
6. Enter a test description in the text box in Test Information section

7. In Test Availability section, check the box to Set Timer, select hours and minutes from the drop-down menu

8. Select the On radio button to save the test and submit automatically when time expires

9. Select the Off radio button to allow students to continue beyond the allotted time

10. Select the display time and day for the test from Display After and Display Until

11. Select the due date for the test if necessary

12. Leave the default setting: Include this test in Grade Center score calculations under Self-assessment options
13. Check the options to display the type of feedback displayed upon completion of the test: **score**, **submitted answers**, **correct answers**, and **feedback**

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<thead>
<tr>
<th>Select the Type of Feedback Displayed Upon Completion</th>
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<tr>
<td>✔️ Score</td>
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14. Select test presentation mode: **All at Once** to present the entire test on one screen, or **One at a Time** to present one question at a time. You may check the box to **prohibit backtracking** to prevent changing the answer to a question that has already been submitted.

15. Check the box to **Randomize Questions** to randomize questions for each test attempt.

16. Click **Submit**