

Linking your Adobe Connect recording to your Blackboard Course

Adobe Connect Beginners

Finding your Adobe Connect Recording1	
Linking your Adobe Connect Recording to Blackboard5	,

Finding your Adobe Connect Recording

1. Open your web browser and navigate to the Adobe Connect Enterprise Manager (<u>https://connect.clemson.edu</u>).



2. Login using your Clemson employee username and password.



	My Profil	e Help Logout	: Melissa Lockhart
Home Content Training Meetings Event Management Reports Administration			Search
My Meetings New Meeting Shared Meetings User Meetings Meeting Dashboard			
Scheduled Meetings			
Name →	Expiration I	Date > Role	>
MOCCenter E	Enter 12/31/2021	11:45 PM Host	Delete
Mational Distance Learning Week	Enter 11/13/2019	11:00 PM Host	Delete
Connect Pro Collaboration Meeting	Enter 11/08/2015	11:00 PM Host	Delete
Method Period Part Part Part Part Part Part Part Part	Enter 01/22/2019	11:00 PM Host	Delete
A 800	Enter 02/13/2019	11:00 PM Host	Delete
Tech Talks	Enter 02/21/2019	11:00 PM Host	Delete
CCIT Call Center	Enter 04/11/2019	9:45 AM Parti	cipant
Teaching & Learning Services Group Meeting Space	Enter 10/09/2020	11:00 PM Host	Delete
Melissa's Meeting Space	Enter 11/10/2021	11:00 PM Host	Delete
Go Tigers	Enter 04/07/2023	11:00 PM Host	Delete
Go Clemson	Enter 04/28/2021	11:00 PM Host	Delete
ConnectOPS	Enter 03/31/2019	11:00 PM Host	Delete
Mobile Mondays	Enter 12/21/2022	11:00 PM Host	Delete
Training Room 2	Enter 12/31/2014	11:00 PM Host	Delete

- 3. Click the Meetings link in the gray menu bar.
- 4. Then click the link for the name of your meeting space.
- 5. The Meeting Information page is displayed.

	UNIVERSITY ADOBE* CONNECT** ENTERPRISE SERVER My Profile Help Logout: Melissa Lockhart						
Hom	Home Content Training Meetings Event Management Reports Administration Search						
My I	Meetings New Meeting Shared Meetings User Meeti	ings Meet	ing Dashboard				
Meet	ing Information Edit Information Edit Participants Invitati	ons Upload	ad Content Rec	ordings Reports			
	Delete Move To Folder Access Type						
1	21 ^{ame} →	Actions	Access	Recording Date →	Current Duration	Duration >	
	Connect Pro Collaboration Meeting 11	Actions 🕶	Public	10/11/2013 11:05 AM	-	00:59:11	
	march 2013 meeting	Actions 🕶	Public	03/08/2013 11:01 AM	-	00:59:14	
	January 2013 Meeting	Actions 🕶	Public	01/11/2013 11:01 AM	-	01:01:13	
	July Meeting	Actions 🕶	Public	07/10/2012 10:34 AM	-	00:52:50	
	Connect Pro Collaboration Meeting 7	Actions 🕶	Public	04/11/2012 1:00 PM	00:59:23	01:03:05	
	Connect Pro Collaboration Meeting 6	Actions 🕶	Public	01/20/2012 1:58 PM	-	00:51:17	
	Connect Pro Collaboration Meeting 5	Actions 🕶	Public	11/15/2011 3:30 PM	-	01:06:53	
	<u>4/24/09</u>	Actions 🕶	Public	04/24/2009 2:13 PM	-	00:58:09	
	Connect Pro Collaboration Meeting 3	Actions 🕶	Public	03/27/2009 2:01 PM	1:08:17	02:32:53	
	Connect Pro Collaboration Meeting 0	Actions 🕶	Public	11/07/2008 2:24 PM	-	01:02:23	
	Connect Pro Collaboration Meeting 2	Actions 🕶	Public	01/21/2009 2:21 PM	0:38:36	00:40:28	
	Connect Pro Collaboration Meeting 1	Actions 🕶	Public	12/15/2008 2:14 PM	-	00:44:13	

- 6. Click the Recordings tab for the selected meeting.
- 7. Enable the checkbox for the recording that will be shared with your students.
- 8. Then click Access Type.



	My Profile Help	Logout: Melissa Lockhart
Home Content Training Meetings Event Management Reports Administration		Search
My Meetings New Meeting Shared Meetings User Meetings Meeting Dashboard		
Meeting Information Edit Information Edit Participants Invitations Uploaded Content Recordings	Reports	
Change Access Type [<u>Return To Recordings</u>]		
Connect Pro Collaboration Meeting_11		
Private Public		
Set Passcode (Optional)		
Cancel		

- 9. Select the **Public** radio button.
- 10. If you want to only allow specific people access, you can select the **Set Passcode(Optional)** radio button. Then enter a passcode that you will provide to people attempting to access the recordings.
- 11. Next click Save.
- 12. Next click the Name of the recording.

Home Content Training Meetings Event Management Reports Administration Search							
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eting Information Edit Information Edit Participants	Invitations Uploade	d Content Re	cordings <u>Reports</u>				
Delete Move To Folder Access Type							
Name >	Actions	Access	Recording Date >	Current Duration	Duration		
Connect Pro Collaboration Meeting 11	Actions 🗸	🔓 Public	10/11/2013 11:05 AM	-	00:59:11		
march 2013 meeting	Actions 🗸	🔓 Public	03/08/2013 11:01 AM	-	00:59:14		
January 2013 Meeting	Actions 🗸	🔓 Public	01/11/2013 11:01 AM	-	01:01:13		
July Meeting	Actions 🗸	🔓 Public	07/10/2012 10:34 AM	-	00:52:50		
Connect Pro Collaboration Meeting 7	Actions 🗸	Public	04/11/2012 1:00 PM	00:59:23	01:03:05		
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Connect Pro Collaboration Meeting 2	Actions 🗸	Public	01/21/2009 2:21 PM	0:38:36	00:40:28		
Connect Pro Collaboration Meeting 1	Actions •	🛱 Public	12/15/2008 2:14 PM	-	00:44:13		

13. This will take you to the Recording Information page.



CLEMSON U N I V E R S I T Y	ADOBE® CONNECT [™] ENTERPRISE SERVER	My Profile Help	Logout: Melissa Lockhart
Home Content Trair	ing Meetings Event Management Reports Administration		Search
My Meetings New Me	eting Shared Meetings User Meetings Meeting Dashboard		
Meeting Information Edi	t Information Edit Participants Invitations Uploaded Content Recordings	Reports	
Recording Information		Actions •	
Title:	Connect Pro Collaboration Meeting_11		
Type:	Recording		
Duration:	00:59:11		
Disk usage:	122544.0 KB		
Permissions:	Same as parent folder		
URL for Viewing:	http://connect.clemson.edu/p7v7zq46nul/		
Summary:			
Recording Date:	10/11/2013 11:05 AM		

14. Select and copy the **URL for Viewing** (CTRL + C).



Linking your Adobe Connect Recording to Blackboard

1. Login to Blackboard Learn.



2. Click the **Courses** tab.

	🕯 My Places i Home 🕜 Help 📲 Logout		
My Institution Courses	Community Content Collection System Admin		
Course Search	Course List *		
Go Go Courses you are teaching: Courses you			
	MEMARSH-DE101: Business Writing Instructor: Melissa Lockhart;		
	memarsh-de-101: Teaching in an Online World Instructor: Melissa Lockhart;		
	memarsh-de-101: Teaching in an Online World Instructor: Melissa Lockhart,		

- 3. Click the course to open from the Course List module.
- 4. The course entry page will be displayed.
- 5. Select the Content Area for which to add the External link.



CLEMS	<u>en</u>	í	My Places 🏦 Home	🕜 Help 📲 L	ogout			Screen R	eader Support
MyCLEmson	Courses	Workgroups	Content Collection	Employees	Clemson	Resources	Portal Admin	System Admin	1
Business Writing m	emarsh-test240	627 Home Pag	je					Edit Me	ode is: ON
* Business Writing (memarsh-test246	□ \$ ↑↓ -627)	Ho	me Page 🛛						
Home Page		Add Course	Module					Custon	nize Page 🛝
Content Assignments Discussions Groups Tools	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	My Annou No co	ncements urse announcements ha last 7 day	ave been posted ir s. more annou	the	My Calend No cale	dar Indar events have b	been posted for the n more ca	ext 7 days.
Help	S.	My Tasks				Edit Notific	ation Settings		
COURSE MANAG	GEMENT	My Tasks:				What's Pa	ist Due		Actions ¥
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		Edit Notifica	ation Settings		Actions 😣	* Today (0)	Due Teder	
		▼ Annound	cements (1)		1	XTomore	Nothing	j Due Today	
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Help		➤ Courses	/Organizations (1)		8	- rature ((0)	Last Updated: July 1	16, 2010 3:41 PM
		♦ Discuss	ion Board (2)		\sim				

6. Hover your mouse over the **Build Content** action link and select **Web Link**.

([💄 Melissa Loo	ckhart <mark>17 - C</mark>
8	Home Courses	Workgroups Content	Collection Employee:	s Clems	on Resources	Portal Admin	System Admi
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+	1 S 🖻 🕹	Modules 💿					
•	Business Writing	Build Content 🗸	Assessments . Y	Tools .	Partner Conte	int. 🗸	
	Instructor Information						
	Syllabus 🛛	Create	New Page				
	Modules	ltem	Content Folder				
	Discussion Board	Audio	Blank Page				
	Tools	Image Web Link					
	Videos	WebLink	Mashups				
		Learning Module	Flickr Photo				
	COURSE MANAGEMENT	Lesson Plan	SildeShare Pres	entation			
*	Control Panel	Syllabus	YouTube Video				
¥	Content Collection	Course Link					
	Course Tools						
×	Evaluation –	Module	3				
×	Grade Center —	In this mo	dule you will:				

7. The Create URL page is displayed.

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PootPrint × C A https://bb.clem	ustome: x/ im blackboal x (im blackboal x (im blackboal x) im ensemble: x (im ensemble: x) im ensemble: x) im ensemble: x (im ensemble: x) im ensemble: x) im ensemble: x (im ensemble: x) im ensemble: x) i
Apps 8 Google in Education 3 Simp	leScreenRecord 🔞 Desktop recorder — 🔞 Screen video captur 🗂 SimpleScreenRecord 👋 🍅 Other bookmarks
	🚨 Melissa Lochari 1 🔻 🕛
Modules · Create Web	Link
+ C Tu U Business Writing Announcements	Create Web Link A Web Link is a shortcut to a Web resource. Add a Web Link to a Content Area to provide a quick access point to relevant materials. <u>More Help</u>
Instructor Information Syllabus Modules Discussion Board	* Indicates a required field.
Tools Videos	1. Web Link Information Wame Chapter 1
	WIL http://connect.clemson.edu/7/7zq45nul For example, http://www.myschool.edu/
* Content Collection \rightarrow	
 ➢ Course Tools ¥ Evaluation → 	2. Description
 Crade Center → Users and Groups 	TTTTArial • 3 (12pt) • T• ≡ • ≣ • ♥ • 0 00 ♀ i № ♥
* Customization →	The Adobe Flash Player is required to view this presentation.

- 8. Enter the **Name** of your recording.
- 9. Then paste the URL for Viewing your recording into the URL field (CTRL + V).
- 10. Enter additional information regarding this website in the **Text** field.
- 11. Then click Submit.



- 12. The recording is now provided as a link in your Blackboard course.
- 13. Students can click the link to watch the recording.