CLEMSON
COMPUTING & INFORMATION TECHNOLOGY

# Adobe Connect Shared Content
## Intermediate

## Adding Shared Content to a Meeting

1. Open your Adobe Connect Meeting.
2. From the **Pods** menu select **Share** and then click **Add New Share**.
3. Click the drop down menu to the right of the **Share My Screen** button.
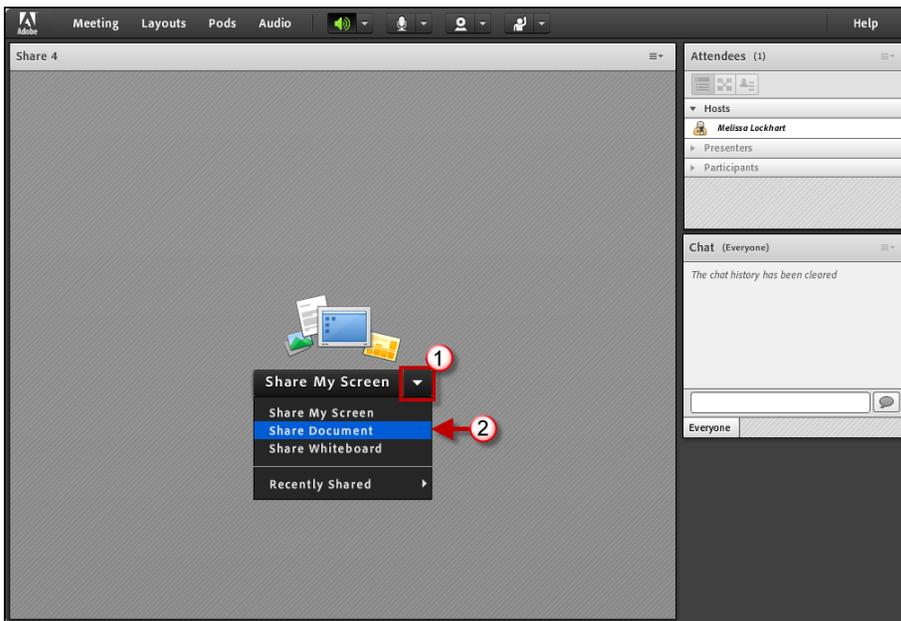


4. Then select **Share Document**.
5. Then click the **Shared Content** link on the left side of the menu.



6. Select the Shared Content item. (Doorbell, Clock, MP3 Player, etc.)

7. Then click **OK**.
8. The Shared Content will be displayed in the Share Pod.
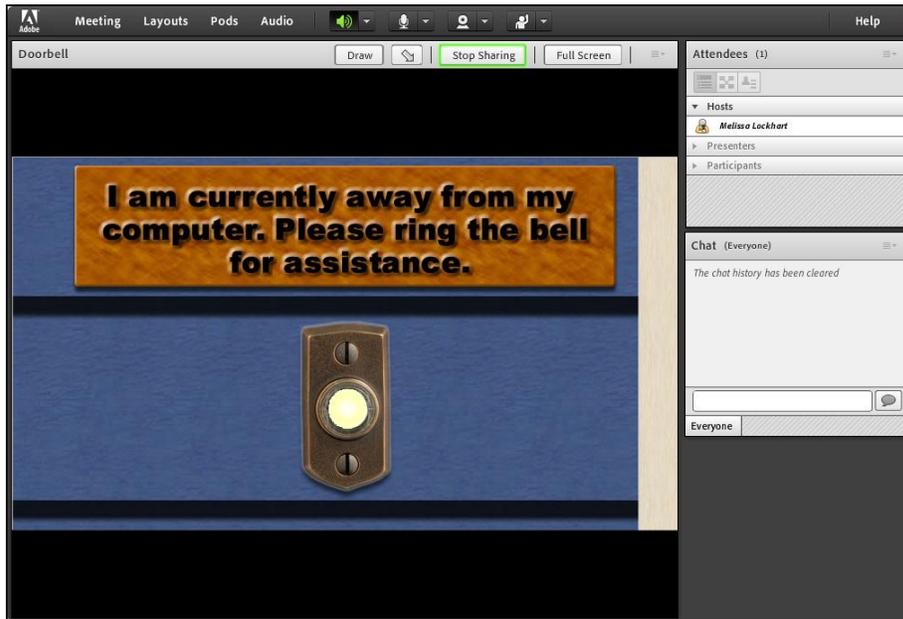


9. Then resize the Share pod as necessary.

# Adding Shared Background Images to a Meeting

1. Open your Adobe Connect Meeting.
2. From the **Meeting** menu, select **Preferences**.
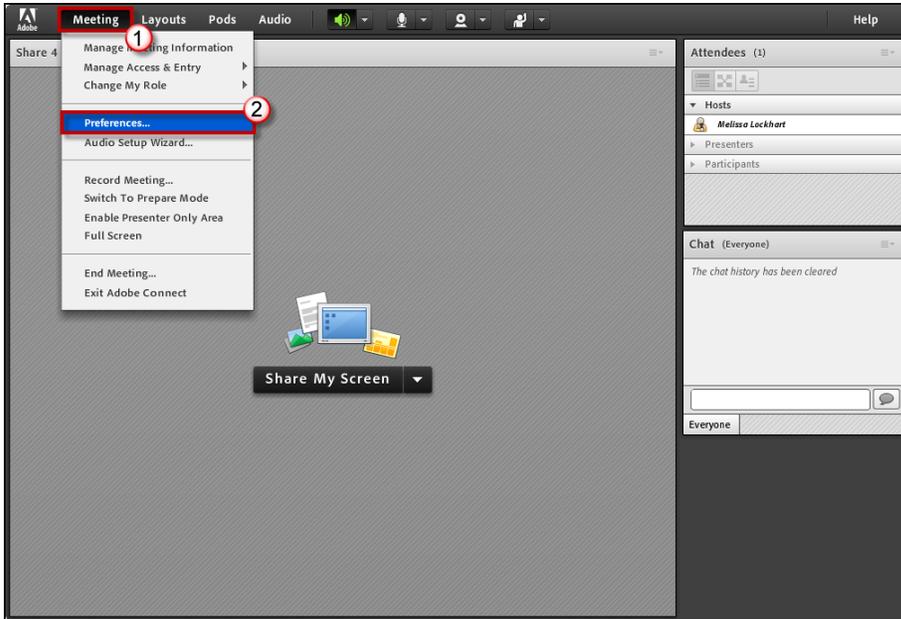


3. Click the **General** link from the menu on the left.
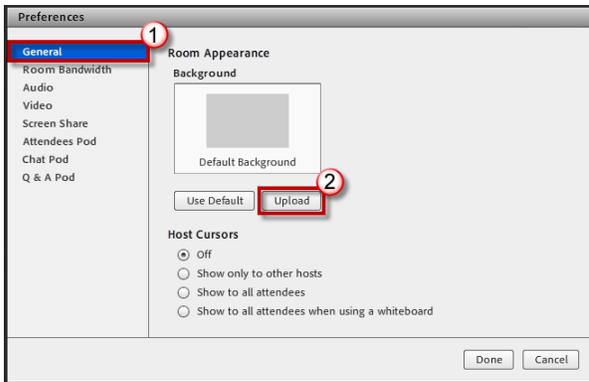


4. Then click **Upload**.
5. Next, click the **Shared Content** link on the left side of the menu.
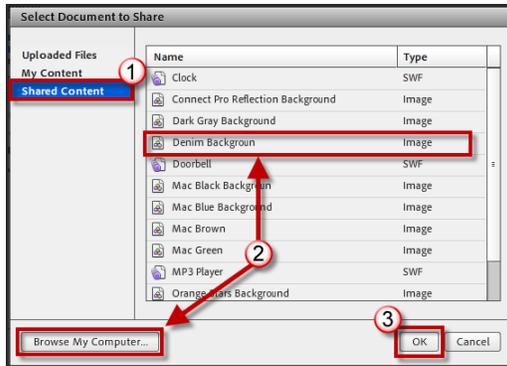
6. Select the Shared Content item (Background image) or click **Browse My Computer** and select an image that can be used for the background.
7. Then click **OK**.
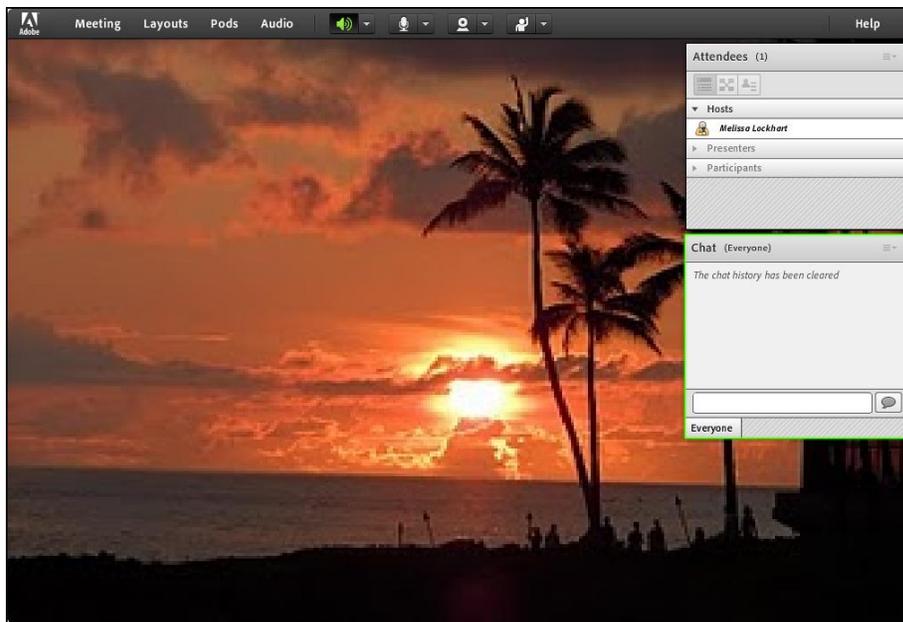


8. The new background image will be displayed in your meeting space.