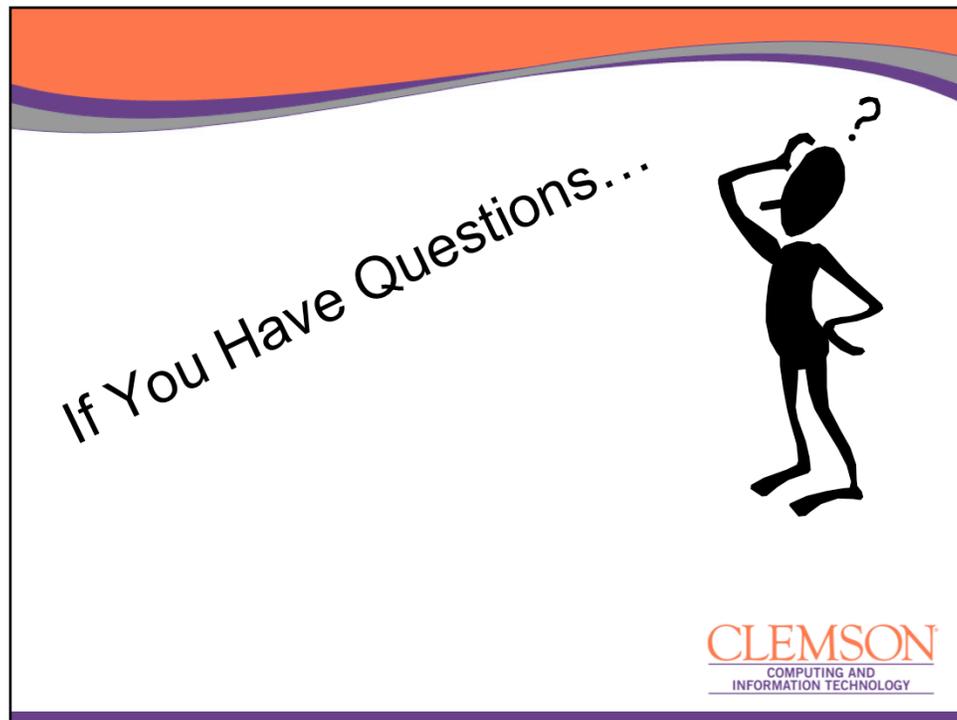


Hi...welcome to Tech Talks! My name is Jan Lay and I'm a trainer with CCIT's, Learning Technologies group.

This is the 10th episode in our weekly, Spring 2013 TechTalk webinar series.

During today's show I will discuss the Blackboard Groups tool and the different ways you can set it up.



Before I go any further, I would like to invite you to type any questions or comments you might have during the presentation into the Questions and Discussion Window. We will be monitoring this area throughout the presentation, and after this session is through, I will try to answer as many of your questions as I can.

As always, if you run into any problems while listening to this presentation, please also type those into the Questions and Discussion window and one of my co-workers will try to assist you.

And now...the presentation...

Groups: Overview

- “Directed Assignments” or Collaboration



- Single Groups or Group Sets



- Different enrollment options



- Group tools



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Blackboard Groups allow students to collaborate with one another and establish a closer relationship with other members of the group.

Faculty can create a Single Group with either manual enroll or a self-enroll option or they can create a Group Set.

A Group Set allows for several enrollment options:

- self-enrollment
- manual enrollment
- random enrollment

Group members also have access to a variety of collaboration tools that faculty can enable.

Groups: Uses

- To separate sections of combined classes so the group can be used to define a gradebook “Smart View”
- To assign projects
- To create collaborative teams

Advantages of each group type:

Sections

Projects

Teams collaboration



Once a group has been formed, it can be allowed access to the same tools that the whole class has, but that are JUST for their group to use.

Even though many of you might know what these tools are for, I'm going to briefly review them here...

Collaboration allows group members to use Chat and Virtual Classroom to collaborate synchronously

File Exchange is a place where students and faculty members can upload documents

Group Blog allows group members to post reflections and comments

Group Discussion Board allows groups members to participate in threaded discussions

Group Journal allows group members to share thoughts with each other and the course instructor

Group Tasks can be used to organize group projects and activities

Group Wiki allows group members to create and edit each other's content

Send Email sends an email message to selected group members or to the entire group

Groups: Creation Overview

- Groups can be created from the Groups link on the Main Menu or from the Users and Groups links in the Control Panel of the Course Management panel
 - **Create Single Group**
 - self-enrollment
 - manual enrollment
 - **Create Group Set**
 - self-enrollment
 - manual enrollment
 - random enrollment



Groups can be created from the Groups link on the Main Menu or from the Users and Groups links in the Control Panel of the Course Management panel

Create Single Group

- self-enrollment
- manual enrollment

Create Group Set

- self-enrollment
- manual enrollment
- random enrollment

Single Groups: Manual Enroll

- Manual enroll
 - Enter Name and Description
 - Select Group Tools
 - Click “submit”



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Manual enroll is the faculty “do it yourself” option...by choosing manual enroll you will have complete control over who ends up in which group

Enter Name and Description

Set group availability (default is “yes”)

Select Group Tools

“Allow Personalization” lets students add personal touches

Determine Group Membership

Click “submit”

Single Groups: Self-Enroll

- Self-enroll
 - Enter Name and Description
 - Set group availability (default is "yes")
 - Or select "Sign-up Sheet Only" if only the sign-up sheet will be available initially
 - Select Group Tools
 - "Allow Personalization" lets students add personal touches
 - Under Sign-up options, specify the Name of Sign-up Sheet and Sign-up Sheet Instructions.
 - Enter the Maximum Number of Members.
 - Select Show Members check box if you would like students to see group members.
 - Select Allow Students to sign-up from the Groups listing page
 - Click "submit"



The sign-up sheet can appear on the Groups listing page or be added as a link from other areas, such as a Content Area, Content Folder, Learning Module, or Lesson Plan. Adaptive release rules can be applied to the content page link, which provides the ability to limit the availability of the sign-up sheet.

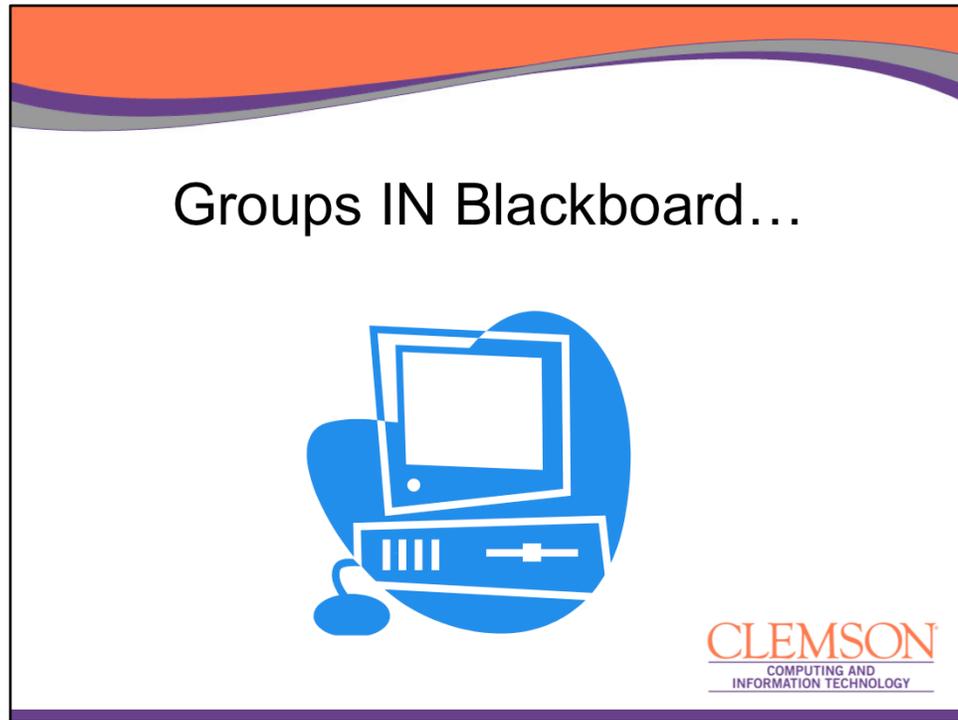
Note: Self-enroll option allows students to choose which group they would like to be a member of. If the number of enrolled students reaches the maximum number allowed, the sign-up sheet will be closed.

Groups: Group Sets

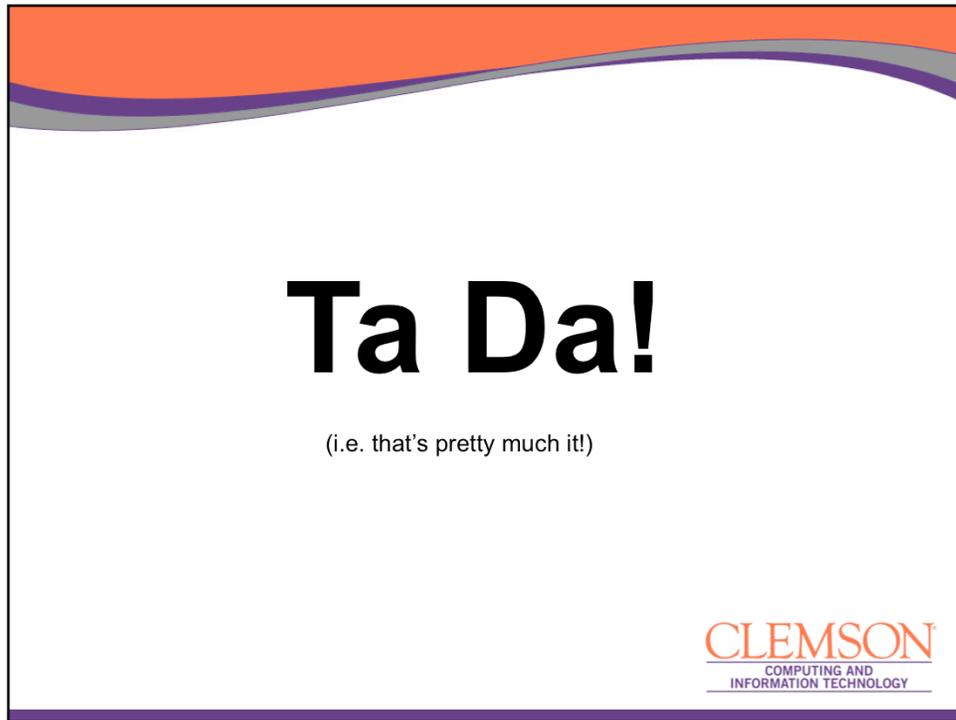
- A Group Set allows for several enrollment options:
 - self-enrollment
 - manual enrollment
 - random enrollment

As with creating single groups, Group Set allows for several enrollment options:
self-enrollment
manual enrollment

The additional one is: random enrollment



Now I'm going to go out to one of my Blackboard demo courses where I will create a number of different group types...



So, this slide just about wraps up the current presentation...and THAT means that I should remind you again that if you have questions, you can type them into the questions and discussion window and we will answer them at the very end of the presentation!

Blackboard Resources

Blackboard on Demand (<http://ondemand.blackboard.com>)

- Creating a Group [Watch It!](#)
- Creating Group Sets [Watch It!](#)
- Getting Started with Groups [Read It!](#)

Blackboard Learn Support Page

- http://www.clemson.edu/ccit/learning_tech/blackboard_learn/index.html

Upcoming CCIT Computer Training Classes

- <http://www.clemson.edu/clereg/>



As usual, we like to give you a few more training resources to look at. On the screen are three resource links which will take you to Blackboard video resource on creating groups, a link for general Blackboard support and a link to our upcoming Training Classes.

Upcoming Tech Talks

4/9	How to get started with developing an App at Clemson	Sam Hoover
4/16	Banner	Rebecca Nelms
4/23	TBA	TBA

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As I said at the beginning of the presentation, this was the 4th tech talk in our spring series. On the screen you can see the upcoming tech talk schedule, including the last three weeks in February and the first week of March.

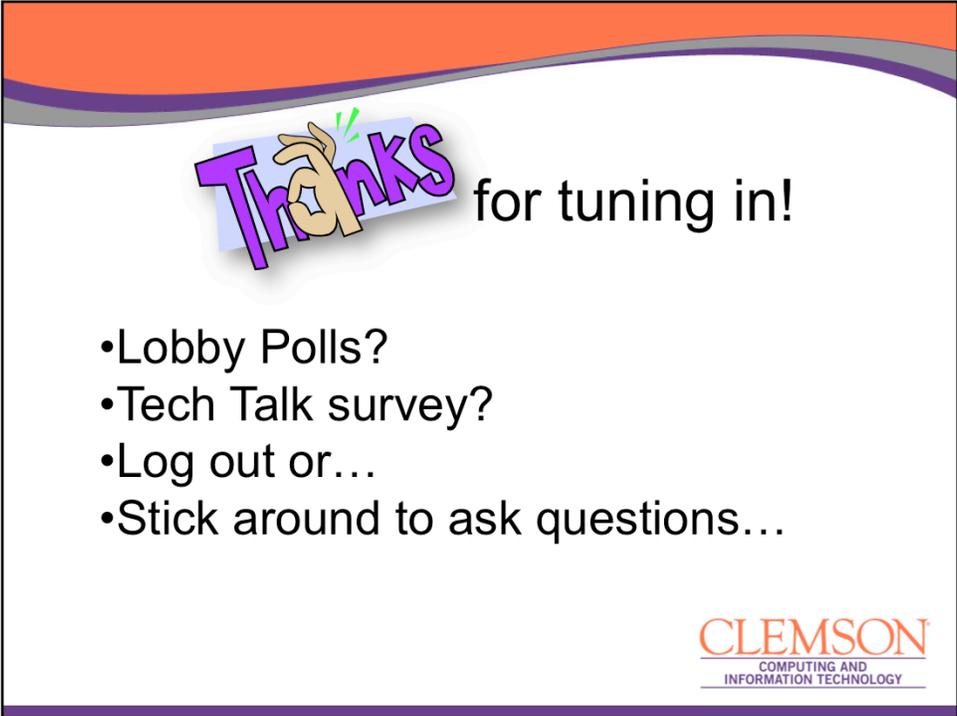
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Thanks for tuning in!

- Lobby Polls?
- Tech Talk survey?
- Log out or...
- Stick around to ask questions...

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Before you leave today, I'd like to ask you (if you haven't already done this) to remember to take our Adobe Connect Tech Talk Lobby poll as well as the Tech Talk survey for this week.

It is now....XXX o'clock and I'd like to thank you for joining us today. At this point, the official demonstration is over with but I will be online for at least 10 or 15 more minutes to answer any questions you might have. As usual, these sessions are recorded and will be archived and uploaded to our Training website in case you'd like to review them at a later time.

Thanks again for joining us on Tuesday Tech Talks at 2!