Welcome to the first tech talk of 2014! My name is Jan and I’m a software trainer with CCIT’s Customer Relations and Learning Technology. Today’s talk is Groups and Data Management: New features for 2014.
Before I go any further, I would like to invite you to type any questions or comments you might have during the presentation into the Questions and Discussion Window. We will be monitoring this area throughout the presentation, and after this session is through, I will try to answer as many of your questions as I can.

As always, if you run into any problems while listening to this presentation, please also type those into the Questions and Discussion window and one of my co-workers will try to assist you.

And now...the presentation...
Today we’re going to explore the new features in Groups, and also look at the new Data Management tool.

What are these? Well, although many of you have already used Groups before, the new Groups Management Building Block provides users the ability to:

- Easily see which students are in which groups, including which students are not in any groups.
- Easily see and modify group memberships.
- Choose and manage membership for groups sets with an improved workflow
  - This includes being able to see a master list of all potential members, but have them be removed from the master list once they have been placed in a group set.

With that last feature, some of you might be familiar with the saying, “what’s old is new again”...if so, you will remember having had that part of our “new” feature before. We were all sad when it went away and I am very happy to see it back.
In addition to the previous features, the Groups Management Building Block also lets you:

- Import and export groups and group memberships.
- Sort columns, perform bulk actions for deleting groups, and create Grade Center smart views for one or more groups on the All Groups page.
- Optionally, manage tool availability for all groups on the All Groups page.
Data Management Overview

If you have copied a course, or are reusing an old one, the Data Management Building Block provides the ability to:

• Speed up the transition of old dates to new one relevant for the new course using Date Management.
• From Date Management you can adjust availability dates, due dates, and adaptive release dates within a course.

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So, what are we going to do today? Play in Blackboard, of course!

First we’ll go to my course where I have already set up a few groups. Using the Group Management tools we will discuss the differences between manual, random and self-enroll and why you might use each.

We will then create a few more groups including:

- a manual-enroll group
- a group set for sections

While doing that, we’ll set up and then make sure to use Smart Views

Finally, we will explore All Groups, Group Sets, and All Users
During the Data Management part of the agenda we will already be in my course where we will explore:

- Continue in my jlay-crltstudentclass
- Explore Course Tools> Date Management
- Run the Data Management tool
- Reset some dates manually
- Reset some dates automatically
On to Blackboard!

Ok...it is now time for me to switch screens so that we can play...
So, this slide just about wraps up the current presentation...and THAT means that I should remind you again that if you have questions, you can type them into the questions and discussion window and we will answer them at the very end of the presentation!
As usual, we like to give you a few more training resources to look at. On the screen are three Blackboard resource links which you might like to explore.

Creating a Group

http://ondemand.blackboard.com/r91/movies/bb91_groups_creating_single_group.htm

Creating Group Sets

http://ondemand.blackboard.com/r91/movies/bb91_groups_creating_group_sets.htm

Date Management

http://youtu.be/p6iEAgz0rUI
The easiest way to get to the Blackboard video tutorials is from the Course Management>Help menu in your Blackboard course.
Another training resource is, of course, Tech Talks!

On the screen you can see the rest of our 2014 tech talk schedule for January and a link to our entire Spring Schedule.

1/21 – PowerPoint 2013
   – Melissa Lockhart
1/28 – Social Media and FERPA
   – Kevin McKenzie

http://www.clemson.edu/ccit/learning_tech/ccit_training/tech_talks/index.html?
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www.clemson.edu/ccit/learning_tech/computer_training/tech_talks/archives.html#archives
Before you leave today, I’d like to ask you (if you haven’t already done this) to remember to take our Adobe Connect Tech Talk Lobby poll as well as the Tech Talk survey for this week.

It is now….XXX o’clock and I’d like to thank you for joining us today. At this point, the official demonstration is over with but I will be online for at least 10 or 15 more minutes to answer any questions you might have.

Thanks again for joining us on Tuesday Tech Talks at 2!