INSTRUCTIONS TO EMBED BOX FOLDERS OR FILES IN BLACKBOARD

How to embed Box folder

Go to Clemson.box.com and click on the word Share beside a folder.
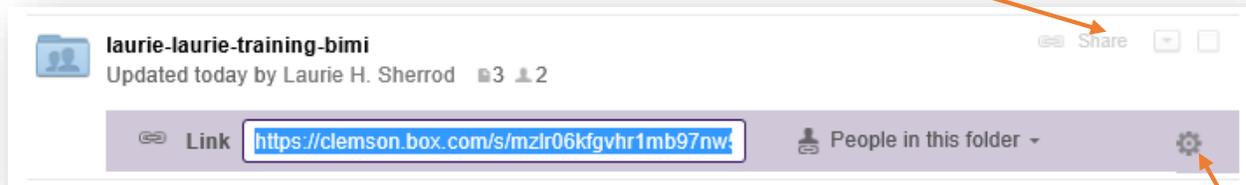
Make sure the people you want to have access to your file have at least viewing permissions and this is shared with "People in this folder".

Now click on the gear beside that. Then click on Embed.
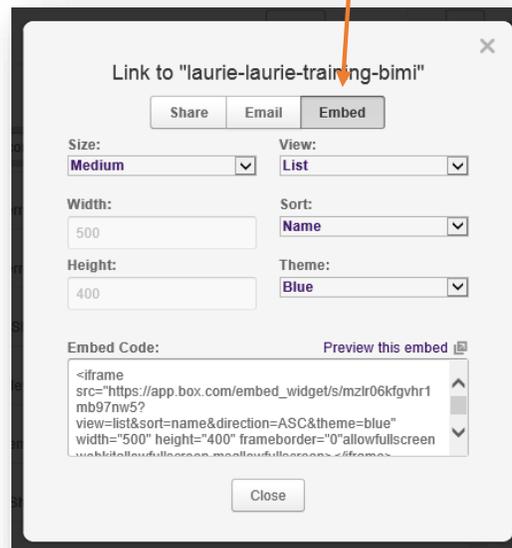
You will see an Embed Code. Highlight it all and press Ctrl-C to copy to clipboard.

Go to your Blackboard class Content and click on create item:
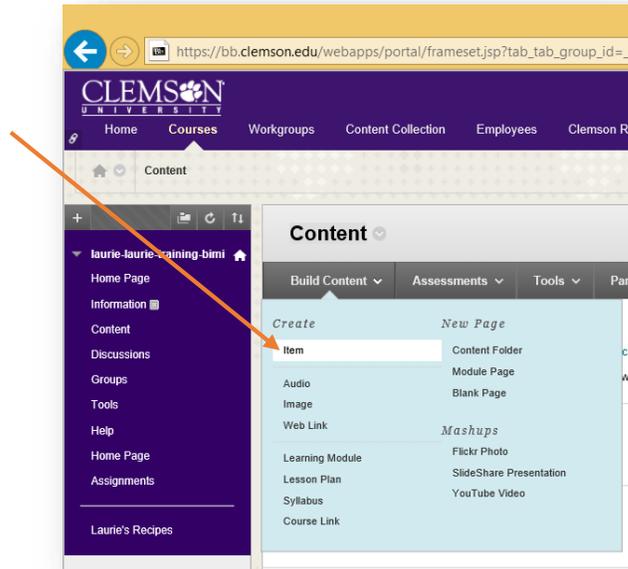
Name the Item. Click on the HTML button and paste the code you copied into the HTML code view box.
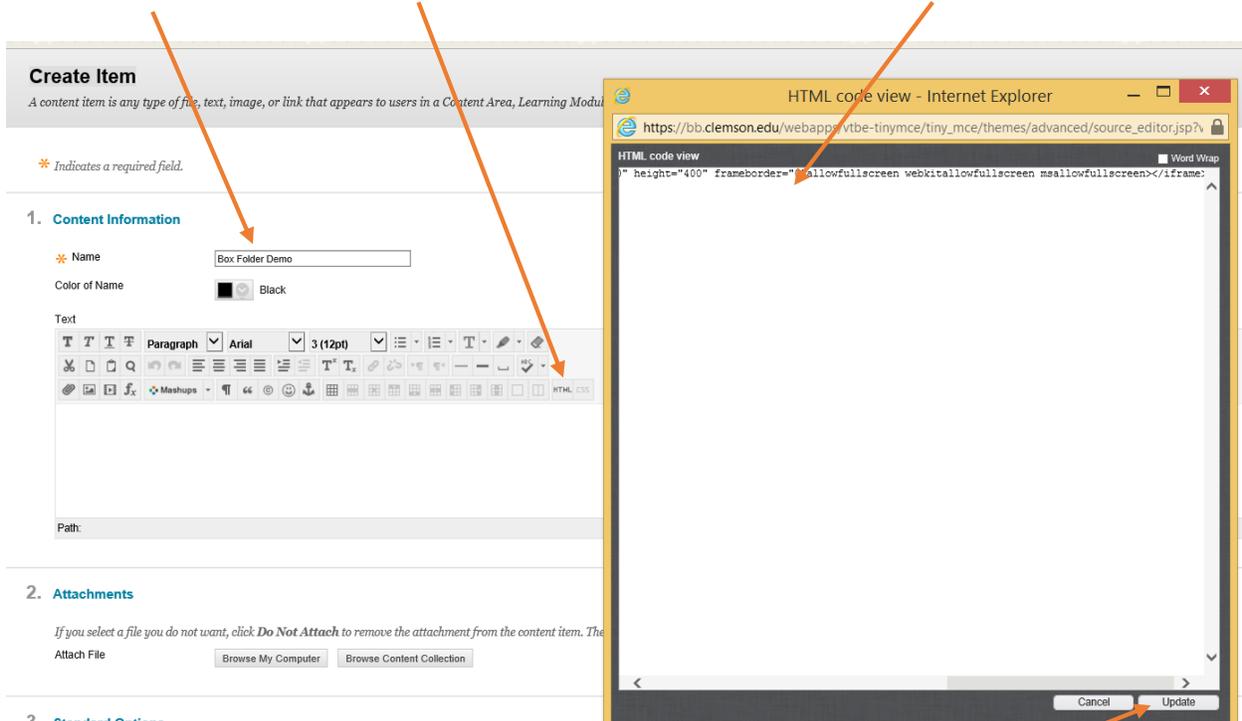
You may need to drag the box a little taller to find the Update button.

Now in your Blackboard course, you students will see this:
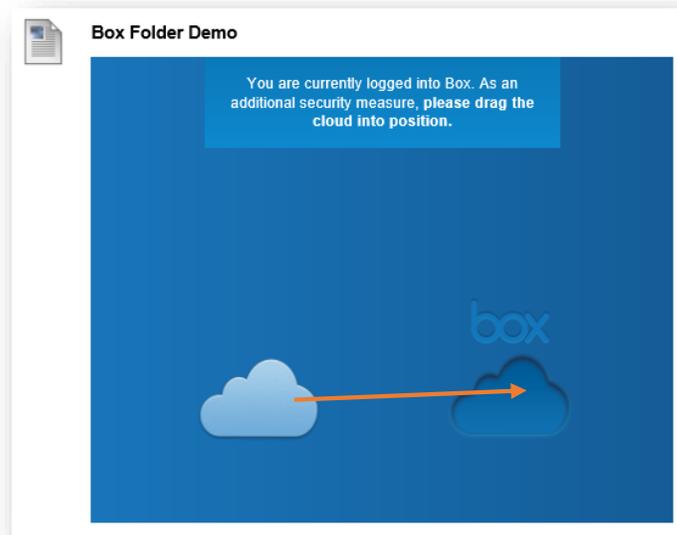
The student will need to drag the white cloud into the empty spot.

Then they will see the folder and can click on any file to see it in this same box.
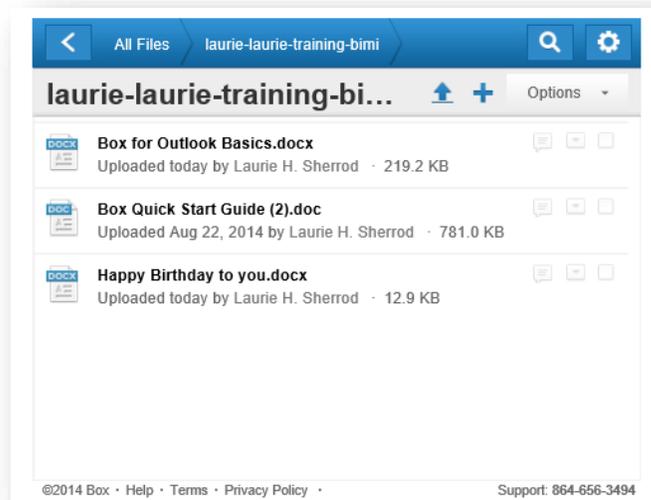
If you only want to share an individual file, it works the same way.

How to embed a Box File

Click on the Share beside the file, click on the gear.

You will get this. Click on Embed, highlight the code, press Ctrl-C to copy it.
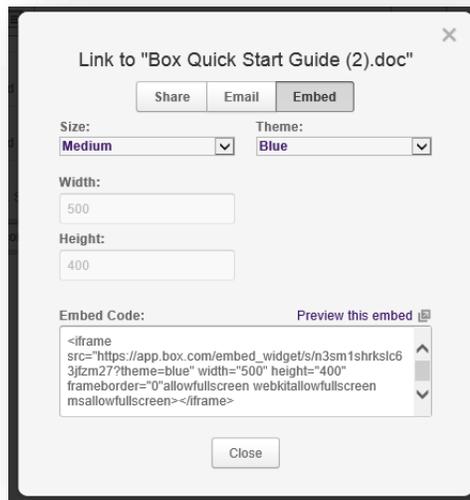
Go into Blackboard, create a new item, click on HTML button, paste in the code, enlarge HTML box to reveal "update" and click on "update". How the file will look like this:
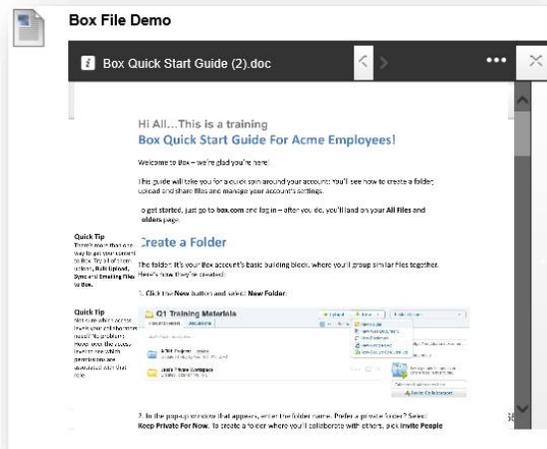
If you embed a PowerPoint it will look like this (with navigation links at the bottom):
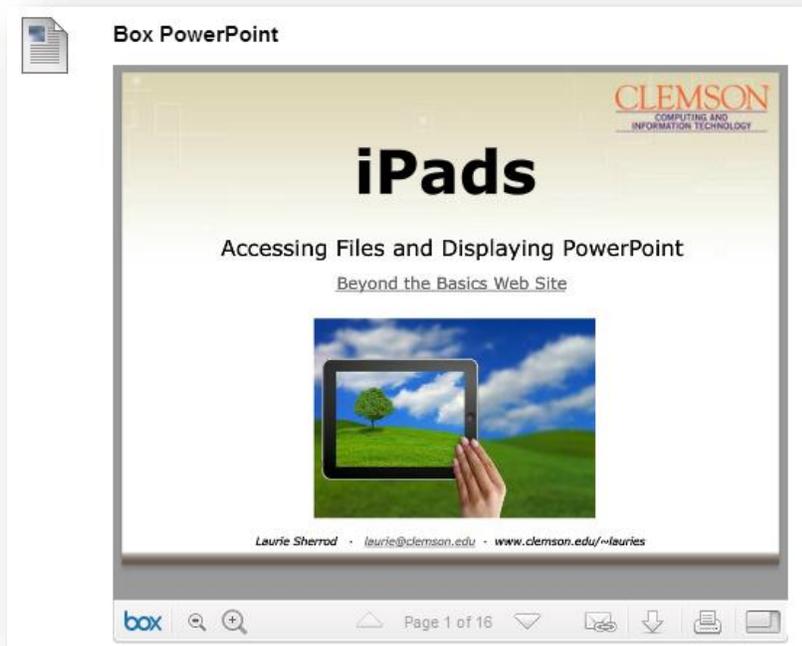
NOTE: If you assign share privileges "People in this folder", then your students will need to be logged in to their Box accounts to see the file or folder. Here are two options:

1) Ask them to go to http://clemson.box.com and log in before opening Blackboard

2) Student can click on "more login options" and "single sign on", then put just his user **name@clemson.edu**...(it grabs his password from the Blackboard sign in). Since Clemson students use Google mail, this is not his email address!

Another option: Assign privileges "Anyone with the link"