Financials
Oracle/PeopleSoft 9.0
Payment Inquiry
Learning Objectives

- How to Get to the Voucher Screen
- How to View the Payment Information
- How to View Additional Payment Information
Oracle 9.0 View a Voucher

Login to Oracle Financials
Clemson University Business Units

Choose the appropriate Business Unit based on what type of funds the expense is posted to. Click the magnify icon to search. Click on the appropriate Business Unit to populate the business unit field.
Select the Vouchers Link from the menu
The Voucher Panel appears. Click on the Find an Existing Value tab.
Enter the Voucher Number in the Voucher ID field. Click Search.
The Voucher Summary Panel appears. Click on the Payments Tab.
This is where you will find the payment information and any applicable notes.