Financials
Oracle/PeopleSoft 9.0

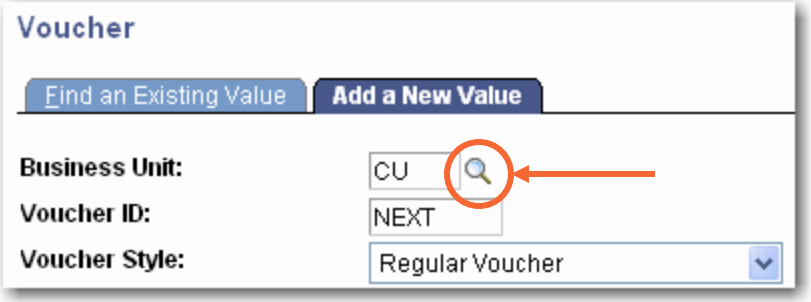
Payment Inquiry

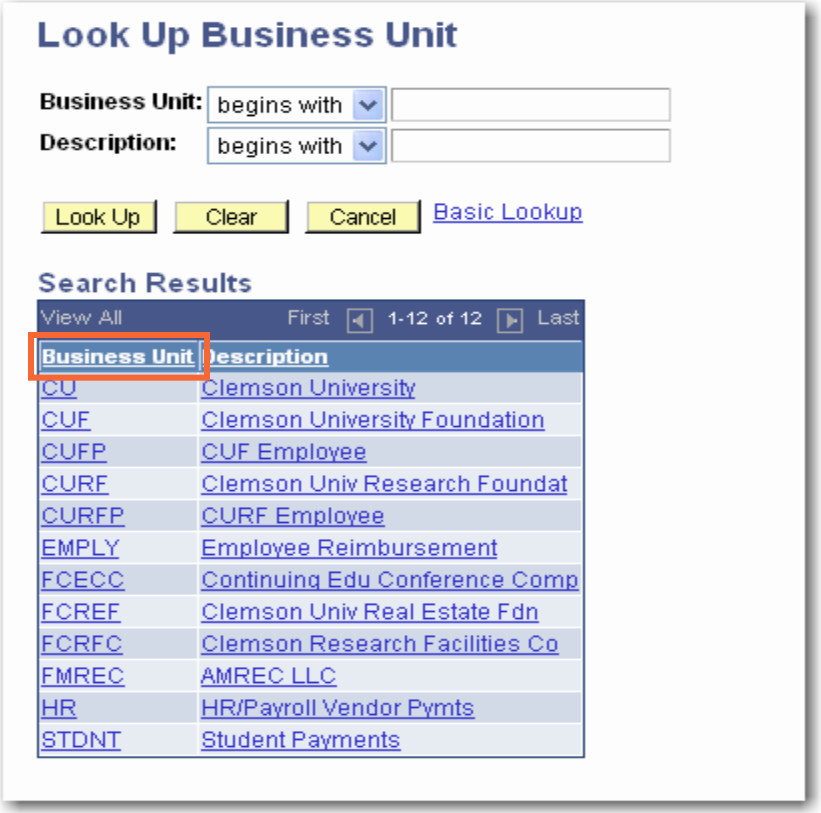
Learning Objectives

- How to Get to the Voucher Screen
- How to View the Payment Information
- How to View Additional Payment Information

Oracle 9.0 View a Voucher

Login to Oracle Financials

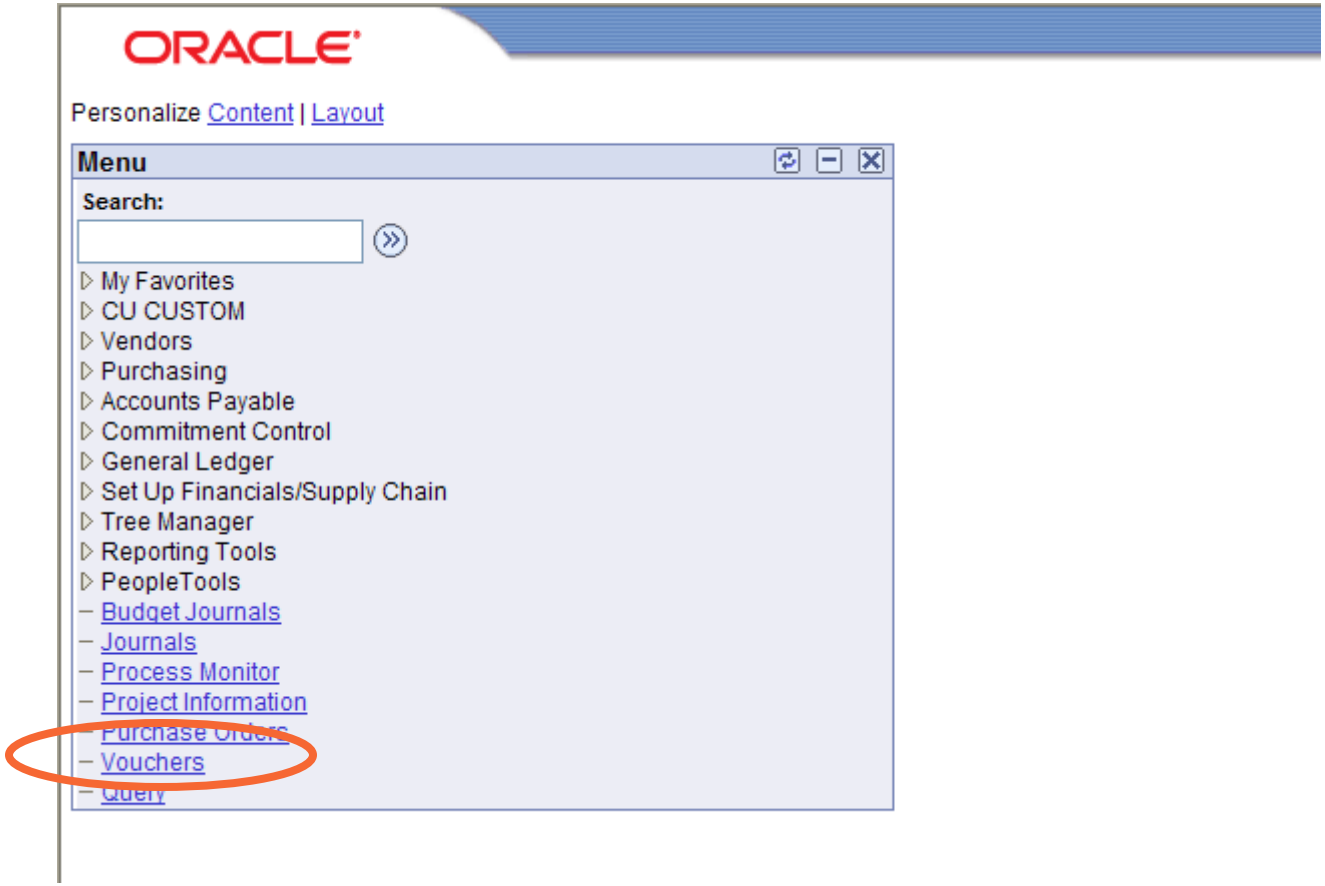




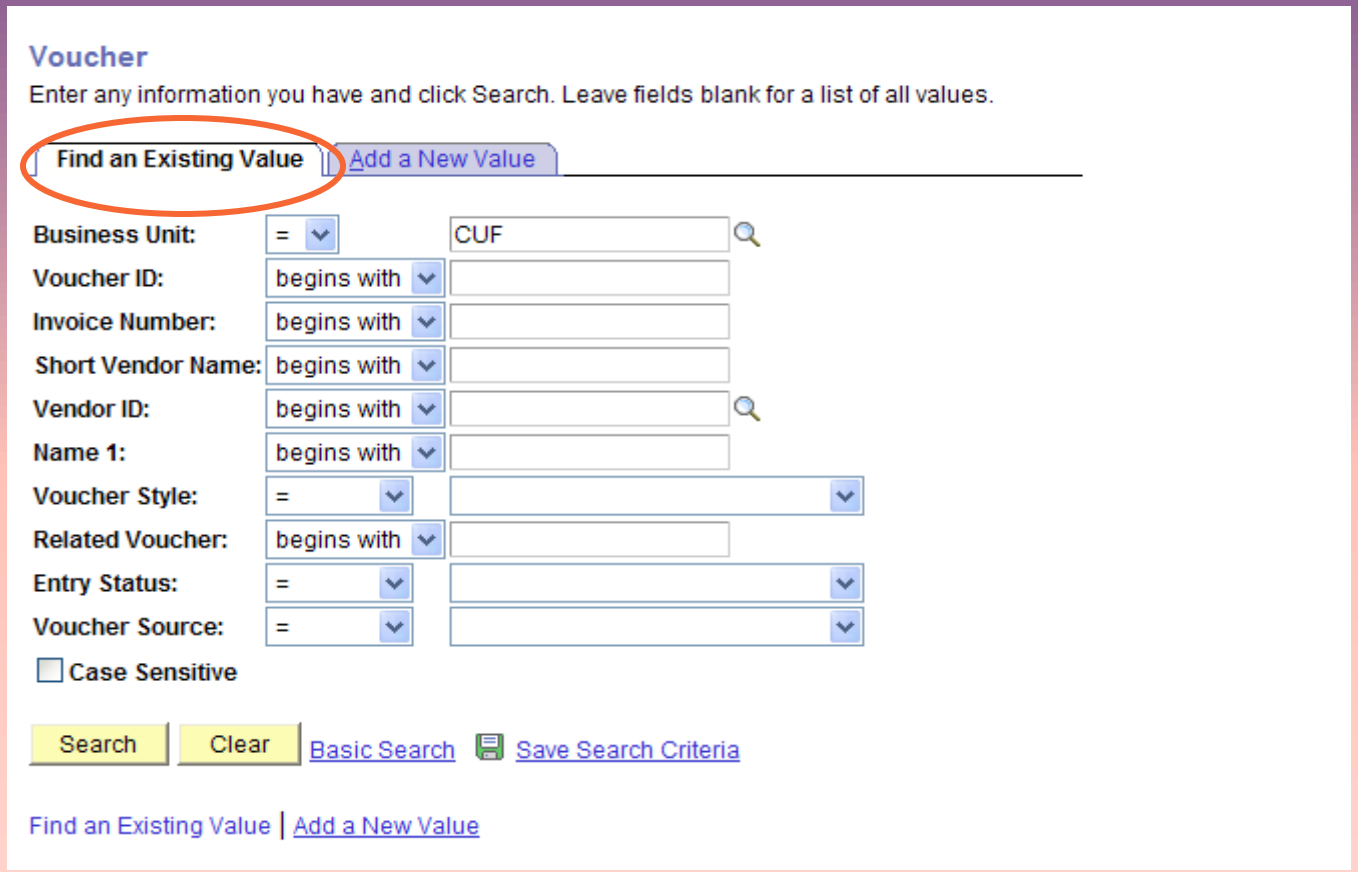
Choose the appropriate Business Unit based on what type of funds the expense is posted to. Click the magnify icon to search. Click on the appropriate Business Unit to populate the business unit field.

Clemson University Business Units

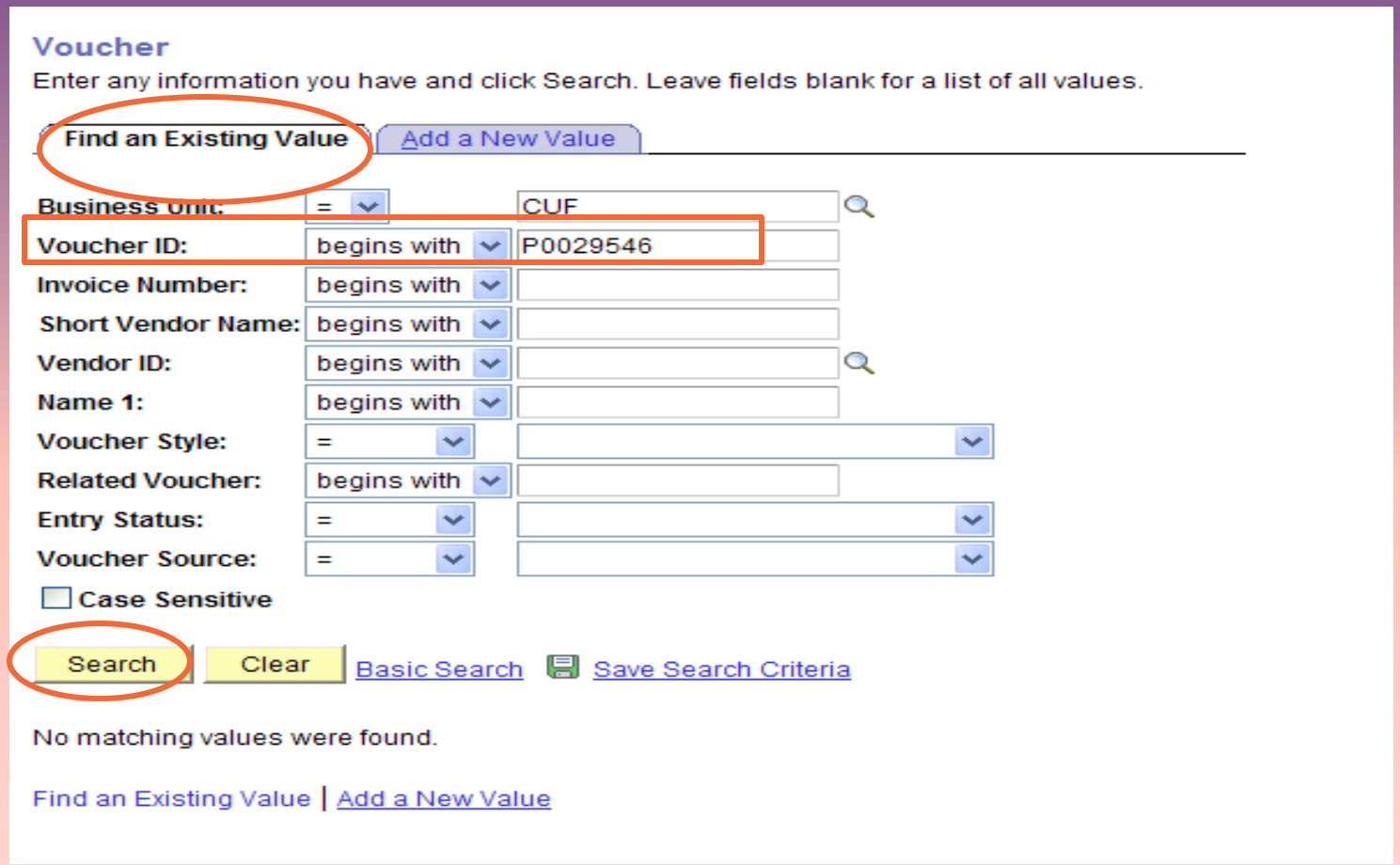
BU	Description
~~CU~~	Used for Vendor Invoices, Vouchers paid from Funds 10-17, 19-23
EMPLY	Used for Payments to Clemson Employees, Vouchers paid from Funds 10-17, 19-23
STDNT	Used for Student Payments, Vouchers paid from Funds 10-17, 19-23
CUF	Used for Clemson Foundation Vendor Invoices, Vouchers paid from Funds 50-71
CUFP	Used for Payments to Clemson Employees, Vouchers paid from Funds 50-71
CURF	Used for Payments to Clemson Research Foundation Vendor Invoices, Vouchers paid from Funds 80-81
CURFP	Used for Payments to Clemson Employees, Vouchers paid from Funds 80-81



Select the Vouchers Link from the menu



The Voucher Panel appears. Click on the Find an Existing Value tab.



Enter the Voucher Number in the Voucher ID field. Click Search.

Summary | Invoice Information | Payments | Voucher Attributes | Error Summary

Business Unit:	CUF	Invoice Date:	05/04/2010
Voucher ID:	P0029546	Invoice No:	9837932878
Voucher Style:	Regular	Invoice Total:	2,362.560 USD
Contract ID:			
Vendor Name:	Apple Computer Inc	Pay Terms:	N30
	PO Box 281877 Atlanta, GA 30384-1877	**Voucher Source:**	Online
Entry Status:	Postable	**Origin:**	P
Match Status:	No Match	**Created:**	05/11/2010
Approval Status:	Approved	**Created By:**	DMRTN
Post Status:	Posted	**Modified:**	05/12/2010
		Modified By:	SHAW
Document Tolerance Status:	Valid	**ERS Type:**	Not Applicable
Budget Status:	Valid	**Close Status:**	Open
Budget Misc Status:	Valid		

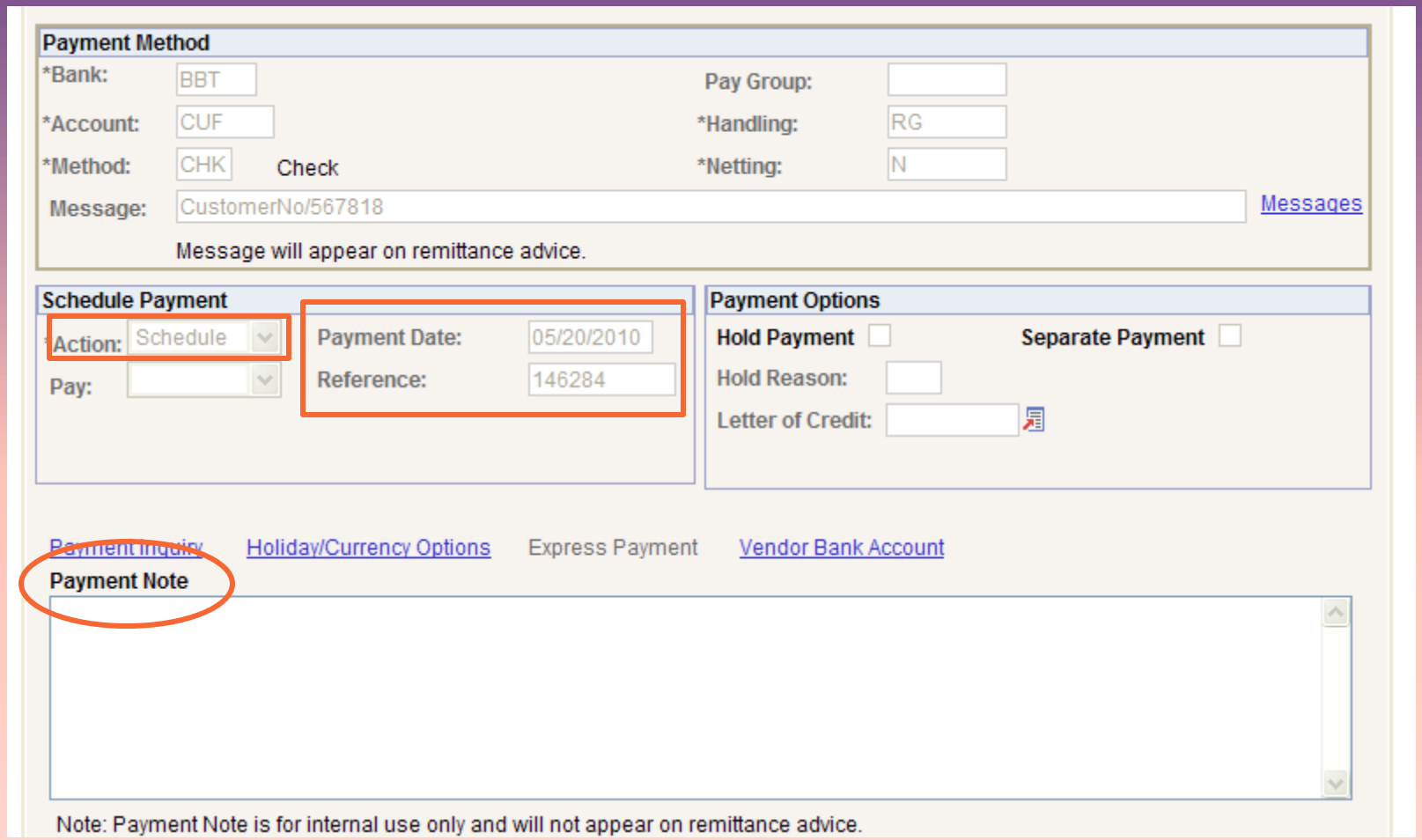
*View Related: Payment Inquiry Go

Print Voucher

Save | Return to Search | Notify | Refresh | Add | Update/Display

Summary | Invoice Information | Payments | Voucher Attributes | Error Summary

The Voucher Summary Panel appears. Click on the Payments Tab.



This is where you will find the payment information and any applicable notes.