

## Incentive Card FAQs

### What types of incentive cards can I purchase?

- Amazon
- AMC Theatres
- American Airlines
- American Express
- Applebee's
- Baja Fresh
- Barnes & Noble
- Bass Pro Shops
- Bed Bath & Beyond
- Best Buy
- BP
- Brinker International
- Bruegger's Bagels
- Buca Di Beppo
- Cabela's
- California Pizza Kitchen
- Champps Bar & Grill
- Cracker Barrel Old Country Store
- CVS/Pharmacy
- Darden Restaurants
- DSW
- El Pollo Loco
- Exxon Mobil
- Finish Line
- Foot Locker
- Game Stop
- Gap
- Gordmans
- Home Depot
- Hyatt
- iTunes
- JC Penney
- Kohl's
- Lowe's
- Macy's
- Marriott travel card
- Men's Warehouse
- Outback Steakhouse
- P.F. Chang's China Bistro
- Panera Bread
- Papa John's Pizza
- Qboda Mexican Grill
- Rock Bottom Restaurant
- Ruth's Chris
- Safeway
- Sears
- Sheetz
- Shell
- Sports Authority
- Starbucks
- Steak 'N Shake
- Subway
- T.G.I. Friday's
- T.J. Maxx
- Target
- Texas Roadhouse
- The Cheesecake Factory
- Toy's R Us
- Visa Reward Card
- Walmart
- Williams-Sonoma

### Are E incentive cards available? Yes.

- Amazon
- AMC Theatres
- Barnes & Noble
- Best Buy
- IHOP
- iTunes
- Regal Entertainment Group
- Starbucks
- Walmart

**Do they expire?** American Express and Visa expire after 12 months.

### Are there any additional fees?

Yes. American Express has a 2.5% surcharge. Visa's surcharge varies based on the amount on the card.

**Do any cards offer discounts?**

Most of the cards offer a discount ranging from 2%-5%. American Express, Visa and E cards are not discounted.

**How much is shipping, and how long does it take to get my cards?**

Shipping is \$9.99 regardless of the number of cards purchased. Please allow 3-4 days for delivery. E cards are free to ship (email) and the codes are usually emailed within 1 day.

**Do I need IRB approval?**

Contact [irb@clermson.edu](mailto:irb@clermson.edu)

Any project that is associated with a research study (where the IRB has determined that it meets the federal regulation definition of human subjects research, <http://www.clemson.edu/research/compliance/irb/guidance>) needs IRB approval if they will offer incentives for participation.

IRB approval is not needed for the following types of projects:

- Class projects where the data collected will only be used for the class, not for a dissertation or thesis
- Internal quality improvement/assessment projects (no information will be shared externally)
- Student groups/organizations offering incentives for one of their projects not associated with a research study.

**How do I dispose of extra cards?**

Unused incentives cannot be returned to the supplier. The person accountable should contact their Business Officer if there are any remaining cards left over at the end of the project. The Business Officer will process a journal to move the expenditure off of the project and to a college/departmental chart field string for appropriate documented use. Departments must maintain internal controls over the cards and continue to document their use until they have all been expended.

**How many should I order?**

A 90 day supply can be ordered at one time, but be conservative when ordering because the cards cannot be returned.