



BILLING RATES - FY 09/10

DEPARTMENT NAME :

University Libraries

VICE-PRESIDENT AREA :

Academic Affairs

DESCRIPTION OF COMMODITY OR SERVICE :	UNIT OF BILLING	FY 09/10 RATE	CUSTOMERS BEING SERVED
Fines (Students and Community)			
Regular circulation	per day	\$0.25	Students & Community
Periodicals, etc.	per day	\$1.00	"
Reserves (hourly and daily)	per hour/day	\$1.00	"
Recalled materials	per day	\$1.00	"
Media:			
Slides	per set/day	\$1.00	"
Equipment, videos, audio tapes, etc., by loan period:			
2 hr/overnight	per hour	\$1.00	"
less than a week	per day	\$1.00	"
a week or longer	per day	\$0.25	"
Laptops	per hour	\$6.00	"
Projectors	per hour	\$6.00	"
Camera & Camcorders	per hour	\$3.00	"
Study Room Key Replacement	per each	\$40.00	"
Patron Community Privileges			
Initial Fee	per each	\$10.00	Non-university users
Annual Renewal	per each	\$7.00	"
Lost Card	per each	\$7.00	"
Expanded Community Privileges	per each	\$50.00	"
Lost Materials			
Materials which cost more than \$75	per each	Actual Cost	All patrons
Replacement cost of an item:	per each	\$75.00	"
Processing fee	per each	\$25.00	"
Binding fee (if needed)	per each	\$8.00	"
Locker key replacement	per each	\$5.00	"



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Media:			
Lost, damaged slide film	per each	\$2.00	"
Lost damaged slide mount	per each	\$1.00	"
Lost, damaged equipment	at cost	at cost	"
Copy/Printing Charges			
Prepaid faculty/staff (self-service)	per each	\$0.05	Faculty/staff
Coin-op photocopy machines	per each	\$0.10	All patrons
Tiger-Stripe copies	per each	\$0.05	Tiger-Stripe users
Copies via Document Delivery	per each	\$0.10	Faculty/staff
Coin-op microform reader/printers	per each	\$0.10	All patrons
Engineering Copies/linear foot	per each	\$1.00	"
Vellum 24"x36"		Add \$1.00	"
Mylar 24"x36"		Add \$4.00	"
Laser Printing (Black&White)	per page	\$0.10	"
Laser Printing (Color)	per page	\$0.50	"
Architecture Printing Facility Charges			
Color Printing 8.5"x11"	per each	\$0.50	All patrons
Color Printing 11"x17"	per each	\$1.00	"
Color Plotting/linear foot	per each	\$5.00	"
Wide Format Color Scanning/linear foot	per each	\$1.00	"
Wide Format Black/White Photocopier/per linear foot	per each	\$3.00	"
Wide Format Color Copier	per linear foot	\$5.00	"
White Bond Paper (sold from 36" roll)	per linear foot	\$0.50	"
Vellum sheets 24X36"	per each	\$2.50	"
On-Line Database Searching			
Research literature searches	at cost		University patrons
Research literature searches	at cost+ fee		Non-university patrons
Special Collections			
Postage & handling for mailing orders	per each	\$5.00	All patrons
Photocopy by staff first 5 pages no charge			
Photocopy by staff 6+ copies	per each	\$0.25	"



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Photocopies 50-page, surcharge for large order	flat fee	\$1.00	"
Microfilm (reel)	per each	\$20.00	"
Scanned photo/image by staff	per each	\$2.00	"
Scanned photo/image, surcharge per 5	per each unit of 5	\$1.00	"
Scan/print color or b/w photo by Staff	per each	\$4.00	"
Scan/print color or b/w photo by Patron	per each	\$2.00	"
CD-R, 700MB	per each	\$1.00	"
CD-RW, 700MB	per each	\$1.50	"
DVD's, 4.7GB	per each	\$2.00	"
100MB Zip Disk	per each	\$12.50	"
Floppy Disk	per each	\$0.50	"
Photo Paper 8 1/2" x 11"	per each	\$1.00	"
Photo Paper 4"x6"	per each	\$0.50	"
Photographs (B&W or Color From Negative or Film):			
Scanning fee	per each	\$2.50	"
Equipment fee	per order	\$3.50	"
TNT Setup Fee (all orders under \$10)	per order	at cost	"
TNT Shipping Fee	per order	at cost	"
5x7 or smaller	per each	at cost	"
8x10	per each	at cost	"
11x14	per each	at cost	"
16x20	per each	at cost	"
20x24	per each	at cost	"
Photographs (B&W From Scan/Prints			
Scanning fee	per each	\$2.50	"
Equipment fee	per order	\$3.50	"
TNT Setup Fee (all orders under \$10)	per order	at cost	"
TNT Shipping Fee	per order	at cost	"
5x7	per each	at cost	"
8x10	per each	at cost	"
10x12	per each	at cost	"
11x14	per each	at cost	"
16x20	per each	at cost	"



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20x24	per each	at cost	"
24x30	per each	at cost	"
30x40	per each	at cost	"
Phase Boxes	per each	\$5.00	"
Records Management			
Records storage, per cubic foot storage box	per year	\$2.40	University departments
Microfilming Labor Charges	per each	\$78.60	All patrons
Preparation of records for filming / hour	min. wage		"
Microfilming Materials and Processing Fees:			
16mm Film	per roll	at cost	"
35mm Film	per roll	at cost	"
Processing of 16mm x 100 ft. film	per roll	\$6.00	"
Processing of 35mm x 100 ft film	per roll	\$7.00	"
Duplicating and processing of 16mm x 100 ft. film Diazo Negative Duplicate	per roll	\$6.00	"
Duplicating and processing of 16mm x 100 ft. film Silver Positive Duplicate	per roll	\$14.50	"
Duplicating and processing of 35mm x 100 ft. film Diazo Negative Duplicate	per roll	\$7.75	"
Duplicating and processing of 35mm x 100 ft. film Silver Positive Duplicate	per roll	\$18.50	"
Splicing of film (1-10)	per each	\$1.75	"
Locker rental	per semester	\$6.00	Students
Locker rental	two semesters	\$10.00	Students