



**BILLING RATES - FY 09/10**

**DEPARTMENT NAME :**

**Mail Services**

**VICE-PRESIDENT AREA :**

**Chief Business Officer**

<b>DESCRIPTION OF COMMODITY OR SERVICE :</b>	<b>UNIT OF BILLING</b>	<b>FY 09/10 RATE</b>	<b>CUSTOMERS BEING SERVED</b>
<b>Mail Services</b>			
<b>LETTER SIZE MAILING:</b>			
Machine Labeling,1-up,Pressure Sensitive / M	per 1000	\$40.00	internal
Machine Labeling,Minimum Charge		\$50.00	
Manual Labeling,Pressure Sensitive	per 1000	\$50.00	
Manual Labeling,Minimum Charge		\$75.00	
Ink Jet Addressing,Letter Size / M	per 1000	\$36.00	
Ink Jet Set Up / S	ea	\$25.00	
Ink Jet Addressing Minimum Charge		\$125.00	
Tabbing	per 1000	\$15.00	
(Above prices include sort,bundle,bag,tray,sleeve, and prepare paperwork.)			
<b>NON-LETTER SIZE MAILINGS :</b>			
Machine Labeling,1-up,Pressure Sensitive / M	per 1000	\$55.00	
Machine Labeling,Minimum Charge / M		\$75.00	
Machine Labeling Set Up Charge / S	ea	\$7.00	
Manual Labeling pressure Sensitive / M	per 1000	\$60.00	
Manual Labeling Minimum Charge		\$75.00	
Ink Jet Addressing non-letter size	per 1000	\$45.00	
Ink Jet Addressing, Minimum Charge		\$125.00	
(Above prices include sort,bundle,bag,tray,sleeve,prepare paperwork and deliver to P.O.)			
<b>SORTING:</b>			
Sorting(Already in ZipOrder)	per hour	\$25.00	
Sorting(Put in Zip Order)	per hour	\$30.00	
Sorting Combining List In Zip Order	per hour	\$35.00	
Sorting bundle,tag, tie, sleeve, tray, strap, take to	per 1000	\$35.00	
Sorting Minimum Charge		\$25.00	



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<b>OTHER:</b>			
Rubber Stamping	per hour	\$20.00	
Meter Sealing Letter size	per each	\$0.02	
Meter Sealing Flat size	per each	\$0.03	
Tabbing / M (one tab)/ Folding	per 1000	\$25.00	
Tabbing/M (two tabs)	per 1000	\$30.00	
Pickup/Deliver to Post Office /	per hour	\$20.00	
Special Handling	ea	\$25.00	
Inter-Office Sorting/Labeling	per each	\$0.07	
Inserting / M, one insert, #10 envelope*	per 1000	\$56.00	
Inserting / M, 6x9--9x12 envelopes**	per 1000	\$77.00	
Labels only	per each	\$0.02	
Live stamps	per each	\$0.02	
CHOICE/CONSIDER/TIGER TIME/	per job	\$65.00	
Ink Jet Postage Indicia	per hour	\$25.00	
Meter tapes affixed by hand	per each	\$0.03	

\*Price based on one insert, #10 envelope, call for estimate on quantities less than 1,000

\*\* Based on 6x9 - 9x12 envelopes, price subject to change for larger items or nonstandard envelopes

**Metering,Special Handling:**

Quantity	
500-999	\$7.19
1000-1499	\$11.72
1500-1999	\$16.10
2000-2499	\$20.51
2500-2999	\$24.86
3000-3499	\$29.21
3500-3999	\$33.56
4000-4499	\$37.91
4500-4999	\$42.26
5000-5499	\$46.62
5500-5999	\$50.97
6000-6499	\$55.27



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6500-6999		\$59.62	
7000-7499		\$63.97	
7500-7999		\$68.32	
8000-8499		\$72.67	
8500-8999		\$77.02	
9000-9499		\$81.37	
9500-9999		\$85.73	
10000		\$90.13	
12500		\$111.89	
15000		\$133.65	
21000		\$177.65	
25000		\$220.68	
50000		\$438.27	
75000		\$655.82	
100000		\$973.39	
Additional 500		\$4.36	
Additional 1000		\$8.70	
<b>Interagency Mail Price List:</b>			
First Class Mail/Lab Packages			
1 ounce		\$0.55	
2 ounces		\$0.75	
3 ounces		\$0.95	
4 ounces		\$1.15	
5 ounces		\$1.35	
6 ounces		\$1.55	
7 ounces		\$1.75	
8 ounces		\$1.95	
9 ounces		\$2.15	
10 ounces		\$2.35	
11 ounces		\$2.55	



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12 ounces		\$2.75	
13 ounces		\$2.95	
14 ounces		\$3.15	
15 ounces		\$3.35	
16 ounces		\$3.55	
Weight 2 lbs. up to 70 lbs.	per lb.	\$1.75	
<b>Other Services</b>			
1 ounce		\$0.45	
2 ounces		\$0.55	
3 ounces		\$0.65	
4 ounces		\$0.75	
5 ounces		\$0.85	
6 ounces		\$0.95	
7 ounces		\$1.05	
8 ounces		\$1.15	
9 ounces		\$1.25	
10 ounces		\$1.35	
11 ounces		\$1.45	
12 ounces		\$1.55	
13 ounces		\$1.65	
14 ounces		\$1.75	
15 ounces		\$1.85	
16 ounces		\$1.95	
Weights 2 lbs. up to 70 lbs.	per lb.	\$1.25	



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<b>International Mail Prices, Global</b>			
<b>Mail/Deutsche Post</b>			
1 ounce		\$1.20	
2 ounces		\$2.00	
3 ounces		\$2.80	
4 ounces		\$3.60	
5 ounces		\$4.40	
6 ounces		\$5.20	
7 ounces		\$6.00	
8 ounces		\$6.80	
9 ounces		\$7.60	
10 ounces		\$8.40	
11 ounces		\$9.20	
12 ounces		\$10.00	
13 ounces		\$10.80	
14 ounces		\$11.60	
15 ounces		\$12.40	
16 ounces		\$13.20	
16 ounces up to 2 lbs.		\$15.00	
Weights up to 3 lbs.		\$22.50	
Weights up to 4 lbs.		\$30.00	
<b>UPS Packaging Services</b>			
Processing Fee		\$2.50	
UPS Address Correction Charge (Air mail)		\$10.00	
UPS Address Correction Charge (Ground Shipments)		\$5.00	
MS Administrative Handling Fee for Corrections		\$1.50	
<b>Flyers:</b>			
Vendors delivery	per route	\$25.00	Outside Vendors