



**BILLING RATES - FY 10/11**

**DEPARTMENT NAME :**  
**Mail Services**

**VICE-PRESIDENT AREA :**  
**Chief Business Officer**

<b>DESCRIPTION OF COMMODITY OR SERVICE :</b>	<b>UNIT OF BILLING</b>	<b>FY 10/11 RATE</b>	<b>CUSTOMERS BEING SERVED</b>
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**LETTER SIZE MAILING:**

Machine Labeling,1-up,Pressure Sensitive / M	per 1000	\$40.00	Internal
Machine Labeling,Minimum Charge		\$50.00	
Manual Labeling,Pressure Sensitive	per 1000	\$50.00	
Manual Labeling,Minimum Charge		\$75.00	
Ink Jet Addressing,Letter Size / M	per 1000	\$36.00	
Ink Jet Set Up / S	ea	\$25.00	
Ink Jet Addressing Minimum Charge		\$125.00	
Tabbing	per 1000	\$15.00	

(Above prices include sort, bundle, bag, tray, sleeve, prepare paperwork, and deliver to P.O.)

**NON-LETTER SIZE MAILINGS:**

Machine Labeling,1-up,Pressure Sensitive / M	per 1000	\$55.00	
Machine Labeling,Minimum Charge / M		\$75.00	
Machine Labeling Set Up Charge / S	ea	\$7.00	
Manual Labeling pressure Sensitive / M	per 1000	\$60.00	
Manual Labeling Minimum Charge		\$75.00	
Ink Jet Addressing non-letter size	per 1000	\$45.00	



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Ink Jet Addressing, Minimum Charge		\$125.00	
(Above prices include sort, bundle, bag, tray, sleeve, prepare paperwork, and deliver to P.O.)			
<b><u>SORTING:</u></b>			
Sorting(Already in ZipOrder)	per hour	\$25.00	
Sorting(Put in Zip Order)	per hour	\$30.00	
Sorting Combining List In Zip Order	per hour	\$35.00	
Sorting bundle,tag, tie, sleeve, tray, strap, take to PO / M	per 1000	\$35.00	
Sorting Minimum Charge		\$25.00 - \$50.00	
<b><u>OTHER:</u></b>			
Rubber Stamping	per hour	\$20.00	
Meter Sealing Letter size	per each	\$0.02	
Meter Sealing Flat size	per each	\$0.03	
Tabbing / M (one tab)	per 1000	\$25.00	
Tabbing/M (two tabs)	per 1000	\$30.00	
Pickup/Deliver to Post Office /	per hour	\$20.00	
Special Handling	ea	\$15.00 - \$25.00	
Inter-Office Sorting/Labeling	per each	\$0.07	



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Inserting / M, one insert, #10 envelope*	per 1000	\$56.00	
Inserting / M, 6x9--9x12 envelopes**	per 1000	\$77.00	
Labels only	per each	\$0.02	
Live stamps	per each	\$0.02	
Choice/Consider/Tiger Time	per job	\$65.00	
Ink Jet Postage Indicia	per hour	\$25.00	
Meter tapes affixed by hand	per each	\$0.03	

\*Price based on one insert, #10 envelope, call for estimate on quantities less than 1,000

\*\* Based on 6x9 - 9x12 envelopes, price subject to change for larger items

**METERING, SPECIAL HANDLING:**

**Quantity**

500-999	\$7.19
1000-1499	\$11.72
1500-1999	\$16.10
2000-2499	\$20.51
2500-2999	\$24.86
3000-3499	\$29.21



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3500-3999		\$33.56	
4000-4499		\$37.91	
4500-4999		\$42.26	
5000-5499		\$46.62	
5500-5999		\$50.97	
6000-6499		\$55.27	
6500-6999		\$59.62	
7000-7499		\$63.97	
7500-7999		\$68.32	
8000-8499		\$72.67	
8500-8999		\$77.02	
9000-9499		\$81.37	
9500-9999		\$85.73	
10000		\$90.13	
12500		\$111.89	
15000		\$133.65	
21000		\$177.65	



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25000		\$220.68	
50000		\$438.27	
75000		\$655.82	
100000		\$973.39	
Additional 500		\$4.36	
Additional 1000		\$8.70	

### INTERAGENCY MAIL PRICE LIST:

#### First Class Mail/Lab Packages

1 ounce	\$0.55
2 ounces	\$0.75
3 ounces	\$0.95
4 ounces	\$1.15
5 ounces	\$1.35
6 ounces	\$1.55
7 ounces	\$1.75
8 ounces	\$1.95
9 ounces	\$2.15



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10 ounces		\$2.35	
11 ounces		\$2.55	
12 ounces		\$2.75	
13 ounces		\$2.95	
14 ounces		\$3.15	
15 ounces		\$3.35	
16 ounces		\$3.55	
Weight 2 lbs. up to 70 lbs.	per lb.	\$1.75	
<b><u>Other Services</u></b>			
1 ounce		\$0.45	
2 ounces		\$0.55	
3 ounces		\$0.65	
4 ounces		\$0.75	
5 ounces		\$0.85	
6 ounces		\$0.95	
7 ounces		\$1.05	
8 ounces		\$1.15	



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9 ounces		\$1.25	
10 ounces		\$1.35	
11 ounces		\$1.45	
12 ounces		\$1.55	
13 ounces		\$1.65	
14 ounces		\$1.75	
15 ounces		\$1.85	
16 ounces		\$1.95	
Weights 2 lbs. up to 70 lbs.	per lb.	\$1.25	
<b><u>International Mail Prices, Global</u></b>			
<b><u>Mail/Deutsche Post</u></b>			
1 ounce		\$1.20	
2 ounces		\$2.00	
3 ounces		\$2.80	
4 ounces		\$3.60	
5 ounces		\$4.40	
6 ounces		\$5.20	
7 ounces		\$6.00	



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8 ounces		\$6.80	
9 ounces		\$7.60	
10 ounces		\$8.40	
11 ounces		\$9.20	
12 ounces		\$10.00	
13 ounces		\$10.80	
14 ounces		\$11.60	
15 ounces		\$12.40	
16 ounces		\$13.20	
16 ounces up to 2 lbs.		\$15.00	
Weights up to 3 lbs.		\$22.50	
Weights up to 4 lbs.		\$30.00	
<b><u>UPS Packaging Services</u></b>			
Processing Fee		\$6.00	
UPS Address Correction Charge (Air mail)		\$10.00	
UPS Address Correction Charge (Ground Shipments)		\$5.00	
MS Administrative Handling Fee for Corrections		\$1.00 - \$1.50	





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<u>Flyer</u>			
Vendors deliveries	per route	\$25.00	Outside Vendors