



BILLING RATES - FY 11/12

DEPARTMENT NAME
Publications and Promotion

VICE-PRESIDENT AREA
Advancement

DESCRIPTION OF COMMODITY OR SERVICE	UNIT OF BILLING	FY 11/12 RATE	CUSTOMERS BEING SERVED
2x3, 3.5x5, and 4x6 digital shoots-HP photo paper	each	\$2.00	Internal and External
5x7 digital shoots-HP photo paper	each	\$2.00	Internal and External
8x10 digital shoots-HP photo paper	each	\$4.00	Internal and External
8.5x11 digital image	each	\$5.00	Internal and External
Freelance Photography	per hour	\$55.00	Internal and External
Digital Photo Shoots	per hour	\$15.00	Internal and External
Equipment Replacement Overhead Fee	each order	\$3.50	Internal and External
CD burns	each	\$3.00	Internal and External
Digital to CD or disks	per hour	\$30.00	Internal and External
Scanned slides,negatives or photos	each	\$3.00	Internal and External
Alterations and enhancements of scans	each	\$4.00	Internal and External
Proof Sheets/Digital Images	each	\$1.00	Internal and External
Hourly rate per photographer	hour	\$25.00	Internal and External
After hours rate per photographer	hour	\$55.00	Internal and External
Non-assignment CD	each	\$10.00	Internal and External