



## BILLING RATES - FY 11/12

**DEPARTMENT NAME**

Records and Registration

**VICE-PRESIDENT AREA**

Provost - Academic Affairs

DESCRIPTION OF COMMODITY OR SERVICE	UNIT OF BILLING	FY 11/12 INTERNAL RATE	FY 11/12 EXTERNAL RATE
Transcript Sales Fees	per transcript	\$12.00	\$10.00
Diploma Mailing Fee	per diploma	\$10.00	\$10.00
Late Graduation Application Fee*	per application	\$0.00	\$25.00
Additional late fee	per day*	\$0.00	\$5.00
Replacement/Additional Diploma fee	each	\$25.00	\$25.00
Legal Name Change on Replacement Diploma**	each	\$50.00	\$50.00
Clearinghouse Degree Verify Surcharge	each	\$1.50	\$1.50
Student Records Subpoena	each	\$50.00	\$50.00
Late Fees for GS-2 and GS-4	per application	\$25.00	\$25.00
Daily Add On Fees*	per day	\$5.00	\$5.00
Application Fee for Returning, Summer Transient and Special Students	per application	\$25.00	\$0.00

\* maximum late fee is \$125.00

\*\* Includes legal name change and replacement diploma