



BILLING RATES - FY 12/13

DEPARTMENT NAME :
Records and Registration

VICE-PRESIDENT AREA :
Provost - Academic Affairs

DESCRIPTION OF COMMODITY OR SERVICE :	UNIT OF BILLING	FY 12/13 RATE	CUSTOMERS BEING SERVED
Transcript Sales Fees	per transcript	\$12.00	All students purchasing transcripts
Diploma Mailing Fee	per diploma	\$10.00	All students requesting diplomas to be mailed
Replacement/Additional Diploma fee	each	\$25.00	Graduates requesting replacement or additional diplomas
*Legal Name Change on Replacement Diploma <i>*Includes legal name change and replacement diploma</i>	each	\$50.00	Graduates requesting name change on previously issued diplomas
Clearinghouse Degree Verify Surcharge	each	\$1.50	Employers and background search firms
Student Records Subpoena	each	\$50.00	Requesting attorney's office
Late Fees for GS-2 and GS-4	per application	\$25.00	Candidates applying after deadline
Daily Add On Fees* <i>*maximum late fee is \$125.00</i>	per day	\$5.00	Candidates applying after deadline
Application Fee for Returning and Transient Students	per application	\$25.00	Returning CU students, or students from other institutions taking a CU class