

DEPARTMENT NAME : Mail Services

DESCRIPTION OF	UNIT OF	FY 15/16	CUSTOMERS BEING
COMMODITY OR SERVICE :	BILLING	RATE	SERVED
Mail Services LETTER SIZE MAILING:			
Machine Labeling,1-up,Pressure Sensitive / M	per 1000	\$40.00	CU Departments
Machine Labeling, Minimum Charge	P	\$50.00	CU Departments
Manual Labeling, Pressure Sensitive	per 1000	\$50.00	CU Departments
Manual Labeling, Minimum Charge	P	\$75.00	CU Departments
Ink Jet Addressing, Letter Size / M	per 1000	\$36.00	CU Departments
Ink Jet Set Up / S	ea	\$50.00	CU Departments
Ink Jet Addressing Minimum Charge	04	\$125.00	CU Departments
Tabbing	per 1000	\$15.00	CU Departments
(Above prices include sort, bundle, bag, tray, sleeve, prepare	P01 1000	<i>Q</i>	
paperwork and deliver to P.O.)			
NON-LETTER SIZE MAILINGS :			
Machine Labeling,1-up,Pressure Sensitive / M	per 1000	\$55.00	CU Departments
Machine Labeling, Minimum Charge / M		\$75.00	CU Departments
Machine Labeling, Minimum Charge / Minimum Charge / Minimum Charge / Minimum Charge / S	ea	\$7.00	CU Departments
Manual Labeling pressure Sensitive / M	per 1000	\$60.00	CU Departments
Manual Labeling Minimum Charge		\$75.00	CU Departments
Ink Jet Addressing non-letter size	per 1000	\$45.00	CU Departments
Ink Jet Addressing, Minimum Charge		\$125.00	CU Departments
(Above prices include sort, bundle, bag, tray, sleeve, prepare		¢.20100	
paperwork and deliver to P.O.)			
SORTING:			
Sorting(Already in Zip Order)	per hour	\$25.00	CU Departments
Sorting(Put in Zip Order)	per hour	\$30.00	CU Departments
Sorting Combining List In Zip Order	per hour	\$35.00	CU Departments
Sorting bundle, tag, tie, sleeve, tray, strap, take to PO / M	per 1000	\$35.00	CU Departments
Sorting Minimum Charge		\$25.00-\$50.01	CU Departments
OTHER:			
Rubber Stamping	per hour	\$20.00	CU Departments
Meter Sealing Letter size	per each	\$0.02	CU Departments
Meter Sealing Flat size	per each	\$0.03	CU Departments
Tabbing / M (one tab)	per 1000	\$25.00	CU Departments
Tabbing/M (two tabs)	per 1000	\$30.00	CU Departments
Pickup/Deliver to Post Office /	per hour	\$20.00	CU Departments
Special Handling	ea	\$15.00-\$25.01	CU Departments
Inter-Office Sorting/Labeling	per each	\$0.07	CU Departments
Inserting / M, one insert, #10 envelope*	per 1000	\$56.00	CU Departments
Inserting / M, 6x99x12 envelopes**	per 1000	\$77.00 \$0.02	CU Departments
Labels only	per each	\$0.02 \$0.02	CU Departments
Live stamps CHOICE/CONSIDER/TIGER TIME/	per each	\$0.02 \$65.00	CU Departments
CHOICE/CONSIDER/HGER HIVE/	per job	φ03.00	CU Departments



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Ink Jet Postage Indicia Meter tapes affixed by handper lour per each\$25.00 \$0.03CU Departments"Ince based on one insert, #10 envelope, call for estimate on quantities less than 1.00CU DepartmentsCU Departments"Insect one Skop - Sxt2 envelopes, price subject to change for larger items\$7.19CU Departments, External CustomersStop - Syt2 envelopes, price subject to change for larger items\$7.19CU Departments, External CustomersStop - Syt2\$11.72CU Departments, External CustomersStop - Syt2\$20.61CU Departments, External Customers2000-2499\$20.51CU Departments, External Customers2000-2499\$20.51CU Departments, External Customers2000-2499\$20.52CU Departments, External Customers2000-2499\$22.50CU Departments, External Customers2000-2499\$3.36CU Departments, External Customers2000-2499\$3.28CU Departments, External Customers2000-2499\$5.27CU Departments, External Customers <th>DESCRIPTION OF COMMODITY OR SERVICE :</th> <th>UNIT OF BILLING</th> <th>FY 15/16 RATE</th> <th>CUSTOMERS BEING SERVED</th>	DESCRIPTION OF COMMODITY OR SERVICE :	UNIT OF BILLING	FY 15/16 RATE	CUSTOMERS BEING SERVED
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2 lbs\$2.50CU Departments3 lbs\$3.75CU Departments			\$1.25	CU Departments
3 lbs \$3.75 CU Departments				
4 lbs \$5.00 CU Departments	3 lbs		\$3.75	
	4 lbs		\$5.00	CU Departments



DEPARTMENT NAME : Mail Services

DESCRIPTION OF COMMODITY OR SERVICE :	UNIT OF BILLING	FY 15/16 RATE	CUSTOMERS BEING SERVED
5 lbs		\$6.25	CU Departments
6 lbs		\$7.50	CU Departments
7 lbs		\$8.75	CU Departments
8 lbs		\$10.00	CU Departments
9 lbs		\$11.25	CU Departments
10 lbs		\$12.50	CU Departments
11 lbs		\$13.75	CU Departments
12 lbs		\$15.00	CU Departments
13 lbs		\$16.25	CU Departments
14 lbs		\$17.50	CU Departments
15 lbs		\$18.75	CU Departments
16 lbs		\$20.00	CU Departments
Charge per additional box		\$0.60	CU Departments
International Mail Prices, Global Mail/Deutsche Post		.	
1 ounce		\$1.20	CU Departments, External Customers
2 ounces		\$2.00	CU Departments, External Customers
3 ounces		\$2.80	CU Departments, External Customers
4 ounces		\$3.60	CU Departments, External Customers
5 ounces		\$4.40	CU Departments, External Customers
6 ounces		\$5.20	CU Departments, External Customers
7 ounces		\$6.00	CU Departments, External Customers
8 ounces		\$6.80	CU Departments, External Customers
9 ounces		\$7.60	CU Departments, External Customers
10 ounces		\$8.40	CU Departments, External Customers
11 ounces		\$9.20	CU Departments, External Customers
12 ounces		\$10.00	CU Departments, External Customers
13 ounces		\$10.80	CU Departments, External Customers
14 ounces		\$11.60	CU Departments, External Customers
15 ounces		\$12.40	CU Departments, External Customers
16 ounces		\$13.20	CU Departments, External Customers
16 ounces up to 2 lbs.		\$15.00	CU Departments, External Customers
Weights up to 3 lbs.		\$22.50	CU Departments, External Customers
Weights up to 4 lbs.		\$30.00	CU Departments, External Customers
UPS / FEDEX Packaging Services			
Processing Fee		\$6.00	CU Departments, External Customers
UPS Address Correction Charge (Air mail)		\$10.00	CU Departments, External Customers
UPS Address Correction Charge (Ground Shipments)		\$5.00	CU Departments, External Customers
Flyer			
Vendors deliveries	per route	\$25.00	External Customers
	-		



DEPARTMENT NAME : Mail Services

DESCRIPTION OF	UNIT OF	FY 15/16	CUSTOMERS BEING
COMMODITY OR SERVICE :	BILLING	RATE	SERVED
Bulk Mail Tracking Charge	Per Piece	\$0.02	CU Departments
Storage of Pallets of Bulk Mail	Per Month	\$50.00	CU Departments
Student PO Boxes (Individual)	Per Year	\$75.00	CU Departments, External Customers
Student PO Boxes (Organizations)	Per Year	\$80.00	CU Departments, External Customers