



BILLING RATES - FY 18/19

DEPARTMENT NAME :
CAMPUS ACTIVITIES & EVENTS: Memorial Auditorium at Tillman Hall

VICE-PRESIDENT AREA :
Student Affairs

| DESCRIPTION OF COMMODITY OR SERVICE : | UNIT OF BILLING | FY 18/19 RATE | CUSTOMERS BEING SERVED |
|--|------------------------|----------------------|---------------------------------|
| VENUE | | | |
| Military Heritage Plaza | per event | \$75.00 | University Auxiliary Department |
| Military Heritage Plaza | per event | \$125.00 | Non-University |
| Memorial Auditorium (at Tillman Hall) | per event | \$500.00 | University Auxiliary Department |
| Memorial Auditorium (at Tillman Hall) | per event | \$500.00 | Non-University Non-Profit |
| Memorial Auditorium (at Tillman Hall) | per event | \$700.00 | Non-University |
| Memorial Auditorium (at Tillman Hall) | per event | \$150.00 | Recognized Student Orgs |
| Memorial Auditorium (at Tillman Hall) | per event | \$150.00 | Non-Auxiliary Department |
| Memorial Auditorium-Rain Location | per event | \$500.00 | University Auxiliary Department |
| Memorial Auditorium-Rain Location | per event | \$500.00 | Non-University Non-Profit |
| Memorial Auditorium-Rain Location | per event | \$700.00 | Non-University |
| Memorial Auditorium-Rain Location | per event | \$150.00 | Recognized Student Orgs |
| Memorial Auditorium-Rain Location | per event | \$150.00 | Non-Auxiliary Department |



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| FURNITURE/EQUIPMENT | | | |
| Bike Rack - Metal | each | \$20.00 | All Groups |
| Bike Rack - Plastic | each | \$17.00 | All Groups |
| CD Player | each | \$10.00 | University Departments |
| CD Player | each | \$10.00 | Non-University |
| Chairs / 3rd party | each | Variable | All Groups |
| Chairs / in house | each | \$1.00 | University Departments |
| Chairs / in house | each | \$1.75 | Non-University |
| Chair Replacement | each | \$50.00 | All Groups |
| Cleaning fee | per event | Variable | All Groups |
| Concert Lights In House | per event | \$150.00 | All Groups |
| Concert Sound | per event | Variable | All Groups |
| Damages Fee | per event | Variable | All Groups |
| Dance Floor - 3rd Party | per event | Variable | All Groups |
| Dry Erase/Flip Chart Stand | each | \$10.00 | University Departments |
| Dry Erase/Flip Chart Stand | each | \$10.00 | Non-University |



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| Easel - in house | each | \$5.00 | University Departments |
| Easel - in house | each | \$5.00 | Non-University |
| Entertainment | per event | Variable | All Groups |
| Equipment Rental | per event | Variable | All Groups |
| Flip Chart Pad | each | \$25.00 | All Groups |
| Furniture Rental | per event | Variable | All Groups |
| House Sound | per event | \$100.00 | University Departments |
| House Sound | per event | \$100.00 | Non-University |
| House Sound - 2nd use | per event | \$50.00 | University Departments |
| House Sound - 2nd use | per event | \$50.00 | Non-University |
| Keyboard In House | each | \$55.00 | All Groups |
| Late Cancellation Fee | per event | \$100.00 | All Groups |
| LCD Projector/Screen - Indoor | per day | \$50.00 | University Departments |
| LCD Projector/Screen - Indoor | per day | \$90.00 | Non-University |
| LCD Projector/Screen - Indoor - 2nd Use | per day | \$25.00 | University Departments |
| LCD Projector/Screen - Indoor - 2nd Use | per day | \$25.00 | Non-University |



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| LCD Projector/Screen - Outdoor | per day | Variable | All Groups |
| Light Towers - 3rd Party | per day | Variable | All Groups |
| Light Trees In House | per pair | \$100.00 | All Groups |
| Linens & Table Skirts / 3rd party | each | Variable | All Groups |
| Minimum Required Staff | per hour | \$24.00 | All Groups |
| Monitors | each | Variable | All Groups |
| No Show Fee | per event | \$100.00 | All Groups |
| Piano Rental | per event | Variable | All Groups |
| Pipe and Drape In House | per section/per day | \$25.00 | All Groups |
| Plants/Décor | each | Variable | All Groups |
| Podium - In House | each | \$25.00 | University Departments |
| Podium - In House | each | \$50.00 | Non-University |
| Podium Rental | per event | Variable | All Groups |
| Portable Projection Screen - Indoor Small | each | \$15.00 | All Groups |
| Portable Projection Screen-Indoor Large | each | \$50.00 | All Groups |
| Portable Projection Screen-Outdoor | each | Variable | All Groups |



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| Portable Sound System (Medium 5-8) | per event | \$150.00 | All Groups |
| Portable Sound System (Small 1-4) | per event | \$100.00 | All Groups |
| Powered Speaker w/ Mic | each | \$0.00 | Recognized Student Organizations |
| Powered Speaker w/ Mic | each | \$50.00 | University Departments |
| Powered Speaker w/ Mic | each | \$50.00 | Non-University |
| Radios | each / per day | \$30.00 | All Groups |
| Rain Location Hold Fee | per event | \$50.00 | All Groups |
| Signage | per event | Variable | All Groups |
| Sign Stands 11x17 | each | \$10.00 | University Departments |
| Sign Stands 11x17 | each | \$10.00 | Non-University |
| Spot Light In house | each | \$50.00 | All Groups |
| Stage (4x8 sections) | each | \$40.00 | All Groups |
| Tables / 3rd party | each | Variable | All Groups |
| Tables / in house | each | \$10.00 | University Departments |
| Tables / in house | each | \$12.00 | Non-University |
| Table Replacement | each | \$160.00 | All Groups |



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| Tents / 3rd party | each | Variable | All Groups |
| Transport Fees (Off Campus 0-50 miles) | per event | \$50.00 | All Groups |
| Transport Fees (Off Campus 50+ miles) | per event | Variable | All Groups |
| Transport Fees (On Campus) | per event | \$25.00 | All Groups |
| Trash Cans - In House/On Campus | each | \$8.00 | All Groups |
| Trash Removal - On Campus | per event | \$50.00 | All Groups |
| Uplighting - indoors | per event | \$40.00 | University Departments |
| Uplighting - indoors | per event | \$80.00 | Non-University |
| Video Equipment/Services | per event | Variable | All Groups |
| LABOR | | | |
| Box Office (Ticketing Services) | per event | Variable | All Groups |
| Change Over | per person/per hour | \$12.00 | Recognized Student Organizations |
| Change Over | per person/per hour | \$12.00 | University Departments |
| Change Over | per person/per hour | \$14.00 | Non-University |
| Contract Event Staff | per event | Variable | All Groups |



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| Custodial/Cleaning | per event | Variable | All Groups |
| Electrician | per event | Variable | All Groups |
| Event Services | per event | Variable | All Groups |
| Guest Services | per person/per hour | \$12.00 | Recognized Student Organizations |
| Guest Services | per person/per hour | \$12.00 | University Departments |
| Guest Services | per person/per hour | \$14.00 | Non-University |
| Landscaping | per event | Variable | All Groups |
| Marketing Team | per event | Variable | All Groups |
| Parking Attendants | per event | Variable | All Groups |
| Production Manager | per person/per hour | \$20.00 | Recognized Student Organizations |
| Production Manager | per person/per hour | \$20.00 | University Departments |
| Production Manager | per person/per hour | \$25.00 | Non-University |
| Runners | per person/per hour | \$12.00 | Recognized Student Organizations |
| Runners | per person/per hour | \$12.00 | University Departments |
| Runners | per person/per hour | \$14.00 | Non-University |
| Security | per person/per hour | Variable | All Groups |



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| Stage Hands | per person/per hour | \$12.00 | Recognized Student Organizations |
| Stage Hands | per person/per hour | \$14.00 | Non-University |
| Stage Hands | per person/per hour | \$12.00 | University Departments |
| Technical Operators | per event | Variable | All Groups |
| Ticket Takers | per person/per hour | \$12.00 | Recognized Student Organizations |
| Ticket Takers | per person/per hour | \$12.00 | University Departments |
| Ticket Takers | per person/per hour | \$14.00 | Non-University |
| Ushers | per person/per hour | \$12.00 | Recognized Student Organizations |
| Ushers | per person/per hour | \$12.00 | University Departments |
| Ushers | per person/per hour | \$14.00 | Non-University |