



BILLING RATES - FY 18/19

DEPARTMENT NAME :

Mail Services

VICE-PRESIDENT AREA :

Vice President of Finance and Operations

DESCRIPTION OF COMMODITY OR SERVICE :	UNIT OF BILLING	FY 18/19 RATE	CUSTOMERS BEING SERVED
LETTER SIZE MAILING:			
Machine Labeling,1-up,Pressure Sensitive / M	Per 1000	\$42.00	CU Departments
Machine Labeling, Minimum Charge	Per 1000	\$52.50	CU Departments
Manual Labeling, Pressure Sensitive	Per 1000	\$52.50	CU Departments
Manual Labeling, Minimum Charge	Per 1000	\$50.00	CU Departments
Ink Jet Addressing, Letter Size / M	Per 1000	\$37.80	CU Departments
List Cleansing/PAVE/Cass	Per ea. - Up to 499	\$0.12	CU Departments
List Cleansing/PAVE/Cass	Per ea. - 500-4999	\$0.05	CU Departments
List Cleansing/PAVE/Cass	Per ea. - 5000-9999	\$0.03	CU Departments
List Cleansing/PAVE/Cass	Per ea. - 10000+	\$0.02	CU Departments
Ink Jet Addressing Minimum Charge	Per 1000	\$50.00	CU Departments
Tabbing	Per 1000	\$15.75	CU Departments

(Above prices include sort,bundle,bag,tray,sleeve,prepare paperwork and deliver to P.O.)

NON-LETTER SIZE MAILINGS :

Machine Labeling,1-up,Pressure Sensitive / M	Per 1000	\$57.50	CU Departments
Machine Labeling, Minimum Charge / M	Per 1000	\$50.00	CU Departments
Machine Labeling Set Up Charge / S	each	\$7.35	CU Departments
Manual Labeling pressure Sensitive / M	Per 1000	\$63.00	CU Departments
Manual Labeling Minimum Charge	Per 1000	\$50.00	CU Departments
Ink Jet Addressing non-letter size	Per 1000	\$47.25	CU Departments
Ink Jet Addressing, Minimum Charge	Per 1000	\$50.00	CU Departments

(Above prices include sort,bundle,bag,tray,sleeve,prepare paperwork and deliver to P.O.)



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SORTING:			
Sorting(Already in Zip Order)	per hour	\$25.00	CU Departments
Sorting(Put in Zip Order)	per hour	\$30.00	CU Departments
Sorting Combining List In Zip Order	per hour	\$35.00	CU Departments
Sorting bundle, tag, tie, sleeve, tray, strap, take to PO / M	per 1000	\$35.00	CU Departments
Sorting Minimum Charge		\$25.00-\$50.01	CU Departments
OTHER:			
Rubber Stamping	per hour	\$20.00	CU Departments
Meter Sealing Letter size	per each	\$0.02	CU Departments
Meter Sealing Flat size	per each	\$0.03	CU Departments
Tabbing / M (one tab)	per 1000	\$26.25	CU Departments
Tabbing/M (two tabs)	per 1000	\$31.50	CU Departments
Pickup/Deliver to Post Office /	per hour	\$21.00	CU Departments
Special Handling	each	\$15.00-\$25.01	CU Departments
Inter-Office Sorting/Labeling	each	\$0.07	CU Departments
Inserting one insert, up to 10x13 envelope	per each	\$0.10	CU Departments
Labels only	each	\$0.02	CU Departments
Live stamps	each	\$0.02	CU Departments
CHOICE/CONSIDER/TIGER TIME/	per job	\$65.00	CU Departments
Ink Jet Postage Indicia	per hour	\$26.25	CU Departments
Meter tapes affixed by hand	each	\$0.03	CU Departments



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Metering, Special Handling:			
Quantity:			
500-999		\$7.19	CU Departments, External Customers
1000-1499		\$11.72	CU Departments, External Customers
1500-1999		\$16.10	CU Departments, External Customers
2000-2499		\$20.51	CU Departments, External Customers
2500-2999		\$24.86	CU Departments, External Customers
3000-3499		\$29.21	CU Departments, External Customers
3500-3999		\$33.56	CU Departments, External Customers
4000-4499		\$37.91	CU Departments, External Customers
4500-4999		\$42.26	CU Departments, External Customers
5000-5499		\$46.62	CU Departments, External Customers
5500-5999		\$50.97	CU Departments, External Customers
6000-6499		\$55.27	CU Departments, External Customers
6500-6999		\$59.62	CU Departments, External Customers
7000-7499		\$63.97	CU Departments, External Customers
7500-7999		\$68.32	CU Departments, External Customers
8000-8499		\$72.67	CU Departments, External Customers
8500-8999		\$77.02	CU Departments, External Customers
9000-9499		\$81.37	CU Departments, External Customers
9500-9999		\$85.73	CU Departments, External Customers
10000		\$90.13	CU Departments, External Customers
12500		\$111.89	CU Departments, External Customers
15000		\$133.65	CU Departments, External Customers
21000		\$177.65	CU Departments, External Customers



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25000		\$220.68	CU Departments, External Customers
50000		\$438.27	CU Departments, External Customers
75000		\$655.82	CU Departments, External Customers
100000		\$973.39	CU Departments, External Customers
Additional 500		\$4.36	CU Departments, External Customers
Additional 1000		\$8.70	CU Departments, External Customers

Interagency Mail Price List:

First Class Mail/Lab Packages

1 lb	1.25	CU Departments
2 lbs	2.5	CU Departments
3 lbs	3.75	CU Departments
4 lbs	5	CU Departments
5 lbs	6.25	CU Departments
6 lbs	7.5	CU Departments
7 lbs	8.75	CU Departments
8 lbs	10	CU Departments
9 lbs	11.25	CU Departments
10 lbs	12.5	CU Departments
11 lbs	13.75	CU Departments
12 lbs	15	CU Departments
13 lbs	16.25	CU Departments



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14 lbs		17.25	CU Departments
15 lbs		18.25	CU Departments
16 lbs		19.25	CU Departments
Charge per additional box		20.25	CU Departments
International Mail Prices, Global Mail/Deutsche Post			
1 ounce		1.2	CU Departments, External Customers
2 ounces		2	CU Departments, External Customers
3 ounces		2.8	CU Departments, External Customers
4 ounces		3.6	CU Departments, External Customers
5 ounces		4.4	CU Departments, External Customers
6 ounces		5.2	CU Departments, External Customers
7 ounces		6	CU Departments, External Customers
8 ounces		6.8	CU Departments, External Customers
9 ounces		7.6	CU Departments, External Customers
10 ounces		8.4	CU Departments, External Customers
11 ounces		9.2	CU Departments, External Customers
12 ounces		10	CU Departments, External Customers
13 ounces		10.8	CU Departments, External Customers
14 ounces		11.6	CU Departments, External Customers
15 ounces		12.4	CU Departments, External Customers
16 ounces		13.2	CU Departments, External Customers
16 ounces up to 2 lbs.		15	CU Departments, External Customers
Weights up to 3 lbs.		22.5	CU Departments, External Customers
Weights up to 4 lbs.		30	CU Departments, External Customers



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UPS / FEDEX Packaging Services			
Processing Fee		6	CU Departments, External Customers
UPS Address Correction Charge (Air mail)		10	CU Departments, External Customers
UPS Address Correction Charge (Ground Shipments)		5	CU Departments, External Customers
Flyer			
Vendors deliveries	per route	26.25	External Customers
Bulk Mail Tracking Charge	per piece	0	CU Departments
Storage of Pallets of Bulk Mail	per month	50	CU Departments
PO Boxes (Individual)	per year	75	U Departments, External Customers, Student
PO Boxes (Organizations)	per year	80	CU Departments, External Customers