Undergraduate Student Satisfactory Academic Progress Appeal Form

Student’s Last Name  First MI  Clemson ID

Email Address  Appeal Term (Fall, Spring, or Summer)

Students who fail to meet the University’s published Satisfactory Academic Progress (SAP) standards are not eligible for federal financial aid funds until they make up the deficits that caused loss of eligibility. Under certain conditions, students with special circumstances may file an appeal. Incomplete appeals will not be considered. Please note that financial need is not considered a mitigating circumstance.

For information on Clemson University's Non-Discrimination Policy, please visit www.clemson.edu/campus-life/campus-services/access/non-discrimination-policy.html.

Appeal Process

In a separate letter, please indicate the reasons why your appeal should be approved. In your letter, specifically state the following:

• The nature of the problem and the date it occurred
• How the problem was resolved
• How and when you plan to make up any deficiencies in GPA or credit hours

Items you may wish to include:

• Projected GPA (SAP calculator available at www.clemson.edu/financial-aid/applying/academic-progress.html)
• Projected graduation date
• Projected enrollment plans (credit hours you plan to attempt)
• Projected forgiveness hours

Your letter will be treated with confidentiality. Please attach supporting documentation (e.g., medical). Sign and date the certification below.

I understand that simply filing an appeal does not guarantee renewed financial aid eligibility. I understand that during peak periods, it may take the Office of Student Financial Aid several weeks to review my appeal and that my appeal may not be considered until after classes begin and Drop/Add ends. I understand that I am solely responsible for any University bills that are issued before or during the process of appealing for aid, and that I may be dropped from my classes if I fail to pay a bill or fail to make satisfactory payment arrangements. I understand that my financial needs do not entitle me to an expedited appeal and that I may have to make decisions about enrollment without knowledge of the results of my appeal.

Student’s Signature _______________________________  Date __________________

Clemson University Office of Student Financial Aid
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Fax 864-656-1831 Email: finaid@clemson.edu