## Preparing to Lead Effectively
This important session is designed to help both new and experienced managers to further develop the key skills and practices necessary for effective leadership. Topics to be discussed will include how to communicate a positive vision to the team, strategies for aligning tasks and projects with organizational goals, and approaches for maintaining employee motivation.

**When:**
- Friday, February 23rd, 2018, 1 – 2 PM CT
- Monday, February 26th, 2018, 1 – 2 PM CT

Register: [https://attendee.gotowebinar.com/register/1360785664566409986](https://attendee.gotowebinar.com/register/1360785664566409986)

Register: [https://attendee.gotowebinar.com/register/8953771073429413122](https://attendee.gotowebinar.com/register/8953771073429413122)

## Relationship Excellence for Managers
This practical presentation will discuss several of the most important interpersonal skills used by supervisors and managers on a daily basis to maintain an engaged and motivated work team. The topics to be covered will include bonding skills, listening skills, coaching skills, and conflict resolution skills.

**When:**
- Friday, April 20th, 2018, 1 – 2 PM CT
- Monday, April 23rd, 2018, 1 – 2 PM CT

Register: [https://attendee.gotowebinar.com/register/7363868463572371970](https://attendee.gotowebinar.com/register/7363868463572371970)

Register: [https://attendee.gotowebinar.com/register/5471212028472273154](https://attendee.gotowebinar.com/register/5471212028472273154)

## How to Motivate Employees from Different Generations
Employees who grew up in different time periods can have different values, different priorities, and different communication styles. This important presentation will explore those differences, and suggest strategies for effectively motivating employees from each generation.

**When:**
- Friday, June 15th, 2018, 1 – 2 PM CT
- Monday, June 18th, 2018, 1 – 2 PM CT

Register: [https://attendee.gotowebinar.com/register/3622848319786561025](https://attendee.gotowebinar.com/register/3622848319786561025)

Register: [https://attendee.gotowebinar.com/register/7534783148064771585](https://attendee.gotowebinar.com/register/7534783148064771585)

## How to Effectively Delegate Tasks & Responsibilities
The ability to delegate is a key skill for every leader. This important session will discuss the process of delegating, and how to do it in a way that’s motivating to employees and gets good results.

**When:**
- Friday, August 17th, 2018, 1 – 2 PM CT
- Monday, August 20th, 2018, 1 – 2 PM CT

Register: [https://attendee.gotowebinar.com/register/3279702835385694465](https://attendee.gotowebinar.com/register/3279702835385694465)

Register: [https://attendee.gotowebinar.com/register/2133147503103727873](https://attendee.gotowebinar.com/register/2133147503103727873)

## How to Become a Better Coach
Becoming less directive and more collaborative is the key to becoming an effective coach. This important presentation will cover the mind set and skills necessary to creating a coaching culture with your team.

**When:**
- Friday, October 19th, 2018, 1 – 2 PM CT
- Monday, October 22nd, 2018, 1 – 2 PM CT

Register: [https://attendee.gotowebinar.com/register/7967714751990151169](https://attendee.gotowebinar.com/register/7967714751990151169)

Register: [https://attendee.gotowebinar.com/register/938277211974687489](https://attendee.gotowebinar.com/register/938277211974687489)

## Strengthening the Team
This important presentation is designed to provide managers and supervisors with practical strategies for building a strong team environment for their staff. The session will discuss the barriers to creating a positive team environment, the basics of working effectively with different personalities, generations, etc., and several communication approaches that are important for strengthening relationships among team members.

**When:**
- Friday, December 14th, 2018, 1 – 2 PM
- Monday, December 17th, 2018, 1 – 2 PM

Register: [https://attendee.gotowebinar.com/register/3489978936645597186](https://attendee.gotowebinar.com/register/3489978936645597186)

Register: [https://attendee.gotowebinar.com/register/7710284995073166594](https://attendee.gotowebinar.com/register/7710284995073166594)