Template “A”
Graphically enhanced format for National Searches

Chief Diversity Officer
President James Barker is pleased to announce a unique opportunity for a dynamic and collaborative individual to serve as Clemson University’s first Chief Diversity Officer (CDO).

As CDO he/she will serve as a member of the Administrative Council and be the leading senior executive responsible for providing an integrated vision on all major equity and inclusion efforts and report directly to the President of Clemson University.

Diversity initiatives are not new to Clemson. The CDO will support and give guidance to many excellent and active diversity programs currently in place including the President’s Commission on Women, the President’s Commission on Minority Affairs, the Office of Community and Diversity, College Diversity and Community Coordinators, and the Diversity Administrators Group. To further this track record, the CDO will establish a community outreach council for the express purpose of continuing and strengthening these bonds both locally and nationally.

Located on the shores of Lake Hartwell, Clemson is home to 17,000 students and is within easy driving distance of mountains, beaches and urban areas such as Atlanta and Charlotte.

Take time to visit our website at: http://www.clemson.edu and learn about Clemson’s proud history and strong commitment to the future of our community, our state and the world we live in.

A review of candidates begins November 1, 2008 and continues until the position is filled. Appropriate educational qualifications and/or experience will be an essential component of the review. Minimal requirements are a master's degree and 7-10 years related experience.

Submit letter of interest, vita/resumé, and the names and phone numbers of three references. Please submit all materials electronically to Dr. Gail A. DiSabatino at chiefdiversityoffice@clemson.edu

Template “B”
Basic Ad Format
Local Searches in local papers

STUDENT SERVICES MANAGER I
The Office of Distance Education at the University Center of Greenville, seeks a permanent, full-time, Student Services Manager I to manage the student services activities for programs offered at the University Center of Greenville and through distance education by the College of Health, Education and Human Development.

For job duties, qualifications and to apply online, go to: http://www.clemson.edu/employment/index.html and click External Applicants. Completed applications must be received by June 5, 2007.

Clemson University is an AA/EEO employer and does not discriminate against any individual or group of individuals on the basis of age, color, disability, gender, national origin, race, religion, sexual orientation or veteran status.