How to Apply for a Student Health Insurance Waiver


2. Choose "South Carolina" under state and click "Clemson University," then click "Go".
3. On the next page click on Waive link on the left hand column

4. Click on Waive Domestic or International Student, and the "WAIVE ONLINE NOW" if you are submitting a waiver prior to November 15, 2010
5. If you submit a waiver after November 15, 2010 go to “Student Login” on main page.

6. Click “Create an Account” if you do not have an account already.
7. Enter your e-mail address (without the "g") and Create Account. Fill out each of the boxes indicated by the black arrows and then hit the “Create Account” button.

8. Then go back to the main page and click on Student Login once you have created your account. Enter in your email address and password.
9. Once you are in your account click on "Switch to Waive". You will then enter your alternate insurance information and Submit.

*You will receive an e-mail from the insurance company within 24 hours informing you that the waiver request has been received. It will take about three days for your insurance information to be verified. Once verification has been completed, you will receive a second e-mail informing you if your waiver has been accepted or denied.

** If your waiver is accepted, the student insurance company will send a waiver request to Student Accounts and the student insurance charge will be removed. You will need the following information to complete the waiver:
   • Name and address of your insurance company
   • Policyholder's name and identification
   • Policy number
   • Insurance company's customer service telephone number (for verification of coverage)

*** Please note that it can take up to five business days from the time you receive notification that your waiver has been approved for the charge to be removed from your student account. Please make sure that if you are requesting a waiver for the full academic year, you choose "Annual." If you want to waive only fall semester choose "fall." If you choose fall and then determine you want to waive in the spring, you must submit another waiver.

**** Questions and concerns about the insurance plan: Student Insurance Office Manager, Vickie Metz, at svickie@clemson.edu or (864) 656-3561.