

International Visitor/Guest Registry Form

(To be completed by the sponsor or host at Clemson University)

This is a fillable form. Please complete and print the form.

International visitors to Clemson University may be provided with access to the computer network, use of the library, research facilities, and Fike Recreation Center with the issuance of a Tiger 1 Card. Access to various university services and facilities depends on the visitor's agreement with the sponsor or host at Clemson. This form **is not to be submitted** for internationals visiting the University in J-1 Exchange Visitor status who are receiving financial support from a Clemson department. Submission of this document assists OIA in maintaining accurate records of visits for record-keeping and reporting purposes for Clemson University.

Please complete sections A, B, and C below.

A. Select one of the following based on your visitor's needs:

Our International Visitor/J-1 Exchange Visitor is not receiving financial support from the University and **will require access** to the computer network, library and research facilities, and Fike Recreation Center. The Office of International Affairs will enter your visitor's information into the PeopleSoft system to create a CUID. When your visitor arrives on campus, please have them visit the Office of International Affairs with their passport, visa, DS-2019 (if in J-1 status) and I-94 card (issued at the US Port of Entry). When the visitor checks in with our office, we will provide them with a CUID, UserID, and information on how to obtain the Tiger 1 Card.

Our International Visitor **will not require access** to the computer network, library and research facilities, or Fike Recreation Center. Our visitor will be/is on-campus for a short-term visit.

B. Visitor Information:

Last/Family Name

First Name

Middle Name

____/____/____ _____ (*Required for visitors wishing access to university services.)
Date of Birth (mm/dd/yy)* City of Birth* Country of Birth*

____ Male ____ Female

Institutional Affiliation

Address in Country of Current Residence

Email Address

Purpose of visit to Clemson University

Start Date of Visit (mm/dd/yy): ____ / ____ / ____

End Date of Visit (mm/dd/yy): ____ / ____ / ____

C. Clemson Sponsor or Host Information:

Department Contact/Sponsor or Host

Campus Mailing Address

Campus Telephone Number

Email Address

Date Submitted

Please return this form to our office, with a copy of the invitation letter provided to the visitor, if applicable, prior to the arrival of your visitor to Clemson University.

Office of International Affairs
E-301 Martin Hall
Clemson, SC 29634-5714
Tel. (864)656-3614 Fax (864)656-4187
<http://www.clemson.edu/IA> OIA@clemson.edu