

Sociology/Anthropology

Information Access Policy Clemson University Libraries

Sociology/Anthropology Librarian: Peggy Tyler
Revised Spring, 2011

Primary Focus of Collection

To support the curriculum of the Sociology and Anthropology Department of Clemson University, with a principal emphasis on undergraduate study.

The Clemson University Sociology and Anthropology Department offers programs leading to the following degrees:

- Bachelor of Arts or Bachelor of Science in Sociology
- Master of Science in Applied Sociology

UNDERGRADUATE

Undergraduates can follow a concentration in general sociology, criminal justice, social services, or community studies. Also offered is a substance abuse certificate program.

Sociology majors focus on communication skills, research skills, administration skills, and data application and classification skills for positions in administration, supervision, management, public relations, social services, law enforcement and research, as well as graduate study.

The primary difference between the BA and the BS is that the BA requires four semesters of a foreign language, while the BS degree replaces those hours with additional science and math electives. In either degree program students choose from among four areas of concentration and fulfill the Clemson University general education requirements.

All Sociology majors must take 36 credit hours in Sociology, including these three core Sociology courses:

- SOC 201 (Introduction to Sociology)
- SOC 404 (Social Theory)
- SOC 303 (Research Methods).

And one of these two Stratification classes:

- SOC 460 (Race, Ethnicity and Class) or SOC 461 (Sex Roles)

And one of these two Cultural Awareness classes:

- SOC 433 (Globalization and Social Change) or ANTH 301 (Cultural Anthropology)

At least twelve of the total credits required for the major must be from 400-level sociology, rural sociology, and/or anthropology courses.

In addition, all majors must take specific courses related to their area of concentration:

Community Studies

SOC 459 (The Community), SOC 331 (Urban Sociology), SOC 495 (Field Experience) and nine credits from all courses offered in anthropology or sociology not already taken to fulfill requirements.

Criminal Justice

SOC 388 (The Criminal Justice System); SOC 389 (Criminology); nine credits selected from SOC 391 (Deviance), SOC 392 (Juvenile Delinquency), SOC 396 (Alcoholism), SOC 397 (Drug Abuse), SOC 491 (Sociology of Policing), SOC 493 (Sociology of Corrections), SOC 494 (Sociology of Organized Crimes); and SOC 495 (Field Experience); plus three credits from all courses offered in anthropology or sociology not already taken to fulfill requirements

General Sociology

18 credit hours selected from any courses in anthropology or sociology not already taken to fulfill core requirements.

Social Services

SOC 380 (Introduction to Social Services), SOC 414 (Policy and Social Change), SOC 495 (Field Experience) and nine credits from all courses offered in anthropology or sociology not already taken to fulfill requirements.

Substance Abuse Certificate Program:

Completion of the Substance Abuse Certificate Program requires ED C 234 (Introduction to Addictions: Basic Education and Prevention), PSYCH 375 (Psychology of Substance Abuse), SOC 380 (Introduction to Social Services), SOC 396 (Alcoholism), SOC 397 (Drug Abuse), SOC 495 (Field Experience) plus a related course approved by the certificate program director

For more detailed information, see the Sociology Department Undergraduate webpages:

<http://www.cbbs.clemson.edu/Socio/under.html>

GRADUATE

The graduate program emphasizes theory and practice in applied sociology and policy analysis. *This is NOT an MSW program (Masters in social work).* Core areas of study include:

marketing research	survey design
educational research	demography
organizational consulting	health policy
criminal justice	policy analysis
environmental sociology	

For more detailed information, see the Sociology Department Graduate webpages:

<http://www.cbbs.clemson.edu/Socio/gradprog.html>

ANTHROPOLOGY MINOR

The Department has not yet been successful in establishing an Anthropology major, but has attracted a large number of Anthropology minors to the program. This is a primary focus of the collection because of the importance of building an Anthropology collection in anticipation of a major being approved and in order to reflect the growing attention Anthropology receives in the Department.

Secondary Focus of Collection

To support the research needs of the Sociology and Anthropology faculty of Clemson University. Among the research topics of current faculty are:

cybercrime
organized crime
southern folklife
gender and religion
religiosity and adolescence
body image
emotion
international migration
human trafficking
marital happiness
social gerontology
environmental behavior

social change
internet research
work and family
medical sociology
bioarcheology
affect control theory
deviance
disaster preparedness
agriculture and food
archeology of the Americas
forensic anthropology

Primary & Secondary Users

Primary Users

As of Fall, 2010, there are:

Sociology/Anthropology Faculty: 19 (15 tenure-track)

Undergraduate Sociology majors: 240

Master's program students: 13

Students minoring in Anthropology: unknown (no one actually keeps track!)

Secondary Users:

Undergraduate students minoring in Sociology

Undergraduates taking Sociology and Anthropology courses for social science requirements or electives

Undergraduate and graduate students in other classes using research from the discipline

Faculty Researchers in other departments

Community patrons (including students from surrounding schools)

Interlibrary loan borrowing from other campuses

Scope of In-House Collection

The Sociology/Anthropology collection will be housed in the R.M. Cooper Library, although some stray titles related to the discipline may end up in Special Collections, Architecture, or Tillman, if selected by those liaisons. Materials for the circulating collection will be evaluated and selected by the Sociology/Anthropology liaison. The Head of Reference and the Sociology/Anthropology liaison will jointly and separately select materials for the Reference collection, keeping in mind the Reference Unit's mission to maintain that collection as small as possible.

Format Guidelines

Print Sources

Book collection development still primarily focuses on print material based on availability, usage, preferences of users, and price.

Electronic Sources

All journals will be purchased in electronic form if possible. The Information Access Committee will purchase journals unless there is an immediate need for a title that the Sociology/Anthropology Librarian believes can be reasonably purchased from book funds. Books which will be primarily used as reference material and books available in attractively-priced electronic “bundles” are the primary targets for purchase in digital format. Again, decision on e-format will be based on availability, usage, preferences of users, and price.

Language Guidelines

Only English language materials will be purchased.

Geographical Guidelines

Primary emphasis of items selected will be social issues in the United States, especially in the South. Global topics focused on in the Clemson curriculum such as organized crime, environmental and health policy, human trafficking, and family life/marriage/divorce in other countries and cultures will be purchased from all geographic areas. The archeology and anthropology of the Americas will be of primary interest, especially the Southern United States and Peru, based on curriculum and fieldwork. However, since many topics in Sociology know no geographic bounds, books about social issues in other countries may also be selected.

Chronological Guidelines

Selection will focus on current, up-to-date information. Reprints of important older works may be selected.

Publication Date Guidelines

Generally the selector will purchase books published within the last two years. Exceptions would include books requested by faculty members, books pertaining to a new research or instruction area, or replacements for missing items.

Types of Materials Included in the Collection

Along with edited books and monographs about specific subjects in Sociology, Anthropology and Archeology, these material types will be selected:

Biographies: Individual biographies of figures important to the discipline will be purchased. Collections of biographical sketches are usually available in Reference databases.

Career guidance materials: Career guides for majors and guides to graduate study will be purchased and updated on a regular basis.

Citation Guides and Manuals: A copy of the most current edition of the ASA (American Sociological Association) Style Manual will be purchased for Reference and circulation. Manuals will also be purchased for new versions of statistical software used by graduate students and faculty.

Databases: The Information Access Committee purchases databases, but the Sociology/Anthropology Librarian provides suggestions for selection and de-selection. Databases most relevant to the Sociology/Anthropology disciplines are:

SIFT (Sociological Index with Full Text)
Criminal Justice Periodicals Index
Anthropology Plus
Anthrosource
ICPSR
Medline
Family Studies Abstracts
JSTOR
Annual Reviews
iPoll
National Criminal Justice Reference Service (NCJRS)
Web of Science
HeinOnline
PsycINFO
Dissertations and Theses Full Text
WorldCAT

DVDs: Will purchase upon request or if seen as especially supportive of curriculum. These are quite heavily used in this discipline.

Encyclopedias: New editions and new titles in electronic formats will be purchased with both Reference and circulating funds. It is very unlikely that a print encyclopedia of any size would be purchased for the collection.

Journals: Every effort will be made to preserve the current journal collection and to add new titles as funds allow. Evaluation tools such as usage studies and faculty surveys will be used to identify journals to be discontinued.

Theses and Dissertations: The Library maintains a local database of all theses and dissertations written at Clemson University. The Library also holds a subscription to ProQuest's *Dissertations and Theses Full Text*. In rare cases, if there is a dissertation or thesis that is not available electronically that is extremely relevant to Clemson work, it will be purchased and added to the collection.

Types of Materials Excluded

Almanacs, Directories, and Yearbooks: No effort is made to collect this material that goes out of date quickly and whose information is readily available on the web.

Bibliographies: Printed bibliographies are dinosaurs in the database age.

Dictionaries: Subject dictionaries are unnecessary considering free web resources.

Guidebooks and workbooks: Books targeted for clinical practitioners or books composed of worksheets or checklists will not be purchased.

Textbooks: Textbooks used in classes taught at Clemson University will not be purchased. Other textbooks may occasionally be purchased if they support the curriculum and would be useful.

Collection Analysis by Subject

Responsible for H-HA (General Social Sciences), HM-HX (Sociology) and GN (Anthropology) call numbers – as defined by Library of Congress (LC) Breakdown of call numbers is given below, with LC subfield description and collection level at Clemson (Collection levels defined at http://www.loc.gov/acq/devpol/cpc.html)		
LC call number range	Psychology subfield range definition	Collection level
H1-99	Social sciences (General)	Instructional support
HA154-473	Statistical data and demographics	Instructional support
HA154-155	Universal statistics	Instructional support
HM435-477	History of sociology. History of sociological theory	Instructional support
HM461-473	Schools of sociology. Schools of social thought	Instructional support
HM481-554	Theory. Method. Relations to other subjects	Instructional support
HM621-656	Culture	Instructional support
HM661-696	Social control	Instructional support
HM701	Social systems	Instructional support
HM706	Social structure	Instructional support
HM711-806	Groups and organizations	Instructional support
HM756-781	Community	Instructional support
HM786-806	Organizational sociology. Organization theory	Instructional support
HM811-821	Deviant behavior. Social deviance	Instructional support
HM826	Social institutions	Instructional support
HM831-901	Social change	Instructional support
HM1001-1281	Social psychology	Instructional support
HM1041-1101	Social perception. Social cognition Including perception of the self and others, prejudices, stereotype	Instructional support
HM1106-1171	Interpersonal relations. Social behavior	Instructional support
HM1176-1281	Social influence. Social pressure	Instructional support
HN1-995	Social history and conditions. Social problems. Social reform	Instructional support
HN30-39	The church and social problems	Instructional support
HN41-46	Community centers. Social centers	Instructional support
HN50-995	By region or country	Instructional support
HQ1-2044	The Family. Marriage. Women	Instructional support
HQ12-449	Sexual life	Instructional support
HQ19-30.7	Sexual behavior and attitudes. Sexuality	Instructional support
HQ31-64	Sex instruction and sexual ethics	Instructional support
HQ71-72	Sexual deviations	Instructional support
HQ74-74.2	Bisexuality	Instructional support
HQ75-76.8	Homosexuality. Lesbianism	Instructional support
HQ77-77.2	Transvestism	Instructional support
HQ77.7-77.95	Transexualism	Instructional support
HQ79	Sadism. Masochism. Fetishism, etc.	Minimal
HQ101-440.7	Prostitution	Instructional support
HQ447	Masturbation	Minimal
HQ449	Emasculation. Eunuchs, etc.	Minimal
HQ450-472	Erotica	Minimal
HQ503-1064	The family. Marriage. Home	Instructional support
HQ750-755.5	Eugenics	Instructional support
HQ755.7-759.92	Parents. Parenthood Including parent and child, husbands, fathers, wives, mothers	Instructional support
HQ760-767.7	Family size	Instructional support

HQ767.8-792.2	Children. Child development	Instructional support
HQ793-799.2	Youth. Adolescents. Teenagers	Instructional support
HQ799.5-799.9	Young men and women	Instructional support
HQ799.95-799.97	Adulthood	Instructional support
HQ800-800.4	Single people	Instructional support
HQ801-801.83	Man-woman relationships. Courtship. Dating	Instructional support
HQ802	Matrimonial bureaus. Marriage brokerage	Instructional support
HQ802.5	Matrimonial advertisements	Instructional support
HQ803	Temporary marriage. Trial marriage. Companionate marriage	Instructional support
HQ804	Breach of promise	Minimal
HQ805	Desertion	Minimal
HQ806	Adultery	Instructional support
HQ811-960.7	Divorce	Instructional support
HQ961-967	Free love	Instructional support
HQ981-996	Polygamy	Instructional support
HQ997	Polyandry	Instructional support
HQ998-999	Illegitimacy. Unmarried mothers	Instructional support
HQ1001-1006	The state and marriage	Instructional support
HQ1051-1057	The church and marriage	Instructional support
HQ1058-1058.5	Widows and widowers. Widowhood	Instructional support
HQ1060-1064	Aged. Gerontology (Social aspects). Retirement	Instructional support
HQ1073-1073.5	Thanatology. Death. Dying	Instructional support
HQ1075-1075.5	Sex role	Instructional support
HQ1088-1090.7	Men	Instructional support
HQ1101-2030.7	Women. Feminism	Instructional support
HQ1871-2030.7	Women's clubs	Instructional support
HQ2035-2039	Life skills. Coping skills. Everyday living skills	Instructional support
HQ2042-2044	Life style	Instructional support
HS1-3371	Societies: secret, benevolent, etc.	Minimal
HS101-330.7	Secret societies	Minimal
HS351-929	Freemasons	Minimal
HS951-1179	Odd Fellows	Minimal
HS1201-1350	Knights of Pythias	Minimal
HS1355	Other societies	Minimal
HS1501-2460.7	Other societies. By classes	Minimal
HS1501-1510	Benevolent and "friendly" societies and mutual assessment fraternities	Minimal
HS1525-1560	Religious societies	Minimal
HS1601-2265	Race societies	Instructional support
HS2275	Occupation societies	Minimal
HS2301-2460.7	Political and "patriotic" societies	Minimal
HS2501-3371	Clubs. Clubs and societies for special classes Including boys' societies, Boy scouts, girls' societies	Instructional support
HT51-1595	Communities. Classes. Races	Instructional support
HT51-65	Human settlements. Communities	Instructional support
HT101-395	Urban groups. The city. Urban sociology	Instructional support
HT161-165	Garden cities. "The city beautiful"	Out of Scope (Material selected by City and Regional Planning Librarian)

HT165.5-169.9	City planning	Out of Scope (Material selected by City and Regional Planning Librarian)
HT170-178	Urban renewal. Urban redevelopment	Out of Scope (Material selected by City and Regional Planning Librarian)
HT201-221	City population Including children in cities, immigration	Instructional support
HT231	Effect of city life	Instructional support
HT251-265	Mental and moral life	Instructional support
HT281	Recreation. Amusements	Instructional support
HT321-325	The city as an economic factor. City promotion	Out of Scope (Material selected by City and Regional Planning Librarian)
HT330-334	Metropolitan areas	Minimal
HT351-352	Suburban cities and towns	Minimal
HT361-384	Urbanization. City and country	Minimal
HT388	Regional economics. Space in economics	Out of Scope (Material selected by City and Regional Planning Librarian)
HT390-395	Regional planning	Out of Scope (Material selected by City and Regional Planning Librarian)
HT401-485	Rural groups. Rural sociology	Instructional support
HT601-1445	Classes	Instructional support
HT621-635	Origin of social classes	Instructional support
HT641-657	Classes arising from birth Including royalty, nobility, commons	Instructional support
HT675-690	Classes arising from occupation	Instructional support
HT713-725	Caste system	Minimal
HT731	Freedmen	Instructional support
HT751-815	Serfdom	Minimal
HT851-1445	Slavery	Instructional support
HT1501-1595	Races Including race as a social group and race relations in general	Instructional support
HV1-9960	Social pathology. Social and public welfare.	Instructional support
HV40-69	Social service. Social work. Charityorganization and practice	Instructional support
HV85-525	By region or country	Instructional support
HV530	The church and charity	Instructional support
HV541	Women and charity	Instructional support
HV544	Charity fairs, bazaars, etc.	Minimal
HV544.5	International social work	Instructional support
HV547	Self-help groups	Minimal
HV551.2-639	Emergency management	Instructional support
HV553-639	Relief in case of disasters	Instructional support
HV560-583	Red Cross. Red Crescent	Instructional support
HV599-639	Special types of disasters	Instructional support
HV640-645	Refugee problems	Instructional support
HV650-670	Life saving	Minimal
HV675-677	Accidents. Prevention of accidents	Instructional support
HV680-696	Free professional services Including medical charities	Minimal
HV697-4959	Protection, assistance and relief	Instructional support
HV697-3024	Special classes	Instructional support

HV697-700.7	Families. Mothers. Widow's pensions	Instructional support
HV701-1420.5	Children	Instructional support
HV835-847	Foundlings	Instructional support
HV873-887	Destitute, neglected, and abandoned	Instructional support
HV888-907	Children with disabilities	Instructional support
HV931-941	Fresh-air funds	Instructional support
HV959-1420.5	Orphanages. Orphans	Instructional support
HV1421-1441	Young adults. Youth. Teenagers	Instructional support
HV1442-1448	Women	Instructional support
HV1449	Gay men. Lesbians	Instructional support
HV1450-1494	Aged	Instructional support
HV1551-3024	People with disabilities Including blind, deaf, people with physical and mental disabilities	Instructional support
HV3025-3174	Special classes. By occupation	Instructional support
HV3025-3163	Mariners	Minimal
HV3165-3173	Shop women, clerks, etc.	Minimal
HV3174	Other. By occupation	Minimal
HV3176-3199	Special classes. By race or ethnic group	Instructional support
HV4005-4013	Immigrants	Instructional support
HV4023-4470.7	Poor in cities. Slums	Instructional support
HV4480-4630	Mendicancy. Vagabondism. Tramps	Minimal
HV4701-4890.9	Protection of animals. Animal rights. Animal welfare	Instructional support
HV4905-4959	Animal experimentation. Anti-vivisection	Instructional support
HV4961-4995	Degeneration	Instructional support
HV5001-5720.5	Alcoholism. Intemperance. Temperance reform	Instructional support
HV5725-5770	Tobacco habit	Instructional support
HV5800-5840	Drug habits. Drug abuse	Instructional support
HV6001-7220.5	Criminology	Instructional support
HV6035-6197	Criminal anthropology Including criminal types, criminal psychology, prison psychology, causes of crime	Instructional support
HV6201-6249	Criminal classes	Instructional support
HV6250-6250.4	Victims of crimes. Victimology	Instructional support
HV6251-6773.55	Crimes and offenses	Instructional support
HV6774-7220.5	Crimes and criminal classes	Instructional support
HV7231-9960	Criminal justice administration	Instructional support
HV7428	Social work with delinquents and criminals	Instructional support
HV7431	Prevention of crime, methods, etc.	Instructional support
HV7435-7439	Gun control	Instructional support
HV7551-8280.7	Police. Detectives. Constabulary	Instructional support
HV7935-8025	Administration and organization	Instructional support
HV8031-8080	Police duty. Methods of protection	Instructional support
HV8035-8069	Special classes of crimes, offenses and criminals	Instructional support
HV8073-8079.35	Investigation of crimes. Examination	Instructional support
HV8079.2-8079.35	Police social work	Instructional support
HV8079.5-8079.55	Traffic control. Traffic accident	Out of Scope (Material selected for Psychology and Civil Engineering)
HV8081-8099	Private detectives. Detective bureaus	Instructional support
HV8130-8280.7	By region or country	Instructional support
HV8290-8291	Private security services	Minimal
HV8301-9920.7	Penology. Prisons. Corrections	Instructional support
HV9051-9230.7	The juvenile offender. Juvenile delinquency. Reform schools, etc.	Instructional support
HV9261-9430.7	Reformation and reclamation of adult prisoners	Instructional support
HV9441-9920.7	By region or country	Instructional support

HV9950-9960	By region or country	Instructional support
HX1-970.7	Socialism. Communism. Anarchism	Instructional support
HX519-550	Communism/socialism in relation to special topics	Instructional support
HX626-696	Communism: Utopian socialism, collective settlements	Minimal
HX806-811	Utopias. The ideal state	Minimal
HX821-970.9	Anarchism	Minimal
GN1-890	Anthropology	Instructional support
GN49-298	Physical anthropology. Somatology	Instructional support
GN51-59	Anthropometry	Instructional support
GN62.8-265	Human variation Including growth, physical form, skeleton, nervous system, skin, etc.	Instructional support
GN269-279	Race (General)	Instructional support
GN280.7	Man as an animal. Simian traits versus human traits	Instructional support
GN281-289	Human evolution	Instructional support
GN282-286.7	Fossil man. Human paleontology	Instructional support
GN296-296.5	Medical anthropology	Instructional support
GN301-674	Ethnology. Social and cultural anthropology	Instructional support
GN357-367	Culture and cultural processes Including social change, structuralism, diffusion, etc.	Instructional support
GN378-396	Collected ethnographies	Instructional support
GN397-397.7	Applied anthropology	Instructional support
GN406-517	Cultural traits, customs, and institutions	Instructional support
GN406-442	Technology. Material culture Including food, shelter, fire, tools, etc.	Instructional support
GN448-450.8	Economic organization. Economic anthropology	Instructional support
GN451-477.7	Intellectual life Including communication, recreation, philosophy, religion, knowledge, etc.	Instructional support
GN478-491.7	Social organization	Instructional support
GN492-495.2	Political organization. Political anthropology	Instructional support
GN495.4-498	Societal groups, ethnocentrism, diplomacy, warfare, etc.	Instructional support
GN502-517	Psychological anthropology	Instructional support
GN537-674	Ethnic groups and races	Instructional support
GN550-674	By region or country	Instructional support
GN700-890	Prehistoric archaeology	Instructional support

Access to Information Not Owned by Clemson

Patron-Driven Purchasing of E-Books (Coutts MyLibrary)

The Clemson Library Catalog contains several thousand e-book titles that Clemson does not own; the Library does not purchase them until users look at them three times. This way, items are actually purchased for the collection by the users.

Interlibrary Loan/PASCAL

The primary access point for books and journals not owned or accessible by the Libraries will be Interlibrary Loan. This service is free to Clemson University students, faculty, and staff. This service is not available to the general public.

Commercial Document Suppliers

Document delivery via commercial document suppliers (such as Ingenta) will be offered free of charge to Clemson University students, faculty, or staff if the needed information is not available from interlibrary loan sources. This service is not available to the general public.

Selection Tools

Faculty and Graduate Student Requests

Faculty and graduate students request specific titles in person, by email, or by sending circled titles on publisher catalog pages.

Reference and Instruction

Helping students with assigned topics at the Reference Desk, in Sociology and Anthropology classes, and answering individual request for research assistance provide feedback about collection gaps.

Vendor Database

Notification “slips” arrive weekly according to a subject profile that has been arranged with Yankee Book Press to ensure announcement of titles that fit the needs of the library’s circulating collection. Regular searches of a list of significant keywords and call numbers are also run in the vendor database for topics most relevant to the Department’s curriculum and research interests.

Publisher’s Catalogs, Mailings & Web Pages

Especially-relevant publishers are checked on a regular basis for new titles:

- Academic Press

- Sage

- University Presses (North Carolina, Yale, Mississippi, Tennessee, Southern Methodist, California, and Virginia, principally)

- Routledge (Taylor & Francis)

Review Sources

Checking reviews in Choice and Library Journal on a regular basis helps fill in possible gaps in highly-recommended titles.

Weeding and De-selecting

Weeding has primarily focused on removing directories, almanacs, badly-dated reference material and books that have not circulated since 1996. Weeding is taking place in both the Reference and circulating collections. Some of this weeded material that is not widely held by other South Carolina libraries is being moved to remote storage to see if it will be requested by users, but most is being permanently removed from the collection.