

Detailed Assessment Report for 2007 - 2008 University Libraries

MISSION

The mission of the University Libraries is to support Clemson University in fulfilling its teaching, research and public service goals, including educating individuals for effective life-long learning. The Libraries are to identify, acquire, preserve, organize and disseminate information from a variety of sources and locations with priority being given to supporting the undergraduate and graduate curricula.

OUTCOMES/OBJECTIVES

Outcome/Objective 1:

Provide information resources and services to our users when they need them with a heavy emphasis on providing information electronically to the user's desktop.

Strategic Plan Initiatives:

- 8-2: Educate knowledge-based workforce

Institutional Priorities:

- IV-2: Rededicate our energy and resources to improving the library

Related Measures:

- M. 1: Expand Subscriptions
- M. 2: Increase Monograph Holdings
- M. 3: Decrease Waiting Time for Archives Requests
- M. 4: Byrnes Digitization Project
- M. 5: Improve Access through WebBridge
- M. 6: Expand information delivery options
- M. 7: Incorporate department collections
- M. 8: Increase access to CU history
- M. 29: Improve access to services

Related Actions:

- A. 1: subscription analysis
- A. 2: Increase monograph holdings
- A. 3: Reduce Archives backlog
- A. 4: Digitize Byrnes materials
- A. 5: Complete WebBridge implementation
- A. 6: Scan to email
- A. 7: catalog Tillman collection
- A. 8: process archival collections
- A. 30: Relocate Reserves

Outcome/Objective 2:

Identify measures of success that most clearly reflect our unique goals and mission.

Related Measures:

- M. 9: Suggestion Box
- M. 10: Library Communication
- M. 11: Survey Faculty

Related Actions:

- A. 9: Respond to suggestions
- A. 10: Improve library communication
- A. 11: Survey faculty

Outcome/Objective 3:

Improve the facilities and use of space within Cooper Library to better serve our clientele and make Cooper Library the academic center on campus for collaboration.

Related Measures:

- M. 12: Improve Facilities
- M. 13: Evaluate Use of All Library Space
- M. 14: Implement the Renovation of the HVAC System
- M. 15: Improve Seating Areas
- M. 16: Server Work Space
- M. 29: Improve access to services

Related Actions:

- A. 12: Improve Cooper Library power & networking
- A. 13: Noise control
- A. 16: Renovate HVAC
- A. 17: Add/improve seating
- A. 18: Renovate and rearrange systems/digi areas
- A. 19: Complete Library Master Planning
- A. 30: Relocate Reserves

Outcome/Objective 4:

Staff Libraries Appropriately for the new mission of the Libraries

Related Measures:

- M. 17: Digitization Unit
- M. 18: PASCAL Delivers

Related Actions:

- A. 14: Complete Digitization Unit staffing
- A. 15: Hire Pascal LTA

Outcome/Objective 5:

Actively seek collaborative partners and be proactive in the initiation of collaborative programs. Further, the Libraries will annually evaluate the success of its collaborative efforts.

Related Measures:

- M. 19: Evaluate archival collections
- M. 20: Participate in cooperative cataloging projects
- M. 21: LOCKSS (Lots of Copies Keeps Stuff Safe)
- M. 22: PASCAL
- M. 23: Participate in Consortia
- M. 24: PASCAL Cataloging Committee
- M. 25: PASCAL Delivers

Related Actions:

- A. 20: Upgrade LOCKSS server & add titles
- A. 21: Evaluate and Add Pascal resources
- A. 22: Active involvement in consortia
- A. 23: Meet with Catalog Committee
- A. 24: Participate in Pascal Delivers
- A. 26: Evaluate archival collections
- A. 27: NACO training

Outcome/Objective 6:

Increase funding from all sources to supply the funds necessary to meet the above goals.

Related Measures:

- M. 26: Race to the Rock
- M. 27: Library Ambassadors
- M. 28: Potential Donors

Related Actions:

- A. 25: Hold Race to the Rock
- A. 28: Library Ambassadors
- A. 29: Potential Donors and Projects

MEASURES

Measure 1:

Expand our subscriptions to journals and databases (especially in electronic form) to provide greater access for students, staff and faculty.

Related Outcome(s)/Objective(s):

- [Obj. 1](#): Provide Information Resources and Services

Target Level:

Acquire new journals and databases through collaborative efforts and direct purchase. Whenever possible, these subscriptions will be for electronic versions.

Findings:

Performance credit and endowment monies were used to purchase backfiles of several major databases. These include ISI Web of Science 1965-1984; Engineering Index 1884-1970; CAB archives 1910-1972; ScienceDirect Materials Science 1946-1994; ScienceDirect Materials Environmental Sciences 1961-1994; Times of London digital archives 1785-1985; and Humanities & social sciences retrospective 1907-1984. Additionally, the 20th Century North American drama database was purchased. Selectors used monograph funds to acquire other resources needed but not funded by the serials budget. Some examples include ARTFL, Omnitax Library, AnthroSource, Nature nanotechnology, ChemNetBase, MathNetBase, and PolymersNetBase. The Library also purchased the WorldCat Collection Analysis service to help evaluate and build collections and the RefWorks bibliographic management software. We also licensed a set of ebooks in mechanical engineering and materials science to help serve the needs of the researchers and students at ICAR. Database and microform usage is being reviewed in order to identify resources no longer needed. Several microform titles have been identified for cancellation. Journals are also being identified for cancellation where duplication exists, and print journals are being converted to electronic only when a stable platform and publisher archiving policy exist. These cancellations and changes should result in a savings of approximately \$30,000.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 2:

Increase monograph holdings to provide more immediate access to these materials by our local users and collaborative partners.

Related Outcome(s)/Objective(s):

- [Obj. 1](#): Provide Information Resources and Services

Target Level:

The total budget for monograph purchases during 2006/07 will be \$1,000,000.

Findings:

The total monograph budget was \$1,000,000. 17,345 monographs and media items were purchased; 44% of those were received shelf ready.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 3:

Decrease time required for users in offices and departments on and off campus to receive university archives material they request.

Related Outcome(s)/Objective(s):

- [Obj. 1](#): Provide Information Resources and Services

Target Level:

Reduce backlog of archival material by assigning series numbers, collating accessions, removing confidential information, and writing minimal level MARC descriptions.

Findings:

The next step is to have minimal level cataloging of series in order that the public is aware of their existence.

Target Level Achievement: Partially Met

Further Action Planned? Yes

Measure 4:

Complete the Byrnes Digitization Project

Related Outcome(s)/Objective(s):

- [Obj. 1](#): Provide Information Resources and Services

Target Level:

Metadata worksheets added to database. Data/image management system selected, tested and implemented. Data base and images accessible from Library website.

Findings:

Byrnes photographs now on web site.

Target Level Achievement: Partially Met

Further Action Planned? Yes

Measure 5:

Improve access to fulltext article databases through WebBridge, an Innovative Interfaces software that connects compatible Internet resources through openURL technology.

Related Outcome(s)/Objective(s):

- **Obj. 1:** Provide Information Resources and Services

Target Level:

Patrons will be able to access articles directly from a larger number of databases

Findings:

Ebscohost and Blackwell Synergy databases were added to WebBridge.

Target Level Achievement: Partially Met

Further Action Planned? Yes

Measure 6:

Provide alternative delivery of library materials to patrons.

Related Outcome(s)/Objective(s):

- **Obj. 1:** Provide Information Resources and Services

Target Level:

Implement at least one additional method for delivery

Findings:

pascal delivers fully implemented. scan to email offered to patrons and used by resource sharing.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 7:

Add holdings of departmental collections into library system

Related Outcome(s)/Objective(s):

- **Obj. 1:** Provide Information Resources and Services

Target Level:

Begin adding one collection this year

Findings:

Holdings of Tillman Media Center are being added to library collection by members of Cataloging Unit. To date, 5102 items have been added.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 8:

Process collections documenting the history of the University

Related Outcome(s)/Objective(s):

- [Obj. 1:](#) Provide Information Resources and Services

Target Level:

Process six archival collections

Findings:

Targeted collections processed

Target Level Achievement: Met

Further Action Planned? Yes

Measure 9:

Provide an electronic & traditional suggestion box as a way to continually assess services and programs. Route suggestions/comments to the appropriate responder and publish responses.

Related Outcome(s)/Objective(s):

- [Obj. 2:](#) Identify Measures of Success

Target Level:

All suggestions/comments are compiled annually and written in a report to be included in the Final Assessment Document. A summary is provided detailing what actions and improvements were taken or if not, why.

Findings:

In summary, we are making every effort to listen to patron suggestions, needs and concerns and respond appropriately. At times the comments are contrary to established policy, procedure, building codes or have no funding source. If the suggestions pertain to other departments (ARA or CCIT) those are referred. We also have close connection with officials in Campus Services who are happy to hear about suggestions from our patrons concerning vending or food. Given the length of the HVAC project, patrons were very forgiving about noise. A miniscule number of patrons object to Mid-week music but administration supports these events. All in all we are responsive to suggestions and give each one careful attention. The full report is located here:

<http://www.lib.clemson.edu/staff/groups/usg/docs/usgrpts/Sugg0708.pdf>

Target Level Achievement: Met

Further Action Planned? Yes

Measure 10:

Provide mechanisms to communicate library activities.

Related Outcome(s)/Objective(s):

- [Obj. 2:](#) Identify Measures of Success

Target Level:

Evaluate and implement various tools to improve communication

Findings:

Communication Implementation Team completed its work with a final report in May 2008. 16 items were accomplished; 4 items delegated to two groups; 10 items listed that have not been completed. Incomplete items have funding implications.

Target Level Achievement: Partially Met

Further Action Planned? Yes

Measure 11:

Survey Faculty whose classes have attended library instruction sessions.

Related Outcome(s)/Objective(s):

- [Obj. 2:](#) Identify Measures of Success

Target Level:

One improvement to the instruction program is made due to feedback from survey.

Findings:

based on feedback from survey sent to faculty advanced search techniques and critical evaluation of sources were added to course content.

Target Level Achievement: Met

Further Action Planned? No

Measure 12:

Improve the overall environment in problem areas of Cooper Library.

Related Outcome(s)/Objective(s):

- [Obj. 3:](#) Improve Facilities and Use of Space

Target Level:

Improve lighting in Cooper Library. Continue efforts to manage noise problems through publicity and other means. improve electrical and networking capabilities.

Findings:

Networking upgrades began in conjunction with HVAC renovations, and will not be completed until December 2008. Electrical upgrades are planned as part of the networking project. Noise was an on-going issue during the heating and air-conditioning project; however patrons were made aware and understood the necessity of such.

Target Level Achievement: Partially Met

Further Action Planned? Yes

Measure 13:

Evaluate Use of All Library Space

Related Outcome(s)/Objective(s):

- [Obj. 3](#): Improve Facilities and Use of Space

Target Level:

A plan will be developed for all library space including needs for additional space.

Findings:

David Milling and Associates were retained as consultants to develop a Cooper Library Master Plan, which was completed October 2007. A sub-committee formed by the Dean (the Collection Strategist Group) is planning for the installation of compact shelving on 1st floor. The Facilities Manager Teri Alexander and Project Manager Sam Zanca are meeting with appropriate parties to develop specifications for the project.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 14:

Implement the Renovation of the HVAC systems Phase 2 in Cooper Library.

Related Outcome(s)/Objective(s):

- [Obj. 3](#): Improve Facilities and Use of Space

Target Level:

Work with the designers and Facilities staff to complete the work of the HVAC renovation of Cooper Library.

Findings:

HVAC renovations underway, with the majority of work accomplished. Renovation scheduled for completion in late fall 2008.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 15:

Improve Seating Areas in Cooper Library.

Related Outcome(s)/Objective(s):

- **Obj. 3:** Improve Facilities and Use of Space

Target Level:

Add seating where needed (if funded).

Findings:

Added 8 donor chairs. No additional funding was available for other purchases.

Target Level Achievement: Partially Met

Further Action Planned? Yes

Measure 16:

Rearrange an office to incorporate common server work space and consolidate Systems with Digital Initiatives

Related Outcome(s)/Objective(s):

- **Obj. 3:** Improve Facilities and Use of Space

Target Level:

The room is rearranged, new networking and electrical outlets are added for the new use, and the servers are all arranged on the server rack or desk racks in that area.

Findings:

The servers were moved to the former gift book area in 305F and a door was installed to make this a secure area. Electrical and networking was added as needed and the entire area was arranged to include one of the Libraries' Information Consultants and his students.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 17:

Establish a Digitization Unit

Related Outcome(s)/Objective(s):

- **Obj. 4:** Staff Libraries Appropriately

Target Level:

Hire a Coordinator of Digital Collections and staff.

Findings:

hired coordinator, established work space, identified additional staff positions, acquired initial digitization equipment.

Target Level Achievement: Partially Met

Further Action Planned? Yes

Measure 18:

Hire a new LTA to staff the PASCAL Delivers service.

Related Outcome(s)/Objective(s):

- [Obj. 4:](#) Staff Libraries Appropriately

Target Level:

Staff person is hired.

Findings:

staff person hired and trained.

Target Level Achievement: Met

Further Action Planned? No

Measure 19:

Identify, negotiate, and transfer archives to more appropriate institutions.

Related Outcome(s)/Objective(s):

- [Obj. 5:](#) Actively Seek Collaborative Partners

Target Level:

Portions of collections transferred.

Findings:

Senator Thurmond`s Law Books transferred to Charleston School of Law. His scrapbooks that have been microfilmed and selected artifacts transferred to the Edgefield Historical Society. Negotiations underway to find a better home for records of a New Jersey textile factory.

Target Level Achievement: Partially Met

Further Action Planned? Yes

Measure 20:

Establish membership in Library of Congress Name Authority Cooperative Project (NACO).

Related Outcome(s)/Objective(s):

- [Obj. 5](#): Actively Seek Collaborative Partners

Target Level:

Catalogers participate in NACO training.

Findings:

NACO training completed in June 2008 and we are now in intensive review with the Library of Congress.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 21:

The University Libraries will participate in LOCKSS, a project initiated by Stanford University and supported by many other academic libraries worldwide.

Related Outcome(s)/Objective(s):

- [Obj. 5](#): Actively Seek Collaborative Partners

Target Level:

The LOCKSS server is upgraded and new titles are added as they are released.

Findings:

The server was upgraded and new titles are added weekly. This will be an ongoing process.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 22:

Participate in the PASCAL Cooperative Purchasing Committee and work to cooperatively enhance access and reduce expenditures for electronic resources.

Related Outcome(s)/Objective(s):

- [Obj. 5](#): Actively Seek Collaborative Partners

Target Level:

Our representative will be an active participant and report on the Committee`s efforts to the Libraries` Information Access Committee and Administrative Council.

Findings:

Our representative co-chairs the Consortial Purchasing Committee which has been active in selecting databases to be added with statewide funds. This past year, PASCAL licensed a group of nursing databases including ProQuest Nursing & Allied Health, Ovid Lippincott Nursing II, and CINAHL Plus with full-text. In addition, PASCAL participated in a review with DISCUS of the Gale databases vs. an Ebsco proposal. Thomson Gale was retained and 8 new Gale databases were added as part of a counterproposal. The Charleston Advisor, a database review journal, was also licensed for statewide use. Clemson, MUSC, and USC were charged with identifying common resources needed by endowed chairs per a request from CHE.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 23:

Participate in available consortia to increase access and reduce expenditures for electronic resources. These consortia may include the Carolina Consortium, ESIG, ASERL, and SOLINET. Pursue "buyers club" deals as appropriate.

Related Outcome(s)/Objective(s):

- [Obj. 5](#): Actively Seek Collaborative Partners

Target Level:

Be aware of available consortial offers and buyers club deals. Report to selectors and Information Access Committee as appropriate.

Findings:

Participated in the annual Carolina Consortium meeting. Continue to participate with other SC and NC institutions in the consortial purchase of large science journal packages such as Wiley and Springer/Kluwer. The Carolina consortium also allows us to license a number of Ebsco databases at a substantial discount. Work with other consortia as well including ESIG, SOLINET, and ASERL. Participate on the ASERL collection managers group.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 24:

Participate in the PASCAL Cataloging Committee to improve the quality and consistency of information in the PASCAL Union Catalog.

Related Outcome(s)/Objective(s):

- [Obj. 5](#): Actively Seek Collaborative Partners

Target Level:

Examine the union catalog. Share Clemson's local cataloging policies when appropriate. Work with committee members to devise consortiumwide cataloging policies where needed.

Findings:

Committee met in December 2007. Consortium wide cataloging policies are in the process of being determined.

Target Level Achievement: Partially Met

Further Action Planned? Yes

Measure 25:

Participate in the PASCAL Delivers System.

Related Outcome(s)/Objective(s):

- [Obj. 5](#): Actively Seek Collaborative Partners

Target Level:

Clemson will participate in the PASCAL Delivers system.

Findings:

Clemson had over 4000 transactions in the PASCAL delivers system. Lending to borrowing ratio was 2-1. Participated in the universal borrowing committee.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 26:

Hold annual Race to the Rock, a 5K walk/run race.

Related Outcome(s)/Objective(s):

- [Obj. 6](#): Increase Funding

Target Level:

Race held, and proceeds given to the Libraries.

Findings:

Race was held March 29, 2008. 339 registrant runners, which was an increase from 225 runners the previous year.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 27:

Library ambassadors will strategize on fundraising opportunities and board development.

Related Outcome(s)/Objective(s):

- [Obj. 6: Increase Funding](#)

Target Level:

Ambassadors will meet twice annually.

Findings:

Ambassadors met twice. Ambassadors provided names of potential donors, and agreed to an emphasis on planned giving. 4 Ambassador updates were sent via email.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 28:

Develop a portfolio of potential donors and a portfolio of needs.

Related Outcome(s)/Objective(s):

- [Obj. 6: Increase Funding](#)

Target Level:

Dean will make contact with twenty current/potential donors.

Findings:

Corrine Grant and Dean Wall met with more than 20 contacts during the year. More than 20 cases of support developed by unit heads and library personnel.

Target Level Achievement: Met

Further Action Planned? Yes

Measure 29:

Improve access by consolidating more heavily used services closer to entrance.

Related Outcome(s)/Objective(s):

- [Obj. 1: Provide Information Resources and Services](#)
- [Obj. 3: Improve Facilities and Use of Space](#)

Target Level:

Move Reserves to 4th floor

Findings:

In December `07, the reserve collection remained on the 4th floor and service activities were incorporated into the Circulation Unit.

Target Level Achievement: Met

Further Action Planned? Yes

ACTIONS

Action 1:

review current holdings for duplication, electronic availability, and usage

Related Objectives:

- [Obj. 1](#): Provide Information Resources and Services

Related Measures:

- [M. 1](#): Expand Subscriptions

Responsible person/group Information Access Committee

Target implementation date ongoing

Priority High

Additional resources

more complete data from vendors

Action 2:

Purchase additional monographs in a timely manner.

Related Objectives:

- [Obj. 1](#): Provide Information Resources and Services

Related Measures:

- [M. 2](#): Increase Monograph Holdings

Responsible person/group Subject Liaisons and Acquisitions

Target implementation date ongoing

Priority Med

Additional resources

\$300,000 in monograph funds

Action 3:

Reduce Archives backlog by assigning series numbers, collating accessions, and removing confidential information from archival series.

Related Objectives:

- [Obj. 1](#): Provide Information Resources and Services

Related Measures:

- [M. 3](#): Decrease Waiting Time for Archives Requests

Responsible person/group University Archivist

Target implementation date June 30, 2008

Priority Med

Action 4:

Digitize Byrnes materials, assign metadata to images, and make accessible through ContentDM

Related Objectives:

- [Obj. 1](#): Provide Information Resources and Services

Related Measures:

- [M. 4](#): Byrnes Digitization Project

Responsible person/group ad hoc committee(Special Collections, Systems, Digital Initiatives, Cataloging)

Target implementation date June 30, 2008

Priority Med

Action 5:

Complete WebBridge implementation

Related Objectives:

- [Obj. 1](#): Provide Information Resources and Services

Related Measures:

- [M. 5](#): Improve Access through WebBridge

Responsible person/group Electronic Resources Librarian and Systems

Target date to implement the action June 30, 2008

Priority Low

Action 6:

Add scan to email feature to public copiers.

Related Objectives:

- [Obj. 1](#): Provide Information Resources and Services

Related Measures:

- [M. 6](#): Expand information delivery options

Responsible person/group Circulation

Target implementation date June 30, 2008

Priority High

Action 7:

Catalog holdings of Tillman Media Center collection

Related Objectives:

- [Obj. 1](#): Provide Information Resources and Services

Related Measures:

- [M. 7](#): Incorporate department collections

Responsible person/group Cataloging Unit

Target implementation date ongoing

Priority Med

Action 8:

Process three series from the Office of the President, two Board of Trustees collections, and IPTAY oral history interviews.

Related Objectives:

- [Obj. 1](#): Provide Information Resources and Services

Related Measures:

- [M. 8](#): Increase access to CU history

Responsible person/group Special Collections

Target implementation date June 30, 2008

Priority Med

Action 9:

Respond to suggestions, review patterns, and take appropriate action.

Related Objectives:

- [Obj. 2](#): Identify Measures of Success

Related Measures:

- [M. 9](#): Suggestion Box

Responsible person/group User Services Group

Target implementation date ongoing

Priority High

Action 10:

Improve library communication via wikis, monthly reports, listservs, newsletters, and staff meetings

Related Objectives:

- [Obj. 2](#): Identify Measures of Success

Related Measures:

- [M. 10](#): Library Communication

Responsible person/group library employees

Target implementation date ongoing

Priority High

Action 11:

Survey faculty attending library instruction session for improvement suggestions.

Related Objectives:

- [Obj. 2](#): Identify Measures of Success

Related Measures:

- [M. 11](#): Survey Faculty

Responsible person/group Reference Unit

Target implementation date ongoing

Priority Med

Action 12:

Rewire/upgrade network and provide additional power and network outlets.

Related Objectives:

- [Obj. 3](#): Improve Facilities and Use of Space

Related Measures:

- [M. 12](#): Improve Facilities

Responsible Person/group CCIT; Facilities; Library

Target implementation date ongoing

Priority High

Additional resources

\$800,000

Action 13:

Implement and publicize noise policy; respond to noise incidents.

Related Objectives:

- [Obj. 3](#): Improve Facilities and Use of Space

Related Measures:

- [M. 12](#): Improve Facilities

Person/group responsible for the action USG, Library administrative council, Library Facilities manager

Target implementation date ongoing

Priority High

Action 14:

Complete Digitization Unit staffing by combining with Systems, and filling three positions.

Related Objectives:

- [Obj. 4](#): Staff Libraries Appropriately

Related Measures:

- [M. 17](#): Digitization Unit

Responsible person/group Library administration and faculty

Target implementation date June 30, 2008

Priority High

Action 15:

Hire and train LTA for PASCAL Delivers service.

Related Objectives:

- [Obj. 4](#): Staff Libraries Appropriately

Related Measures:

- [M. 18](#): PASCAL Delivers

Responsible person/group Head of Resource Sharing

Target implementation date September 2007

Priority Med

Action 16:

Implement the HVAC Renovation plan

Related Objectives:

- [Obj. 3](#): Improve Facilities and Use of Space

Related Measures:

- [M. 14](#): Implement the Renovation of the HVAC System

Responsible person/group Facilities, Contractor, and Library Facilities Manager

Target implementation date October 2008

Priority High

Additional resources

\$3.5 million from capital improvements

Action 17:

Add tables and chairs through endow-a-chair. Rearrange existing furniture and remove shelving.

Related Measures:

- [M. 15](#): Improve Seating Areas

Responsible person/group Library Facilities Manager and Library Development Officer

Target date to implement the action ongoing

Priority High

Action 18:

Renovate 201B&C; Build office space and server room in 305 and 308D.

Related Objectives:

- [Obj. 3](#): Improve Facilities and Use of Space

Related Measures:

- [M. 16](#): Server Work Space

Responsible person/group Library Facilities Manager, Systems Units

Target implementation date to June 30, 2008

Priority High

Additional resources

\$35,000

Action 19:

Meet with consultants and steering committee. Present completed plan to library staff and University Administration.

Related Objectives:

- [Obj. 3](#): Improve Facilities and Use of Space

Related Measures:

- [M. 13](#): Evaluate Use of All Library Space

Responsible person/group Library Steering Committee

Target implementation date December 30, 2007

Priority High

Additional resources

75 million

Action 20:

Upgrade LOCKSS server & add titles when available

Related Objectives:

- [Obj. 5](#): Actively Seek Collaborative Partners

Related Measures:

- [M. 21](#): LOCKSS (Lots of Copies Keeps Stuff Safe)

Responsible person/group Systems
Target implementation date ongoing
Priority Med

Action 21:

Evaluate existing PASCAL resources and add titles as funds become available.

Related Objectives:

- [Obj. 5](#): Actively Seek Collaborative Partners

Related Measures:

- [M. 22](#): PASCAL

Responsible person/group Head of Acquisitions
Target implementation date ongoing
Priority High

Additional resources

\$2,000,000 from state legislature

Action 22:

Attend meetings and actively communicate with consortia.

Related Objectives:

- [Obj. 5](#): Actively Seek Collaborative Partners

Related Measures:

- [M. 23](#): Participate in Consortia

Responsible person/group Head of Acquisitions
Target implementation date ongoing
Priority High

Action 23:

Meet with Catalog Committee to formulate consortia-wide policies and procedures.

Related Objectives:

- [Obj. 5](#): Actively Seek Collaborative Partners

Related Measures:

- [M. 24](#): PASCAL Cataloging Committee

| | |
|-----------------------------------|--------------------|
| Responsible person/group | Head of Cataloging |
| Target implementation date | ongoing |
| Priority | Med |

Action 24:

Participate in Pascal Delivers for statewide lending and borrowing.

Related Objectives:

- [Obj. 5](#): Actively Seek Collaborative Partners

Related Measures:

- [M. 25](#): PASCAL Delivers

| | |
|-----------------------------------|--------------------------|
| Responsible person/group | Head of Resource Sharing |
| Target implementation date | ongoing |
| Priority | High |

Action 25:

Hold Race to the Rock for the Library.

Related Objectives:

- [Obj. 6](#): Increase Funding

Related Measures:

- [M. 26](#): Race to the Rock

| | |
|-----------------------------------|-----------------------------|
| Responsible person/group | Library Development Officer |
| Target implementation date | ongoing |
| Priority | Med |

Action 26:

Evaluate Thurmond Collection for portions to be transferred to more appropriate institutions.

Related Objectives:

- [Obj. 5](#): Actively Seek Collaborative Partners

Related Measures:

- [M. 19](#): Evaluate archival collections

| | |
|---------------------------------|---|
| Responsible person/group | Political Collections Archivist; Exhibits Curator |
|---------------------------------|---|

Target implementation date June 30, 2010

Priority Med

Action 27:

Attend NACO training at Clemson.

Related Objectives:

- [Obj. 5](#): Actively Seek Collaborative Partners

Related Measures:

- [M. 20](#): Participate in cooperative cataloging projects

Responsible person/group Head of Cataloging

Target implementation date June 30, 2008

Priority Med

Additional resources

\$2500

Action 28:

meet with library ambassadors to develop target donor list, fund raising strategies, and support for giving programs.

Related Objectives:

- [Obj. 6](#): Increase Funding

Related Measures:

- [M. 27](#): Library Ambassadors

Responsible person/group Library Development Officer

Target implementation date June 30, 2008

Priority Med

Action 29:

Identify potential donors and match with list of library needs.

Related Objectives:

- [Obj. 6](#): Increase Funding

Related Measures:

- [M. 28](#): Potential Donors

Responsible person/group Library Development Officer

Target implementation date ongoing

Priority Med

Action 30:

Move the reserve function to the 4th floor Circulation Desk

Related Objectives:

- [Obj. 1](#): Provide Information Resources and Services
- [Obj. 3](#): Improve Facilities and Use of Space

Related Measures:

- [M. 29](#): Improve access to services

Responsible person/group Head of Circulation; Head of Media and Reserves

Target implementation date March 2008

Priority High