

# Clemson University

## Detailed Assessment Report

### 2008-2009 University Libraries

#### Mission/Purpose

The mission of the University Libraries is to support Clemson University in fulfilling its teaching, research and public service goals, including educating individuals for effective life-long learning. The Libraries are to identify, acquire, preserve, organize and disseminate information from a variety of sources and locations with priority being given to supporting the undergraduate and graduate curricula.

#### Goals

##### **G 1: Provide Information Resources and Services**

Provide information resources and services to our users when they need them with a heavy emphasis on providing information electronically to the user's desktop.

##### **G 2: Continuous Quality Improvement**

Identify measures of success that most clearly reflect our unique goals and mission.

##### **G 3: Improve facilities**

Improve the facilities and use of space within Cooper Library to better serve our clientele and make Cooper Library the academic center on campus for collaboration.

##### **G 4: Library staffing**

Staff the Libraries appropriately for the new mission of the Libraries.

##### **G 5: Actively Seek Collaboration**

Actively seek collaborative partners and be proactive in the initiation of collaborative programs. Furthermore, the library will evaluate the success of its collaborative efforts.

##### **G 6: Increase funding**

Through increased funding, provide new/additional revenue streams.

##### **G 7: Enhance Clemson's reputation**

Positively contribute to Clemson's national reputation.

#### Outcomes/Objectives, with Any Associations and Related Measures, Achievement Targets, Findings, and Action Plans

##### **O 1: Actively Seek Collaborative Partners**

Actively seek collaborative partners and be proactive in the initiation of collaborative programs. Further, the library will annually evaluate the success of its collaborative efforts.

#### Associations:

##### **Institutional Priorities:**

4.2 Rededicate our energy and resources to improving the library

5.1 Promote high integrity and professional demeanor among all members of the University community

##### **Strategic Plans:**

- **Clemson University**
- 7.1 Build academic reputation

#### Related Measures:

##### **M 3: PASCAL Cataloging Committee**

Participate in the PASCAL Cataloging Committee to improve the quality and consistency of information in the PASCAL Union Catalog.

Source of Evidence: Professional standards

**Achievement Target:**

Committee did not meet.

**Findings (2008-2009) - Achievement Target: Not Met**

PASCAL is responsible for getting this started and did not do so.

**Related Action Plans (by Established cycle, then alpha):**

**PASCAL Cataloging Cmte**

*Established in Cycle:* 2008-2009

Bodenheimer to contact PASCAL Executive Director to get Committee fully working. Due to loss of PASCAL's funding, this may be o...

For full information, see the *Action Plan Details* section of this report.

**M 11: LOCKSS (Lots of Copies Keeps Stuff Safe)**

The University Libraries will participate in LOCKSS, a project initiated by Stanford University and supported by many other academic libraries worldwide. LOCKSS provides libraries with an easy and inexpensive way to collect, store, preserve, and provide access to their own, local copy of authorized electronic content they purchase.

Source of Evidence: Efficiency

**Achievement Target:**

LOCKSS box operational.

**Findings (2008-2009) - Achievement Target: Met**

LOCKSS box is working.

**M 12: PASCAL**

Participate in the PASCAL Cooperative Purchasing Committee and work to cooperatively enhance access and reduce expenditures for electronic resources.

Source of Evidence: Service Quality

**Achievement Target:**

Kay Wall to serve as Chair elect. Gail Julian to serve as co-chair of the Consortial Purchasing Committee.

**Findings (2008-2009) - Achievement Target: Met**

Met.

**M 14: Participate in Consortia**

Participate in available consortia to increase access and reduce expenditures for electronic resources. These consortia may include the Carolina Consortium, ESIG, ASERL, and SOLINET.

Pursue "buyers club" deals as appropriate.

Source of Evidence: Efficiency

**Achievement Target:**

Clemson University Libraries maintained active participation in consortia.

**Findings (2008-2009) - Achievement Target: Met**

Buyer's clubs were utilized. Kay Wall served on the Board of ASERL and PASCAL.

**M 16: PASCAL Delivers**

Participate in the PASCAL Delivers system.

Source of Evidence: Service Quality

**Achievement Target:**

Secure materials for Clemson students and faculty as requested. Supply other PASCAL members with items from Clemson as requested. Achieved.

**Findings (2008-2009) - Achievement Target: Met**

Accomplished and PASCAL Delivers continues to grow.

**M 24: Evaluate archival collections**

Identify, negotiate, and transfer archives to more appropriate institutions.

Source of Evidence: Efficiency

**Achievement Target:**

Collections moved to appropriate locations at other institutions.

**Findings (2008-2009) - Achievement Target: Met**

Items moved.

**M 31: Open Parks Grid**

Participate in the Open Parks Grid project by assisting in the creation and management of digital objects.

Source of Evidence: Existing data

**Achievement Target:**

Emily Gore to work with PRTM faculty on project.

**Findings (2008-2009) - Achievement Target: Met**

Emily Gore worked with PRTM and CCIT to develop project.

**O 2: Identify Measures of Success**

Identify measures of success that most clearly reflect our unique goals and mission.

**Associations:**

**Institutional Priorities:**

4.2 Rededicate our energy and resources to improving the library

**Strategic Plans:**

- **Clemson University**
- 7.6 Enhance visitor experience

**Related Measures:**

**M 2: Suggestion Box**

Provide an electronic traditional suggestion box as a way to continually assess services and programs. Route suggestions/comments to the appropriate responder and publish responses.

Source of Evidence: Client satisfaction survey (student, faculty)

**Achievement Target:**

Respond to questions submitted via the suggestion box in a timely manner.

**Findings (2008-2009) - Achievement Target: Met**

48 questions were answered.

**M 15: Library Communication**

Provide mechanisms to communicate library activities.

Source of Evidence: Administrative measure - other

**Achievement Target:**

Communication Task Force provided report and recommendations accepted. Established Library Wiki.

**Findings (2008-2009) - Achievement Target: Met**

Library Wiki established.

**O 3: Provide Information Resources and Services**

Provide information resources and services to our users when they need them with a heavy emphasis on providing information electronically to the user's desktop.

**Associations:**

**Institutional Priorities:**

4.2 Rededicate our energy and resources to improving the library

**Related Measures:**

**M 2: Suggestion Box**

Provide an electronic traditional suggestion box as a way to continually assess services and programs. Route suggestions/comments to the appropriate responder and publish responses.

Source of Evidence: Client satisfaction survey (student, faculty)

**Achievement Target:**

Answer questions submitted via the suggestion box.

**Findings (2008-2009) - Achievement Target: Met**

48 questions answered.

**M 3: PASCAL Cataloging Committee**

Participate in the PASCAL Cataloging Committee to improve the quality and consistency of information in the PASCAL Union Catalog.

Source of Evidence: Professional standards

**Achievement Target:**

Committee did not meet.

**Findings (2008-2009) - Achievement Target: Not Met**

PASCAL staff responsible for getting this established.

**Related Action Plans (by Established cycle, then alpha):**

**on hold**

*Established in Cycle:* 2008-2009

Work driven by PASCAL and not the Library. Will respond when PASCAL initiates.

For full information, see the *Action Plan Details* section of this report.

**M 4: Increase access to CU history**

Process collections documenting the history of the University

Source of Evidence: Efficiency

**Achievement Target:**

Continue to process collections.

**Findings (2008-2009) - Achievement Target: Partially Met**

See Special Collections annual report for collection processing activity in documents repository.

**Related Action Plans (by Established cycle, then alpha):**

**Collection processing**

*Established in Cycle:* 2008-2009

Collection processing is an ongoing activity in Special Collections. Progress is identified in annual report.

For full information, see the *Action Plan Details* section of this report.

**M 6: Byrnes Digitization Project**

Complete the Byrnes Digitization Project.

Source of Evidence: Activity volume

**Achievement Target:**

Complete digitization and metadata.

**Findings (2008-2009) - Achievement Target: Not Met**

Not complete. Much technical work needed.

**Related Action Plans (by Established cycle, then alpha):**

**Finish Byrnes**

*Established in Cycle:* 2008-2009

Metadata and documents to be loaded into Content DM by June 2010.

For full information, see the *Action Plan Details* section of this report.

**M 7: PASCAL Delivers**

Hire a new LTA to staff the PASCAL Delivers service.

Source of Evidence: Administrative measure - other

**Achievement Target:**

Staff member hired.

**Findings (2008-2009) - Achievement Target: Met**

Jermichael Patterson hired.

**M 9: Digitization Unit**

Establish a Digitization unit.

Source of Evidence: Administrative measure - other

**Achievement Target:**

Hire Digitization Librarian.

**Findings (2008-2009) - Achievement Target: Met**

Mandy Mastrovita hired July 2008.

**M 11: LOCKSS (Lots of Copies Keeps Stuff Safe)**

The University Libraries will participate in LOCKSS, a project initiated by Stanford University and supported by many other academic libraries worldwide. LOCKSS provides libraries with an easy and inexpensive way to collect, store, preserve, and provide access to their own, local copy of authorized electronic content they purchase.

Source of Evidence: Efficiency

**Achievement Target:**

LOCKSS box to be operational.

**Findings (2008-2009) - Achievement Target: Met**

LOCKSS box is operational.

**M 14: Participate in Consortia**

Participate in available consortia to increase access and reduce expenditures for electronic resources. These consortia may include the Carolina Consortium, ESIG, ASERL, and SOLINET. Pursue "buyers club" deals as appropriate.

Source of Evidence: Efficiency

**Achievement Target:**

Buyer's Club options exercised

**Findings (2008-2009) - Achievement Target: Met**

Carolina Consortia, SOLINET, PASCAL buyer's club deals used.

**M 15: Library Communication**

Provide mechanisms to communicate library activities.

Source of Evidence: Administrative measure - other

**Achievement Target:**

Library Weblog used to communicate news on library website.

**Findings (2008-2009) - Achievement Target: Met**

Weblog has been effective mode of communicating to public.

**M 16: PASCAL Delivers**

Participate in the PASCAL Delivers system.

Source of Evidence: Service Quality

**Achievement Target:**

Secured items for Clemson students and faculty as requested. Loaned Clemson materials to PASCAL members as requested. Achieved.

**Findings (2008-2009) - Achievement Target: Met**

Requests filled.

**M 20: Increase Monograph Holdings**

Increase monograph holdings to provide more immediate access to these materials by our local users and collaborative partners.

Source of Evidence: Activity volume

**Achievement Target:**

Spend library materials budget to purchase monographs.

**Findings (2008-2009) - Achievement Target: Met**

23,434 books added to collection.

**M 21: Incorporate department collections**

Add holdings of departmental collections into library system

Source of Evidence: Service Quality

**Achievement Target:**

Add Tillman Media Center holdings to library catalog.

**Findings (2008-2009) - Achievement Target: Met**

Tillman Media Center holdings in library catalog.

**M 22: Expand Subscriptions**

Expand our subscriptions to journals and databases (especially in electronic form) to provide greater access for students, staff and faculty.

Source of Evidence: Client satisfaction survey (student, faculty)

**Achievement Target:**

New titles added.

**Findings (2008-2009) - Achievement Target: Met**

New titles added.

**M 23: Improve access to services**

Improve access by consolidating more heavily used services closer to entrance

Source of Evidence: Activity volume

**Achievement Target:**

Move media to 4th floor and reallocate staff according to needs.

**Findings (2008-2009) - Achievement Target: Met**

Media moved and staff relocated in January 2009.

**M 24: Evaluate archival collections**

Identify, negotiate, and transfer archives to more appropriate institutions.

Source of Evidence: Efficiency

**Achievement Target:**

Collections identified to move to appropriate institutions, others identified for digitization.

**Findings (2008-2009) - Achievement Target: Met**

Collections moved; mill village and African Americans at Clemson projects identified.

**M 25: Add records into NACO**

Add name authority records into Library of Congress NACO without review

Source of Evidence: Activity volume

**Achievement Target:**

Enter the 200 required records into NACO.

**Findings (2008-2009) - Achievement Target: Met**

356 records entered into NACO, surpassing 200 required.

**M 26: LIB 100**

Planned and implemented a standardized library instruction program in support of One Clemson.

Source of Evidence: Curriculum/syllabus analysis of course to program

**Achievement Target:**

Participate in LIB 100 and complete library workshops.

**Findings (2008-2009) - Achievement Target: Met**

Xx LIB 100 workshops conducted for ZZ students.

**M 27: Implement Cascade**

Implement Cascade web content management system for all library WebPages.

Source of Evidence: Service Quality

**Achievement Target:**

Migrate library WebPages to Cascade by March 2009.

**Findings (2008-2009) - Achievement Target: Not Met**

Not completed.

**Related Action Plans (by Established cycle, then alpha):**

**Cascade implementation**

*Established in Cycle: 2008-2009*

Cascade will be fully operational during 09-10 year. While work is completed and ready to migrate, changes in the website would...

For full information, see the *Action Plan Details* section of this report.

**M 31: Open Parks Grid**

Participate in the Open Parks Grid project by assisting in the creation and management of digital objects.

Source of Evidence: Existing data

**M 33: Data Mining**

Use data mining to increase efficiency in resource sharing.

Source of Evidence: Efficiency

**Achievement Target:**

Data used for increased efficiencies.

**Findings (2008-2009) - Achievement Target: Partially Met**

Data was not clean enough to draw conclusions at this time.

**Related Action Plans (by Established cycle, then alpha):**

**Analysis of data**

*Established in Cycle:* 2008-2009

Holley will continue to analyze data and make appropriate recommendations/take appropriate action.

For full information, see the *Action Plan Details* section of this report.

**O 4: Staff Libraries Appropriately**

Staff the libraries appropriately for the new mission of the Libraries.

**Associations:**

**Institutional Priorities:**

4.2 Rededicate our energy and resources to improving the library

**Related Measures:**

**M 7: PASCAL Delivers**

Hire a new LTA to staff the PASCAL Delivers service.

Source of Evidence: Administrative measure - other

**Achievement Target:**

Employ staff member.

**Findings (2008-2009) - Achievement Target: Met**

Jermichael Patterson hired.

**M 9: Digitization Unit**

Establish a Digitization unit.

Source of Evidence: Administrative measure - other

**Achievement Target:**

Hire digitization librarian and student employees.

**Findings (2008-2009) - Achievement Target: Met**

Mandy Mastrovita hired July 2008; student employees hired beginning fall semester.

**M 23: Improve access to services**

Improve access by consolidating more heavily used services closer to entrance

Source of Evidence: Activity volume

**Achievement Target:**

Move media to 4th floor and reallocate staff where needed.

**Findings (2008-2009) - Achievement Target: Met**

Media moved January 2009. One staff member moved to Circulation, one to IT, one to Special Collections.

**M 29: Move and consolidate media**

Integrated media into one collection; moved media to 4th floor; reassigned personnel; rededicated space; consolidated service into Circulation.

Source of Evidence: Efficiency

**Achievement Target:**

Complete move of materials and reassign personnel by January 2009.

**Findings (2008-2009) - Achievement Target: Met**

Move completed March 2009. No further action required.

## **O 5: Improve Facilities**

Improve the facilities and space within Cooper Library to better serve our clientele and make Cooper Library the academic center of campus for collaboration.

### **Associations:**

#### **Institutional Priorities:**

2.1 Strengthen our sense of community and increase our diversity

4.2 Rededicate our energy and resources to improving the library

### **Related Measures:**

#### **M 1: Server Work Space**

Rearrange an office to incorporate common server work space and consolidate Systems with Digital Initiatives

Source of Evidence: Efficiency

#### **Achievement Target:**

Complete arrangement of area accomplished.

**Findings (2008-2009) - Achievement Target: Met**

Done.

#### **M 5: Improve Seating Areas**

Improve Seating Areas in Cooper Library

Source of Evidence: Client satisfaction survey (student, faculty)

#### **Achievement Target:**

Clean and recover chairs.

**Findings (2008-2009) - Achievement Target: Met**

Chairs cleaned and recovered.

#### **M 8: Evaluate Use of All Library Space**

Evaluate use of all library space.

Source of Evidence: Existing data

#### **Achievement Target:**

Library Master Plan Completed

**Findings (2008-2009) - Achievement Target: Met**

Plan completed October 2008.

#### **M 13: Improve Facilities**

Improve the overall environment in problem areas of Cooper Library.

Source of Evidence: Client satisfaction survey (student, faculty)

#### **Achievement Target:**

Develop and complete Cooper Library Master Plan

**Findings (2008-2009) - Achievement Target: Met**

Master Plan completed by David Milling and Associates.

#### **M 19: Implement the Renovation of the HVAC System**

Implement the renovation of the HVAC systems Phase 2 in Cooper Library.

Source of Evidence: Climate / Environment

#### **Achievement Target:**

Complete work.

**Findings (2008-2009) - Achievement Target: Met**

Major work completed by June 2009; minor items remained.

#### **M 28: compact shelving**

Plan, implement and install compact shelving on the first floor of Cooper Library

Source of Evidence: Efficiency

#### **Achievement Target:**

Complete plans and begin installation by end of June 2009.

**Findings (2008-2009) - Achievement Target: Partially Met**

Installation began May 2009, with estimated completion December 2009.

**Related Action Plans (by Established cycle, then alpha):**

### **Compact shelving**

*Established in Cycle:* 2008-2009

Installation will be completed before the end of January 2010. Project completion is dependent on contractor.

For full information, see the *Action Plan Details* section of this report.

### **M 29: Move and consolidate media**

Integrated media into one collection; moved media to 4th floor; reassigned personnel; rededicated space; consolidated service into Circulation.

Source of Evidence: Efficiency

#### **Achievement Target:**

Move material by January 2009.

**Findings (2008-2009) - Achievement Target: Met**

Collections moved to 4th floor.

### **O 6: Seek External Funding**

Apply for relevant state and federal grants.

#### **Associations:**

#### **Institutional Priorities:**

4.2 Rededicate our energy and resources to improving the library

#### **Related Measures:**

### **M 10: Race to the Rock**

Hold annual Race to the Rock, a 5K walk/run race to benefit the Clemson University Libraries.

Source of Evidence: Administrative measure - other

#### **Achievement Target:**

Race scheduled for March 28, 2009

**Findings (2008-2009) - Achievement Target: Met**

Race held March 28, 2009 with over 280 participants.

### **M 17: Library Ambassadors**

Library ambassadors will strategize on fundraising opportunities and board development.

Source of Evidence: Advisory board or community feedback on program

#### **Achievement Target:**

Met with Library Ambassadors; had planned giving presentation; and the Ambassadors provided names of potential contacts for Development Officer to pursue.

**Findings (2008-2009) - Achievement Target: Partially Met**

Activities met, but work of library ambassadors continues.

#### **Related Action Plans (by Established cycle, then alpha):**

#### **Ambassador activity**

*Established in Cycle:* 2008-2009

Have ambassadors more engaged in thank you calls and door opening activities

For full information, see the *Action Plan Details* section of this report.

### **M 18: Potential Donors**

Develop a portfolio of potential donors and portfolio of needs.

Source of Evidence: Activity volume

#### **Achievement Target:**

20 new contacts identified.

**Findings (2008-2009) - Achievement Target: Met**

Accomplished.

### **M 32: External Funding**

Seek external funding by submitting grant proposals to NEH, IMLS, SCHRAB, and Ancestry.com.

Source of Evidence: Administrative measure - other

**Achievement Target:**

Proposals submitted and funded where applicable.

**Findings (2008-2009) - Achievement Target: Met**

Awarded IMLS planning grant, SCHRAB grant, and ancestry.com grant.

**O 7: Enhance Clemson's Reputation**

Enhance Clemson's reputation through the library presence.

**Associations:****Institutional Priorities:**

4.2 Rededicate our energy and resources to improving the library

**Related Measures:****M 4: Increase access to CU history**

Process collections documenting the history of the University

Source of Evidence: Efficiency

**Achievement Target:**

Process priority collections based on personnel and resources.

**Findings (2008-2009) - Achievement Target: Met**

Work on collection processing continued. Byrnes images loaded into ContentDM.

**M 6: Byrnes Digitization Project**

Complete the Byrnes Digitization Project.

Source of Evidence: Activity volume

**Achievement Target:**

Complete Byrnes project to be inaugural project for digitization.

**Findings (2008-2009) - Achievement Target: Partially Met**

Not completed and still being worked on. Other projects initiated to serve as important digitization projects.

**Related Action Plans (by Established cycle, then alpha):****Complete Byrnes**

*Established in Cycle:* 2008-2009

Complete metadata and documents, loaded into Content DM by June 2010.

For full information, see the *Action Plan Details* section of this report.

**M 9: Digitization Unit**

Establish a Digitization unit.

Source of Evidence: Administrative measure - other

**Achievement Target:**

Hire digitization librarian and student employees. Equip scan center.

**Findings (2008-2009) - Achievement Target: Met**

Mandy Mastrovita and students employed. Equipment purchased and area operational.

**M 25: Add records into NACO**

Add name authority records into Library of Congress NACO without review

Source of Evidence: Activity volume

**Achievement Target:**

Enter 200 records into NACO as required.

**Findings (2008-2009) - Achievement Target: Met**

356 NACO records added, surpassing the required 200.

**M 30: Clemson Life Students**

Participated in the Clemson Life Student Program by having students work in the library.

Source of Evidence: Project, either individual or group

**Achievement Target:**

By providing employment and training in the library, Clemson Life students acquire essential living skills.

**Findings (2008-2009) - Achievement Target: Met**

Four Clemson Life students worked in the library spring semester.

### **Action Plan Details for This Cycle (by Established cycle, then alpha)**

#### **Ambassador activity**

Have ambassadors more engaged in thank you calls and door opening activities

**Established in Cycle:** 2008-2009

**Implementation Status:** In-Progress

**Priority:** Medium

**Relationships (Measure | Outcome/Objective):**

- **Measure:** Library Ambassadors | **Outcome/Objective:** Seek External Funding

**Implementation Description:** ongoing.

**Responsible Person/Group:** Wall; Library Ambassadors

#### **Analysis of data**

Holley will continue to analyze data and make appropriate recommendations/take appropriate action.

**Established in Cycle:** 2008-2009

**Implementation Status:** In-Progress

**Priority:** Medium

**Relationships (Measure | Outcome/Objective):**

- **Measure:** Data Mining | **Outcome/Objective:** Provide Information Resources and Services

**Responsible Person/Group:** Holley

#### **Cascade implementation**

Cascade will be fully operational during 09-10 year. While work is completed and ready to migrate, changes in the website would interrupt instruction.

**Established in Cycle:** 2008-2009

**Implementation Status:** In-Progress

**Priority:** High

**Relationships (Measure | Outcome/Objective):**

- **Measure:** Implement Cascade | **Outcome/Objective:** Provide Information Resources and Services

**Implementation Description:** Should be operational January 2010.

**Responsible Person/Group:** Web manager; web group.

#### **Collection processing**

Collection processing is an ongoing activity in Special Collections. Progress is identified in annual report.

**Established in Cycle:** 2008-2009

**Implementation Status:** In-Progress

**Priority:** Medium

**Relationships (Measure | Outcome/Objective):**

- **Measure:** Increase access to CU history | **Outcome/Objective:** Provide Information Resources and Services

**Implementation Description:** ongoing.

#### **Compact shelving**

Installation will be completed before the end of January 2010. Project completion is dependent on contractor.

**Established in Cycle:** 2008-2009

**Implementation Status:** In-Progress

**Priority:** High

**Relationships (Measure | Outcome/Objective):**

- **Measure:** compact shelving | **Outcome/Objective:** Improve Facilities

**Responsible Person/Group:** Tab Media

**Complete Byrnes**

Complete metadata and documents, loaded into Content DM by June 2010.

**Established in Cycle:** 2008-2009

**Implementation Status:** In-Progress

**Priority:** Medium

**Relationships (Measure | Outcome/Objective):**

- **Measure:** Byrnes Digitization Project | **Outcome/Objective:** Enhance Clemson's Reputation

**Responsible Person/Group:** Special Collections, Cataloging, Digital

**Finish Byrnes**

Metadata and documents to be loaded into Content DM by June 2010.

**Established in Cycle:** 2008-2009

**Implementation Status:** In-Progress

**Priority:** Medium

**Relationships (Measure | Outcome/Objective):**

- **Measure:** Byrnes Digitization Project | **Outcome/Objective:** Provide Information Resources and Services

**Responsible Person/Group:** Special Collections, Cataloging, Digital Initiatives.

**On hold**

Work driven by PASCAL and not the Library. Will respond when PASCAL initiates.

**Established in Cycle:** 2008-2009

**Implementation Status:** On-Hold

**Priority:** Low

**Relationships (Measure | Outcome/Objective):**

- **Measure:** PASCAL Cataloging Committee | **Outcome/Objective:** Provide Information Resources and Services

**PASCAL Cataloging Cmte**

Bodenheimer to contact PASCAL Executive Director to get Committee fully working. Due to loss of PASCAL's funding, this may be out of our control and not a PASCAL priority.

**Established in Cycle:** 2008-2009

**Implementation Status:** In-Progress

**Priority:** Low

**Relationships (Measure | Outcome/Objective):**

- **Measure:** PASCAL Cataloging Committee | **Outcome/Objective:** Actively Seek Collaborative Partners

**Responsible Person/Group:** Bodenheimer

**Additional Resources:** none

### **Analysis Answers**

#### **What specifically did your assessments show regarding proven strengths or progress you made on outcomes/objectives?**

In instances where we did not meet our objectives, circumstances were usually out of our control. For example, construction delays and financial downturns contributed to instances where we did not accomplish our tasks. Additionally, because of financial constraints, items such as the consolidation and move of Media to the 4th floor became necessary but was not planned at the beginning of the year. The library as a whole made significant progress during a period with fewer staff.

#### **What specifically did your assessments show regarding any outcomes/objectives that will require continued attention?**

The library plans for 2009-2010 will be dramatically different, and we are starting from scratch when developing goals, etc. So, there will be a disconnect from the 2008-2009 work to reflect a document that better represents what we will be doing as a library.

### **Annual Reports**

#### **Executive Summary**

See attached documents for 2008-2009 annual report and statistics.

#### **Documents:**

- [2008-2009 Annual Report](#)
- [2008-2009 library statistics](#)

### **Contributions to the Institution**

See the annual report for details.

#### **Highlights**

All highlights are contained in the annual report. See document repository.

#### **Teaching Activities**

LIB 100 information is included in the annual report, see document repository.

#### **Research and Scholarly Activities**

See annual report.

#### **Public/Community Service**

See annual report.

#### **International Activities**

Not applicable.

#### **Challenges**

See annual report. The Libraries has also decided to redevelop 2009-2010 goals and objectives, making our planning more relevant. Many 2008-2009 action plans to carry forward may not be particularly relevant in the redevelopment for 2009-2010.