

CLEMSON UNIVERSITY

VICE PRESIDENT FOR PUBLIC SERVICE AND
AGRICULTURE
REGULATORY AND PUBLIC SERVICES PROGRAMS
PESTICIDE REGULATIONS

CU 14202

PESTICIDE LABORATORY RECORDS

Description:

Used to document a variety of pesticide tests conducted in the department's pesticide laboratory. Included in this series are Pesticide Control Reports of Pesticide Formulation Samples, Groundwater Sampling Program Inspection Reports, records of soil termiticide samples, records of misuse investigations, records of special requests or unofficial samples, and related information generated by the laboratory in processing pesticide sample testing.

Retention: 8 years, destroy.

Schedule approved 1/18/2000; Revised 9/16/2014.

CU 14203

INSPECTION AND ENFORCEMENT REPORTS

Description:

This series documents pesticide inspection and enforcement activity to ensure compliance with state and federal regulatory requirements. Records consist of case files which may include but are not limited to: Compliance Structural Inspection Reports, Complaint Structural Inspection Reports, Agricultural and Non Agricultural Use Inspection Reports, Agricultural and Non Agricultural Follow-up Inspection Reports, Unlicensed Pest Control Operator Inspection Reports, Dealer Inspection Reports, Marketplace Inspection

Reports, Chemigation Inspection Reports, Tobacco Fumigation Inspection Reports, Export/Import Inspection Reports, Section 18 Inspection Reports, Section 24c Inspection Reports, Experimental Use Product Inspection Reports, Producer Establishment Inspection Reports, Worker Protection Inspection Reports, Groundwater Inspection Reports, and related material. Files may also contain related hearing records, enforcement referrals, FOIA requests, Environmental Protection Agency referrals, and various statistical reports.

Retention: 8 years, destroy.

Schedule approved 1/18/2000; Revised 9/16/2014.

CU 14204

PESTICIDE LICENSING & RECERTIFICATION

Description:

This series documents the licensing and recertification of both commercial and non-commercial entities in South Carolina. Files include such documents as Application for South Carolina Private Pesticide Applicator's License, Application for Commercial or Non-commercial Certified Pesticide Applicator License, Pesticide Applicator Recertification Continuing Education Hours form, Business License Application, PCO Business License Verifiable Experience Requirement for Designated Certified Applicator form, Commercial Pesticide Applicator Surety Bond, information on requirements for reciprocity, Reciprocal License Application, Affidavit for Reciprocal Pesticide Applicator's License, and documentation of evidence of financial responsibility.

Retention: 8 years, destroy.

Schedule approved 10/5/2005; Revised 9/16/2014.

CU 14205

PESTICIDE REGISTRATION

Description:

Documents the registration of pesticides in use in South Carolina. Files consist of applications for registration of pesticides, documentation of fees, experimental use monitoring reports, 24c Pesticide Registration Records, Section 18 Pesticide Registration Records, and certificates of registration.

Retention: 5 years, destroy.

Schedule approved 12/21/90; Revised 9/16/2014.

CU 14206

**EXAM FOR COMMERCIAL/NON-COMMERCIAL
CERTIFIED PESTICIDE APPLICATORS
(Answer Sheets)**

Description:

Used to record answers to the Exam for Commercial/Non-Commercial Certified Pesticide Applicator's License. Records include exam scores and markings as well as background information on applicants.

Retention: 5 years, destroy.

Schedule approved 1/18/2000; Revised 9/16/2014.

CU 16650

REPORTS (Licensing and Examinations)

Description:

Used to document questions asked on the Exam for Commercial/Non-Commercial Certified Pesticide Applicator's License. These examinations are required in order to be certified in the use of a restricted use pesticide and contain questions which, when answered, demonstrate the applicant's knowledge of how to use and supervise the use of pesticides under specific classifications and knowledge of the nature and effect of pesticides that may be applied.

Retention:

3 years; destroy.

Schedule approved 1/18/2000; Revised 9/16/2014.