

CLEMSON UNIVERSITY

VICE PRESIDENT FOR INSTITUTIONAL ADVANCEMENT

CU 04931 CLOSED JOB FILES

Description:

Document completed printing jobs retained by Publications and Graphics staff to assist in reproduction of outdated publications. Information includes specifications for publication, printing costs, Publications Job Sheet, Job Closing Information, and other related information.

Retention:

Until superseded and no longer needed for reference; destroy.

Schedule approved 10/6/92