

Clemson University Libraries

Special Collections Services Price List

2009-2010

Cash or check only. Not all items can be reproduced due to condition or other restrictions. Manuscript collections and other materials requiring careful handling must be reproduced by a staff member.

photocopies

Staff-assisted

Up to 4 pages no charge
 More than 4 pages \$.25/page + \$1.00 surcharge per 50 pages
 Postage & handling \$5.00 or actual cost, whichever is greater

Self-service

Paper copies \$.10/page
 Scan-to-email no charge

scanning

Staff-assisted

Per image \$2.00
 Surcharge per 5 scans \$1.00
 Scan and print photo (paper not included) \$4.00/page
 Scan and print other materials \$3.75/page

Self-service

Per image no charge
 Scan and print photo (paper not included) \$2.50/page
 Scan and print other materials \$2.00/page

media charges

CD-R (700 MB) \$1.00
 CD-RW (700 MB) \$1.50
 DVD (4.7 GB) \$2.00
 8.5 x 11 photo paper \$1.00/sheet
 4 x 6 photo paper \$.50/sheet
 Zip disk (100 MB) \$12.50 obo
 Floppy disk (1.44 MB) \$.50 obo

photograph reproduction

Clemson University Creative Services can scan 35mm negatives, 35mm slides, 2 ¼ transparencies and photos up to 8 x 12. We regret that it is not possible to scan other formats at this time. Printing is outsourced to TNT Color Lab in Greenville, SC. Allow several weeks for order completion.

Scanning and equipment fees for *all* photo orders

Creative Services Scanning Fee \$3.00/image
Creative Services Equipment Fee \$5.00/order

Digital media

CD of scanned images \$3.50-\$10.00

Photographic prints from negative, slide or transparency

These prices are subject to change.

TNT Set-up Fee (all orders under \$10*) \$2.00
TNT Shipping Fee (all orders under \$10*) \$5.50

*Charges on orders over \$10 will depend on the total cost of the order.

5 x 7 \$1.99
8 x 10 \$3.30
10 x 13 \$ 5.50
11 x 14 \$7.80
16 x 20 \$16.95
20 x 24 \$27.95
24 x 30 \$42.95
30 x 40 \$62.50

Word problem

Frank Howard wants one 16 x 20 print each of six Clemson-Carolina game program covers. The original covers have been lost, but Special Collections is fortunate to have 35mm slides of the covers he desires. How much will it cost to have the six prints made if Creative Services is handling the scanning (excluding set-up and shipping)?

- a) \$101.70
- b) \$109.70
- c) \$124.70
- d) \$104.70

Answer: c) \$124.70. 6 scans at \$3.00 each = \$18.00 + \$5.00 equipment fee = **\$23.00**.
6 prints at \$16.95 each = **\$101.70**.
\$23.00 + \$101.70 = \$124.70