

Extent: 17 cu. ft.; 40 oversize items; 70 volumes; 6 rolls microfilm; 20 photographs; 4 audiotapes

Inclusive dates: 1888-1991

Bulk dates: 1955-1975

Provenance: The records contained in this series are of multiple provenance. Most records originated with the Secretary of the Board of Trustees; they were received by the library over several years. Other records were assembled by J. M. Napier, county agent with the Cooperative Extension Service, and A. B. Bryan, a professor of English, who were asked by President Robert F. Poole to write biographical sketches of the Board of Trustees. The Minutes of the Board and Periodic Reports, kept for many years in the office of the President, were received by the archives in 1987.

Restrictions: There are no restrictions on access.

Processing: Dennis S. Taylor, University Archivist, May 1993

Administrative history note:

The will of Thomas G. Clemson dated 6 November 1886, provided for the establishment of the Clemson Agricultural College of South Carolina and thirteen trustees to administer it. Seven, who were friends and associates of Clemson, were named as Life Trustees; that is to say, they would serve for life and would have the power to fill vacancies as they occurred among the Life Trustees. The remaining six trustees were elected by the General Assembly of South Carolina in December 1889 to serve terms of four years.

The seven Life Trustees were R. W. Simpson, D. K. Norris, M. L. Donaldson, R. E. Bowen, B. R. Tillman, J. E. Wannamaker, and J. E. Bradley. The first elected trustees were W. B. Edwards, J. L. Orr, J. E. Tindall, E. T. Stackhouse, J. H. Hardin, and Alan Johnstone. Although the seven Life Trustees met 2 May 1888 to organize and begin work, not until the Act of Acceptance (passed in December 1888) brought the college into legal existence, and the General Assembly elected the remaining six trustees, did the full board convene.

On 20 January 1890 the entire board met for the first time at Wright's Hotel in Columbia. R. W. Simpson was elected as President of the Board. In six subsequent meetings that year, the Board selected a President, planned for buildings, and established an Agricultural Experiment Station. The first faculty members were elected at the meeting of 29 July 1891.

The structure and powers of the Board are outlined in the Bylaws, which have been published and amended several times over the years. Officers include a President (after 1975 called Chairman), and a Secretary. The first committees consisted of executive, finance, agricultural, fertilizer, entomological, veterinary, and scholarship. Over the years as the institution grew and changed, however, the committees have evolved to executive, budget and finance, educational policy, institutional advancement, planning, and student affairs.

Description:

This series contains the records of the Board of Trustees of Clemson University. The records are found in files, volumes, publications, and microfilm. Included in this series is information which may be categorized as follows: biographical, committees, correspondence, financial, legal, meetings, and reports. The records span the years 1888-1991.

The biographical files consist of information on individual trustees assembled by J. M. Napier, a county agent with the Cooperative Extension Service, and Arthur Buist Bryan, a professor of English, who were asked by President Robert F. Poole to write biographical sketches of members of the Board of Trustees and a historical statement of activities of the Board since the founding of the institution. (The material was collected, but a formal history was never written.) The information consists of correspondence between a particular trustee (or a family member, if the trustee was deceased) and Napier or Bryan. Many folders contain biographical sketches taken from *Who's Who in South Carolina* and other reference works.

The information from standing committees takes the form of correspondence, reports, and minutes in loose-leaf and bound formats. Minutes for the committees span the years 1909-1974. Although committee reports were not kept for all committees for all years, summaries of activities of most committees are frequently found in the Minutes and in the Report of the President.

Correspondence files span 1890-1987; general correspondence is arranged chronologically, while personal correspondence is arranged by last name of the trustee. The general files cover routine board matters involved in the daily operation of the institution and meetings of the Board. Included, for example, are bids on the construction of buildings, and costs of cadet uniforms, requests for salary increases, and resignations. The files of the members cover various issues on which they corresponded.

Financial documents are of several types: audits, budgets, insurance policies of campus buildings, receipts, salary rolls, and deposit records of the Treasurer. These records date 1891-1970, although certain types of records for many years do not exist. Extant records of the early years are limited to receipts and deposit records; most pertain to supplies, cadet uniforms, food for the dining hall, and repairs.

Legal documents consist of agreements and contracts, ordinances, resolutions, and a manual for trustees. Years of these documents span 1896-1979.

Records pertaining to meetings of the Board span 1888-1991. Minutes of meetings exist for all years; cumulative indexes to these meetings are available for 1891-1956. After 1956, each year is individually indexed. The Minutes for meetings contain, in addition to agenda items, appendices in the form of reports, resolutions, and exhibits. Minutes appear in the following formats: loose-leaf, bound volumes, and microfilm. Supporting materials, which were sent to members of the Board in advance of the meetings, span the years 1955-1980. Included are agendas, memoranda, progress reports, annual reports, and newspaper articles on issues relating to higher education and state government.

Reports, in loose-leaf and bound formats, span the years 1911-1976. One type of report, the Report of the President to the Board, was published from 1911-1956. These yearly reports include attendance and enrollment figures, scholarship information, cadet discipline matters, budgetary and financial information, salary information and recommendations of the President to the Board. Another type of report, the "Periodic Reports to the Board" include agendas, recommendations from the President, committee reports and financial reports and budgets, which were mailed to members in advance of each regular meeting. Other reports of significance include those of Cresap, McCormick, and Paget Management Consultants, first published in 1955 after a study of the College was conducted; the reports were published in five volumes with updates in subsequent years. Also of note are reports on the investigation into the walkout of students in 1920 and 1924; these consist of transcripts of proceedings, testimonies of students and administrators, and the findings of the Board.

The series is arranged alphabetically by category. For a complete listing of folders, see the "Container List" that follows this description.

Subjects:

Clemson University—Board of Trustees
Clemson University—Buildings
Clemson University—Faculty and staff
Clemson University—Funds and scholarships
Clemson University—History
Clemson University—Presidents
Clemson University—Student disorder
Clemson University—Treasurer
Hartwell Dam

Added entries:

Brown, Edgar A.
Clemson, Thomas G.
Clemson University Board of Trustees
Clemson University Board of Visitors
Cooper, Robert M.
Cresap, McCormick, and Paget
Evans, Samuel W.
Periodic Reports to the Trustees
Poole, Robert F.
Riggs, Walter M.
Robert Cook Edwards Endowment for Excellence in Science and Technology
Sikes, Enoch Walter
Stoddard, Robert L.

I. Separation List

The following items have been separated for purposes of preservation:

A. Oversize**1. Papers****a. Insurance policies**

American Home Fire Insurance Co., 1910

Atlas Assurance, 1907

Caledonian Insurance Co., 1899 (2)

Connecticut Fire Insurance Co., 1904 (2), 1905

- Continental Insurance Co., 1899 (2), 1904, 1905 (2), 1908
- German American Insurance Co., 1899
- Hartford Fire Insurance, Co., 1899 (4)
- Hartford Steam Boiler Inspection and Insurance Co., 1903
- Home Insurance Co., 1899, 1901, 1903, 1904
- Liverpool and London and Globe Insurance Co., 1899 (9 items)
- Milwaukee Mechanics Insurance Co., 1906
- New Hampshire Insurance Co., 1904
- Phoenix Insurance Co., 1904
- Royal Insurance Co., 1908 (2)
- b. Roster of cadets, 1919-1920
- c. Resolutions honoring W. Gordon McCabe, Jr.

2. Volumes

- a. Minutes 1888-1991 (27 volumes)
- b. Minutes of the Executive Committee, 1890-1907 (one volume)
- c. Minutes of Committees, 1923-1954 (one volume)
- d. Indexes to Minutes, 1888-1956 (6 volumes)
- e. Report of the President, 1910-1956 (12 volumes)
- f. Periodic Reports to the Trustees, 1956-1978 (23 volumes)

3. Photographs

- 1. Board, group shot, [1890]
- 2. Board, group shot, 1918
- 3. Board, group shot, 1930
- 4. Board, group shot, 1939

B. Microfilm

- Roll 1 Minutes 1881-1908
- Roll 2 Minutes 1908- 1940 (June)
- Roll 3 Minutes 1908 (June)- 1962 (October)
- Roll 4 Minutes 1962 (October)- 1975 (November)
- Roll 5 Minutes 1976-1980
- Roll 6 Minutes 1982-1985

Roll 7 Minutes 1992-1993, Executive Committee Minutes 1890-1907, Reports of the President, 1910-1923

Roll 8 Reports of the President 1924-1940

Roll 9 Reports of the President 1940-1948

Roll 10 Reports of the President 1948-1956

C. Photographs

1. Luncheon in honor of Robert M. Cooper, 18 January 1962 (13 photographs)
2. Board of Trustees, 23 March 1973 (2 photographs)
3. Meeting of the Board, 3 November 1972
4. Meeting of the Board, n.d., contact sheet
5. Board meeting; Commencement, 9 May 1975 (2 photographs)
6. Meeting with President Lyndon Johnson, 29 July 1964

II. Folder Inventory

Box	Folder	Title
	Sub-series I.	Biographical files, 1953-1959
1	1	Abell, C. B.
	2	Aldrich, Robert
	3	Barnette, William A.
	4	Barnette, William D.
	5	Bellinger, G. Duncan
	6	Benet, Christie
	7	Bowen, Robert Esli
	8	Bradley, John Edward
	9	Bradley, William W.
	10	Britton, John James
	11	Brown, Edgar A.
	12	Burns, Samuel A.
	13	Byrnes, James F.
	14	Campbell, Robert C.
	15	Coker, Robert R.
	16	Cooper, Robert M., 1962
	17	Cooper, Robert M.

18	Cope, Frank E.	
19	Daniel, Charles E.	
20	DesChamps, William G., Jr.	
21	Donaldson, Milton LaFayette	
22	Douthit, Joseph B.	
23	Eddings, Thomas	
24	Edwards, Benjamin W.	
25	Ellerbe, William H.	
26	Evans, Josiah J.	
27	Evans, William Dewitt	
28	Garris, John S.	
29	Garrison, William D.	
30	Geer, Bennette E.	
31	Graham, William C.	
32	Hardin , Jesse H.	
33	Jefferies, John R.	
34	Johnstone, Alan	
35	Lepard, Benjamin A.	
36	Lever, Asbury F.	
37	McAlister, Paul W.	
38	McKeown, Samuel T.	
39	McLaurin, John F.	
40	Mann, Coke D.	
41	Manning, Richard I.	
42	Mauldin, Ivy	
43	Mauldin, William H.	
44	Mickel, Buck	
45	Mozingo, James P.	
46, 47	Norris, Daniel K.	
2	1	Orr, James L.
	2	Quattlebaum, Alexander M.
	3	Rawl, Bernard H.
	4	Redfern, David T.
	5	Richards, John G.

	6	Sanders, Paul
	7	Sease, Lawrence A.
	8	Sherard, Samuel H.
	9	Simpson, Richard W.
	10	Sirrine, Joseph E.
	11	Smith, Winchester
	12	Smythe, Augustine T.
2	13	Speer, George W.
	14	Stackhouse, Eli T.
	15	Stackhouse, Hugh M.
	16	Stoddard, Robert Lee
	17	Thornhill, Theodore W.
	18, 19	Tillman, Benjamin
	20	Tillman, Henry C.
	21	Timmerman, Ransom H.
	22	Tindal, D. Leslie
	23	Tindal, James E.
	24, 25	Wannamaker, John E.
	26	Young, Thomas Benton
	27	Biographical, 1953 [Life Trustees Memorial]
	28	Biographical, 1953-1958 [general information]
	29	Biographical, 1966-1980 [general information]
	30-36	By-Laws, 1903, 1909, 1923, 1929, 1937, 1942, 1965

Sub-series II.

Committees

3	1-4	Administrative Council, 1955-1962
	5, 6	Agricultural, 1901, 1909, 1910, 1916-1924
	7-12	Agricultural Regulatory, 1970-1974
	13	Cadet Regulations, 1920
	14	Development, 1984
	15	Development and Public Relations, 1956-1957
4	1-14	Development and Public Relations, 1958-1973
5	1, 2	Development and Public Relations, 1974

	3-11	Educational Policy, 1956-1964
6	1-12	Educational Policy, 1965-1974
7		Executive
	1	1890-1914
	2	1915-1921
	3	1955
	4	1956-1961
	5-18	1962-1974
8	1	Finance, 1901,1909, 1910, 1917-1918, 1922, 1929, 1940
	2-5	Hartwell Dam, 1956
	6	Honorary Degrees, 1970
	7	Land Use, 1956
	8	Planning, 1986
	9, 10	Presidential Search, 1958
	Sub-series III.	Correspondence [general] SEE ALSO: Material for Board
	11	1890, 1892
	12	1893
	13, 14	1894
	15	1895
	16	1896, 1898
	17-20	1902-1908
9	1, 2	1909, 1910
	3-6	1914-1917
	7-9	1919-1921
	10	1924
	11	1931
	12	1937
	13	1941 [Stadium construction]
	14	1953-1955

	15	1955-1956
	16	1956-1957
	17	1957-1959
	18	1963, 1964
	19	1972-1976 [Life Members]
	20-22	1974
	23, 24	1975
10	1-3	1976-1978
	4	1978 [Student Body President]
	5	1978-1982 [Fertilizer Board]
	6, 7	1980
	8	1980 [Board of Visitors]
	9, 10	1981
	11, 12	1985
11	1-3	1985
	4	1986
	5	1987
		Correspondence [subject]
	6	Barnette, W. A., 1946-1968
	7	Benet, Christie, 1929-1951
	8	Bradley, W. W., 1931-1948
		Brown, Edgar A.
	9-11	1934-1957
12	1-9	1958-1972
13	1, 2	1973-1975
	3-7	Byrnes, James F., 1941-1972
	8	Calhoun, Patrick Noble, 1966-1975
	9	Campbell, R. S., Jr., 1956-1960
		Cooper, R. M.
	10, 11	1929-1943
14	1-8	1945-1967

	9	Cooper, R. M., "Four Decades of Service"
	10	Cope, F. E., 1930-1956
15	1	Cribb, Kenneth Ray, 1963-1983
	2	Daniel, Charles E., 1949-1965
	3	Daniel, Charles E., 1954-1964 [newspaper clippings]
	4	Douthit, J. B., 1936-1972
	5	Earle, Samuel B., 1929-1970
	6	Graham, Clyde W., 1938-1946
	7	Holmes, Lewis D., 1960-1973
	8	Holmes, Lewis F., 1974-1982
	9-11	Jervey Frank J., 1952-1983
	12, 13	Leppard, Ben A., 1954-1966
	14	Lever, A. Frank, 1929-1940
16	1, 2	Lightsey, Oswald, 1963-1980
	3, 4	McCabe, W. Gordon, Jr., 1960-1979
	5	McLaurin, J. F., 1948-1959
	6	Mozingo, James P., III, 1945-1947
	7, 8	Quattlebaum, A. M., 1957-1977
	9	Sanders, Paul, 1948-1960
	10	Sirrine, Joseph E., 1929-1946
	11	Smith, Winchester, 1954-1972
		Stoddard, Robert L.
	12, 13	1947-1958
17	1, 2	1958-1961
	3, 4	Thornhill, T. Wilbur, 1947-1978
	5	Tyndall, E. N., 1971-1972
	6-8	Wannamaker, J. E., 1929-1936
	9	Young, T. B., 1927-1960
Sub-series IV.		Financial
	10	Athletic Department Audit, 1956-1957
	11	Audit, 1974

		Budget
	12	1904-1905
	13	1908
18	1	1909-1910
	2	1910-1911
	3	1919
	4-7	1930-1933
	8	1955-1956
	9	1969-1970
	10	1974
	11	1982-1983
	12	1985-1986
	13	Cattle barn, 1902
	14	Correspondence, 1932, 1934
	15	Experiment Station, 1900-1902
	16	Insurance Policies, 1908
	17	Insurance Policies, 1930-1935
		Receipts
	18-23	1890-1891
19	1, 2	1891
	3	1910
	4	1917
	5	Salary Roll, 1913-1915
	6	State Fair, 1897
	7-11	Treasurer's Deposit Records, 1907-1909
	12	Treasurer's Report, 1932
Sub-series V.		Legal
	13	Contracts, 1894
	14	Contracts 1895, 1896, 1919
	15	Contracts, 1975
	16	Edwards Endowment, 1978
	17	Hartwell Dam Project 2243, 1956

	18	Life Trustees, 1912
	19 (2)	Manual [for members], 1975, 1985
	20	Meetings of Board of Trustees, 1955 [change in time]
	21	Olin Foundation Agreement, 1959
	22-24	Ordinances, 1896-1921
20	1, 2, 3	Resolutions, 1962, 1970, 1979
	4	Smith-Hughes/Smith-Lever Agreement, 1931
	5	Stadium Construction, 1941
	6	USDA Agreement, 1936
	7	Vietnam Moratorium Committee Complaint, 1969
Sub-series VI.		Meetings
	8	Hook Investigation, 1907
		Minutes
	9	1898
	10-15	1907-1910
	16, 17	1920
	18	1921
	19	1949
	20	1980
		Material for Board Members
21	1-8	1955-1958
22	1-8	1959-1965
23	1-11	1966-1975
24	1-10	1975-1978
25	1-11	1978-1983
26	1-10	1983-1985
Sub-series VII.		Reports
	27 1	[Annual Report], 1893
	2	[Annual Report], 1905

	3	Agricultural Experiment Station, July 1987
	4	Barracks Program, 1954
	5	Board of Visitors, 1906, 1938, 1940, 1956
	6	College of Agriculture and Biological Sciences, 1967 Cresap, McCormick, and Paget
	7-10	1955
28	1-9	1955-1962
29	1	Organizational Review, June 1975
	2	Proposal for a Study, April 1975
	3	Functioning of the Board of Trustees, August 1975
		President
	4	1903
	5	1909
	6	1910
	7	1914
	8	1922-1923
	9	1926
	10	1940
	11	1948
	12	Strategic Plan Goals and Objectives, 1984-1989
	13	Trustees Recruiting Study, 1976
		Walkout of students
	14, 15	1920
	16	1924
30	1, 2	1924 (newspaper clippings)

Sub-series VIII.

Audiotapes

	3	Dedication of memorial marker to the first meeting of the original Life Trustees, 27 October 1953, (2 reel-to-reel recordings)
	4	Robert Muldrow Cooper, 40th anniversary of his service to the Board of Trustees, 18 January 1962 (2 reel-to-reel recordings)