Extent: 17 cu. ft.; 40 oversize items; 70 volumes; 6 rolls microfilm; 20 photographs; 4 audiotapes

Inclusive dates: 1888-1991
Bulk dates: 1955-1975

Provenance: The records contained in this series are of multiple provenance. Most records originated with the Secretary of the Board of Trustees; they were received by the library over several years. Other records were assembled by J. M. Napier, county agent with the Cooperative Extension Service, and A. B. Bryan, a professor of English, who were asked by President Robert F. Poole to write biographical sketches of the Board of Trustees. The Minutes of the Board and Periodic Reports, kept for many years in the office of the President, were received by the archives in 1987.

Restrictions: There are no restrictions on access.

Processing: Dennis S. Taylor, University Archivist, May 1993

Administrative history note:

The will of Thomas G. Clemson dated 6 November 1886, provided for the establishment of the Clemson Agricultural College of South Carolina and thirteen trustees to administer it. Seven, who were friends and associates of Clemson, were named as Life Trustees; that is to say, they would serve for life and would have the power to fill vacancies as they occurred among the Life Trustees. The remaining six trustees were elected by the General Assembly of South Carolina in December 1889 to serve terms of four years.

The seven Life Trustees were R. W. Simpson, D. K. Norris, M. L. Donaldson, R. E. Bowen, B. R. Tillman, J. E. Wannamaker, and J. E. Bradley. The first elected trustees were W. B. Edwards, J. L. Orr, J. E. Tindall, E. T. Stackhouse, J. H. Hardin, and Alan Johnstone. Although the seven Life Trustees met 2 May 1888 to organize and begin work, not until the Act of Acceptance (passed in December 1888) brought the college into legal existence, and the General Assembly elected the remaining six trustees, did the full board convene.

On 20 January 1890 the entire board met for the first time at Wright’s Hotel in Columbia. R. W. Simpson was elected as President of the Board. In six subsequent meetings that year, the Board selected a President, planned for buildings, and established an Agricultural Experiment Station. The first faculty members were elected at the meeting of 29 July 1891.
The structure and powers of the Board are outlined in the Bylaws, which have been published and amended several times over the years. Officers include a President (after 1975 called Chairman), and a Secretary. The first committees consisted of executive, finance, agricultural, fertilizer, entomological, veterinary, and scholarship. Over the years as the institution grew and changed, however, the committees have evolved to executive, budget and finance, educational policy, institutional advancement, planning, and student affairs.

**Description:**

This series contains the records of the Board of Trustees of Clemson University. The records are found in files, volumes, publications, and microfilm. Included in this series is information which may be categorized as follows: biographical, committees, correspondence, financial, legal, meetings, and reports. The records span the years 1888-1991.

The biographical files consist of information on individual trustees assembled by J. M. Napier, a county agent with the Cooperative Extension Service, and Arthur Buist Bryan, a professor of English, who were asked by President Robert F. Poole to write biographical sketches of members of the Board of Trustees and a historical statement of activities of the Board since the founding of the institution. (The material was collected, but a formal history was never written.) The information consists of correspondence between a particular trustee (or a family member, if the trustee was deceased) and Napier or Bryan. Many folders contain biographical sketches taken from *Who’s Who in South Carolina* and other reference works.

The information from standing committees takes the form of correspondence, reports, and minutes in loose-leaf and bound formats. Minutes for the committees span the years 1909-1974. Although committee reports were not kept for all committees for all years, summaries of activities of most committees are frequently found in the Minutes and in the Report of the President.

Correspondence files span 1890-1987; general correspondence is arranged chronologically, while personal correspondence is arranged by last name of the trustee. The general files cover routine board matters involved in the daily operation of the institution and meetings of the Board. Included, for example, are bids on the construction of buildings, and costs of cadet uniforms, requests for salary increases, and resignations. The files of the members cover various issues on which they corresponded.
Financial documents are of several types: audits, budgets, insurance policies of campus buildings, receipts, salary rolls, and deposit records of the Treasurer. These records date 1891-1970, although certain types of records for many years do not exist. Extant records of the early years are limited to receipts and deposit records; most pertain to supplies, cadet uniforms, food for the dining hall, and repairs.

Legal documents consist of agreements and contracts, ordinances, resolutions, and a manual for trustees. Years of these documents span 1896-1979.

Records pertaining to meetings of the Board span 1888-1991. Minutes of meetings exist for all years; cumulative indexes to these meetings are available for 1891-1956. After 1956, each year is individually indexed. The Minutes for meetings contain, in addition to agenda items, appendices in the form of reports, resolutions, and exhibits. Minutes appear in the following formats: loose-leaf, bound volumes, and microfilm. Supporting materials, which were sent to members of the Board in advance of the meetings, span the years 1955-1980. Included are agendas, memoranda, progress reports, annual reports, and newspaper articles on issues relating to higher education and state government.

Reports, in loose-leaf and bound formats, span the years 1911-1976. One type of report, the Report of the President to the Board, was published from 1911-1956. These yearly reports include attendance and enrollment figures, scholarship information, cadet discipline matters, budgetary and financial information, salary information and recommendations of the President to the Board. Another type of report, the “Periodic Reports to the Board” include agendas, recommendations from the President, committee reports and financial reports and budgets, which were mailed to members in advance of each regular meeting. Other reports of significance include those of Cresap, McCormick, and Paget Management Consultants, first published in 1955 after a study of the College was conducted; the reports were published in five volumes with updates in subsequent years. Also of note are reports on the investigation into the walkout of students in 1920 and 1924; these consist of transcripts of proceedings, testimonies of students and administrators, and the findings of the Board.

The series is arranged alphabetically by category. For a complete listing of folders, see the “Container List” that follows this description.
Subjects:
Clemson University—Board of Trustees
Clemson University—Buildings
Clemson University—Faculty and staff
Clemson University—Funds and scholarships
Clemson University—History
Clemson University—Presidents
Clemson University—Student disorder
Clemson University—Treasurer
Hartwell Dam

Added entries:
Brown, Edgar A.
Clemson, Thomas G.
Clemson University Board of Trustees
Clemson University Board of Visitors
Cooper, Robert M.
Cresap, McCormick, and Paget
Evans, Samuel W.
Periodic Reports to the Trustees
Poole, Robert F.
Riggs, Walter M.
Robert Cook Edwards Endowment for Excellence in Science and Technology
Sikes, Enoch Walter
Stoddard, Robert L.

I. Separation List
The following items have been separated for purposes of preservation:
A. Oversize
  1. Papers
     a. Insurance policies
        American Home Fire Insurance Co., 1910
        Atlas Assurance, 1907
        Caledonian Insurance Co., 1899 (2)
        Connecticut Fire Insurance Co., 1904 (2), 1905
Continental Insurance Co., 1899 (2), 1904, 1905 (2), 1908
German American Insurance Co., 1899
Hartford Fire Insurance Co., 1899 (4)
Hartford Steam Boiler Inspection and Insurance Co., 1903
Home Insurance Co., 1899, 1901, 1903, 1904
Liverpool and London and Globe Insurance Co., 1899 (9 items)
Milwaukee Mechanics Insurance Co., 1906
New Hampshire Insurance Co., 1904
Phoenix Insurance Co., 1904
Royal Insurance Co., 1908 (2)
b. Roster of cadets, 1919-1920
c. Resolutions honoring W. Gordon McCabe, Jr.

2. Volumes
   a. Minutes 1888-1991 (27 volumes)
   b. Minutes of the Executive Committee, 1890-1907 (one volume)
   c. Minutes of Committees, 1923-1954 (one volume)
   d. Indexes to Minutes, 1888-1956 (6 volumes)
   e. Report of the President, 1910-1956 (12 volumes)
   f. Periodic Reports to the Trustees, 1956-1978 (23 volumes)

3. Photographs
   1. Board, group shot, [1890]
   2. Board, group shot, 1918
   3. Board, group shot, 1930
   4. Board, group shot, 1939

B. Microfilm
   Roll 1 Minutes 1881-1908
   Roll 2 Minutes 1908-1940 (June)
   Roll 3 Minutes 1908 (June)- 1962 (October)
   Roll 4 Minutes 1962 (October)- 1975 (November)
   Roll 5 Minutes 1976-1980
   Roll 6 Minutes 1982-1985
Roll 7 Minutes 1992-1993, Executive Committee Minutes 1890-1907, Reports of the President, 1910-1923
Roll 8 Reports of the President 1924-1940
Roll 9 Reports of the President 1940-1948
Roll 10 Reports of the President 1948-1956

C. Photographs
1. Luncheon in honor of Robert M. Cooper, 18 January 1962 (13 photographs)
2. Board of Trustees, 23 March 1973 (2 photographs)
3. Meeting of the Board, 3 November 1972
4. Meeting of the Board, n.d., contact sheet
5. Board meeting; Commencement, 9 May 1975 (2 photographs)
6. Meeting with President Lyndon Johnson, 29 July 1964

II. Folder Inventory

<table>
<thead>
<tr>
<th>Box</th>
<th>Folder</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-series I. Biographical files, 1953-1959</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>1</td>
<td>Abell, C. B.</td>
</tr>
<tr>
<td>2</td>
<td>Aldrich, Robert</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Barnette, William A.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Barnette, William D.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Bellinger, G. Duncan</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Benet, Christie</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Bowen, Robert Esli</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Bradley, John Edward</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Bradley, William W.</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Britton, John James</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Brown, Edgar A.</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Burns, Samuel A.</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Byrnes, James F.</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Campbell, Robert C.</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Coker, Robert R.</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Cooper, Robert M., 1962</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Cooper, Robert M.</td>
<td></td>
</tr>
</tbody>
</table>
18  Cope, Frank E.
19  Daniel, Charles E.
20  DesChamps, William G., Jr.
21  Donaldson, Milton LaFayette
22  Douthit, Joseph B.
23  Eddings, Thomas
24  Edwards, Benjamin W.
25  Ellerbe, William H.
26  Evans, Josiah J.
27  Evans, William Dewitt
28  Garris, John S.
29  Garrison, William D.
30  Geer, Bennette E.
31  Graham, William C.
32  Hardin , Jesse H.
33  Jefferies, John R.
34  Johnstone, Alan
35  Lepard, Benjamin A.
36  Lever, Asbury F.
37  McAlister, Paul W.
38  McKeown, Samuel T.
39  McLaurin, John F.
40  Mann, Coke D.
41  Manning, Richard I.
42  Mauldin, Ivy
43  Mauldin, William H.
44  Mickel, Buck
45  Mozingo, James P.
46, 47  Norris, Daniel K.

2  1  Orr, James L.
2  2  Quattlebaum, Alexander M.
3  3  Rawl, Bernard H.
4  4  Redfern, David T.
5  5  Richards, John G.
6 Sanders, Paul
7 Sease, Lawrence A.
8 Sherard, Samuel H.
9 Simpson, Richard W.
10 Sirrine, Joseph E.
11 Smith, Winchester
12 Smythe, Augustine T.

2 13 Speer, George W.
14 Stackhouse, Eli T.
15 Stackhouse, Hugh M.
16 Stoddard, Robert Lee
17 Thornhill, Theodore W.
18, 19 Tillman, Benjamin
20 Tillman, Henry C.
21 Timmerman, Ransom H.
22 Tindal, D. Leslie
23 Tindal, James E.
24, 25 Wannamaker, John E.
26 Young, Thomas Benton

27 Biographical, 1953 [Life Trustees Memorial]
28 Biographical, 1953-1958 [general information]
29 Biographical, 1966-1980 [general information]

Sub-series II. Committees
3 1-4 Administrative Council, 1955-1962
5, 6 Agricultural, 1901, 1909, 1910, 1916-1924
7-12 Agricultural Regulatory, 1970-1974
13 Cadet Regulations, 1920
14 Development, 1984
15 Development and Public Relations, 1956-1957

4 1-14 Development and Public Relations, 1958-1973

5 1, 2 Development and Public Relations, 1974
<table>
<thead>
<tr>
<th>Sub-series III.</th>
<th>Correspondence [general] SEE ALSO: Material for Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>1890, 1892</td>
</tr>
<tr>
<td>12</td>
<td>1893</td>
</tr>
<tr>
<td>13, 14</td>
<td>1894</td>
</tr>
<tr>
<td>15</td>
<td>1895</td>
</tr>
<tr>
<td>16</td>
<td>1896, 1898</td>
</tr>
<tr>
<td>17-20</td>
<td>1902-1908</td>
</tr>
</tbody>
</table>

| 9              | 1909, 1910                                          |
| 3-6            | 1914-1917                                          |
| 7-9            | 1919-1921                                          |
| 10             | 1924                                               |
| 11             | 1931                                               |
| 12             | 1937                                               |
| 13             | 1941 [Stadium construction]                        |
| 14             | 1953-1955                                          |
15  1955-1956
16  1956-1957
17  1957-1959
18  1963, 1964
19  1972-1976 [Life Members]
20-22  1974
23, 24  1975

10  1-3  1976-1978
4  1978 [Student Body President]
5  1978-1982 [Fertilizer Board]
6, 7  1980
8  1980 [Board of Visitors]
9, 10  1981
11, 12  1985

11  1-3  1985
4  1986
5  1987

Correspondence [subject]
6  Barnette, W. A., 1946-1968
7  Benet, Christie, 1929-1951
8  Bradley, W. W., 1931-1948
Brown, Edgar A.
9-11  1934-1957

12  1-9  1958-1972

13  1, 2  1973-1975
3-7  Byrnes, James F., 1941-1972
8  Calhoun, Patrick Noble, 1966-1975
9  Campbell, R. S., Jr., 1956-1960
Cooper, R. M.
10, 11  1929-1943

14  1-8  1945-1967
9  Cooper, R. M., “Four Decades of Service”
10  Cope, F. E., 1930-1956

15  1  Cribb, Kenneth Ray, 1963-1983
    2  Daniel, Charles E., 1949-1965
    3  Daniel, Charles E., 1954-1964 [newspaper clippings]
    4  Douthit, J. B., 1936-1972
    5  Earle, Samuel B., 1929-1970
    6  Graham, Clyde W., 1938-1946
    7  Holmes, Lewis D., 1960-1973
    8  Holmes, Lewis F., 1974-1982
    9-11  Jervey Frank J., 1952-1983
    12, 13  Leppard, Ben A., 1954-1966
    14  Lever, A. Frank, 1929-1940

16  1, 2  Lightsey, Oswald, 1963-1980
    3, 4  McCabe, W. Gordon, Jr., 1960-1979
    5  McLaurin, J. F., 1948-1959
    6  Mozingo, James P., III, 1945-1947
    7, 8  Quattlebaum, A. M., 1957-1977
    9  Sanders, Paul, 1948-1960
    10  Sirrine, Joseph E., 1929-1946
    11  Smith, Winchester, 1954-1972
    12, 13  Stoddard, Robert L.
          1947-1958

17  1, 2  1958-1961
    3, 4  Thornhill, T. Wilbur, 1947-1978
    5  Tyndall, E. N., 1971-1972
    6-8  Wannamaker, J. E., 1929-1936
    9  Young, T. B., 1927-1960

Sub-series IV.  Financial
10  Athletic Department Audit, 1956-1957
11  Audit, 1974
<table>
<thead>
<tr>
<th>Budget</th>
<th>Records</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>1904-1905</td>
</tr>
<tr>
<td>13</td>
<td>1908</td>
</tr>
<tr>
<td>18</td>
<td>1909-1910</td>
</tr>
<tr>
<td>2</td>
<td>1910-1911</td>
</tr>
<tr>
<td>3</td>
<td>1919</td>
</tr>
<tr>
<td>4-7</td>
<td>1930-1933</td>
</tr>
<tr>
<td>8</td>
<td>1955-1956</td>
</tr>
<tr>
<td>9</td>
<td>1969-1970</td>
</tr>
<tr>
<td>10</td>
<td>1974</td>
</tr>
<tr>
<td>11</td>
<td>1982-1983</td>
</tr>
<tr>
<td>12</td>
<td>1985-1986</td>
</tr>
<tr>
<td>13</td>
<td>Cattle barn, 1902</td>
</tr>
<tr>
<td>14</td>
<td>Correspondence, 1932, 1934</td>
</tr>
<tr>
<td>15</td>
<td>Experiment Station, 1900-1902</td>
</tr>
<tr>
<td>16</td>
<td>Insurance Policies, 1908</td>
</tr>
<tr>
<td>17</td>
<td>Insurance Policies, 1930-1935</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Receipts</th>
<th>Records</th>
</tr>
</thead>
<tbody>
<tr>
<td>18-23</td>
<td>1890-1891</td>
</tr>
<tr>
<td>19</td>
<td>1891</td>
</tr>
<tr>
<td>2</td>
<td>1910</td>
</tr>
<tr>
<td>4</td>
<td>1917</td>
</tr>
<tr>
<td>5</td>
<td>Salary Roll, 1913-1915</td>
</tr>
<tr>
<td>6</td>
<td>State Fair, 1897</td>
</tr>
<tr>
<td>7-11</td>
<td>Treasurer’s Deposit Records, 1907-1909</td>
</tr>
<tr>
<td>12</td>
<td>Treasurer’s Report, 1932</td>
</tr>
</tbody>
</table>

Sub-series V. Legal

<p>| 13     | Contracts, 1894 |
| 14     | Contracts 1895, 1896, 1919 |
| 15     | Contracts, 1975 |
| 16     | Edwards Endowment, 1978 |
| 17     | Hartwell Dam Project 2243, 1956 |</p>
<table>
<thead>
<tr>
<th>Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>Life Trustees, 1912</td>
</tr>
<tr>
<td>19 (2)</td>
<td>Manual [for members], 1975, 1985</td>
</tr>
<tr>
<td>20</td>
<td>Meetings of Board of Trustees, 1955 [change in time]</td>
</tr>
<tr>
<td>21</td>
<td>Olin Foundation Agreement, 1959</td>
</tr>
<tr>
<td>22-24</td>
<td>Ordinances, 1896-1921</td>
</tr>
<tr>
<td>4</td>
<td>Smith-Hughes/Smith-Lever Agreement, 1931</td>
</tr>
<tr>
<td>5</td>
<td>Stadium Construction, 1941</td>
</tr>
<tr>
<td>6</td>
<td>USDA Agreement, 1936</td>
</tr>
<tr>
<td>7</td>
<td>Vietnam Moratorium Committee Complaint, 1969</td>
</tr>
</tbody>
</table>

Sub-series VI. Meetings

8 Hook Investigation, 1907

Minutes

<table>
<thead>
<tr>
<th>Number</th>
<th>Date Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>1898</td>
</tr>
<tr>
<td>10-15</td>
<td>1907-1910</td>
</tr>
<tr>
<td>16, 17</td>
<td>1920</td>
</tr>
<tr>
<td>18</td>
<td>1921</td>
</tr>
<tr>
<td>19</td>
<td>1949</td>
</tr>
<tr>
<td>20</td>
<td>1980</td>
</tr>
</tbody>
</table>

Material for Board Members

<table>
<thead>
<tr>
<th>Number</th>
<th>Date Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>21</td>
<td>1955-1958</td>
</tr>
<tr>
<td>22</td>
<td>1959-1965</td>
</tr>
<tr>
<td>23</td>
<td>1966-1975</td>
</tr>
<tr>
<td>24</td>
<td>1975-1978</td>
</tr>
<tr>
<td>25</td>
<td>1978-1983</td>
</tr>
<tr>
<td>26</td>
<td>1983-1985</td>
</tr>
</tbody>
</table>

Sub-series VII. Reports

27 1 [Annual Report], 1893

2 [Annual Report], 1905
3 Agricultural Experiment Station, July 1987
4 Barracks Program, 1954
5 Board of Visitors, 1906, 1938, 1940, 1956
6 College of Agriculture and Biological Sciences, 1967
Cresap, McCormick, and Paget
7-10 1955

28 1-9 1955-1962
29 1 Organizational Review, June 1975
2 Proposal for a Study, April 1975
3 Functioning of the Board of Trustees, August 1975
President
4 1903
5 1909
6 1910
7 1914
8 1922-1923
9 1926
10 1940
11 1948
12 Strategic Plan Goals and Objectives, 1984-1989
13 Trustees Recruiting Study, 1976
Walkout of students
14, 15 1920
16 1924

30 1, 2 1924 (newspaper clippings)

Sub-series VIII. Audiotapes

3 Dedication of memorial marker to the first meeting of the original Life Trustees, 27 October 1953, (2 reel-to-reel recordings)

4 Robert Muldrow Cooper, 40th anniversary of his service to the Board of Trustees, 18 January 1962 (2 reel-to-reel recordings)