Administrative history note:

In 1907 Dr. Seaman Knapp, an agriculturist and special agent employed by the USDA, engaged David Nicholas Barrow to set up a farm demonstration program to instruct farmers in proper farming techniques. Barrow worked in several states east of the Mississippi River and in South Carolina employed two district agents and several county agents.

Intended initially for farmers, the program at the Clemson Agricultural College soon grew to include rural youth and women; O. B. Martin headed the boys program and Marie Cromer Siegler began a home demonstration program for women and a tomato club for girls. (These programs were the precursors to the 4-H Club.)

Barrow served as superintendent of extension until 1909. His successors were William R. Perkins and Joseph N. Harper, specialists in agriculture. During these years, Extension work was administered through the South Carolina Agricultural Experiment Station.

With the growth of extension work came demands for Clemson College and the State of South Carolina to provide financial assistance. The Rockefeller Foundation granted funds to be used for these activities, but the amount of aid was insufficient for the increasing demand for information and instruction. Relief came in 1914 when Congressman A. F. Lever sponsored legislation to establish a national extension service; Congress passed the Smith-Lever Act which empowered the government with the responsibility to fund and operate these programs that Knapp and others had worked to
establish. As a result of the passage of the Smith-Lever Act, extension work in South Carolina was carried on in conjunction with Clemson College and the USDA; the administrative branch of the service being located at Clemson and the Home Demonstration branch located at Winthrop College in Rock Hill. In 1913, William W. Long was appointed as Director of the Extension Service; he served as Director until November 1934.

By 1930 a county agent and a home demonstration agent, and in many counties subject specialists, had been appointed for each county in the state. After World War II, the role of the Extension Service expanded to address the concerns of urban as well as rural dwellers. To fulfill this role, the Extension Service, under the direction of W. W. Long (1914-1934), D. W. Watkins (1934-1955), George B. Nutt (1955-1969), Wayne T. O’Dell (1969-1984), and Bud Webb (1984-present) disseminated information on hundreds of topics, for example, financial management, consumerism, and health and nutrition. Although the service functioned as part of the National Cooperative Extension Service, activities within the state of South Carolina were determined by extension advisory boards on which local citizens served.

Description:

This series contains the records of the Cooperative Extension Service relating to field operations. The records span the period 1917-1985.

Included in the series are reports of several types:

1. Plan/program of work. These documents were produced by subject specialists and extension personnel in response to constituent needs. Plans of work outline the objectives and a course of action to follow in achieving those objectives for Extension work in each county in South Carolina. Plans of work exist for almost all years.
2. Monthly reports of county agents and home demonstration agents. These reports record visits made to individual farms or households and the nature of the visit. These reports outline in narrative form the progress of work in the county during the month.

3. Annual reports of Extension and Home Demonstration agents. These reports are compilations of the monthly reports. The reports summarize in statistical fashion all Extension work done in a particular county during the year. Included are figures on the number of visits to families/farms, broadcasts made, bulletins distributed, training meetings held, and 4-H Club projects.

4. Annual reports of specialists detail activities related to particular subjects. For example, the Agronomy report provides a summary of the activities related to agronomy within the entire state for a given year. Often a program/plan of work is included. Topics such as animal and dairy science, agricultural engineering, agronomy, horticulture, and poultry are found in the series.

5. Annual reports of the associate director and director of Extension. The reports for associate director detail activities undertaken by agents and the results of the activities. The reports of the Director contain budget information regarding disbursement of funds for particular projects.

The series is arranged chronologically. Within each year the reports appear in this order: annual reports, county agent monthly reports (arranged by county), home demonstration reports, monthly reports (arranged by name of the county agent), Negro work, plans of work, reports of specialists, and state summaries. Names of individual counties are not listed; instead the number of counties represented for each type of report is stated within brackets, e.g. [14 counties].

The reports also document extension work with Negroes and in counties having a large Negro population. These reports include plans of work, work reports in home demonstration, county reports, and monthly reports.
For a listing of folders in this series, please see the “Container List” that follows this description.

Subject headings:
- Agricultural education--South Carolina
- Agricultural extension work--South Carolina
- Agriculture--South Carolina
- Dairying--South Carolina
- Farm management--South Carolina
- Farmers--Training of--South Carolina
- Forestry extension work--South Carolina
- 4-H Clubs--South Carolina
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Added entries:
- Long, William W., 1864-1934
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Separation List

I. Photographs originally contained in the reports found in this series have been removed for purposes of preservation. Their arrangement is as follows:
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- Box 2 1920-1942
- Box 3 1943-1947
- Box 4 1948-1949
- Box 5 1950-1955
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Additional photographs found within the series are arranged alphabetically by subject. These photographs are categorized as follows:

Agricultural Communications
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Agronomy
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Civil Defense
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Foods
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II. Microfilm

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525 County Plans of Work [46 Counties]
553 SC Extension Service
533 Plan of Work Projection 1972-1975
   Agricultural Communication, Agricultural Economics, Agricultural Engineering, Agronomy, Animal Science
533- Plan of Work Projection
   Community Resource Development, Dairy Science, District Supervisors, Entomology & Plant Pathology, Forestry, 4-H, Home Economics, Horticulture, Marketing, Poultry Science, Program Leader
537- SEMIS Reports [various counties]

1973

540 County Plans of Work [46 Counties]
545 Plan of Work, Abbeville, Allendale, Anderson
546 Projections of Work [33 Counties]
548 Plans of Work
   Administration, Agricultural Communications Agricultural Economics

549 SEMIS Daily Activity Reports

1974

550 County Plans of Work [44 Counties]
557 District Plan of Work, Pee Dee
General Statement of Organization, General Situational Statement, Agricultural, Marketing, Safety and Disaster, 4-H, Human Nutrition, Improved Family Living, Health, Community Development, Natural Resources, Program Leadership and Administrative

558 District Plan of Work, Piedmont
General Situational Statement, Agriculture, Marketing, Safety and Disasters, 4-H, Human Nutrition, Improved Family Living, Health, Community Development, Natural Resources, Ext. Program

District Plan of Work, Savannah Valley

District Plan of Work, Savannah Valley
Community Development, Natural Resources, Extension Program Development Plans of Work

559 Supplemental Information

1975

559 Rural Development Program & Plan of Work for Chesterfield, Georgetown, Hampton, Marlboro, Orangeburg
563 Plans of Work [46 Counties]
564 Plans of Work [Districts]
Pee Dee

565 Piedmont
General Statement of Organizations and Functions, General Situational Statement, Statement and Problems by Elements, Agriculture; Marketing, Utilization, Distribution, Farm Supply, Safety and Disasters, 4-H Youth Development Program, Human Nutrition, Improved Family Living, Health, Community Development, Natural Resources and Environment, Extension Program Development, General Statement of Organ Function

566 Savannah Valley
General Statement of Organizations & Functions, General Situational Statement, Agriculture; Marketing, Utilization, Distribution, Farm Supply; Safety and Disasters, 4-H Youth Development Program, Human Nutrition, Improved Family Living, Health, Community Development, Natural Resources and Environment, Extension Program and Development

566 Plans of Work

1976

567 Accomplishments

568 County Accomplishments [46 Folders]

569 County 1890 Rural Development Program and Accomplishments

569- Plans of Work [45 Counties]

574 Plans of Work
Agricultural Economics, Agricultural Engineering, Agronomy, Animal
Science, Communication Center, Community Resource Development, Dairy Science, District Supervisors, Entomology, Food Science, Forestry, Home Economics, Horticulture, Marketing, Plant Pathology & Physiology, Poultry Science, Public Relations, S. C. State College, 4-H Department,

Supplementary

Plans of Work & Accomplishments [46 Counties]

1977

Plans of Work & Accomplishments


1978

County Plans of Work [45 Counties]

Plans of Work

General Overview, Administration, Animal Science, Agronomy, Communications Center, Community Resource Development, Dairy Science, District Leaders & Staff Engineering

Program & Plan of Work

Entomology & Economic Zoology, Food Science, Forestry, 4-H, Home Economics, Horticulture, Plant Pathology and Physiology, Poultry Science, Production/Marketing Economics, Program Leaders, Public Relations

1979

County Plans of Work [44 Counties]

Plans of Work


1980

County Plans of Work [44 Counties]

Plans of Work

1981

598- County Plans of Work [46 County]
603 County Civil Rights Reports [14 Counties]
604 Plans of Work
Agricultural Engineering, Agronomy & Soils, Animal Science, Communications Center, Community Development, Dairy Science, District Leaders, Entomology & Economic Zoology, Food Science Forestry, 4-H, Home Economics, Horticulture, Limited Resources, Marine Advisory Services, News Services & Publications, Plant Pathology & Physiology, Poultry Science, Production Economics Marketing, Professionals and Paraprofessionals, Program Leaders, SC State College, University Relations

1982

606 Plans of Work [14 Counties]
606 Agricultural Economics & Rural Sociology, Agricultural Engineering, Animal Science, Communications Center, Dairy Science; Entomology, Fisheries, & Wildlife; Food Science, Forestry, 4-H, Horticulture, News Services & Publications, Plant Pathology & Physiology, Poultry Sciences, Production Economics Marketing, Professionals & Paraprofessionals, SC State College
607 SEMIS Daily Activity Reports
607- County Plans of Works [46 Counties]
610 County Civil Rights Reports [14 Counties]
611 Plans of Work
Agricultural Economics, Agricultural Engineering, Agronomy, Daily Activity Report, Dairy Science; Entomology, Fisheries, Wildlife; Food Science, Forestry, 4-H, Home Economics, Horticulture, Marine Advisory Services, News Services & Production, Poultry Science, Production Economics & Marketing, SC State College, University Communications Center, SEMIS Daily Activity Reports (2 Folders)
Accomplishments Information Report