

Woodland Cemetery Stewardship Committee Records

Clemson University Libraries Special Collections and Archives

230 Kappa St.

Clemson, SC 29634

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URL: <http://library.clemson.edu/depts/specialcollections/>

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Summary Information

Repository:	Clemson University Libraries Special Collections and Archives
Creator:	Clemson University. Woodland Cemetery Stewardship Committee
Title:	The Woodland Cemetery Stewardship Committee Records
ID:	Series.0613
Date [inclusive]:	1895-2018
Physical Description:	.5 Cubic Feet (1 document box, 7 oversize maps)
Language of the Material:	English .
Abstract:	The Woodland Cemetery Stewardship Committee was established by Clemson President Dr. James F. Barker in 2000 to oversee the maintenance, protection, and preservation of Woodland Cemetery. Committee members were appointed by the president for lifetime appointments, initially comprising seven members: four from the 'Clemson Family', the Campus Master Planner, the Chair of the Naming Committee for University Lands and Facilities, and the Chair of the University's Alumni Distinguished Professors. The committee meets on an ad hoc basis from 2000-present, makes annual reports to the university president, and reports to Clemson University's Board of Trustees as needed.

Preferred Citation

Series 0613 Woodland Cemetery Stewardship Committee Records, 1895-2017, Special Collections and Archives, Clemson University Libraries, Clemson, South Carolina.

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Biographical / Historical

The Woodland Cemetery Stewardship Committee was established by Clemson President Dr. James F. Barker in 2000 to oversee the maintenance, protection, and preservation of Woodland Cemetery at Clemson University. Committee members were appointed by the president for

lifetime appointments, initially comprising seven members: four from the 'Clemson Family', the Campus Master Planner, the Chair of the Naming Committee for University Lands and Facilities, and the Chair of the University's Alumni Distinguished Professors. The committee meets on an ad hoc basis from 2000-present, makes annual reports to the university president, and reports to Clemson University's Board of Trustees as needed. In 2005, all records pertaining to Woodland Cemetery and Cemetery Hill more broadly that were held in the Department of Property Management (Facilities) were transferred to the Secretary of the Board of Trustees.

Woodland Cemetery was established for faculty and staff in 1924 under the direction of Clemson President Dr. Walter M. Riggs and the Board of Trustees. Its space was defined geographically by the Woodland Cemetery Stewardship Committee and approved by the Board of Trustees in 2002 as all grounds contained within the intersections of Williamson Road, the C-3 Commuter Lot, A-Street and Memorial Stadium. Whereas the cemetery designated for faculty and staff is named Woodland Cemetery, the topographic area of the hill upon which the cemetery is situated is traditionally referred to as Cemetery Hill. Use of the hill as a cemetery can be dated as early as 1837 when it was used by the Calhoun family. Oral history accounts and Ground Penetrating Radar analyses indicate that the area was also used as a cemetery by other members of the local community before and during the founding years of Clemson College, probably African and African American enslaved individuals, freed individuals, sharecroppers, and convict laborers.

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Scope and Contents

This collection pertains to the meetings of the Woodland Cemetery Stewardship Committee, appointed by Clemson University President Dr. James F. Barker and reporting to the Board of Trustees. The collection comprises records of the committee concerning their meetings, agendas, correspondence and research, which are all of particular use to anyone conducting research on Cemetery Hill, the University's Woodland Cemetery, or individuals buried there, probably African and African American enslaved individuals, freed individuals, sharecroppers, and convict laborers.

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Arrangement

The collection is organized into three series: Meetings, Woodland Cemetery and Administrative Files, and Historical Documents and Research.

The Meetings files contain the committee's agendas, minutes, annual reports, and attachments spanning the period from its inception to 2010. All folders are arranged chronologically at the item level.

The Woodland Cemetery Administrative files outline the stewardship responsibilities of the committee. The primary components of this series include several versions of the policies and procedures that govern use of the Clemson College/University-designated cemetery, which have been adopted and adapted by the Board of Trustees over time from 1924 to 2009. It also contains information concerning the committee's presidential charge, correspondence, and development and maintenance plans since 2002. All folders are arranged chronologically at the item level.

The Historical Documents and Research files detail research on Woodland Cemetery and Cemetery Hill more broadly, gathered by the committee from multiple provenances, including from Auxiliary Services, the Department of Facilities, the Department of Planning, the Department of Historic Houses, and the Board of Trustees. They include correspondence and decisions pertaining to plot allocations and maintenance up to 2002, the site's history from 1895-2008, and archaeological investigations. All folders are arranged chronologically at the item level.

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Administrative Information

Publication Statement

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Immediate Source of Acquisition

Received from the Clemson University Board of Trustees on March 01, 2021. Acc 2021-010.

Processing Information

Collection processed by Allison B. Kidd; in March, 2021.

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Related Materials

Related Materials

Manuscript 0366, Carrel Cowan-Ricks Papers; Series 0336, Office of the President Records, James F. Barker; Series 0306, Board of Trustees Records.

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Controlled Access Headings

- Maps (documents)
- Minutes
- Annual reports
- Correspondence.
- Cemeteries -- South Carolina -- Pickens County.
- Calhoun family
- Land use -- Planning.
- Historic sites -- United States.
- Clemson University -- History
- Woodland Cemetery (Clemson, SC)

Collection Inventory

Meetings		
Title/Description	Instances	
Agendas, Minutes, and Attachments		
2001 Digital Object: Agendas, Minutes, and Attachments, 2001	box 1	folder 1
2002 Digital Object: Agendas, Minutes, and Attachments, 2002	box 1	folder 1
2003	box 1	folder 1

Woodland Cemetery Stewardship Committee Records

<u>Digital Object: Agendas, Minutes, and Attachments, 2003</u>		
2004	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2004</u>		
2005	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2005</u>		
2006	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2006</u>		
2007	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2007</u>		
2008	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2008</u>		
2009	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2009</u>		
2010	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2010</u>		
2011	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2011</u>		
2012	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2012</u>		
2013	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2013</u>		
2014	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2014</u>		
2015	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2015</u>		
2017	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2017</u>		
2018	box 1	folder 1
<u>Digital Object: Agendas, Minutes, and Attachments, 2018</u>		
Annual Reports		
2001	box 1	folder 1
<u>Digital Object: Annual Reports, 2001</u>		
2002	box 1	folder 1
<u>Digital Object: Annual Reports, 2002</u>		
2003		

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Digital Object: [Annual Reports, 2003](#)

box 1

folder 1

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Woodland Cemetery Administrative Files

Title/Description	Instances	
Presidential Charge, 2000 Digital Object: Presidential Charge, 2000	box 1	folder 2
Woodland Cemetery Policies and Procedures, 1924-2009 Digital Object: Woodland Cemetery Policies and Procedures, 1924-2009,	box 1	folder 3
General Correspondence, 2003-2013 Digital Object: General Correspondence, 2003-2013	box 1	folder 4
Woodland Cemetery Preservation and Development Plans, 2002-2005 Digital Object: Woodland Cemetery Preservation and Development Plans, 2002-2015	box 1	folder 5
Woodland Cemetery Plot Status Inventory, 2005-2010 Digital Object: Woodland Cemetery Plot Status Inventory, 2005-2010	box 1	folder 6
Map of Plot Allocations, 2005	Oversize	oversize 1
Map of Plot Allocations, 2009	Oversize	oversize 2
Map of Plot Allocations, 2010	Oversize	oversize 3
Map of Plot Assignments, Unknown	Oversize	oversize 4

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Historical Documents and Research

Title/Description	Instances	
Plot Allocations and Maintenance, 1938-2002 Digital Object: Plot Allocations and Maintenance, 1938-2002	box 1	folder 7
Calhoun Family Plot Allocations and Maintenance, 1957-2017 Digital Object: Calhoun Family Plot Allocations and Maintenance, 1957-2017	box 1	folder 8
Site History, 1895-2008	box 1	folder 9

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Digital Object: [Site History, 1895-2008](#)

Map of Clemson College Lands, 1910	Oversize	oversize 5
Map of West Extent of Cemetery Hill, 1960	Oversize	oversize 6
Map of Cemetery Hill and Unmarked Burials, 1991	Oversize	oversize 7
Ground-Penetrating Radar Analysis, J. Leader, 2005	box 1	folder 10

Digital Object: [Ground-Penetrating Radar Results, 2005](#)

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