

**Series 13: Organizations Series, 1976-1999; bulk 1986-1999**

23.85 cubic feet consisting of 474 folders.

The Organizations Series consists of agendas, articles, clippings, correspondence, fact sheets, financial records, government documents, lists, manuals, memoranda, minutes, newsletters, notes, pamphlets, press releases, publications, reports, schedules, speeches, statements and testimonies.

Materials in this series cover the period 1976-1999, which documents Nancy Harvey Steorts' involvement in various organizations throughout her life. The bulk of the materials dates from 1986 to 1999.

The series consists of two sub-series: **Texas Organizations** and **Other Organizations**. The sub-series are arranged alphabetically by folder title, and chronologically within each folder.

The **Texas Organizations** sub-series (Sub-series 13.1, 3 boxes, 1.35 cubic feet) contain materials related to Texas organizations that Nancy Harvey Steorts was actively involved in during her life. The majority of the files relate to the Texas Award for Performance Excellence (previously called the Texas Quality Award), an annual recognition of Texas organizations that excel in performance and the application of quality and customer satisfaction principles. Steorts served on the Board of Overseers of the Texas Quality Award from 1993 to 1996. The files contain memoranda, correspondence, and other materials that deal with the procedures and responsibilities of the Board of Overseers. In addition, there are agendas and minutes of the meetings of the Board of Overseers, as well as lists of the Board of Directors, the Board of Overseers and the Board of Examiners. Also included are two drafts and the final copy of the Business Plan for the Texas Quality Award.

Other materials filed in the sub-series include information on the School of Management Advisory Council at the University of Texas at Dallas. The files primarily contain materials about the 1988-1989 Partners in Progress, an annual campaign to raise money for the School of Management, but there are other items relating to the Council itself, to the School of Management, and to the University. Other organizations represented in the series include Southern Methodist University; where Steorts served on the Department of Economics Advisory Council of Dedman College Executive Board in 1988; the North Texas District Export Council; and the Texas Business Council.

One of the well-documented areas found in the **Other Organizations** sub-series (Sub-series 13.2, 50 boxes, 22.5 cubic feet) relates to the American National Standards Institute (ANSI), a non-profit, privately funded membership organization that promotes the use and development of voluntary standards and conformity assessment activities as a means of advancing the national economy. It coordinates and safeguards the integrity of U.S. voluntary national standards and is the official representative to the world's leading standard bodies, the International Organization for Standards (ISO) and the International Electrotechnical Commission (IEC). Steorts served on ANSI's Executive Committee of the Board of Directors and as Chairman of ANSI's Consumer Interest Council from 1996 to 1999, and on ANSI's Regional Standing Committee on Europe in 1996. The files contain memoranda and correspondence on a ruling by the Appellate Division of the Superior

Court of New Jersey that imposed liability on the American Association of Blood Banks (AABB), as a voluntary standard setting agency, for injuries to recipients of blood components collected by AABB member institutions; the approval for accreditation of certification programs; appointments to boards, committees, and councils of ANSI; and proposed policy changes. Also included are annual reports, as well as minutes of the meetings for the Board of Directors and the Consumer Interest Council, clippings about subjects related to ANSI, and materials related to the committees of the ISO and IEC which include papers dealing with Swedish, Finnish, Norwegian, Australian and Japanese standards.

Related to the ANSI files are those pertaining to ISO, an international, non-governmental standard setting body composed of representatives from national standards bodies which produces world-wide industrial and commercial standards. The materials in the files relate mainly to the ISO's Committee on Consumer Policy (COPOLCO) and the Committee on Developing Country Matters (DEVCO). The files contain correspondence and memoranda which discuss standards revisions; the nomination of Steorts for the COPOLCO chairmanship; recommended ANSI positions for COPOLCO '98 and on various 150 proposals; the Consumer's Choice Council; priorities for the Consumer Policy Committee; and an assessment of COPOLCO's work. There is information concerning COPOLCO's annual meetings, especially the 21<sup>st</sup> Annual Meeting which was hosted by the American National Standards Institute in Washington, D.C. in May 1999. Steorts helped coordinate setting up the annual meeting and the workshop, so a majority of the materials relate to the COPOLCO's open workshop on meeting the needs of aging populations and the arrangements of setting up the annual meeting and the workshop, including an executive summary, budget, proceedings and drafts of the pamphlets about the aging population workshop, and background information for the meeting.

Another standards organization documented in the sub-series is the National Institute of Standards and Technology (NIST), a non-regulatory federal agency within the United States Department of Commerce's Technology Administration which administers the nation's premier award for business performance excellence and quality achievement, the Malcolm Baldrige National Quality Award. Steorts was appointed to serve on the Board of Overseers for the Baldrige National Quality Award, evaluates all aspects of the program, in February 1991. The files contain publications from NIST, reports and pamphlets about the guidelines and criteria of the award, U.S. Department of Commerce press releases and notes, and information pertaining to the winners of the award.

Materials pertaining to the Federal Reserve Board's Consumer Advisory Council are filed here. The Council advises the Federal Reserve Board on the implementation of federal laws governing consumers' rights and responsibilities in their dealings with the financial services industry. Steorts served as one of the 30 members of the Council from 1990 to 1992, and was a member of the Council's Community Affairs and Housing Committee. The files contain correspondence and memoranda which covered such topics as community reinvestment, trends in consumer's use of financial services, the home mortgage disclosure, mortgage lending discrimination, and banking reform. There is background information, transcripts, and reports to the Federal Reserve Board Consumer Advisory Council meetings. There are copies of reports and articles by members of the Federal Reserve System, including a report by Steorts about the economy of the Southwest which she presented to the Consumer Advisory Council. Other topics covered by the reports include

business credit for women, minorities and small businesses, and understanding the process and rights of home mortgages.

Other organizations documented in this series include National Sanitation Foundation International (NSF), a non-profit, non-governmental organization which develops consensus standards and provides third-party conformity assessment and certification for products and services related to public health, safety and environmental quality. Most of the correspondence relating to NSDF is between Steorts and Nina I. McClelland, Ph.D., the Chairman, President and Chief Executive Officer of NSF International, and concerns Steorts' plan to position Dr. McClelland and NSF in Washington, D.C.; developing specific strategy for McClelland's five priorities regarding medical devices, domestic food equipment, food safety, air safety and water; the North American Freed Trade Agreement (NAFTA); and recommending that Dr. McClelland become a member of the advisory committees of the North American Committee on the Environment (NACE). Also included is information about NSF's standards and criteria on bottled water and food equipment and their art and crafts materials initiative and proposal to the U.S. Consumer Product Safety Commission.

Information can also be found here on the Council of Better Business Bureaus (CBBB); Steorts served two three-year terms on their Board of Directors from 1985-1991. Topics covered by the materials from the CBBB include trademark infringement, environmental advertising, retail pricing, and the settlement of the lawsuit against the Miami Bureau (BBB of South Florida), the Council and numerous other defendants growing out of an oil and gas lottery scheme perpetrated in the early 1980s.

Another organization represented in the sub-series is the Council for Excellence in Government (CEG). Items relating to the CEG include those concerning government executive pay, The Center for Excellence in Government, CEG's Public Service Careers Project at Emory University, and increasing the role of women in the CEG's activities.

Finally, materials covering Oprah Winfrey's first benefit performance on behalf of Save the Children's early childhood development programs at the Dallas Convention Center on January 13, 1990 can be found in the sub-series. The files contain materials relating to Save the Children; articles, clippings, press releases and other media-related information, including copies of remarks made by Nancy Harvey Steorts and Mayor Anne Strauss at news conferences, about the Winfrey benefit; and items such as biographical information, brochures, invitations, a draft program, and reports concerning Winfrey and the performance itself.

This series is indexed under the following terms in the University Libraries' online catalog. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Subjects:

American National Standards Institute  
Baldrige, Malcolm, 1922-1987  
Council for Excellence in Government  
Council of Better Business Bureaus

Board of Governors of the Federal Reserve System (U.S.). Consumer Advisory Council  
Dallas (Tex.)–Economic conditions  
Dallas (Tex.)–Economic conditions–20<sup>th</sup> century  
Dallas (Tex.)–Social conditions  
International Organization for Standards  
Malcolm Baldrige National Quality Award  
McClelland, Nina I.  
National Institute of Standards and Technology  
NSF International (Organization)  
Performance awards–Standards–United States  
Quality control–Awards–United States  
Quality of products–United States  
Save the Children (U.S.)  
Save the Children (U.S.)–Dallas (Tex.)  
Service industries–United States–Quality control  
Texas Award for Performance Excellence  
Total quality management–United States  
Total quality management–United States–Evaluation–Handbooks, manuals, etc.  
Total quality management–awards–United States  
United States. Dept. of Commerce–Officials and employees  
University of Texas at Dallas. School of Management  
University of Texas at Dallas. School of Management Advisory Council  
Winfrey, Oprah

Form/genre:

Speeches

Transcripts

MSS 123, NANCY HARVEY STEORTS PAPERS, ORGANIZATIONS, SERIES 13,  
 TEXAS ORGANIZATIONS (1987-1997), SUB-SERIES 1, CONTAINER LIST

| <u>Box</u> | <u>Folder</u> | <u>Title</u>   |
|------------|---------------|--|
|            |               | North Texas District Export Council  |
| 1          | 1             | 1987   |
|            | 2             | Council Meeting (May 11, 1998) – 1988  |
|            | 3             | North Texas Speakers Association – 1996  |
|            | 4             | [North Texas Women’s Business Council] – 1997                                    |
|            | 5             | Southern Methodist University. [Department of Economics Advisory Council] – 1988 |
|            |               | Texas Award for Performance Excellence   |
|            | 6             | January-October, 1992  |
|            | 7             | December, 1992-January 1993  |
|            | 8             | January-April 1993   |
|            | 9             | May-June 4, 1993   |
|            | 10            | June 29, 1993  |
|            | 11            | July-August, 1993  |
| 2          | 1             | September, 1993-July 12, 1994  |
|            | 2             | July 14-October 21, 1994   |
|            | 3             | 1994   |
|            | 4             | 1995   |
|            | 5             | [c. 1995]-March, 1996  |
|            |               | Board of Overseers Meetings  |
|            | 6             | 1992   |
|            | 7             | 1993   |
|            |               | [1994 Examiner Training]   |
| 3          | 1             | 1994-1996  |
|            | 2             | 1996   |
|            | 3             | [Recommendation] Report from Event and Award Committee – [c. 1994]               |
|            | 4             | Texas Business Council – 1988  |
|            |               | [University of Texas at Dallas, School of Management Advisory Council]           |
|            | 5             | 1987-April, 1989   |
|            | 6             | May-December, 1989   |
|            | 7             | 1990   |

MSS 123, NANCY HARVEY STEORTS PAPERS, ORGANIZATIONS, SERIES 13,  
 OTHER ORGANIZATIONS (1976-2000), SUB-SERIES 2, CONTAINER LIST

| <u>Box</u> | <u>Folder</u> | <u>Title</u>  |
|------------|---------------|---|
|            |               | [American National Standards Institute (ANSI)]  |
| 1          | 1             | 1982, 1990-May 1995   |
|            | 2             | June-August 1995  |
|            | 3             | September-December 1995   |
|            | 4             | [c. 1995]-1996  |
|            | 5             | April-July 23, 1997   |
|            | 6             | July 24-August, 1997  |
| 2          | 1             | September 1997- June 1998   |
|            | 2             | August 1998-April 1999  |
|            | 3             | May-November 1999   |
|            |               | [Accredited Standards Committee on Principles Underlying Valid<br>Certification and Labeling of Products and Services, Z34] – |
|            | 4             | 1990-July 1991  |
|            | 5             | September 1991-1992   |
|            |               | [Annual Meeting (October 15, 1996)]   |
|            | 6             | April 2-October 14, 1996  |
|            | 7             | October 14-24, 1996   |
|            |               | [Board of Directors]  |
|            | 8             | [Meeting (March 22, 1995)] – 1995   |
|            | 9             | [Meeting (September 20, 1995)] – 1995   |
| 3          | 1             | [Meeting (December 12, 1995)] – 1995  |
|            | 2             | [Meeting (March 21, 1996)] – 1996   |
|            |               | [Meeting (September 25, 1996)]  |
|            | 3             | Part I – 1996   |
|            | 4             | Part II – 1995-1996   |
|            | 5             | [Meeting (December 12, 1996)] – November 20-December 10,<br>1996  |
|            | 6             | [Meeting (December 12, 1996)] – December 11, 1996   |
| 4          | 1             | [Meeting (December 12, 1996)] – December 12, 1996-March 6,<br>1997  |
|            |               | [Meeting (March 20, 1997)]  |
|            | 2             | Part I – 1997   |
|            | 3             | Part II – 1997  |
|            | 4             | [Meeting (September 11-12, 1997)] – 1997  |
|            | 5             | [Meeting (December 11, 1997)] – 1997  |
|            | 6             | [Meeting (March 19, 1998)] – 1998   |
|            | 7             | [Meeting (September 24, 1998)] – 1998   |
| 5          | 1             | [Meeting (December 10, 1998), Part I] – 1998  |
|            | 2             | [Meeting (December 10, 1998), Part II] – 1998   |
|            | 3             | [Meeting (September 23, 1999)] – 1999   |
|            | 4             | [Meeting (December 7, 1999)] – 1999   |

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| <u>Box</u> | <u>Folder</u> | <u>Title</u>   |
|------------|---------------|--|
|            |               | [American National Standards Institute (ANSI)]         |
|            |               | [Board of Directors]                                   |
|            |               | [Executive Committee]                                  |
|            |               | [Meeting (July 25, 1996)]                              |
| 5          | 5             | July 2-17, 1996  |
|            | 6             | July 17-September 21, 1996                             |
|            | 7             | [Meeting (November 16, 1996)] – 1996                   |
|            | 8             | [Meeting (February 13, 1997)] – 1997                   |
|            | 9             | [Meeting (March 7, 1997)] – 1997                       |
|            | 10            | [Meeting (July 24, 1997)] – 1997                       |
|            | 11            | [Meeting (November 7, 1997)] – 1997                    |
|            | 12            | [Meeting (February 12, 1998)] – 1998                   |
|            |               | [Meeting (July 23, 1998)]                              |
| 6          | 1             | Part I – 1998  |
|            | 2             | Part II – 1998   |
|            |               | [Meeting (November 12, 1998)]                          |
|            | 3             | Part I – 1998  |
|            | 4             | Part II – 1998   |
|            | 5             | [Meeting (February 11, 1999)] – 1999                   |
|            |               | [National Issues Committee]                            |
|            | 6             | 1998   |
|            | 7             | [Meeting (April 14, 1998)] – 1998                      |
| 7          | 1             | [Meeting (November 23, 1998)] – 1998                   |
|            | 2             | [Meeting (February 17, 1999)] – 1999                   |
|            | 3             | [Meeting (May 5, 1999)] – 1999                         |
|            |               | [Special Task Group on Consumer Participation in ANSI] |
|            | 4             | January-March 12, 1998                                 |
|            | 5             | March 13-June, 1998                                    |
|            | 6             | [c. 1998]  |
|            |               | [Company Member Council (CIC)]                         |
|            | 7             | 1995-1996  |
|            |               | [ <i>Business Week</i> Symposium]                      |
|            | 8             | April-October, 1996                                    |
|            | 9             | 1996   |
|            |               | [Executive Committee] – 1997                           |
| 8          | 1             | [Meeting (October 10-11, 1995)] – 1995                 |
|            | 2             | [Meeting (January 12-13, 1998)] – 1998                 |
|            | 3             | [Meeting (June 17-18, 1998)] – 1998                    |
|            | 4             | [Meeting (September 21, 1999)] – 1999                  |
|            | 5             | [Mailing List] – 1996                                  |
|            | 6             | [Conformity Assessment] – 1995-1996                    |
|            | 7             | [Consumer Council] – 1978                              |

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| <u>Box</u> | <u>Folder</u> | <u>Title</u>  |
|------------|---------------|---|
|            |               | [American National Standards Institute (ANSI)]  |
|            |               | [Consumer Interest Council (CIC)]   |
| 8          | 8             | 1991-1995   |
|            | 9             | May 1996-August 1997  |
|            | 10            | September 1997-January 19, 1998   |
|            | 11            | January 20-February 1998  |
| 9          | 1             | March-September 21, 1998  |
|            | 2             | September 22-October 1998   |
|            | 3             | November 1998-December 1999   |
|            |               | [Consumer Participation in ANSI] – 1999   |
|            | 4             | [GINETEX (International Association for Textile Care Labeling)] – 1996  |
|            | 5             | [ISO/IEC Guide 50 Child Safety and Standards – General Guidelines (CIC 96-17b)] – 1996-1997   |
|            |               | [Consumer Interest Council Meeting]   |
|            | 6             | [(July 1, 1991)] – 1991   |
|            | 7             | [(November 15, 1991)] – 1991  |
|            | 8             | [(December 13, 1993)] – 1993  |
|            | 9             | [(August 9, 1994)] – 1994   |
| 10         | 1             | [(October 9, 1995)] – 1995  |
|            | 2             | [(April 9, 1996)] – 1995-1996   |
|            | 3             | [(June 26, 1996)] – March 7-June 25, 1996   |
|            | 4             | [(June 26, 1996)] – June 26, 1996   |
|            | 5             | [(June 26, 1996): Technology Transfer Improvements Act of 1995 (Public Law 104-113), Voluntary Consensus Standards and Conformity Assessment Activities] – 1996 |
|            | 6             | [(September 24, 1996)] – 1996   |
|            | 7             | [(January 22, 1997)] – 1997   |
|            | 8             | [(June 24, 1997)] – 1994, 1997  |
| 11         | 1             | [(September 9, 1997)] – 1997  |
|            | 2             | [(January 28, 1998)] – 1998   |
|            | 3             | [(June 19, 1998)] – 1998  |
|            | 4             | [(July 7, 1998)] – 1998   |
|            |               | [(September 16-18, 1998)]   |
|            | 5             | June-August 1998  |
|            | 6             | September 1998  |
|            | 7             | Social Accountability 8000, Council on Economic Priorities Accreditation Agency (CEPAA)] – 1997   |
|            | 8             | [(December 3, 1998)] – 1997-1999  |
|            | 9             | [(March 4, 1999)] – 1998-1999   |
| 12         | 1             | [(August 26, 1999)] – 1999  |



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| <u>Box</u> | <u>Folder</u> | <u>Title</u>  |
|------------|---------------|---|
|            |               | [American National Standards Institute (ANSI)]  |
|            |               | [Consumer Interest Council Meeting]   |
|            |               | [(December 15, 1999)]   |
| 12         | 2             | [Part I] – February-December 1999   |
|            | 3             | [Part II] – December, 1999  |
|            |               | [Consumer Interest Council]   |
|            | 4             | [Member Survey and Strategic Planning] – 1999   |
|            | 5             | [Nominations] – 1999  |
|            | 6             | [Privacy] – 1997  |
|            | 7             | [Report to the Board of Directors on the Council] – 1999  |
|            | 8             | [Research Study on Consumer Interest Participation in the Standards Development Process] – 1998 |
|            | 9             | [Consumer Leaders – 1998  |
|            | 10            | [Environmental Management Standards (EMS)] – [c. 1993]  |
|            | 11            | [Environmental Standardization and Planning] – 1990-1991  |
|            |               | [Executive Standards Committee]   |
|            | 12            | 1999  |
|            | 13            | [Task Group on Regulatory Standards] – 1996   |
|            | 14            | [Global Competitiveness] – [c. 1996]  |
|            | 15            | [Government Member Council Meeting (September 21, 1999)] – 1999                                 |
|            | 16            | [Guide for Developing User Product Information] – 1990  |
|            |               | [Information Technology and Privacy]  |
| 13         | 1             | October 1995-January 10, 1997   |
|            | 2             | January 13-February 3, 1997   |
|            |               | [International Advisory Committee]  |
|            | 3             | February 20-July 9, 1996  |
|            | 4             | July 15-August 12, 1996   |
|            | 5             | August 15, 1996-January 31, 1997  |
|            | 6             | February 3-September 2, 1997  |
| 14         | 1             | [Meeting (May 30, 1996), Part I] – 1996   |
|            | 2             | [Meeting (May 30, 1996), Part II] – 1996  |
|            | 3             | [International Committee] – 1998-1999   |
|            | 4             | [International Forum Meeting (November 3, 1999). John Kern] – 1999                              |
|            | 5             | [Mark W. Hurwitz] – 1999  |
|            | 6             | [Market Research Study] – 1995  |
|            | 7             | [Meeting with International Organization for Standards President-elect Giacomo Elias] – 1998    |
|            | 8             | [National Center for Standards Certification Information (NCSCI)] – 1996                        |
|            | 9             | [National Governors Association’s Proposal on Standards and Conformity Assessment] – 1997       |

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|------------|---------------|--|
|            |               | [American National Standards Institute (ANSI)]   |
| 14         | 10            | [National Standards Strategy] – 1999   |
|            | 11            | [1993 Annual Public Conference] – 1992-1993  |
| 15         | 1             | [Reinventing ANSI Project] – 1998-1999   |
|            | 2             | [Report to the Boards] – 1996<br>[Reporter]  |
|            | 3             | 1994-1996  |
|            | 4             | [Interview with Nancy Harvey Steorts] – 1996   |
|            | 5             | [Southwest Regional Meeting] – 1995  |
|            | 6             | [Staff Reorganization] – 1997<br>[Standards Action]  |
|            | 7             | 1994-1996  |
|            | 8             | 1997-1999  |
|            | 9             | [Standards Process] – 1996   |
|            | 10            | [Strategic Plan] – 1996  |
| 16         | 1             | [Strategic Planning Committee] – 1996-1997   |
|            | 2             | [Strategic Process] – 1996   |
|            | 3             | [TransAtlantic Business Dialogue] – 1995-1996  |
|            | 4             | [U.S. National Committee of International Electrotechnical<br>Commission (USNC/IEC)] – 1997<br>[Voluntary Standards]               |
|            | 5             | [Forum (July 29, 1994)] – 1994   |
|            | 6             | [Issues and Activities Meeting (May 23, 1993)] – 1993  |
|            | 7             | [World Standards Day] – 1999   |
|            | 8             | [Worldwide Safety Standards] – 1996  |
|            | 9             | [Annual Assembly of Better Business Bureaus, Dallas Texas] – 1990  |
|            | 10            | ANSI-EC [American National Standards Institute-European<br>Commission] Standards – 1989<br>[Atlantic Council of the United States] |
|            | 11            | 1988-June 20, 1991   |
|            | 12            | June 25-December 12, 1991  |
| 17         | 1             | 1992   |
|            | 2             | [Czechoslovakia Policy Paper] – 1991   |
|            | 3             | [“U.S. Global Leadership: The National and Regional Stake”<br>Southwest Regional Conference, Dallas Texas] – 1988                  |
|            | 4             | Business Roundtable – 1986   |
|            | 5             | Center for the Study of the Presidency – 1991-1992<br>Council for Excellence in Government   |
|            | 6             | 1986-May 1988  |
|            | 7             | June-December 1988   |
|            | 8             | January-March 1989   |
|            | 9             | April-June 1989  |
|            | 10            | July-December 1989   |

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| <u>Box</u> | <u>Folder</u> | <u>Title</u>  |
|------------|---------------|---|
|            |               | Council for Excellence in Government  |
| 18         | 1             | 1990-1991   |
|            | 2             | 1992-1996   |
|            |               | [Council of Better Business Bureaus]  |
|            | 3             | 1985-1989   |
|            | 4             | [c. 1989]-October, 1990   |
|            | 5             | November, 1990-1991   |
|            | 6             | [Annual Assembly, Montreal, Quebec] – 1988<br>[Annual Meeting (October 15, 1990)]                 |
|            | 7             | 1990  |
| 19         | 1             | 1990  |
|            | 2             | [April Information] – 1990<br>[Board of Directors Meeting]<br>[(June 8, 1988)]                    |
|            | 3             | Part I – 1978-1988  |
|            | 4             | Part II – 1978-1988   |
|            | 5             | [(October 16, 1988)] – 1988   |
|            | 6             | [(June 6, 1989)] – 1989<br>[(April 17, 1990)]   |
|            | 7             | 1989-1990 (folder 1)  |
|            | 8             | 1990 (folder 2)   |
| 20         | 1             | [(October 15, 1990)] – 1990   |
|            | 2             | [(May 1, 1991)] – 1991  |
|            | 3             | [(October 7, 1991)] – 1991  |
|            | 4             | Compensation and Benefits Committee – 1989, 1991<br>[Executive Committee Meeting Minutes]         |
|            | 5             | [(December 8, 1988)] – 1988   |
|            | 6             | [(June 6, 1989)] – 1989   |
|            | 7             | [(September 18, 1989) – 1989  |
|            | 8             | [(April 16, 1990)] – 1990   |
|            | 9             | [(October 15, 1990)] – 1990   |
|            | 10            | [(December 5, 1990)] – 1990-1991  |
|            | 11            | [Financial Statements] – 1988-1989  |
|            | 12            | [Materials for Meeting of (Their) Retail Members on Comparative<br>Price Advertising] – 1985-1988 |
| 21         | 1             | [May Information] – 1990  |
|            | 2             | [ <i>Monday Morning</i> ] – 1988-1991   |
|            | 3             | [NAD (National Advertising Division) Reports] – 1988-1991   |
|            | 4             | [November Information] – 1990   |
|            | 5             | [October Information] – 1990  |
|            | 6             | [Pamphlets and Books] – 1985-1991   |
|            | 7             | [Philanthropic Advisory Service Reports] – 1988-1990  |
|            | 8             | [September Information] – 1990  |

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| <u>Box</u> | <u>Folder</u> | <u>Title</u>  |
|------------|---------------|---|
| 21         | 9             | [Council of Better Business Bureaus]<br>[Tips for Consumers] – 1988-1991  |
|            | 10            | [European Association for the Co-ordination of Consumer Representation<br>in Standardization] – 1995-1996   |
| 22         |               | EXPORT NOW  |
|            | 1             | 1987-February 1988  |
|            | 2             | May-December 1988   |
|            | 3             | 1988  |
|            | 4             | [ <i>A Basic Guide to Exporting</i> ] – 1986  |
|            | 5             | [Advisory Committee (May 23, 1988 Meeting),<br>Part I – May-June 1988   |
|            | 6             | Part II – July-September 1988   |
|            | 7             | [Export Trading Companies] – [c. 1988]  |
|            | 8             | [It Makes Good Business Sense] – [c. 1988]  |
| 23         |               | Federal Reserve System  |
|            | 9             | 1984-1989   |
|            | 1             | 1990  |
|            | 2             | January-February 1991   |
|            | 3             | March-December 1991   |
|            | 4             | 1992  |
|            | 5             | [Committee on Community Affairs and Housing]<br>1990-February 1991  |
| 24         | 6             | April 1991-March 1992   |
|            | 1             | April 7, 1992   |
|            | 2             | April 9-August 20, 1992   |
|            | 3             | [Feasibility Study on Using Testers to Detect Mortgage<br>Lending Discrimination] – 1991  |
|            | 4             | [Community Reinvestment Act Committee]<br>[Performance Evaluations from the Office of Thrift Supervision,<br>Department of the Treasury, Cincinnati, Ohio] – 1990 |
|            | 5             | [Performance Evaluations on State Member Banks] – 1990  |
|            | 6             | [Publications] – [c. 1990]-1991   |
|            | 7             | [Real Estate Lending Standards] – 1992  |
| 25         |               | [The Consumer Advisory Council]   |
|            | 8             | 1986-1989   |
|            | 1             | January-March 1980  |
|            | 2             | April-August 1990   |
|            | 3             | September 1990-March 7, 1991  |
|            | 4             | March 7-August 30, 1991   |
|            | 5             | September 10-November 5, 1991   |
| 6          | 1992          |   |
|            | 7             | [ <i>CAC Newsletter</i> ] – 1989-1991   |

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|            |               | [Federal Reserve System]                              |
|            |               | [The Consumer Advisory Council]                       |
|            |               | [Meeting]   |
| 25         | 8             | [(March 28-29, 1990)] – 1990                          |
|            |               | [(October 24-25, 1990)]                               |
| 26         | 1             | 1990  |
|            | 2             | 1990  |
|            | 3             | [(June 20, 1991)] – 1990-1991                         |
|            |               | [(June 11, 1992)]                                     |
|            | 4             | Part I – 1991-June, 1992                              |
|            | 5             | Part II – 1992  |
|            | 6             | [(September 18, 1992)] – 1992                         |
|            |               | [(October 29, 1992)]                                  |
|            | 7             | 1992  |
|            | 8             | 1992  |
|            |               | [Meeting Transcript]                                  |
| 27         | 1             | [(October 26, 1989)] – 1989                           |
|            | 2             | [(March 28, 1990)] – 1990                             |
|            | 3             | [(March 29, 1990)] – 1990                             |
|            | 4             | [(June 27, 1990)] – 1990                              |
|            | 5             | [(June 28, 1990)] – 1990                              |
|            | 6             | [(October 24-25, 1990)] – 1990                        |
|            | 7             | [(March 14, 1991)] – 1991                             |
|            |               | [(June 20, 1991)]                                     |
|            | 8             | Part I (Pp. 1-149)] – 1991                            |
| 28         | 1             | Part II (Pp. 150-210)] – 1991                         |
|            | 2             | [(October 10, 1991)] – 1991                           |
|            | 3             | [(March 26, 1992)] – 1992                             |
|            |               | [(October 29, 1992): Transcript]                      |
|            | 4             | 1992 (folder 1)                                       |
|            |               | [Meetings]  |
|            |               | [(March 26 and June 11, 1992)]                        |
|            | 5             | September 1991-March 10, 1992                         |
|            | 6             | March 12-26, 1992                                     |
|            | 7             | March 30-April 18, 1992                               |
| 29         | 1             | May 1-18, 1992  |
|            | 2             | May 21-June 11, 1992                                  |
|            | 3             | 1992  |
|            | 4             | [Operations Manual] – 1990                            |
|            | 5             | [Speech] – 1991                                       |
|            |               | [Testing Project for Mortgage Lending Discrimination] |
|            | 6             | 1990  |
|            | 7             | 1991  |

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|            |               | Food Safety Council   |
| 29         | 8             | 1977-February 1980  |
|            | 9             | April-May 1980  |
|            |               | [Board of Trustees Meeting]   |
| 30         | 1             | [(February 11, 1977)] – 1977  |
|            |               | [(December 15, 1977)]   |
|            | 2             | Part I – 1977   |
|            | 3             | Part II – 1977-1978   |
|            | 4             | [(June 15, 1978)] – 1978  |
|            | 5             | [(September 11, 1978)] – 1978   |
|            |               | [(December 14, 1978)]   |
|            | 6             | Part I – 1978   |
|            | 7             | Part II – 1978  |
|            |               | [(April 18, 1979)]  |
| 31         | 1             | Part I – 1979   |
|            | 2             | Part II – 1979  |
|            |               | [(August 30, 1979)]   |
|            | 3             | Part I – 1979   |
|            | 4             | Part II – 1979  |
|            | 5             | [(December 13, 1979)] – 1979-1980   |
|            | 6             | [(July 9, 1980)] – 1979-1980  |
|            |               | [(December 11, 1980)]   |
|            | 7             | Part I – 1980   |
|            | 8             | Part II – 1980  |
| 32         | 1             | [Executive Committee Meeting (November 7, 1980)] – 1980   |
|            | 2             | [Georgetown University Medical Center. Vincent T. Lombardi Cancer<br>Research Center] – 1989-1990 |
|            |               | Greater Washington Board of Trade   |
|            | 3             | 1986-February 1989  |
|            | 4             | March-September 1989  |
|            | 5             | November 1989-May 1990  |
|            |               | [Employee Committee Meeting]  |
|            | 6             | [(March 1, 1989)] – 1989  |
|            | 7             | [(May 4, 1990)] – 1990  |
|            | 8             | [Employment/Education Bureau. Labor Pool Task Force Meeting<br>(May 25, 1989)] – 1988-1989        |
|            | 9             | [Event Planning] – 1989   |
| 33         | 1             | [“Evolving Organizations: From Doing it All to Managing and<br>Delegating” Seminar] – 1989        |
|            | 2             | [“Navigating the Development Process through the 1990s”<br>Seminar] – 1989                        |

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|            |               | I Have a Dream Foundation  |
| 33         | 3             | 1988   |
|            | 4             | 1989   |
|            | 5             | 1990   |
|            | 6             | [Board of Directors Notebook] – [c. 1988]  |
|            | 7             | [January 31, 1989 Meeting] – 1989  |
|            | 8             | [International Business and Trade Advisory Committee] – 1992, 1996<br>[International Organization for Standardization (ISO)] |
|            | 9             | [Committee on Conformity Assessment (CASCO)] – 1995-1996<br>[Committee on Consumer Policy (COPOLCO)]                         |
|            | 10            | February 1995-June 1997  |
|            | 11            | January 1998-March 1999  |
| 34         | 1             | [14 <sup>th</sup> Annual Meeting, Helsinki, Finland] – 1991  |
|            | 2             | [15 <sup>th</sup> Annual Meeting, Geneva, Switzerland] – 1993  |
|            | 3             | [16 <sup>th</sup> Annual Meeting, The Hague, Netherlands] – 1994   |
|            | 4             | [17 <sup>th</sup> Annual Meeting, Beijing, China] – 1995-1996<br>[18 <sup>th</sup> Annual Meeting, Geneva, Switzerland]      |
|            | 5             | February-April 1996  |
|            | 6             | April-May 1996   |
|            | 7             | May-June 1996  |
|            | 8             | August-December 1996   |
| 35         | 1             | [19 <sup>th</sup> Annual Meeting, London, England] – 1997<br>[20 <sup>th</sup> Annual Meeting, Tunis, Tunisia]               |
|            | 2             | February-April 1998  |
|            | 3             | April 24-May 13, 1998  |
|            | 4             | May 13-August 1998   |
|            |               | [21 <sup>st</sup> Annual Meeting, Washington, D.C.]  |
|            | 5             | 1997-1998  |
|            | 6             | [c. 1998]-January, 1999  |
| 36         | 1             | February 1999  |
|            | 2             | March 1-16, 1999   |
|            | 3             | March 17-April, 1999   |
|            | 4             | April 1-15, 1999   |
|            | 5             | April 16-30, 1999  |
|            | 6             | May 2-7, 1999  |
|            | 7             | May 8-11, 1999   |
| 37         | 1             | May 11-12, 1999  |
|            | 2             | May 13-June, 1999  |
|            | 3             | June 2-August, 1999  |
|            | 4             | 1999   |
|            | 5             | [Proposal for a New ISO/IEC Guide] – 1991  |
|            | 6             | [Report] – 1995-1996   |
|            | 7             | [Spivak, Dr. Steven M.] – 1991-1996  |

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|            |               | [International Organization for Standardization (ISO)]  |
|            |               | [Committee on Consumer Policy (COPOLCO)]  |
| 37         | 8             | [Working Group on Graphical Symbols] – 1999   |
|            | 9             | [Working Group on the Elderly and People with Disabilities] –<br>October 1998   |
| 38         | 1             | November 1998-April 1999  |
|            | 2             | [Committee on Consumer Policy (COPOLCO) / Committee on<br>Developing Country Matters (DEVCO). “Preventing Accidents<br>and Promoting Safety” Workshop] – 1993 |
|            | 3             | [Committee on Developing Country Matters (DEVCO)] – 1997  |
|            | 4             | [ <i>Consumer Communiqué</i> ] – 1991, 1995   |
|            | 5             | [ISO 9000 – A Set of Standards for Quality Management Systems] –<br>1989, 1991-1992   |
|            | 6             | [Standards – 1986, 1991-1996  |
|            | 7             | [International Platform Association] – [c. 1991]  |
|            | 8             | Let’s Rebuild America, Chamber of Commerce of the United States –<br>1980   |
|            | 9             | Maryland/Washington, D.C. Export Council – 1988-1989<br>Medical College of Pennsylvania   |
|            | 10            | 1985-1987   |
|            | 11            | 1988-May 1990   |
|            | 12            | June 1990-June 1991   |
| 39         | 1             | July 1991-[c. 1991]   |
|            | 2             | [c. 1991]-1992  |
|            |               | [National Association of Corporate Directors (NACD)]  |
|            | 3             | 1994  |
|            | 4             | [1995 Corporate Governance Review Meeting, Washington, D.C.] –<br>1995  |
|            | 5             | National Capital Planning Commission – 1972<br>[National Institute of Standards and Technology]   |
|            | 6             | 1993  |
|            | 7             | International Quality Summit – 1992<br>[Malcolm Baldrige National Quality Award]  |
|            | 8             | April 1988-March 1991   |
|            | 9             | April-November 1991   |
|            | 10            | December 1991-October 14, 1992  |
| 40         | 1             | October 21, 1992-December 1993  |
|            | 2             | 1997-August 19, 1998  |
|            | 3             | August 20-November 17, 1998   |
|            | 4             | January-April 1999  |
|            | 5             | 1999  |
|            | 6             | 2000  |



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|            |               | [National Institute of Standards and Technology]<br>[Malcolm Baldrige National Quality Award]<br>[Board of Overseers Meeting]<br>[(December 5, 1991)] |
| 40         | 7             | October 1991-January 1992   |
| 41         | 1             | March-April 1992  |
|            | 2             | [(April 28, 1992)] – 1992   |
|            | 3             | [(November 9, 1992)] – 1992   |
|            |               | [National Institute of Standards and Technology]<br>[Malcolm Baldrige National Quality Award]<br>[1988 Winners]                                       |
|            | 4             | 1988  |
|            | 5             | 1989  |
|            | 6             | [1989 Winners] – 1989   |
|            | 7             | [1990 Winners] – 1990   |
|            |               | [1991 Winners]  |
|            | 8             | 1991-1992   |
| 42         | 1             | [Marlow Industries] – 1991  |
|            | 2             | [Solectron] – 1991  |
|            | 3             | [Zytec] – 1991-1992   |
|            | 4             | [1992 Winners] – 1992-1993  |
|            | 5             | [1993 Winners] – 1993   |
|            | 6             | [1994 Winners] – 1994   |
|            | 7             | [1995 Winners] – 1995-1996  |
|            | 8             | [Quality: Curtis W. Reimann] – 1991   |
|            | 9             | [Updated Information on Quality] – 1991   |
|            |               | [National Sanitation Foundation International]  |
|            | 10            | March 1992-August 1993  |
| 43         | 1             | September-December 1993   |
|            | 2             | January-October 1994  |
|            | 3             | Arts and Crafts [Labeling] – 1991-1994  |
|            | 4             | Border Environment Cooperation Commission (BECC)] – 1994<br>Bottled Water   |
|            | 5             | March 1992-March 1993   |
|            | 6             | April-October 1993  |
|            | 7             | [Carbon Monoxide Detectors] – 1992-1994   |
|            | 8             | [Commission for Environmental Cooperation Meeting (July 26,<br>1994)] – [c. 1993]-July 1994   |
|            | 9             | [Correspondence Related to the 50 <sup>th</sup> Anniversary] – 1994   |
|            | 10            | [Council of Public Health Consultants Annual Meeting] – 1994  |
|            | 11            | David Schmeltzer – 1994   |
| 44         | 1             | Environment – 1993-1995   |
|            | 2             | Environment Auditing –1993-1994   |

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|            |               | [National Sanitation Foundation International]  |
| 44         | 3             | [Environment Sectoral Working Group, Mexico City] – 1993  |
|            | 4             | [Environmental Issues under Mexican Law and NAFTA (North American Free Trade Agreement)] – 1994           |
|            |               | [Environmental Management Guidelines Committee]   |
|            | 5             | 1992  |
|            | 6             | February 1993   |
|            | 7             | March-April 1993  |
|            | 8             | May-June 1993   |
|            |               | Environmental Management Interest Group   |
|            | 9             | Part I – 1993   |
| 45         | 1             | Part II – 1993  |
|            | 2             | Export-Import Bank – 1993-1994  |
|            | 3             | [50 <sup>th</sup> Anniversary] – 1994   |
|            | 4             | [Letters to Dr. Nina McClelland] – 1993-1994  |
|            | 5             | [Letter to the Honorable Jacqueline Jones-Smith] – 1994   |
|            | 6             | Letters from [Washington], D.C. – 1994  |
|            | 7             | McClelland – [International Consumer Product Health and Safety Organization (ICPHSO)] – 1993-1994         |
|            | 8             | McClelland's Appointment [to the Commission on Environmental Co-operation Advisory Committee] – 1993-1994 |
|            |               | [Meeting with]  |
|            | 9             | [Carol Browner, Head of Environmental Protection Agency] – 1993   |
|            | 10            | [Dr. Fred R. Shank, Food and Drug Administration (FDA)] – 1993  |
|            | 11            | [Dr. Linda A. Suydam, Food and Drug Administration (FDA)] – 1993  |
|            |               | [Nina McClelland]   |
|            | 12            | August 1981-March 1993  |
|            | 13            | April 1993  |
| 46         | 1             | May 1993-February 1994  |
|            | 2             | NAFTA [North American Free Trade Agreement] White House Briefing – 1993                                   |
|            | 3             | [National Environmental Management System Standard Demonstration Project] – 1994                          |
|            | 4             | Nina McClelland, Ph.D. – 1993-1994  |
|            | 5             | Nina McClelland's Recommendations – 1993-1994   |
|            | 6             | [North American Development Bank (NADBank)] – 1994  |
|            | 7             | [North American Environmental Standards Working Group] – 1993   |
|            | 8             | Prince George Environmental Expo, [Maryland] – 1993   |
|            | 9             | [Seafood Safety and Food Labeling] – 1993   |
|            | 10            | [Steorts' Expenses] – 1993-1994   |
|            | 11            | [Steorts' Notes] – [c. 1993-1994]   |

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|            |               | [National Sanitation Foundation International]   |
| 46         | 12            | [Steorts' Reports on Washington Activities for the Organization] – 1993                    |
|            | 13            | [Steorts' Report to Nina McClelland on Information from Various Organizations] – 1994      |
| 47         | 1             | [Steorts' Reports to the Organization] 1993-June 1994                                      |
|            | 2             | July-October 1994  |
|            | 3             | Sustainable Development – 1993-1994  |
|            | 4             | USA/Russia Standards [Working Group] – 1993-1994   |
|            | 5             | Walter Banks – 1994  |
|            | 6             | New Congress – 1994-1995   |
|            | 7             | [Organization for Economic Co-operation and Development (OECD)] – 1993, 1996               |
|            | 8             | [President's Council on Sustainable Development] – 1994-1995                               |
|            | 9             | Save the Children May 1983-1988  |
| 48         | 1             | 1989-[c. 1990]   |
|            | 2             | [c. 1990]  |
|            |               | [Save the Children: An Afternoon with Oprah Winfrey . . . Dallas Joins Hands for Children] |
|            | 3             | 1988-December 12, 1989   |
|            | 4             | December 14-20, 1989   |
|            | 5             | 1989   |
|            | 6             | January 1-9, 1990  |
| 49         | 1             | January 10-September 28, 1990  |
|            | 2             | [Benefiting Save the Children Press Results Report] – 1990                                 |
|            | 3             | Society of Consumer Affairs Professionals (SOCAP) 1976-1977                                |
|            | 4             | January-May 1978   |
|            | 5             | June-August 1978   |
|            | 6             | September  |
|            | 7             | 1978-1979  |
|            | 8             | 1980   |
|            |               | [5 <sup>th</sup> Annual Consumer Affairs Exchange Conference]                              |
| 50         | 1             | 1978   |
|            | 2             | [Notebook] – 1978  |
|            | 3             | [Handbook] – 1977  |
|            | 4             | [Society of International Business Fellows] – 1988   |
|            |               | [Third North American Trilateral Standardization Forum, Mexico City, March 23-25, 1993]    |
|            | 5             | 1992-February 1993   |
|            | 6             | March 3-23, 1993   |

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|            |               | [Third North American Trilateral Standardization Forum, Mexico City,<br>March 23-25, 1993] |
| 50         | 7             | March 24, 1993-[c. 1993]   |
|            | 8             | World Trade Organization (WTO) – 1996  |