

Series 7: Dallas Organizations Series, 1937-1998; bulk 1984-1989

21.185 cubic feet consisting of 595 folders.

The Dallas Organizations Series consists of agendas, articles, clippings, correspondence, fact sheets, financial records, legislative documents, lists, memoranda, minutes, newsletters, notes, pamphlets, press releases, publications, reports, schedules, speeches and statements.

Materials in this series cover the period 1937-1998 and documents Nancy Harvey Steorts' involvement as President of the Dallas Citizens Council and as a member of other area organizations in Dallas, Texas. The bulk of the materials dates from 1984 to 1989.

The series consists of two sub-sub-series: **Dallas Citizens Council** and **Other Dallas Materials**. The sub-series are arranged alphabetically by folder title, and chronologically within each folder.

The first sub-series, **Dallas Citizens Council** (Sub-series 7.1, 38 boxes, 17.81 cubic feet), relates to a nonprofit organization which promotes a favorable business climate and quality of life for Dallas residents. On January 14, 1985, with the recommendation of Ray L. Hunt, Chairman of the Dallas Citizens Council, the Board of Directors unanimously passed the motion to hire Steorts as a consultant from February 1, 1985 to December 31, 1986. The nature of Steorts' consulting services was to assist the Texas organization in formulating its long-range goals, objectives and strategies. The Board of Directors approved some of the changes to the procedures and structure of the Council that resulted from Steorts' study. To expedite these changes, the Board elected Steorts President, effective January 1, 1986. On July 13, 1987 she resigned that position, effective December 31, 1987. She was replaced by R. Jan LeCroy, Chancellor of the Dallas County Community College District.

The sub-series consists of three sub-sub-series: General Files, Minutes and Post-President Materials. The **General Files** (Sub-sub-series 7.1.1, 30 boxes, 14.435 cubic feet) contain correspondence, memoranda, articles, clippings, financial records, lists, notes, press releases, reports, speeches and statements. Most of the correspondence in the sub-sub-series concern speaking engagements, invitations, as well as congratulations and thank-you notes. However, there is correspondence related to membership, finances, meetings and other aspects of the Council, as well as the organizations the Council supports in the community. There are memoranda which cover such topics as the Professional Fund Raising Group that represents Bishop College and the formation of six standing committees to improve internal communications and their priorities/activities for 1986. The majority of the memoranda are copies of the Chairman's Reports which summarize the results and conclusions of each month's Board of Directors meeting and copies of the President's Reports.

Information relating to Steorts' stint as a consultant to the Council can be found here. This includes several drafts of the consulting agreement, a copy of the Specific Objectives for Nancy Harvey Steorts & Associates, correspondence, memoranda, notes, lists of the names of important people in both the public and the private sectors of the Dallas community with whom Steorts conducted individual interviews, the questions she used in her interviews to get their personal viewpoints regarding the Council and its future role in the community, and the answers and comments from some of the individuals that Steorts interviewed in 1985. Also in the sub-sub-

series are drafts and copies of Steorts' one- and two-month management review reports and her final report which gives an overview and summary of findings and her assessment of the Council.

This sub-sub-series also contains materials concerning the city of Dallas. here is information related to the Dallas Area Rapid Transit (DART), agendas for the Board of Directors meetings, a long-range affordability analysis, issues of the official newsletter, *DART Transfer*, and some background information on DART. There are clippings about such topics as the privatization of city services, the increasing gap between the achievement level of whites and minorities in the Dallas school system, Dallas' economy, the city government, and women in Dallas.

Information regarding European trade mission trips to Great Britain, Germany and Spain by delegations of women entrepreneurs from 1985 to 1987 can also be found in this sub-sub-series. There is background information, correspondence, memoranda, clippings, and reports pertaining to these trips, especially the Texas Women's Alliance trip to Spain in March 1987 and the Texas visits of Spanish Ambassador Julian Santamaria Ossorio in July 1987 and King Juan Carlos and Queen Sofia of Spain in September 1987. Also included is information regarding the visit of Prince Charles and a delegation of representatives from Business in the Community, a British non-profit organization to Dallas to view minority business development in November 1987

Other information on international trade can be found in the sub-sub-series. There are materials relating to the Japan-Texas Conferences which were held in Dallas, Texas in 1986 and Tokyo, Japan in 1987, including correspondence, agendas, handouts, notes and a notebook of background data. In addition, there are articles and clippings which cover different aspects of American trade with Japan, Japanese consumer profiles, the subtleties of Japanese culture, how foreigners can crack Japanese markets, Japan's economic problems, tensions between the U.S. and Japan over trade, and American trade sanctions against Japan. Furthermore, there is a briefing packet about the Senate bill, S. 1420, a bill to authorize negotiations of reciprocal trade agreements to strengthen United States trade laws, and its House counterpart (H.R. 3), known as the Omnibus Trade and Competitiveness Act of 1987. Also in the sub-sub-series are copies of Steorts' testimonies given before the U.S. Senate Committee on Commerce, Science and Transportation's Consumer Subcommittee on May 13, 1987 and the U.S. House Committee on Energy and Commerce's Subcommittee on Commerce, Consumer Protection and Competitiveness on June 4, 1987 regarding the reauthorization of the U.S. Consumer Product Safety Commission, as well as correspondence and copies of the legislative bills. There are also speeches and statements which Steorts gave in Dallas and other places, her professional profile, and articles and clippings about Steorts.

The **Minutes** (Sub-sub-series 7.1.2, 30 boxes, 2.25 cubic feet) contain photocopies of the minutes of the Board of Directors meetings, as well as membership meetings, from 1937 to 1987. The files are arranged by the names of the individuals who served as President of the Council, and then the minutes of the meetings are arranged chronologically under each president. Any related materials are filed at the end of each year. Topics covered in the minutes include economic development, housing and urban renewal, federal aid, taxes, crime, water conservation, education, illiteracy, employment, bond issues, the court system, local government, and charities. The "Related Materials" files contain clippings which document the involvement of the Council in various issues and projects, biographical information about the new, incoming presidents, announcements of upcoming speakers and the addition of new members, as well as obituaries of

members. In addition, there are annual reports by some of the presidents, but none from the 1960s and few from the 1970s.

The **Post-President Materials** (Sub-sub-series 7.1.3, 3 boxes, 1.125 cubic feet) contain materials that Steorts used after her presidency of the Dallas Citizens Council. There is correspondence which cover such topics as Communities in Schools, a dropout prevention program, and Dallas Helps, a non-profit agency founded by the Dallas Citizens Council to provide business leadership in developing drug treatment services. Memoranda filed in the sub-sub-series discuss such topics as law enforcement; mass transportation; an Andrew Young speech on race relations and how it relates to governance, education, housing, crime and economic development; and a new policy and procedures in regard to how the Council will handle public information campaigns.

Materials relating to the Dallas Citizens Council's Arts Task Force are filed in the sub-sub-series because Steorts served as a member for a period of time. It includes information related to Arts Task Force meetings held in 1988 to 1990, and reports done by the Task Force. Also included are materials relating to the Dallas Citizens Council's Membership Committee because Steorts attended meetings as a guest of the Chairman as a result of her special relationship with the Council and her years of service as president.

The **Other Dallas Materials** (Sub-series 7.2, 8 boxes, 3.375 cubic feet) contain information about other Dallas organizations that Steorts was involved in. Some of the materials she used are associated with her business, Steorts & Associates. The majority of the materials in the sub-sub-series relates to the Greater Dallas Chamber (also known as the Greater Dallas Chamber of Commerce). This includes correspondence and memoranda that cover such topics as the Dallas/Fort Worth Minority Business Development Council's 1991 Business Plan; Dallas Hispanic businesses and the Hispanic community; minority economic development programs; North American Free Trade Agreement (NAFTA); and organizing an environmental seminar for the United States and Mexico. There are background materials about the Greater Dallas Chamber, as well as some of its departments such as the Injury Prevention Center, the International Mediation Center, and the International Trade Advisory Council; issues of the Chambers' newsletter, *Tradereport*, and notebooks for their conferences on environmental challenges and opportunities for the United States and Mexico and a small business forum on the North American Free Trade Agreement (NAFTA). Finally, there are materials for the Dallas Delegation Days Program, an event the Chamber host every spring in Washington, D.C. to bring the business leaders of the Dallas community in contact with key government decision makers.

Information relating to two Mayor's Commissions and other organizations that Steorts served on is in this sub-sub-series. The Mayor's Commission for International Business Development was created by Mayor Annette Strauss in 1987 to develop a blueprint for positioning Dallas to be a global competitor in the 1990s. The files contain reports, notes, a blueprint for the Trade Development Center, and a copy of the final report that summarizes the study conducted by the commission. Also, there are materials pertaining to the Mayor's Glass Ceiling Commission; Steorts served as the Chairman of its Working Committee on Glass Ceiling. This includes a newspaper column on how Dallas needs to dismantle the glass ceiling by Steorts. Finally, materials relating to the Dallas Symphony Association are filed in the sub-sub-series. They mainly concern the fund-raising efforts of the symphony.

This series is indexed under the following terms in the University Libraries' online catalog. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Subjects:

Business in the Community (U.K.)
Businesswomen–United States
Dallas Area Rapid Transit
Dallas Citizens Council
Dallas Symphony Association
Dallas (Tex.)–Economic conditions
Dallas (Tex.)–Economic conditions–20th century
Dallas (Tex.)–Economic policy
Dallas (Tex.)–Foreign economic relations
Dallas (Tex.)–Politics and government
Dallas (Tex.)–Politics and government–20th century
Dallas (Tex.)–Social conditions
Germany–Foreign economic relations–United States
Great Britain–Foreign economic relations–United States
Greater Dallas Chamber
Japan–Civilization–20th century
Japan–Commerce–United States
Japan–Economic conditions–20th century
Japan–Foreign economic relations–United States
Local transit–Texas–Dallas Metropolitan Area
North American Free Trade Agreement (1992)
Product safety–Law and legislation–United States
Public works–Texas–Dallas
Sex discrimination against women–United States
Sex discrimination in employment–United States
Spain–Foreign economic relations–United States
Tariff–Law and legislation–Japan
Tariff–Law and legislation–United States
United States–Foreign economic relations–Germany
United States–Foreign economic relations–Great Britain
United States–Foreign economic relations–Japan
United States–Foreign economic relations–Spain
United States–Commerce–Japan
U.S. Consumer Product Safety Commission–Appropriations and expenditures
Women–Employment–United States
Women-owned business enterprises–United States

Form/genre:

Speeches

MSS 123, NANCY HARVEY STEORTS PAPERS, DALLAS ORGANIZATIONS, SERIES 7,
 DALLAS CITIZENS COUNCIL, SERIES 1, MINUTES (1937-1987), SUB-SUBSERIES 2,
 CONTAINER LIST

<u>Box</u>	<u>Folder</u>	<u>Title</u>
		[Listing of Issues and Projects Mentioned in the Minutes of the Board of Directors Meetings]
		C.F. O'Donnell
1	1	1937 Minutes – December 1937
	2	1938 Minutes – February-December 1938
	3	1939 Minutes – January-December 1939
	4	1940 Minutes – January-December 1940
	5	1941 Minutes – January-December 1941
		R.L. Thornton, Sr.
	6	1942 Minutes – January-December 1942
	7	1943 Minutes – January-December 1943
	8	1943 Minutes – December 1943
	9	1944 Minutes – January-December 1944
	10	1944 Related Materials – January 1944
		Karl Hoblitzelle
	11	1945 Minutes – January-December 1945
	12	1945 Related Materials – [c. December 1945]
	13	1946 Minutes – January-December 1946
	14	1946 Related Materials – June 1946-[c. January 1947]
		E.P. Simmons
	15	1947 Minutes – January-December 1947
	16	1947 Related Materials – February 1947-[c. January 1948]
	17	1948 Minutes – January-December 1948
	18	1948 Related Materials – [c. January 1949]
		George L. MacGregor
	19	1949 Minutes – January-December 1949
	20	1949 Related Materials – January 1949-[c. January 1950]
	21	1950 Minutes – January-December 1950
	22	1950 Related Materials – February 1950-[c. January 1951]
		T.E. Jackson
	23	1951 Minutes – January-December 1951
	24	1951 Related Materials – September 1951-[c. January 1952]
	25	1952 Minutes – January-December 1952
	26	1952 Related Materials – November 1952-[c. January 1953]
		J.L. Latimer
2	1	1953 Minutes – January-December 1953
	2	1953 Related Materials – January 1953-January 1954
	3	1954 Minutes – January-December 1954
	4	1954 Related Materials – October 1954-[c. January 1955]

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
		D.A. Huley
2	5	1955 Minutes – January-December 1955
	6	1955 Related Minutes – June 155-[c. January 1956]
	7	1956 Minutes – January-December 1956
	8	1956 Related Materials – April 1956-January 1957
		Stanley Marcus
	9	1957 Minutes – January-December 1957
	10	1957 Related Materials – September 1957-[c. January 1958]
	11	1958 Minutes – January-December 1958
	12	1958 Related Materials – February 1958-[c. 1959]
		John Mitchell
	13	1959 Minutes – January-December 1959
	14	1959 Related Materials – February 1959-[c. 1960]
		Austin F. Allen
	15	1960 Minutes – January-December 1960
	16	1960 Related Materials – November 1960-[c. 1960]
		C.A. Tatum, Jr.
	17	1961 Minutes – January-December 1961
	18	1961 Related Materials – January-December 1961
		J.T. Suggs
	19	1962 Minutes – January-December 1962
	20	1962 Related Minutes – January-November 1962
		J.E. Jonsson
	21	1963 Minutes – January-December 1963
	22	1963 Minutes – January-December 1963
		John M. Stemmons
3	1	1964 Minutes – January-December 1964
	2	1964 Related Materials – January-October 1964
		Joe M. Dealey
	3	1965 Minutes – January-December 1965
	4	1965 Related Materials – March-November 1965
		L.T. Potter
	5	1966 Minutes – January-December 1966
	6	1966 Related Materials – January-November 1966
		Lloyd S. Bowles
	7	1967 Minutes – January-December 1969
	8	1967 Related Materials – January-November 1967
		Avery Mays
	9	1968 Minutes – January-December 1968
	10	1968 Related Materials – October 1967-November 1968

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3	11	Robert H. Stewart 1969 Minutes – January-December 1969	
	12	1969 Related Materials – January 1969-[c. 1969]	
		James F. Chambers, Jr.	
	13	1970 Minutes – January-November 1970	
	14	1970 Related Materials – November 1970	
		James W. Aston	
	15	1971 Minutes – January-December 1971	
	16	1971 Related Minutes – May-December 1971	
		Robert B. Cullum	
	17	1972 Minutes – January-November 1972	
	18	1972 Related Materials – March-November 1972	
		Alfred I. Davies	
	19	1973 Minutes – January-November 1973	
	20	1973 Related Materials – [c. January]-April 1973	
		L.S. Turner, Jr.	
	4	1	1974 Minutes – January-November 1974
		2	1974 Related Materials – January 1974
			William H. Seay
		3	1975 Minutes – January-December 1975
		4	1975 Related Materials – [c. January]-November 1975
		W. Dewey Presley	
5		1976 Minutes – January-December 1971	
6		1976 Related Materials – December 1976	
		James W. Keay	
7		1977 Minutes – January-December 1977	
8		1977 Related Materials – September 1977-[c. 1978]	
		W.C. McCord	
9		1978 Minutes – January-December 1978	
10		Related Materials – April-December 1978	
		Edwin L. Cox	
11		1979 Minutes – January-December 1979	
12	1979 Related Materials – July-December 1979		
	Charles G. Cullum		
13	1980 Minutes – January-December 1980		
14	1980 Related Materials – October 1980		
	Gene H. Bishop		
15	1981 Minutes – January-December 1981		
16	1981 Related Materials – November 1981		

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5	1	Doyle E. Rogers 1982 Minutes – January-December 1982
	2	1982 Related Materials – November 1982
	3	Elvis L. Mason 1983 Minutes – January-December 1983
	4	Jerry Farrington 1984 Minutes – January-December 1984
	5	1984 Related Materials – June 1984
	6	Ray L. Hunt 1985 Minutes – January-August 1985
	7	1985 Minutes – September-December 1985
	8	1985 Related Materials – January-October 1985
	9	1986 Minutes – January-December 1986
	10	1986 Related Materials – January-December 1986
	11	Jack W. Evans 1987 Minutes – January-May 1987
	12	1987 Related Materials – January-July 1987

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
1	1	["A Look into Tomorrow" Marketing Plan to Bring the Superconducting Super Collider to Texas] – 1987
	2	Air Crash [Delta Airlines Flight 191] – 1985
	3	Air New Zealand – 1987
	4	Alan Keyes– 1987
	5	Alex N. Bickley – 1985
	6	Ambassador [Faith Ryan] Whittlesey – 1987
	7	American Association of Advertising Agencies – 1986
	8	American Enterprise Institute – 1986-1987
	9	[<i>An American Vision: Three Generations of Wyeth Art. Economic Impact Assessment and Visitor Profile of the Exhibition at the Dallas Museum of Art</i>] – 1988
	10	Andrew Stern – 1985
	11	Anne Armstrong – 1985 Annual Meeting
	12	1985-1986
	13	1987
	14	Annual Report: Agenda for Action, Financial Statements – 1984-[c.1987]
	15	[Articles on the Japanese Market] – 1985-1987
	16	Atlantic Council Europe Trip – 1986
	17	AT&T – August 1987
	18	[Battery Park City, Manhattan] – 1985-1986
2	1	[Battery Place Residential Area Design Guidelines, Battery Park City Authority] – 1985
	2	Bennie Smith – 1984-1985
	3	Better Business Bureau – 1985-1987
	4	Bishop College – 1985 Board Meeting
	5	1986
	6	1987
	7	Board of Directors [and Meeting Agendas] – [c.1987]
	8	Britain – 1987 Budgets
	9	January 3, 1985-March 4, 1986
	10	March 5-July 25, 1986
	11	Burzynski Research Institute – 1979-1985 Business in the Community
3	1	1984, July 1986-[c. 1986]
	2	[c. 1986]-1987
	3	Bylaws – 1937, 1986-1987

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3	4	C – 1985-1986	
	5	Carmen, Carmen & Hugel, Inc. – 1987	
	6	CBS Television Network – 1985	
	7	Central Dallas Association – 1984-1985	
	8	[<i>Central Express</i> , North Central Task Force] – [c.1985]	
	9	[<i>Central Express “Flash,”</i> North Central Task Force] – 1985	
	10	Chairman’s and President’s Reports – 1987	
		Chairman’s Report	
	11	1986	
	12	1987	
	13	Chamber of Commerce: First Tuesday – 1985	
	14	[Chamber of Commerce of Greater Kansas City, Management Center] – 1965, 1987	
	15	Chandler & Rozner Associates – 1985	
	4	1	Children’s Accident Prevention Foundation, Inc. – 1986-1987
		2	Chris Demuth: American Enterprise Institute –1987
		City of Dallas	
3		Information – 1985-1987	
4		Performance Report – 1985	
5		Clayton K. Yeutter – 1985-1987	
6		Clubs – 1984-1987	
7		C: Miscellaneous – 1985	
8		Community Involvement Forum – 1986	
9		Conferences – 1985	
10		Consumer Federation of America – 1985	
11		Contracts – 1985	
		Coors	
12	1986-February 1987		
13	April-July 1987		
5	1	August-September 1987	
		[Correspondence]	
	2	July 1985-June 1987	
	3	July-August 11, 1987	
	4	August 12-24, 1987	
	5	August 26-November 17, 1987	
	6	November 18, 1987-1988	
	7	[Correspondence between Nancy Harvey Steorts and Ray L. Hunt – 1986	
	8	Council Race – February 1985	
9	[Cultural History of Dallas] – [c. 1987]		

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6	1	D – 1985
	2	Dallas – 1985-1986
	3	Dallas AIDS Planning Commission – 1987 Dallas Area Rapid Transit (DART)
	4	1984-January 1987
	5	September 1987-1988
	6	Ted Tedesco – 1985
	7	Dallas Assembly [Seminar] – 1985 Dallas Chamber of Commerce
	8	1984-May 1985
	9	June 1985-1988
7	1	Annual Meeting – 1985
	2	Minorities & Women Franchise Workshop – 1985
	3	Transportation – 1983-1985 [Dallas Citizens Council]
	4	[Annual Report Information] – [c. 1985]-[c. 1988] Arts Task Force
	5	1985, 1987 [Notebook]
	6	Part I – 1987
	7	Part II – 1987
	8	Survey of Dallas Company Arts Supports – 1987
	9	Membership – 1987-1988 Reports
	10	1985
8	1	1986-1987
	2	Speeches – 1985-1987
	3	[Steorts' Hiring Documents] – 1984-1985
	4	[Dallas City Planning and Zoning Commission] – 1985
	5	[Dallas Corporations: Information] – 1985-1986
	6	[Dallas County Criminal Justice Task Force] – 1985
	7	Dallas Fire Department Staffing Level Study – 1984
	8	Dallas/Fort Worth International Airport – 1984-1985
	9	Dallas Institute of Humanities & Culture – 1985
	10	Dallas Marketing Plan – 1987
	11	Dallas: A Profile and Fact Book – 1984-[c. 1985]
	12	Dallas Spaces – 1984-1985
	13	[Dallas 2000 Concept Plan. Prepared by the Dallas 2000 Congress] – 1982
9	1	Dave Fox – 1985
	2	Dave Senay – 1985

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9	3	David Meltzer – 1985	
	4	David Stockman – 1985	
	5	Department of Commerce – 1988	
	6	Devon Giacalone – 1987	
	7	Disconnected Youth: Larry Brown –1986	
	8	Donald Rumsfield – 1980-1987	
	9	E – 1985-1987	
	10	Economic Indicators – [C.1985]-1987	
	11	Eddie Bernice Johnson – 1985	
	12	Edith M. Anderson – 1985	
	13	Edwin L. Harper – 1985	
	14	Elizabeth F. Johnson – 1985	
	15	England: NAWBO [National Association of Women Business Owners] Trade Mission – 1985	
	16		European Trade Mission Trips Articles – 1985-1987
			Correspondence and Report 1985-March 13, 1987
10	1	March 14-September 1987	
	2	Executive Summary [Report about the Major Social Problems Facing the Dallas Community] – 1987	
		Executive Women of Dallas 1985	
	3	1985	
	4	Speech – 1985	
	5	F – 1985	
	6	Fair Park – 1985	
	7	Faith Leigh – 1985-1986	
	8	[Financial Statements and Budgets] – 1985-1987	
		Foreign Affairs 1983-[c. 1985]	
	9	[c. 1985]-1987	
	10	[Frankfurt, Germany Visit] – 1985	
	11	Fred Fielding – 1985	
	12	[“Futures for Youth: An International Challenge” Symposium, Boston, Massachusetts] – 1986-1987	
	13	G – 1985-1987	
	14	Garrey Carruthers – 1987	
15	Gary Griffith – 1986-1987		
16	General		
11	1	County Bond Issue – 1985	
	2	Financial Statements and Accountants – 1985	

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		General
11	3	Future Agenda – 1985
	4	Information on Mexico Trip – 1984-1987
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	6	Transportation Council – 1984-1985
	7	Germany – 1982-1985
		Great Britain Trip
	8	1986- August 1987
	9	[c. 1987]
	10	Guide to Business in Spain and Reports – 1980-1986
	11	H – 1985-1986
	12	Harvard University – 1986
	13	Health Care –1987
12	1	Herbert Kelleher – 1985
	2	<i>Heritage News</i> . Dallas City Heritage Society – 1986-1987
	3	[Impact 88 Transition Task Force] – 1988
		Information for the Visit of Ambassador Santamaria
	4	1987
	5	[Notebook] – 1987
	6	International: British Parliament – 1987
		International Business Fellows
	7	1985-1986
	8	[c. 1986]-1987
	9	[International Business in Texas] – 1984-1987
	10	International Initiatives – 1987
		International Trade
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	12	Information – 1987
13	1	Initiatives – 1987
		International Trade Mission
	2	1985
	3	1985-1986
		A Basic Guide to Exporting (London, Germany, Spain)
	4	Part I – 1985
	5	Part II – 1985
	6	Interview List and Member Comments – 1985
	7	J – 1985-1987
	8	James A. Cloar – 1985
	9	James C. Oberwetter – 1985
	10	James Crupi Report – 1984
	11	James K. Silver Cup Awards – 1985

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
13	12	James S. Rosebush – 1987 Japan
	13	1985
	14	Correspondence – 1986-1987
14	1	[Newspaper and Magazine Articles] – 1985-1987 Japan-Texas Conference
	2	[(13 th Annual), Dallas, Texas] – 1986 [(14 th Annual), Oita, Japan]
	3	1987
	4	Agenda and Handouts – 1983-1987
	5	[Notebook] – 1987
	6	[Notes] – 1987
	7	Japan: Trade Information – 1983-1987
	8	J.C. Penney – 1986-1988
	9	Jon D. Sand – 1985
	10	Junior Achievement of Dallas, Inc. – 1983-1985
	11	Junior League Notes – 1987
	12	K – 1985-1986
	13	[Knight, Richard, Jr. City Manager of Dallas] – 1987
	14	Korn Ferry International – 1983-1986
	15	Lascaris Design Group, Inc. – 1985
	16	League of Women Voters in Dallas – 1984-1985
	17	[LeCroy, R. Jan. New President of Dallas Citizens Council after Steorts] – 1987
	18	Lectures and Seminars – 1985
15	1	Lerch, Early, Roseman & Frankel – 1985 London
	2	Lord [David] Trefgarne Speech – 1987
	3	Press Briefing – 1985-1987 [Visit Information]
	4	1987
	5	[c. 1987]
	6	Youth Business Initiatives – 1987
	7	Low Income Housing – 1985
	8	Luxalba Institute for Human Affairs – 1985
	9	M – 1985-1987
	10	MACE Development Corporation Limited – 1987
	11	Maggie Alexander – 1985
	12	Mailing Lists – 1987
	13	Management Report – 1985

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
		Management Review
15	14	Final Interview Report – 1985
		Interview
	15	1984-1985
	16	1985
16	1	Interview Notes – 1985
	2	Notebooks – [C.1985]
	3	One-Month Review – [c.1985]
	4	Recommendations to Ray Hunt – 1985
	5	Report – 1985-1986
	6	Two-Month Report – [C.1985]
	7	Margaret Thatcher – 1987
	8	[Marumoto, William H.] – 1981-1986
		Master File
	9	1985
	10	Report – 1985
	11	Master Media – 1987
	12	Media List – 1985
	13	Meeting (March 11, 1985) – 1985
	14	Meeting Board/Membership – 1985-1986
		Meetings
	15	1985
17	1	[c. 1985]
	2	President’s Report – 1986
	3	with Jack Evans – 1986-1987
		Membership Information
	4	1984; February-March 1986
	5	April-May 1986
		Memorandum
	6	April 1985-April 1986
	7	May-August 1986
	8	September-October 1986
	9	Merrie Spaeth – 1984-1985
18	1	Metroplex Transactions Annual Report – 1986
	2	Metropolis –1987
	3	Metropolis and Health – 1987
	4	Michal L. Hutcheson Powell – 1985
		[Minority Business Owners]
	5	1986
	6	1987

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
		Miscellaneous
18	7	1983-1986
	8	[c.1986-1987]
		Monthly Meeting: Officers Meeting (April 30, 1985)
	9	February 1-April 20, 1985
	10	April 22-25, 1985
	11	February 1985
	12	April 1985
	13	May 1985
19	1	June 1985
	2	August 1985
	3	September 1985
	4	November 1985
		Nancy Harvey Steorts
	5	[Appointment Book] – 1985
	6	Biography (Old) – [c.1985]
	7	[Calendar] – April 1986
	8	[Newspaper and Magazine Articles] – 1985-1987
	9	Professional Profile – [c.1985]
	10	Resignation Letter – 1987
	11	National Alliance of Business – 1983-1986
	12	New Spanish Law on Consumer Protection – 1984
		News Clips
	13	1985-1988
	14	Bond Proposal – 1985
	15	Dallas Government – 1985
	16	Dallas International – 1985
	17	Dallas People – 1985
	18	Dallas, Special Activities – 1985
	19	Texas – 1985
	20	U.S General – 1985
	21	U.S Trade – 1985
	22	Washington – 1985
	23	Women – 1985-1987
	24	N.L. Kaplan – 1982-1985
20	1	North Dallas Chamber of Commerce – 1985
		[Notes]
	2	1986-1987
	3	[c.1986-1987]
	4	[c.1986-1987]
	5	[c.1986-1987]

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
		Officers Meeting
20	6	1985
	7	1986
	8	1987
	9	Organs Systems Newsletter – 1985
	10	P – 1985-1987
	11	Papers with Financial Statements – 1985
21	1	Paul S. Boorujy – 1985
	2	Paula Unruh – 1987
	3	Philip Berkebile – 1985
		[Phone Messages]
	4	[April 10, 1985 – May 20, 1985]
	5	[July 15, 1985 – August 28, 1985]
	6	1985-1988
	7	[c.1985-1987]
	8	[c.1986-1987]
	9	[c.1986-1987]
	10	[c.1986-1987]
22	1	[c.1986-1987]
	2	[c.1986-1987]
	3	[c.1986-1987]
	4	[c.1986-1987]
	5	[c.1986-1987]
23	1	[c.1986-1987]
	2	[c.1986-1987]
	3	[c.1986-1987]
	4	[c.1986-1987]
	5	[c.1986-1987]
24	1	Piggly Wiggly – 1985
	2	[Policies and Procedures] – 1986
	3	Pre-President Interviews – 1985
	4	President’s Agenda (R.L. Hunt) – 1986
		President’s Report
	5	1986
	6	1987
	7	Privatization – 1987
	8	Professional Profile: Citizens League Report – 1976-1987
	9	Professional Profiles – 1987-1988
	10	Project HOPE – 1983-1986
	11	Projected Budget – 1987
	12	Public and Private Sector Initiatives – 1985-[c.1987]

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
24	13	R – 1985-1987
	14	Ralph Widner – 1987 Ray L. Hunt
	15	1985 [Correspondence] –
25	1	1985-1986
	2	1987-1988 Memos
	3	January-August 1985
	4	October 1985-November 1986
	5	Reports: Notes – 1986
	6	to Discuss – 1985-1986
	7	Real Estate – 1985-1988
	8	Reports on Leadership in Dallas – 1984-1985
	9	[Republic of China (Taiwan)] – 1987
	10	Resumes – 1985
	11	Rice Center Report – 1984-1985
26	1	[Richard Berry] – 1987
	2	Richard Knight – 1987-1988
	3	Richard Nixon – 1988
	4	Robert Dole – 1985
	5	Rodger Meier – 1985
	6	Ronald Reagan – 1987
	7	[Roster by Company Name] – 1986
	8	Rotterdam – 1984-1986
	9	Russell H. Perry – 1985
	10	S – 1985-1986
	11	Schepps Dairy Inc. – May 1985
	12	Senator [John] Tower – [c.1987]
	13	Senior Citizens Issue Paper – 1985
	14	Space – 1985-1986 Spain
15	[c.1985], 1987	
16	Contacts – 1987	
17	Delegation – 1986	
18	Economy Information – 1984-1987	
19	Itinerary – 1987	
20	[Newspaper Clippings] – 1987	
21	Report to Board – 1987	
22	Spanish-Texas Trade – 1987	

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
		Speech
26	23	Articles – 1981-1987
		Information
	24	Arthur Anderson – 1985-1986
27	1	Executive Women of Dallas – 1985-1987
	2	Rotary Club of Fair Park – 1986
	3	University of Texas at Austin – 1986
	4	Notes – [c.1985]
	5	Speeches [by Nancy Harvey Steorts] – 1985-1987
	6	Starke A. Taylor – 1985
	7	Street Maintenance – 1985
	8	[Survey of Foreign Owned Companies Operating in Dallas] – 1985
	9	T – 1985
	10	Tarky Lombardi – 1987
	11	Taxes – 1985
	12	[Testimonies Given before Senate and House Subcommittees Regarding the Consumer Product Safety Commission] – 1987
		Texas
	13	Ideas – [c.1987]
	14	Small Business Conference – 1987
	15	Special Olympics – 1985
		Texas Tech
	16	Home Economics Workshop – 1985
	17	University – 1986-1987
28	1	Texas Visit by Ambassador of Spain – 1980-1988
	2	The Aaron Group – 1985
	3	The Gallagher Report – 1985
	4	The Kirby Building – 1985
	5	The Lancers Club – 1985
	6	The New Texas – 1986
	7	The Ronald Reagan Presidential Foundation – 1987
	8	The Self Company – 1985
	9	The Seligman Group of Mutual Funds – 1985
	10	[The Texas Lyceum] – 1987
		The United Kingdom Economics Information
	11	1982-1987
	12	[Research Report] – 1987
29	1	The U.S and Foreign Commercial Service – 1985-1987
	2	Thomas McCartin – 1985
	3	Tower Club – 1985
	4	Trade Mission to Spain – 1987

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<u>Box</u>	<u>Folder</u>	<u>Title</u>	
29	5	<i>Transit in the Nations' Capital: What Lies Ahead?</i> – 1986	
	6	Trip to Great Britain – 1987	
	7	United Shareholders Association – 1987-1988	
	8	University of Pittsburgh – 1986	
	9	University of Texas at Dallas – 1986-1987	
	10	Virginia Polytechnic Institute and State University – 1985	
	11	W – 1985-1988	
	12	Washington College – 1985 Washington, D.C.	
	13	1985	
	14	Information	
	15	1985-1986	
	16	[Key Issues Facing the 99 th Congress] – [c. 1986]	
	30	1	[Weekly Planner] – 1985
		2	Westinghouse Energy Round Table – 1987 White House
		3	1986
		4	Conference on Private Sector Initiatives – 1986-1987
5		Conference on Small Business – 1986	
6		Round Table – 1985-1987	
7		Women in Exporting Services Trade Mission – 1985	
8		Young Audiences of Dallas – 1984-1985	

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
1	1	American Airlines – 1987-1988
	2	[Assessment Survey of Women and Other Minorities Working in Dallas Corporations] – 1988
	3	[Community Council of Greater Dallas. Impact 88, A Program to Reduce School Age Pregnancy] – 1987-1988
	4	Dallas. Affordable Housing – 1986-1991
	5	[Dallas Advantage, The] – [c. 1988-1989] Dallas Ambassadors Forum
	6	1992
	7	1996
	8	[Business Briefing and Luncheon Featuring President George H. W. Bush] – 1997
	9	[Dallas Assembly Seminar '85 (April 18-20, 1985), Mexico City, Mexico] – 1985
	10	Dallas Ballet – 1987-1988
2	11	[Dallas Business Committee of the Arts] – 1989
	12	Dallas Chamber. Briefing on China – 1985-1987
	1	Dallas Chief of Police [Ben Click] – [c. 1993]
	2	Dallas Committee on Foreign Relations – 1996
	3	[Dallas Council on World Affairs] – 1996 [Dallas Delegation Days Program, Greater Dallas Chamber]
	4	February-April 1990
	5	May 1990
	6	1990
	7	[Advance Packet] – 1990
	8	[State Department Briefing] – 1989-1990 Dallas Forum
3	9	1989-1991
	10	[c. 1991]-1997
	1	Dallas Friday Group – 1989-1997 Dallas Market Center
	2	1991-1992
	3	[International Procedures Manual] – [c. 1990s] Dallas Regional Minority Purchasing Council (DRMPC)
	4	1986-1987 [Executive Summary: Capabilities and Experience Survey of Minority and Woman-Owned Construction Businesses]
	5	[Volume I] – 1986
	6	[Volume II, Part 1] – 1986
	7	[Volume II, Part 2] – 1986
	4	1

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
		[Dallas Symphony Association]
4	2	1988
	3	1989
		[Prospect Packets from Susie Brown]
	4	[Part I] – [c. 1989]
	5	[Part II] – [c. 1989]
	6	[Part III] – [c. 1989]
	7	[Dallas Together. Final Report] – 1989
	8	[Dallas United. Dallas Independent School District Productivity Task Force. Report of Findings and Recommendations] – 1986
5	1	Dallas Way – 1987
	2	[Dallas. Youth Advisory Committee Meeting (February 15, 1994)] – 1994
	3	[<i>Downtown Dallas: 2010 Toward a Visual Master to Guide Development. A Report of Findings and Design Recommendations</i> , Corgan Associates Architects/The SWA Group] – [c. 1990s]
	4	Foundations: Goals for Dallas – 1988
	5	Goals for Dallas – 1987-1988
		Greater Dallas Chamber
	6	1988-1997
	7	[Environmental Conference Planning Committee] – 1993
	8	[European Task Force] – 1997
	9	Gary Campkin – 1988
	10	Injury Prevention Center – 1998
	11	[International Mediation Center] – 1995-1996
	12	[International Trade Advisory Council] – 1997
	13	[International Trade Department] – 1995, 1997
		[International Trade Resource Center. “The New Environmental Frontier: Challenges and Opportunities for the United States and Mexico” Seminar]
	14	1993
		[Notebook]
6	1	[Part 1] – 1993
	2	[Part 2] – 1993
		[“NAFTA Dallas: A Small Business Forum on North American Free Trade” Conference Notebook]
	3	[Part 1] – 1993
	4	[Part 2] – 1993
	5	Harvard Club of Dallas – 1988-1989
	6	International Trade Association of the Dallas/Fort Worth Area – 1994-1996

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
		Mayor's Commission for International Business Development
6	7	1988
	8	[Building a Durable Competitive Position for the 1990s. Final Report] – 1988
		[Task Force on Trade and Development]
7	1	1987-1988
	2	[Implementation Committee] – 1987-1988
	3	[Task Force Reports] – 1988
	4	[Mayor's Glass Ceiling Commission] – 1993-1995
	5	Mayor's International Commission. Trade and Investment Task Force. Implementation Subcommittee. "U.S. City Survey – International Programs" – 1998
	6	[Mayor's Task Force on High Technology] – 1984
	7	[Southern Dallas Competitiveness Study] – 1989
8	1	[Southwestern Medical Center, University of Texas at Dallas] – 1995-1997
	2	United Way of Metropolitan Dallas, Inc. – 1988
	3	[West Dallas. Henry Cisneros, the First Secretary of Housing and Urban Development (HUD) to the Area] – [c. 1994]
		[YMCA of Metropolitan Dallas Mentors and Allies Awards Notebook]
	4	[Part 1] – 1995
	5	[Part 2] – 1995

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<u>Box</u>	<u>Folder</u>	<u>Title</u>
1	1	[Air Quality and Economic Growth: Dallas Needs a Strategic Plan] – [c. early 1990s]
	2	[Annual Meeting (November 6, 1989)] – 1989 [Arts Task Force]
	3	1988
	4	1989
	5	1990
	6	[Major Arts Institutions of Dallas. Assessment of Management Effectiveness] – 1988 [Meeting]
	7	[(February 16, 1988)] – 1988
	8	[(March 20, 1989)] – 1989
	9	[(July 9, 1990)] – 1990
	10	[Survey of Dallas Company Arts Support] – 1989
	11	[Chairman’s Reports] – 1988
	12	[Correspondence] – 1988-1996
	13	Dallas Assembly Seminar ’89 (April 6-8, 1989), Washington, D.C. – 1989
2	1	[<i>Dallas Citizens Council Reports</i>] – 1991-1996
	2	Discriminate Deterrence Report – 1988
	3	[Employee Matching Gifts Program for the Arts] – 1988
	4	[Howell, W.R.] – 1994
	5	[Membership Committee] – 1990 [Membership Meeting]
	6	[(May 10, 1993)] – 1993
	7	[(February 14, 1994)] – 1994
	8	[(August 14, 1995)] – 1995
	9	[(February 8, 1999)] – 1999
	10	[Memorandum] – 1988-1996
	11	[Officers and Members] – 1992-1995 [<i>Principles and Practices of Community Development Lending</i>]
	12	[Part I] – 1989
	13	[Part II] – 1989
3	1	[Progress Report and Plan of Action for the Honorable Annette Strauss, Mayor [of] the City of Dallas] – 1988
	2	[Reports of the Chairman-Elect] – 1988
	3	[Statement of Tax Policy for the 1991 Legislative Sessions] – 1991
	4	[Texas Homestead Law] – 1988
	5	[The Dallas Plan. Long Range Capital Improvements Strategy. Briefing for the Mayor and City Council] – 1993