

**Administrative Files.** 1900-1986 (bulk 1933-1967), Series 1, 38.5 cubic feet in 560 folders, 183 volumes (73 oversize), 16 oversize boxes, 2 oversize folders, and 3 photographs.

This series consists primarily of materials related to the day-to-day operations of the Company and to different aspects of the insurance business. Annual statements, budget reports, cash books, ledgers, and other financial records show the state of the Company's financing until becoming part of Liberty Corporation in 1967. There are also records concerning the Company's investments, especially in real estate such as the Gresham Hotel and the Liberty Life Building in Greenville. Records of the Home Office and its various departments and divisions can be found in this series, as can those of a number of branch offices. This series includes rate books and training manuals, landscape studies for the new Home Office Building, examples of insurance policies and promotional materials, speeches from various conferences and meetings, and information concerning contests run by the Company, direct mail underwriting for life insurance and hospital coverage, the National Merit Scholarship Corporation (the Company sponsored an annual scholarship with them), reinsurance, and war clauses relating to World War II and the Korean War.

<u>Folder</u>	<u>Title</u>
1.1	Account Codes – circa – 1940-1960
1.2	Accounts Manual – LLIC – n.d. Actuarial Department
1.3	Ordinary Division, Policy Loan Record Monthly Summaries – May 1951-December 1956
1.4	1946, 1948, 1953
1.5	Addressograph Department, 1939-1944
1.6	Administrative Procedures Manual – LLIC – n.d.
1.7	Administrative Procedures Manual for General Agents, May 15, 1961 Advertising
1.8	1927-1932
1.9	1933
1.10	1934-1942
1.11	Advertising and Public Relations, 1943, 1945-1947, 1949-1950, 1955, 1958, n.d.
1.12	Advertising and Public Relations or Agency Service – Weekly Selections, 1945-1946, n.d.
1.13	Agency Bulletins, 1933-1934, 1938
1.14	Agency Correspondence – 1931-1936
1.15	Agency – Ordinary 1948-1949 Agency Service
1.16	CLU [Chartered Life Underwriters] Awards 1948, 1959-1968 LUTC
1.17	1953, 1955-1960
1.18	1961
1.19	1962
1.20	1963

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
	H. Rogers
	LUTC
1.21	1964
1.22	February-July 1965
1.23	August-November 1965
1.24	1966
1.25	Agents Collection Book (specimen), 1959
	Agreements
1.26	Employees and Officers – 1920-1937
1.27	The Liberty Corporation Agrees to Purchase Southern Life – 1986
	Alfred M. Best Company – [Best's Life Insurance Reports]
1.28	1912-1913
1.29	1931-1941
1.30	American Control Life Insurance Company, Underwriting Suggestions, 1929
	American United Life Insurance Company
1.31	1945-1950
1.32	1951-1954
1.33	1955
1.34	1956
1.35	1957
1.36	1958
1.37	Build, Premium, and Rate Tables – 1939, 1945, n.d.
1.38	American United and Liberty Life – Reinsurance Agreement – n.d.
1.39	Annual Convention Program, 1947
	Annual Report
1.40	1963 I
1.41	1963 II
	Correspondence
1.42	1964
1.43	1965
1.44	1966
1.45	1967
1.46	Annual Report and Statement, 1965
1.47	Annual Statement & Report to Stockholders – 1932-1941
	Annual Statement Working Papers
1.48	1920
1.49	1921
1.50	1922
1.51	1923
1.52	1924
1.53	1925

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
	Annual Statement Working Papers
1.54	1926
1.55	1927
1.56	1928
1.57	1933
	Annual Statements
1.58	20 <sup>th</sup> , 37 <sup>th</sup> , 38 <sup>th</sup> (December 31, 1938 & 1942)
1.59	39 <sup>th</sup> , 40 <sup>th</sup> , 41 <sup>st</sup> , 42 <sup>nd</sup> (December 31, 1943-1946)
1.60	43 <sup>rd</sup> , 44 <sup>th</sup> , 45 <sup>th</sup> (December 31, 1947-1949)
1.61	46 <sup>th</sup> (December 31, 1950)
1.62	47 <sup>th</sup> (December 31, 1951) & Semi-Annual Statement (June 30, 1951)
1.63	48 <sup>th</sup> (December 31, 1952) & Semi-Annual Statement (June 30, 1952)
1.64	49 <sup>th</sup> (December 31, 1953)
1.65	50 <sup>th</sup> (December 31, 1954)
1.66	51 <sup>st</sup> (December 31, 1955)
1.67	52 <sup>nd</sup> (December 31, 1956)
1.68	53 <sup>rd</sup> (December 31, 1957)
1.69	54 <sup>th</sup> (December 31, 1958)
1.70	55 <sup>th</sup> (December 31, 1959)
1.71	56 <sup>th</sup> (December 31, 1960)
1.72	Bankers Fire and Marine Insurance Company, 1959-1961 Liberty Life Insurance Company
1.73	1950-1954
1.74	1955-1958
1.75	1959-1961
1.76	1962-1964
1.77	1965-1967
	Annual Stockholders Report
1.78	December 31, 1960
1.79	December 31, 1961
1.80	December 31, 1962
1.81	December 31, 1963
1.82	December 31, 1964
1.83	December 31, 1965
1.84	December 31, 1966
1.85	December 31, 1967
1.86	Articles of Incorporation/Charter and Amendments (copies), 1962-1963
1.87	Attitude Research Program: Report #1 – A Summary of the First Years’ Findings – October 1967
1.88	Audit Department Memos – 1937, 1941, n.d.
1.89	Audit Department Policy Manual – n.d.

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
	Aviation
1.90	1944-1945
1.91	1946
1.92	1947-1948
1.93	1949
1.94	1950-1952
1.95	1954
1.96	1955-1956
1.97	Forms from Other Companies I – 1945, 1946, 1950, 1954
1.98	Forms from Other Companies II – 1946, 1949, 1950
1.99	“Aviation and Insurance” by John G. Kelly – December 27, 1946
1.100	Bank Book – First Bank book used by the Liberty Life Insurance, October 1919
1.101	Beneficiaries – 1944-1947, 1949-1952 The Blue Vase, The Order of
1.102	Bulletins 1957-1963
1.103	Bulletins 1964-1969
1.104	Letter, 1967
	Board and Committee Fees
1.105	1958-1963
1.106	1964-1967
1.107	Bondholder Agreements – 1938
1.108	Borrowers’ Protection Plan – n.d.
1.109	Borrowers’ Protection Plan Rate Books, 1946, 1951, 1953, n.d.
	Branch Office
1.110	Columbia, SC – Group Premium Totals (Weekly) from Master Book Department, 1932-1943
1.111	Darlington, SC, L.A. Rogerson – 1939-1956, 1964 Employee Manual
1.112	October 1, 1947 I
1.113	October 1, 1947 II
1.114	List, n.d.
1.115	Memos to, 1942, 1958, 1961-1962, 1964-1965
1.116	Ordinary Branch Office Procedures Manual, May 15, 1961
1.117	Procedures for Ordinary Office – n.d. Procedures Manual
1.118	n.d.
1.119	1959 with revision to 1965
1.120	Old Revised 1967

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
	Procedures Manual
1.121	1967 I
1.122	1967 II
1.123	Rate Book Drill Answers, 1961 Spartanburg, SC H.H. [Howard H.] Smith
1.124	1943-1944, 1956-1957, 1961, 1970, 1975, n.d.
1.125	Liberty Life Annual Conventions, 1954, 1956-1959, 1961
1.126	Liberty Life Sales Conferences, 1966, 1973
1.127	Budget Report 1961
1.128	Bulletins – 1933-1934, n.d.
1.129	Business and Education Day, 1958
1.130	Bylaws of The Liberty Life Insurance Company – 1949 A Career with Liberty Life
1.131	I – n.d.
1.132	II – n.d.
1.133	III – n.d.
1.134	IV – n.d.
1.135	A Career as a Liberty Life Underwriter – n.d.
1.136	Christmas Cards – n.d.
1.137	Claims, c. 1938
1.138	Clerical Utilization System – n.d. Clippings
1.139	20 <sup>th</sup> Anniversary – November 23, 1939
1.140	Death of Frank Hipp – Jan. 4-5, 1943; March 1943; n.d.
1.141	Francis M. Hipp elected President of Liberty Life, Jan. 30, 1943
1.142	Misc. – 1923, 1933-1934, 1936, 1940, 1942-1944, 1946-1947, 1950
1.143	Colored Risks – 1926, 1944-1945, 1947, 1949, 1951, 1953-1958
1.144	Collateral Note – W. Grady Southern 1933-1936
1.145	Combination Agency Department Memos – 1957-1960 Combination Agents
1.146	Contract – n.d.
1.147	Contract (Presentation) – n.d.
1.148	Combination Branch Office Procedures Manual – October 16, 1967
1.149	Combination Department, Rate Book Drill, 1957 Combination Division Agency Reports
1.150	1955-1956 I
1.151	1955-1956 II
1.152	1957
1.153	1957 & Monthly Production Reports 1957

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
1.154	Instruction Book – 1950, 1957
1.155	Combination Division and Home Office, Examples and Summary of Benefits, Retirement Annuity and Pension Plan, 1952
1.156	Combination Manual Changes – July 31, 1962
1.157	Comm. and Prem. Info – 1955, 1957, 1972, n.d. Commonwealth Life Insurance Company
1.158	1938
1.159	1939
1.160	Premium Rates and Guaranteed Values, 1948
1.161	A Comparison of Liberty Life Operation with General Trends in Insurance Industry 1955-1963, November 1964
1.162	Compensation Commission for US Employees – Deposit of 25M – n.d.
1.163	Consolidation – Liberty Life Insurance Company – 1941-1942 Contests
1.164	ACC-U-COMP, 1966 Contests
1.165	A.C.P. May 1954
1.166	Accident Policy Contest, April 1957
1.167	“Anniversary Week” 1955
1.168	“Beat Your Best Month” (Combination Department) 1955
1.169	Be Better Than Average, 5 <sup>th</sup> week Nov. 1953-3 <sup>rd</sup> week December 1953
1.170	Bobby Richardson Baseballs (Combination Department) October 1966 Bonus and Prize Offers
1.171	1931-1942
1.172	1943-1948
1.173	1950-1959
1.174	Butane Lighter Contest (Combination Department) December 1967
1.175	Cash Contest (Combination Department) 1955
1.176	Cash for Christmas, 1957
1.177	Central Regional Contest, 1963
1.178	Early Bird Club (Combination Department) 1966
1.179	Election Contest Ballots, October 1952
1.180	“Election Campaign,” October 3-November 8, 1960
1.181	‘54’ in ‘54, 1954 “Find the Pony”
1.182	January-March 1964
1.183	January-March 1965
1.184	Firebird Contest, 1967-1968
1.185	G.I.R. Campaign, 1961
1.186	Green Streak – Keys Contest, 1965
1.187	Half-Billion Campaign, 1951

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
1.188	Hipp-Robelot-Edwards Contest, 1957
1.189	Jackpot Contest, 1954
1.190	January Contest (Combination & Ordinary), 1967
1.191	January-February Contest, 1966
1.192	June Contest, 1959
1.192	King for a Day, 1960-1961
1.194	Leader's Day 1966-1967
1.195	May Contest (5 <sup>th</sup> week), 1960
	November Contest
1.196	(3 <sup>rd</sup> week), 1959
1.197	1962
1.198	PEP Campaign, 1951
1.199	President's Month Contest, March 1957
1.200	September Contest WP & MDO Campaign 1959, 1963, 1965, 1967
1.201	Shower of Groceries, 1958
1.202	Silver Dollar Campaign, 1958
1.203	Summer Sales Award (Suit Contest), 1967
1.204	Correspondence, 1933-1935
1.205	Disability Benefits – 1943-1952, 1957-1958, n.d.
1.206	Douglas DC3 N-2000-D – n.d.
1.207	Field Administration Manual for Combination Branch Offices – n.d.
1.208	Field Administrative Manual for Ordinary Offices – n.d.
1.209	Fiftieth Anniversary Brochure – 1955
1.210	Flitcraft Compend [Listing of Life Insurance Companies], 1959-1960
	Friday Quotes
1.211	1935
1.212	1936
1.213	1937
1.214	1938
1.215	1939
1.216	1940
1.217	1941
1.218	1942
	Gas Ration Records
1.219	Erwin, M.M. – 1943-1945
1.220	Gantt, W.E. – 1942-1945
1.221	General – July 3, 1942-July 6, 1945
1.222	Hipp, B. Calhoun – 1943
1.223	Hipp, Francis M. – 1942-1945
1.224	Hipp, Grady H. – 1944-1945
1.225	Hipp, Herman N. – 1942-1945

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
1.226	Hunt, Frank D. – 1942-1944
1.227	Hunt, Roy F. – 1942-1944
1.228	Independence Insurance Company – 1943-1945
1.229	Liberty Life Insurance Company – 1942-1945
1.230	McDonald, R.E. – 1942-1945
1.231	Rhoades, W.C. – 1944-1945
1.232	Scales, Robert R., Jr. – 1943-1945
1.233	Southern, J.B. – 1945
1.234	Surety Mortgage Company – 1945
1.235	The S.C. Broadcasting Co., Inc. – 1943-1945
1.236	General Agents Procedures Manual Distribution List, 1966 Gresham Hotel Bank Statements & Fire Insurance
1.237	1935 Gresham Hotel Bank Statements & Fire Insurance
1.238	1936
1.239	1937
1.240	1938
1.241	Deposits I – 1934-1937
1.242	Deposits & D.D. Smith Letters II – 1935-1937
1.243	Insurance Policies – 1935-1936, 1938
1.244	John and Simon – 1937-1939
1.245	Suspense Items – 1934-1938
1.246	Taxes, Accounts, & Insurance – 1934-1938
1.247	Hampton Insurance Agency, Audited Financial Statement, July 14- December 31, 1965 Health Claims Department, Accident and Sickness Insurance Notebook
1.248	Folder I, 1959-1969
1.249	Folder II, 1959-1969
1.250	Henderson & Martin – 1939, 1940
1.251	Hipp, W. Frank – Addresses & Conferences – c. 1932, 1934, 1939-1940
1.252	Hipp Photograph Correspondence, 1965
1.253	The Home Friendly Society, Inc. – Policies, 1904, 1911
1.254	Home Insurance Companies – c. 1934 Home Life & Accident
1.255	Agents' Reports – 1922 Correspondence
1.256	1921 I
1.257	August-October 5, 1922 II
1.258	October 6, 1922-November 1923 III



Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
	Home Office
1.259	Handbook – 1960, n.d.
1.260	Manual – n.d.
	Personnel Manual
1.261	LLIC – n.d.
1.262	LLIC – August 1, 1960
1.263	LLIC – 1962
	Memos
1.264	Investment & Loan Accounting - Paul Bridges - 1947, 1949-1959, 1961
	Policyowners Service – R.D. Ritchie
1.265	March 1943-June 1947
1.266	July 1947-November 1953
1.267	March 1955-November 1962
1.268	March 1963 – November 1967
1.269	Organization and Function, 1940-1948
1.270	Image Survey, 1965
1.271	Impairments, Manual for Coding – January 1960
	Industrial Commission
1.272	Florida – 1952-1956
1.273	South Carolina – 1942-1955, 1960
1.274	Industrial Department Instructions, 1937-1938
1.275	Industrial/Ordinary Department Instructions, July 31, 1937
1.276	Instructions for Functionalizing Time, 1966
1.277	Insurance and Investment Exhibits for 1962 with Comparative Information from 1959-1961 [mostly 1961], January 28, 1963
1.278	Insurance Building (Chamber of Commerce Building), Greenville, SC Documentary File, 1923-1969
	Insurance Department
1.279	Florida – 1928-1933, 1936, 1938, 1942, 1955, 1957-1959
1.280	Georgia – 1945, 1948-1957, 1960-1962, 1966-1967
1.281	Kentucky – 1925-1929, 1942-1943, 1947-1949, 1951-1953, 1955, 1957-1960, 1967
1.282	Mississippi – 1942
1.283	North Carolina – 1945, 1953, 1955-1956, 1958-1960
1.284	South Carolina – 1934, 1949-1951, 1953, 1955-1956, 1958-1961, 1967
1.285	Tennessee – 1942, 1947
1.286	Virginia – 1949-1960, 1968
1.287	Insurance Facts Book, 1958
1.288	Insurance in Force – 1943-1946, 1948-1954
1.289	Insurance Surveys, 1958 LIAMA

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
	Investment Division
	Procedures Manual
1.290	LLIC – n.d.
1.291	LLIC – 1963
1.292	Job Evaluation Program – May 21, 1962
1.293	Junior Adjustable Work Book, 20-Pay Life, n.d.
1.294	Kelly, C.L. Contract File [Staff Manager, Rock Hill Office] 1936-1973
1.295	Kennedy, William R. – 1937-1954, 1957-1959
1.296	Legal Retainer – 1935-1981
1.297	Letterhead – n.d.
1.298	The Liberty Legion – 1936-1937
1.299	Liberty Life Home Office Building – Article, Brochure, Clippings, Postcard – 1953, 1955-1956
1.300	Liberty Life Insurance Company - Liberty Life Building, Charlotte, NC-1940
1.301	Liberty Life Insurance Company Organization, 1948-1967, n.d.
1.302	Liberty Life Insurance Industry – 1967
1.303	Liberty Life's Special 50 <sup>th</sup> Anniversary VALUE
1.304	Liberty Policy and Procedures for [Personnel], n.d.
1.305	Life Underwriter's Association of Columbia, SC, Roster and Bylaws, 1961-1962
	Little Gem Life Chart
1.306	1958-1959
1.307	1960
	LLIC Building Cornerstone
1.308	1955 Folder I
1.309	1955 Folder II
1.310	LLIC Capital Stock, Preliminary Prospectus Dated March 24, 1964
1.311	LLIC Group Insurance Benefits – 1950, 1956
1.312	LLIC Masterbook Department, Definitions – c. 1950's
1.313	LLIC Memorial Resolutions – 1936, 1957, 1968
1.314	LLIC Stockholders 1944-1945
	Lockwood Greene – (Booth Papers)
	Air Conditioning
1.315	1966-1968
1.316	1971-1974
1.317	Allied Specialties, 1972
1.318	Architectural, 1971-1972
	Bids
1.319	1966
1.320	1972
1.321	C & M, 1966-1967

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
1.322	Caune, John – 1966-1967
1.323	Civil, 1971
1.324	Color, 1966-1967
1.325	Concrete, 1966-1967
1.326	Cost Estimates, 1966-1967
1.327	Design, 1966-1967
1.328	E & B, 1966-1968 Electrical
1.329	1966-1968
1.330	1971 Lockwood Greene – (Booth Papers) Electrical Calculations
1.331	Part A 1966-1967
1.332	Part B 1966-1967
1.333	Electrical – Group Leader's Reports, 1971-1972 Electrical Specifications
1.334	(Angell) 1966-1967
1.335	1971
1.336	Electrical – TLC Panel Identification, 1971
1.337	Elevator, 1966-1967
1.338	Finish Schedule, 1967
1.339	Fire Protection, 1966
1.340	Fixtures & Equipment, 1971-1972
1.341	General, 1966-1968
1.342	HVAC Submittals, 1971 Logs
1.343	Folder I – n.d.
1.344	Folder II – n.d.
1.345	LOMA – Exam 4, 1963 Luncheon Club
1.346	1961-1963
1.347	1964-1967
1.348	Major Medical Insurance, TPT – n.d.
1.349	Management Survey, June 1960
1.350	Masterbook Department – 1940-1941 Medical Bureau
1.351	Medical Information Bureau Official Code List of Impairments, 1962
1.352	M.I.B. [Medical Information Bureau] Procedure, May 1967 Memos & Directives
1.353	1931-1932
1.354	January-March 1933

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
1.355	April-December, 1933
1.356	1934
1.357	1935
1.358	1936
1.359	January-July 1937
1.360	August-December 1937
1.361	January-May 1938
1.362	June-December 1938
1.363	January-February 1939
1.364	March-July 1939
1.365	August-December 1939
1.366	January-August 1940
1.367	1941-1943
1.368	1949, 1951-1952
1.369	Miscellaneous 1919, 1940, 1945
1.370	Monthly Debit Ordinary Premium Rates and General Instructions, 1956
1.371	Monthly Debit Ordinary and Weekly Premium Rates and General Instructions, 1960
1.372	N1905L [Aircraft] Information and Invoices – 1959, 1960, 1963
1.373	National Life and Accident Insurance Company, Ordinary Department Rate Book, 1954
	National Merit Scholarship Awards
1.374	Presentation and Luncheon – April 22, 1965
1.375	Robert S. Jackson, 1965
1.376	Marguerite L. Smith, 1967-1971
1.377	Stanley B. Watson – 1965-1969
	National Merit Scholarship Corporation
1.378	January 1-June 30, 1965
1.379	July 1-December 31, 1965
1.380	1966
1.381	Correspondence, 1966
1.382	Non-Participating Policies List with Policy Form Numbers, January 15, 1967
1.383	North American Reassurance Company Rating Manual, 1946
1.384	North Carolina Industrial Commission – 1951, 1954
1.385	Occupational Conference, 1929
1.386	Occupational Rating Manual, n.d.
1.387	Occupational Ratings Conference Proceedings, 1929
1.388	Offers to Buy The Liberty Life, 1925
1.389	Old Chamber of Commerce Building, 1929-1930

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
	Ordinary Branch Office
	Procedures Manual
1.390	n.d.
1.391	Working Papers, 1943-1961
	Ordinary Department
	Exhibits of Insurance
1.392	1954
1.393	1956-1957
1.394	Operations Report, 1955-1957
1.395	Ordinary Application Register, December 1933-April 1934
1.396	Ordinary Division, Examples and Summaries of Benefits, Retirement Annuity, and Pension Plan, 1952
1.397	Ordinary Life Policy & Life Paid-Up at Age 5-Non-participating Policy – 1961, 1969.
	O'Toole Report
1.398	Section I, "Organization and General Administration" – 1953
1.399	Section III, "Underwriting & Actuarial Operations" – 1953
1.400	Section IV, "Savings & Loan & Group Operations" – 1953
	Patent Application
1.401	1926-1928
1.402	1933-1934
1.403	People's Life Insurance Company of Charleston, SC – 1920, 1958, n.d.
1.404	The Picture Book of Life Insurance – 1953
	Policies
1.405	1919-1929
1.406	1932, 1942
1.407	Policy # Ledger B Bonus Club Year – n.d.
	Policy Benefit Department
1.408	Checkwriting System – n.d.
1.409	Manual of Procedures and Operations, 1961
	Policy Forms
1.410	1938
1.411	1949
1.412	Policy Issue Department, 1959-1963, 1965, 1967
1.413	Policy Issue Department, 1967
1.414	Policyowners' Service Division – Policy and Program, 1955
1.415	Policy Record Cards 1918, 1950, 1966, 1969
1.416	Policy Samples, n.d.
	Premium Accounting Department
1.417	Application Receipt Book, 1959-1961; Collection Receipts Books, 1959, 1961

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
1.418	Memo December 17, 1957
1.419	Monthly Debit Ordinary Application Receipt Book, 1958; Monthly Debit Ordinary Collection Receipt Book, 1958; Revival Receipt Book, 1947-1949; Weekly Premium Receipt Books, 1942-1943, 1959
	President's Club
1.420	1946, 1948
1.421	[Stationary & Business Cards] 1961 and 1964
1.422	Procedures and Manuals – Permanent Files – n.d.
1.423	Production Clubs, 1963
1.424	Proposals and Suggestions: Observance of Company's 50 <sup>th</sup> Anniversary
1.425	Rate Book Drill, n.d.
	Rating Schedules
1.426	1946-1950
1.427	1953-1958
1.428	Receipt Books – Weekly Premium, 1921-1942
1.429	Refreshment Coupons, n.d.
	Regional Meetings
1.430	1958
1.431	February 1959
1.432	1960
1.433	1961
1.434	1962
1.435	1963
1.436	1964
1.437	1965
1.438	1966
	Reinsurance
1.439	1941-1942
1.440	1943-1947
1.441	1948
1.442	1949-1950
1.443	1951-1952
1.444	1953
1.445	1954
1.446	1955
1.447	1956 1 of 2
1.448	1956 2 of 2
1.449	1957
1.450	1958

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
	Report of Examination
1.451	1942
1.452	1945
1.453	1949
1.454	1953
1.455	1956
1.455A	1959
1.455B	1965
1.456	Reports to Board of Directors, LLIC – 1961-1965, 1967
1.457	Retirement Annuity and Pension Plan – 1948, 1952, 1958
1.458	Ritchie, Robert D. – memos to and from, 1939-1940, 1942
1.459	Sales – Brochures, 1961
1.460	Sales Conference Programs, 1964 & 1967
1.461	Sales Contest – R.H. Collins 1935
1.462	Sales Contract – Mitchell and Folsom 1929-1931
1.463	Sand Contract 1938-1941
1.464	Savings & Loan Insurance Department: Rates for Decreasing Term Insurance (Level Monthly Premiums), n.d.
1.465	Scholarship – Beginning, 1965 Schumpert, Helen V.
1.466	1937-1942
1.467	Loan #3 1938-1941
	Secondary Stock Offering
1.468	April-August 1963, n.d.
1.469	December 1963-February 17, 1964
1.470	February 17-March 30, 1964
1.471	April-August 1964
1.472	Securities List – 1956-1965, 1967
	Selective Service Records
1.473	April 19, 1943-March 18, 1944
1.474	Cochrane, Graham Clarke – 1944-1945
1.475	Ellis, William R. – 1944-1945
1.476	Hunt, Frank Dewitt – 1944-1945
1.477	Little, Carolus Delong – 1944-1945
1.478	Rhoades, William C. – 1945
1.479	Scales, Robert Roper, Jr. – 1944-1945
1.480	Sick Leave Regulations, 1948-1949
1.481	Smith, John Parker, Manager, Sumter, SC Office, 1930-1959
1.482	Social Security – Old Age Benefits 1940-1941, 1956
1.483	Some Results of the Cooperative Advertising Program sponsored by Life Insurance Companies in America – n.d.

Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
1.484	South Carolina Insurance Dept., Handbook for Life Insurance Agents Qualification Examination, n.d.
1.485	Statement [Financial], June 30, 1947
1.486	Statements – Comparative 1949-1950
1.487	Stationary – 1942, n.d.
1.488	Statistical Data – Mr. Herman N. Hipp – n.d.
1.489	Statistics, Valuation, and Deferred Testing Tabulations – Monthly Summaries, November 1956-December 1957
1.490	Stocks and Stock Values 1940, 1942-1943, 1961-1962, 1967, 1981
1.491	Treasurer of South Carolina 1941-1942, 1945
1.492	Underwriting, Essentials of Life – n.d. Underwriting Department
1.493	1942, 1943-1944
1.494	1945-1948
1.495	1949-1950
1.496	1951-1952
1.497	1953-1954
1.498	1955-1956
1.499	1957
1.500	1958 Reports
1.501	1948-1952
1.502	1953-1955
1.503	1956-1958 Underwriting Division
1.504	1953
1.505	1954
1.506	1962, n.d.
1.507	Underwriting Hazardous Sports and Occupations – Articles, 1959, 1962, 1967, n.d. Underwriting Policies
1.508	1941-1943
1.509	1944
1.510	1945-1946
1.511	1947-1948
1.512	1949
1.513	1950
1.514	1951-1952
1.515	1953
1.516	1954-1955
1.517	1956-1958



Mss 160, The Liberty Corporation Archives  
 Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
	Underwriting Rate Manual
1.518	1926
1.519	1941
	Utopian
	Bank Statements
1.520	SC National Bank #1 – 1939
1.521	SCNB 1940-1941
1.522	People's National & Norwood 1924-1941
1.523	Correspondence, 1936-1937
1.524	Dissolution File, 1938-1940
1.525	Income Tax Returns, 1931-1940
1.526	Minutes, 1940
1.527	Miscellaneous Matters – Re: Stockholders, Bondholders 1938-1940
1.528	Miscellaneous Papers, 1935
1.529	Mitchell and Folsom – Mortgage Loan 1932-1934
1.530	Price Lists, 1935
1.531	Receipts, 1932-1940
1.532	Sales Contracts Paid, 1938-1939
1.533	Suspense, 1935-1938
	Statements
1.534	Financial, 1938-1941
1.535	1927-1939
1.536	Tax Receipts, Returns, etc. 1940
	War Clauses
1.537	1939-1944
1.538	1945
1.539	1946-1948
1.540	July 10-August 14, 1950
1.541	August 15-September 1950
1.542	October-December 1950
1.543	1951
1.544	1952
1.545	1953
1.546	January 1954-September 1955
1.547	1956-1958
	Newspaper Clippings
1.548	July 16-December 31, 1950
1.549	1951-1952
1.550	Recent History – July 26, 1950
1.551	Statutory Provisions having a bearing on – July 21, 1950
1.552	Working Data, July 1950-February 1951

Mss 160, The Liberty Corporation Archives  
Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

<u>Folder</u>	<u>Title</u>
1.553	War Death Clauses, May 1943-September 1946
1.554	WCSC/SC Broadcasting Co., 1932-1945
1.555	Weekly Premium Life Policy Application Forms, 1927, 1936, 1943
1.556	WFBC – Radio/The Greenville News – Piedmont Co., 1932
1.557	W. Frank Hipp Club, President's Month – August 1937
1.558	White, Rossie Mae (Executive Department) - 1953, 1955

**Volumes**

*Box 39*

Agents Record

October 1921 – December 1930

September 1930 – January 1934

December 1936 – December 1939

October 1940 – December 1946

May 1946 – October 1949

Agency Application Register (Ordinary Business)

April 1928 – March 1929

March 1929 – June 1930

May 1930 – September 1930

May 1934 – September 1934

Ordinary Application Register

January 1939 – July 1940

June 1940 – November 1940

October 1940 – January 1942

December 1941 – February 1943

*Box 40*

Cash Book

January 1921 – January 1924

September 1927 – October 1929

January 1930 – July 1932

October 1933 – June 1939

Mss 160, The Liberty Corporation Archives  
Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

**Volumes** (continued)

April 1940 – December 1941  
December 1941 – July 1943  
August 1943 – March 1945  
June 1952 – October 1953

*Box 41*

Collection Book

January 1942 – December 1944  
January 1950 – December 1952  
January 1953 – June 1956  
August 1956 – January 1959  
January 1959 – March 1972

Income/Disbursements Ledger, November 1931– December 1932  
Inventory of Bonds and Notes, January 1945 – January 1947  
Miscellaneous Income/Disbursements Ledger, January 1945 – December 1949  
Petty Cash Book, January 1933 – November 1952

*Box 42*

Policy Number Ledger (n.d.)  
Policy Number Ledger C (n.d.)

H. O. [Home Office] Policy Register

#1A-103A and 500000-502958, August 1920 – September 1924  
#502959-505895, September 1924 – September 1927  
#505896-508698, September 1927 – December 1929  
#508699-511738, January – December 1930  
#511739-515620, December 1930 – September 1931

*Box 43*

H. O. [Home Office] Policy Register

#515621-519580, September 1931 – July 1932  
#519581-523272, July 1932 – August 1933  
#523273-526678, August 1933 – June 1934  
#526679-530415, June 1934 – August 1935

Mss 160, The Liberty Corporation Archives  
Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

**Volumes** (continued)

#530416-534308, August 1935 – November 1936  
#534309-538177, November 1936 – September 1937  
#538178-542116, September 1937 – October 1938  
#542117-546399, October 1938 – June 1940

Industrial Policy Register, #546400-560749, June 1940 – December 1943  
Policy Register, #74150-82809, October 1939 – December 1943

*Box 43* (continued)

Rent Receipt Ledger, December 1930 – January 1933  
Rent Receipt Ledger, January 1939 – January 1945

*Box 44*

Securities Inventory/Transaction Record, January 1946 – October 1952  
Stock Registration Book (Second Offering), 1964  
Subsidiaries Ledger of Accounts Debited from a General Journal, January 1935 –  
November 1950  
Comparative Trial Balances, Liberty Life and Southeastern, January 1944 – June 1953  
Combined Trial Balances, December 1947 – December 1951  
Trial Balances, November 1919 – December 1933  
Trial Balances, January 1942 – December 1947  
Trial Balances, January 1952 – November 1955

*Box 45*

Liberty Life Building, Columbia SC, Cash Books

May 1938 – November 1939  
November 1939 – July 1941  
July 1941 – December 1942  
December 1942 – May 1944  
May 1944 – February 1947  
March 1947 – August 1949  
September 1949 – December 1951

*Box 46*

Liberty Life Building, Columbia SC

Ledger, May 1938 – December 1948  
Ledger, January 1949 – November 1951

Mss 160, The Liberty Corporation Archives  
Liberty Life Pre-Corporation, Record Group 3.2, Series 1, Container List

**Volumes** (continued)

Rent Ledger, May 1938 – December 1943  
Rent Ledger, January 1944 – December 1948  
Rent Ledger, January 1949 – November 1951

Utopian Developing Company, Stock Book, January 1925 – May 1937

**Ratebooks**

*Box 47*  
1923 – 1960 (29 volumes)

*Box 48*  
1962 – 1965 (11 volumes)

**Committees and Task Forces.** 1936-1972 (bulk 1953-1966), Series 2, 8.5 cubic feet in 200 folders and 1 oversize box.

The series contains financial reports and statements, memoranda, minutes of meetings, reports, worksheets, and other items relating to the work of various committees and task forces that determined policies and procedures for the Company and conducted long-range planning. The majority of the records are from the Executive Council and the Finance, Insurance, and Investment Committees. Many of the records relating to the creation of the Liberty Corporation can be found in these files.

<u>Folder</u>	<u>Title</u>
	Accounting and Methods Committee
	Minutes
2.1	1959-1962 – Folder I
2.2	1959-1962 – Folder II
2.3	1959-1965 Folder I
2.4	1959-1965 Folder II
	Advertising and Public Relations Committee
2.5	March 28, 1936-June 30, 1957
2.6	August 1, 1959-February 1, 1960
2.7	1961
	Agenda
2.8	1957
2.9	1958
2.10	Annual Statements – 1958
2.11	Minutes, 1957-1961
	Agency Committee
2.12	Agenda, 1958
	Minutes
2.13	1956-1962 I
2.14	1956-1962 II
2.15	1956-1962 I
2.16	1956-1962 II
2.17	August 28, 1961-February 12, 1968
2.18	Reports – 1953-1972
2.19	Electronic Committee Minutes – March 21, 1957-January 24, 1958
2.20	Employee Benefits Committee Meetings – Minutes - 1955
	Executive Council
2.21	Agenda - 1958
	Minutes
2.22	October 27, 1953-May 15, 1954
2.23	May 19, 1954-January 8, 1958
2.24	October 1953-August 1954
2.25	September 1954-March 1955
2.26	March 11-May 13, 1958
2.27	June 12-August 13, 1958

2.28	September 9-October 15, 1958
2.29	November 11-December 30, 1958
2.30	February 11-April 16, 1959
2.31	June 9-July 29, 1959
2.32	September 8, 1959-January 5, 1960
2.33	February 5-March 8, 1960
	Finance Committee – Minutes
2.34	June 17, 1960 & Six Months Reports 1960
2.35	August 9-November 1, 1960
2.36	November 8-December 28, 1960
2.37	February 28-April 11, 1961
2.38	May 9-August 8, 1961
2.39	September 12-December 28, 1961
2.40	February 13-April 3, 1962
2.41	June 14, 1962
2.42	October 9, 1962
2.43	November 14-December 27, 1962
2.44	March 1, 1963
2.45	April 9-May 4, 1963
2.46	July 11-September 3, 1963
2.47	September 10, 1963
2.48	October 8-November 12, 1963
2.49	December 23, 1963
2.50	January 8-February 11, 1964
2.51	April 14, 1964
2.52	June 9-July 14, 1964
2.53	August 11-September 8, 1964
2.54	December 29, 1964
2.55	December 1964-March 9, 1965
2.56	April 13, 1965
2.57	May 11-June 8, 1965
2.58	July 13-August 10, 1965
2.59	October 12, 1965
2.60	November 9-December 29, 1965
2.61	February 8-March 8, 1966
2.62	April 12-May 10, 1966
2.63	June 14-July 12, 1966
2.64	August 9-September 13, 1966
2.65	October 11-December 27, 1966
2.66	March 14, 1967
2.67	May 9-July 11, 1967
2.68	August 8-September 12, 1967
2.69	November 14-December 29, 1967
2.70	Group Subcommittee – Minutes – 1955

Mss 160, The Liberty Corporation Archives

Liberty Life Pre-Corporation, Record Group 3.2, Series 2, Container List

<u>Folder</u>	<u>Title</u>
	Insurance Committee
	Agenda
2.71	1957
2.72	1958
2.73	Memoranda, 1958
	Minutes
2.74	September-December 1953
2.75	January 8-June 1954
2.76	January 8-August 31, 1954
2.77	September 1-December 29, 1954
2.78	January 5-February 25, 1955
2.79	March 3-April 29, 1955
2.80	May 4-June 30, 1955
2.81	July 1-August 23, 1955
2.80	September 1-October 20, 1955
2.83	November 4-December 16, 1955
2.84	January 5-February 23, 1956
2.85	March 1-April 27, 1956
2.86	May 3-July 30, 1956
2.87	August 2-September 28, 1956
2.88	October 4-December 12, 1956
2.89	January 3-February 28, 1957
2.90	March 7-April 26, 1957
2.91	May 2-June 28, 1957
2.92	July 2-August 23, 1957
2.93	September 5-December 13, 1957
2.94	January 16-February 14, 1958
2.95	March 6-April 25, 1958
2.96	May 1-August 28, 1958
2.97	September 5-December 19, 1958
2.98	January 15-April 10, 1959
2.99	May 6-December 29, 1959
2.100	January 5-August 24, 1960
2.101	September 8-December 16, 1960
2.102	January 5-May 25, 1961
2.103	June 1-December 21, 1961
2.104	January 5-December 17, 1962
2.105	January 25-November 26, 1963
2.106	January 3-December 30, 1964
2.107	January 8-July 29, 1965
2.108	August 8-December 28, 1965
Mss 160, The Liberty Corporation Archives	



Liberty Life Pre-Corporation, Record Group 3.2, Series 2, Container List

<u>Folder</u>	<u>Title</u>
	Insurance Committee
	Minutes
2.109	January 12-April 29, 1966
2.110	May 10-July 22, 1966
2.111	August 8-December 21, 1966
	Investment Committee
2.112	Agenda – 1958
	Minutes
2.113	October 23-December 20, 1953
2.114	January 13-December 28, 1954
2.115	January 4-December 20, 1955
2.116	January 3-December 18, 1956
2.117	January 8, 1957-November 4, 1958
2.118	January 20-October 6, 1959
2.119	October 20, 1959-June 21, 1960
2.120	September 20, 1960-August 15, 1961
2.121	October 17-December 19, 1961
2.122	February 6-June 19, 1962
2.123	August 7-December 4, 1962
2.124	January 15-July 16, 1963
2.125	September 20-October 14, 1963
2.126	October 21-November 4, 1963
2.127	November 11-December 2, 1963
2.128	December 10-December 30, 1963
2.129	January 6-January 20, 1964
2.130	January 27-February 17, 1964
2.131	February 24-March 9, 1964
2.132	March 16-March 30, 1964
2.133	April 6-April 20, 1964
2.134	April 27-May 11, 1964
2.135	May 18-June 1, 1964
2.136	June 8-July 6, 1964
2.137	July 13, 1964
2.138	July 27-August 17, 1964
2.139	August 24-August 31, 1964
2.140	September 8-September 28, 1964
2.141	October 5-October 12, 1964
2.142	October 19-November 2, 1964
2.143	November 9-November 23, 1964
2.144	November 30-December 21, 1964
2.145	December 28, 1964-January 11, 1965
Mss 160, The Liberty Corporation Archives	

Liberty Life Pre-Corporation, Record Group 3.2, Series 2, Container List

<u>Folder</u>	<u>Title</u>
	Investment Committee
	Minutes
2.146	January 17-February 22, 1965
2.147	March 1, 1965
2.148	March 8-March 22, 1965
2.149	March 29-April 12, 1965
2.150	April 19-May 3, 1965
2.151	May 10-May 17, 1965
2.152	May 24-June 7, 1965
2.153	June 14-June 28, 1965
2.154	July 6-July 19, 1965
2.155	July 26-August 9, 1965
2.156	August 16-September 7, 1965
2.157	September 13-September 27, 1965
2.158	October 4-October 25, 1965
2.159	November 1-November 8, 1965
2.160	November 15-December 6, 1965
2.161	December 13-December 28, 1965
2.162	January 3-January 10, 1966
2.163	January 17-January 24, 1966
2.164	January 31-February 7, 1966
2.165	February 14, 1966
2.166	February 21-February 28, 1966
2.167	March 7, 1966
2.168	March 14-March 21, 1966
2.169	March 21, 1966
2.170	March 28-April 4, 1966
2.171	April 11-April 25, 1966
2.172	May 2-May 9, 1966
2.173	May 16-May 23, 1966
2.174	May 30-June 6, 1966
2.175	June 13, 1966
2.176	June 20-June 27, 1966
2.177	July 11, 1966
2.178	July 18-July 25, 1966
2.179	August 1-August 8, 1966
2.180	August 15-August 29, 1966
2.181	September 6-September 12, 1966
2.182	September 19-October 3, 1966
2.183	October 17, 1966
2.184	October 24-November 7, 1966
Mss 160, The Liberty Corporation Archives	

Liberty Life Pre-Corporation, Record Group 3.2, Series 2, Container List

<u>Folder</u>	<u>Title</u>
	Investment Committee
	Minutes
2.185	November 14-November 21, 1966
2.186	November 28-December 12, 1966
2.187	December 19-December 27, 1966
2.188	Management Committee – Minutes – 1959-1965
	Operations Committee
2.189	1966
	Minutes
2.190	October 27, 1965-January 11, 1967
2.191	February 22, 1967-February 14, 1968
	Task Force
2.192	1966 & 1967 Folder I
2.193	1966 & 1967 Folder II
2.194	Planning & Personnel Committee – Minutes – October 22, 1953- February 3, 1955
2.195	Planning & Research Group – Minutes – December 22, 1965- October 4, 1967
2.196	Policy Committee – Minutes – 1953
2.197	Production Committee – Minutes – April 7-December 8, 1958
	Savings & Loan and Group Committee
2.198	Agenda – 1957
2.199	(HNN) Agenda 1957
2.200	Agenda – 1958

**SEPARATION LIST**

1. Photographs

Three photographs (two indoor, one outdoors) taken by Louise McCall of individuals at company Christmas party, undated.

2. Oversize Volumes

15 oversize boxes (72 volumes), as follows:

Oversize Box 1

Annual Statements, 1918 – 1935 (21 volumes)

Oversize Box 2

Annual Statements, 1936 – 1941, 1943 – 1947 (23 volumes)

Oversize Box 3

Annual Statements, 1955 – 1966 (12 volumes)

Oversize Box 4

Application Register, #33761-36406, The Liberty Life Insurance Company, November 1933 – October 1934

Application Register, #36407-38981, The Liberty Life Insurance Company, November 1934 – November 1935

Branch Office Expenses, 1949 – 1954

Oversize Box 5

Cash Disbursement Journal, Industrial Division, January 1944 – February 1948

Oversize Box 6

Cash Ledger, The Liberty Life Insurance Company, 1931 – 1936

Oversize Box 7

Cash Ledger, The Liberty Life Insurance Company, 1937 – 1942

Oversize Box 8

Cash Ledger, Liberty Life Insurance Company, 1943 – 1944; Cash Ledger, The Southeastern Life Insurance Company, May 1942 – December 1945

Upsize Box 9

Cash Ledger, Liberty Life Insurance Company, January 1946 – March 1948; Cash Ledger, The Southeastern Life Insurance Company, May 1944 – March 1948

Upsize Box 10

Cash Ledger, Industrial Division, January 1944 – February 1948

Upsize Box 11

Check Record, 1929 – 1948

Credit Life Insurance Account Book, 1958 – 1961

Upsize Box 12

Debit Account Book, The Liberty Life Insurance Company, 1925

Upsize Box 13

Disbursement Ledger, January – September 1942

General Ledger, The Liberty Life Insurance Company, October 1919 – July 1920

Upsize Box 14

Ledger, The Liberty Life Insurance Company, 1933

Upsize Box 15

Subsidiary Ledger, 1950

3. Upsize

Upsize Box 15

Two (2) Industrial Life Insurance Company (Charleston, SC) policies, 1900, 1909

American Life Insurance Company (Charleston, SC) policy, ca.1910-1919

Fifty (50) Peoples Life Insurance Company (Charleston, SC) policies, 1900 (with letter from M. A. Wolff, Charleston, SC to H. L. Vogel, Greenville, SC on substituting Liberty Life Insurance Company policy for Peoples Life policy, April 23, 1932), 1912-1913, 1916-1918, 1921-1930

Seven (7) The Home Insurance Company (Charleston, SC) policies, 1901, 1904, 1908, 1910, 1913, 1915, 1917

Eight (8) Germania Life Insurance Company (Charleston, SC) policies, 1908, 1910, 1914, 1916-1918, 1921 (with Liberty Life Insurance Company change of policy form dated 1930)

Three (3) Liberty Life Insurance Company (Greenville, SC) policies, 1919-1921

Liberty Life Insurance Company policy No. 62685, Sarah Culler, August 23, 1920

Home Friendly Insurance Company of Charleston, SC Weekly Exhibit of Superintendent's Account to Home Office for Week Commencing September 25, 1922"

Cover letter of October 19, 1930 from P.E. Murphey, Industrial Department, Liberty Life Insurance Company, Charleston, SC to W. Frank Hipp, Liberty Life Insurance Company, Greenville, SC with enclosed specimen contracts/policies from the American Life Insurance Company of Charleston, SC; The Home Life Insurance Company of Charleston, SC; The Immediate Benefit Mutual Association of Charleston, SC; and The Peoples Life Insurance Company of Charleston, SC (25 items)

Insurance Company Income Tax Returns (Form 1120L), Independence Insurance Company, 1933-1934

Organizational charts, Liberty Life Insurance Company Actuarial Department, March 21 and December 31, 1941

Sample insurance policies, The Surety Life Insurance Company, Greenville, SC, ca.1948

Organizational chart (draft), Liberty Life Insurance Company, December 3, 1948

Organizational chart, Liberty Life Insurance Company, March 1949

Organizational chart, Liberty Life Insurance Company, March 1950

*Life Insurance News Data Monthly Press Release*, July 18, 1951

Organizational chart, Liberty Life Insurance Company, March 1953

Organizational chart, Liberty Life Insurance Company, November 12, 1953

*The Home Office Underwriter*, Volume 1, Number 4, November 1955

Organizational chart, Liberty Life Insurance Company, July 15, 1956

Supplement agreement, Liberty Life Insurance Company, ca.1958

Reports of Security Transactions, August-December 1959

Reports of Security Transactions, December 1959 and January 1960

Reports of Security Transactions, June-August 1960

Reports of Security Transactions, September-October 1960

Reports of Security Transactions, January-March 1961

Liberty Life Insurance Company, Supplemental Agreement: Automatic Premium Loan Agreement, ca.1961

Liberty Life Insurance Company Scrapbook, 1962-1968

Reports of Security Transactions, January-February 1962

Reports of Security Transactions, March-April 1962

Twelve Month Cash Flow Projection, December 3, 1962

Twelve Month Cash Flow Projection, December 21, 1962

Reports of Security Transactions, March-April 1963

Reports of Security Transactions, July-August 1963

Report of Security Transactions, September 1963; Securities Transactions October 8, 1963-November 11, 1963

Report of Security Transactions, November 1963; Proposed Terms, Cummings & Company, Inc. trust notes, 1963

Securities Transaction worksheets for stocks purchased and sold, October 8-November 11, 1963; Mortgage worksheet, Wachovia Bank & Trust, ca.1963

Securities Transaction worksheets for stocks purchased and sold, November 12-December 18, 1963; Report of Securities Transactions October 1963

Worksheet of mortgages, ca.1964; Securities Transaction worksheets for bonds purchased and sold, February 11-March 16, 1964; Securities Transaction worksheets for stocks purchased and sold, February 11-March 16, 1964; Securities Transaction worksheets for bonds purchased and

sold, March 17-April 13, 1964; Securities Transaction worksheets for stocks purchased and sold, March 17-April 13, 1964; Reports of Securities Transactions January-March 1964

Securities Transactions for December 19, 1962-February 10, 1964; Report of Securities Transactions December 1963

Reports of Security Transactions, April 30, May, and June 1964

Report of Security Transactions, July 1964

Report of Security Transactions, July 1964; Security Transactions July 14-August 7, 1964; Security Transactions August 8, 1964-[?]

Reports of Security Transactions, September-November 1964

Reports of Security Transactions, December 1964-January 1965

Twelve Month Cash Flow Projection, February 15, 1965

Report of Security Transactions, February 1965

Report of Security Transactions, March 1965

Stocks, Debt Securities worksheet, December 28, 1964-April 5, 1965

Report of Security Transactions, April 1965

Total Committed Funds Closed worksheet, May 1, 1965

Report of Security Transactions, May 1965

Report of Security Transactions, June 1965

Report of Security Transactions, July 1965

Report of Security Transactions, August 1965

Mortgage Loan and Private Placement Closings, Remainder of 1965, ca. December 1965

Cash Flow Projection, 1965-1966

Securities Transactions worksheets for bonds purchased and sold, stocks sold March 9-April 11, 1964; Exhibit A, Security Available for Proposed Loan, 1966

Commitment Planning Schedule, April 4, 1966 (2 copies)



Cash Statement, June 6, 1966

ACC-U-COMP SELLEBRATION poster, Baseball (blue), ca.1966

ACC-U-COMP SELLEBRATION poster, Chorus Line (cream), ca.1966

ACC-U-COMP SELLEBRATION poster, Statue of Liberty (yellow), ca.1966

List of Mortgage Loans for Purchase, ca.1966

Commitment Planning Schedule, 1966-1967

Organizational chart, Liberty Life Insurance Company, March 1967

Organizational chart, Liberty Life Insurance Company Accounting Department, undated

Organizational chart, Liberty Life Insurance Company Accounting Division without Field and Internal Audit Department, undated

Report of Security Transactions, February [no year]

### Map Case

Twentieth anniversary poster “75 Millions of Insurance Now in Force,” 1939

Painting of proposed Liberty Life Headquarters Building, ca.1950-1955

Study, “Japanese Terrace Gardens, Fourth Floor, Liberty Life Insurance Company, Greenville, South Carolina” by William Pitkin, Landscape Architect, Asheville, NC, December 14, 1964

Study, “Japanese Terrace Gardens, Fourth Floor, Liberty Life Insurance Company, Greenville, South Carolina” (colored) by William Pitkin, Landscape Architect, Asheville, NC, December 14, 1964

“Study for Main Floor Terrace, Liberty Life Insurance Company, Greenville, South Carolina” by William Pitkin, Landscape Architect, Asheville, NC, December 16, 1964

“Study for Main Floor Terrace, Liberty Life Insurance Company, Greenville, South Carolina” (colored) by William Pitkin, Landscape Architect, Asheville, NC, December 16, 1964

Study, “Japanese Terrace Gardens, Fourth Floor, Liberty Life Insurance Company, Greenville, South Carolina” by William Pitkin, Landscape Architect, Asheville, NC, February 16, 1965

Study, “Japanese Terrace Gardens, Fourth Floor, Liberty Life Insurance Company, Greenville, South Carolina” (colored) by William Pitkin, Landscape Architect, Asheville, NC, February 16, 1965

“You Can Win This Month 22-piece ‘Super Socketool’ Set” poster (2 copies), ca.1967-1968

Ordinary Life—Nonparticipating Payable at Death agreement, Liberty Life Insurance company, undated

Organizational chart (draft), Liberty Life Insurance Company, undated