External Link Setup - Canvas

This document will walk you through adding an “External Web Link” to your course. This will allow students to start the proctored exam process directly from a link in Blackboard.

1. Login to Canvas and load your course

2. Select “Settings” from your Course Navigation menu

3. Choose “Apps” from the tab menus

4. Search for “Redirect” and choose the app

5. Click “Add App”
6. Name the weblink: “Take RPNow Exams”

7. The URL should be the RPNow link for your students (example: 
   http://orgname.remoteproctor.com)

8. Leave “Force open in new tab” checked

9. Check the box to “Show in Course Navigation”

10. Click “Add App”

11. A new menu item will be added which allows students to simply click and navigate to the custom RPNow page for your organization