



CLEMSON UNIVERSITY OFFICE OF INDUSTRY CONTRACTS

OIC INTAKE FORM: OTHER AGREEMENT

To initiate a new project/matter, please complete this form and attach any supporting documents. If you have any questions, please call the Office of Industry Contracts at 656-3989. IF THIS IS AN URGENT MATTER, CALL OUR OFFICE IMMEDIATELY AFTER SUBMITTING THIS REQUEST.

Name:

Department:

Your Title:

Your Email:

Preferred Phone:

Deadline:

If less than 15 days, explain the urgency:

Name of Supervisor:

Matter Approved by Department Chair/Dean (enter his/her name):

Other Campus Departments/Units Involved (department/unit name and contact information):

Outside Parties Involved (name/company name/ mailing address/phone/email):

Subject:

Describe the matter requiring OIC assistance (including the desired outcome). If you have contacted OIC before about this matter, list the date and the OIC person you worked with in the past:

If you have additional documents related to this matter, please attach them in the email after clicking the Submit button below.