

**Clemson University Research Policies Manual
Clemson University Sponsored Project Management**

Waiver of or Reduction in Facilities and Administrative Rate
in all Research, Instruction, and Public Service Proposals Policy

Approved: February 12, 2013

Effective: February 12, 2013

Subject: Waiver of or Reduction in Facilities and Administrative Rate in All Research, Instruction, and Public Service Proposals

Statement

It is the goal of the University to grow research and increase the effective recovery of facilities and administrative (F&A) costs.

Purpose

The purpose of this administrative policy is to establish the guidelines for an allowable waiver or reduction of F&A costs.

Discussion

The University has assigned the responsibility to grow sponsored program activities and to increase the effective recovery of F&A costs to the Vice President for Research. Furthermore, in order to grow research and scholarly activities, the University must maximize the recovery of F&A costs. Request for voluntary waivers of or reductions of F&A costs will be carefully reviewed. The VPR is the delegated approving officer for all requests for waivers of or reduction in F&A rates in all research, instruction, and public service proposals. This delegation *does not* include a waiver of or a reduction in F&A in federally funded instruction and public service proposal when a proposal is in excess of \$200,000 or more per year,

Policy

No voluntary waivers or reductions of F&A costs will be allowed without approval of the Vice President for Research and shall only be approved in exceptional circumstances. Requests for waiver/reduction of F&A on PSA proposals require the approval of the Vice President of Public Service and Economic Development in addition to and prior to the approval of the Vice President for Research.

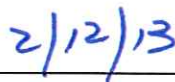
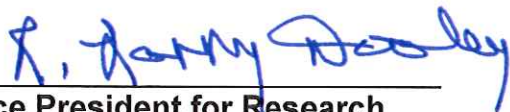
No waiver/reduction is allowed for federally funded instructional or public service proposals with requested funding in excess of \$200,000 per year.

If a grantor agency has an established policy that calls for an F&A rate lower than the University's negotiated rate, the lower rate will be applied with no penalty. Likewise, if a grantor agency has an established policy that disallows F&A costs, no F&A will be applied, and there will be no penalty. The grantor agency's policy must be applied

equally to all applicants submitting proposals to the agency from any University in the United States.

Approved:

Date:



Vice President for Research
