

**Clemson University
Office of Sponsored Programs**

Guidelines for Award Data for Research and Sponsored Program Activity Publication

Preamble

Clemson University recognizes that all research and scholarship should be recognized and encouraged. Therefore, when research awards of a non-routine nature, those normally not processed through the Office of Sponsored Programs and Small Restricted projects, and the associated expenditures meet the following criteria, the faculty member's award will be listed in the Research and Sponsored Program Activity publication. Furthermore, if a specific project number is provided, expenditures will be reflected in the Faculty Member's Sponsored Program Productivity numbers in the fiscal year that they occur.

When an award of funds or a Gift-In-Kind is given to the University or related, not-for-profit entity for the purpose of a **specific research activity or purpose**, the award will be listed in the Research and Sponsored Program Activity publication **provided** the information is submitted to the Office of Sponsored Programs and **approved** by the Vice President for Research and Economic Development.

Guidelines for Non-Routine Awards

State Appropriations/Awards for a **specific research activity or purpose** from the Commission of Higher Education, Economic Development Bond Act, Department of Commerce, etc., will be listed in the fiscal year the award is announced. Expenditures will be reflected in the Faculty Member's Sponsored Program Productivity numbers in the fiscal year that they occur.

Other Restricted Awards that are given for a **specific research activity or purpose** from companies, foundations, etc., will be listed in the fiscal year the official award is made or additional funds are received. Expenditures will be reflected in the Faculty Member's Sponsored Program Productivity numbers in the fiscal year that they occur.

Gift-In-Kind Awards that are given for a **specific research activity or purpose** from companies, foundations, individuals, etc., will be listed in the fiscal year the Gift-In-Kind is officially accepted by the Clemson University Foundation or other related not-for-profit entity.

Donor Restricted Funds or Endowments that are given for a **specific research activity or purpose** from companies, foundations, individuals, etc., will be listed in the fiscal year the official award is made or additional funds are received. Expenditures will be reflected in the Faculty Member's Sponsored Program Productivity numbers in the fiscal year that they occur.

Clemson University Research Foundation (CURF) Restricted, Sponsored Research, and CURF Research Funds that are awarded/given for a **specific research activity or purpose** will be listed in the fiscal year the official award is made or additional funds are received. Expenditures will be reflected in the Faculty Member's Sponsored Program Productivity numbers in the fiscal year that they occur.

Intellectual Properties

The projected value (as determined by a third party) of a donated patent or patent portfolio will not be listed at the time of the gift. Funds generated by the commercialization or sale of the intellectual property will be recorded in the fiscal year that funds are received. The value of the award will reflect funds retained by Clemson University. The award will be listed in each subsequent year as additional income is received. Expenditures will be reflected in the Faculty Member's Sponsored Program Productivity numbers in the fiscal year that they occur if the funds are utilized for a **specific research activity or purpose**.

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Patents based on intellectual property developed by University employees that are the result of a **specific research activity or purpose** will be listed in the fiscal year the patent generates funds and the value of the award will reflect funds retained by Clemson University. The award will be listed in each subsequent year as additional funds are received. Expenditures will be reflected in the Faculty Member's Sponsored Program Productivity numbers in the fiscal year that they occur if the funds are utilized for a **specific research activity or purpose**.

Revenue or fee for service received as a direct result of a **specific research activity or utilized for a specific research activity or purpose** (this does not apply to routine or standard testing) will be listed in the fiscal year the revenue funds are received. All expenditures will be reflected in the Faculty Member's Sponsored Program Productivity numbers in the fiscal year that they occur if a revenue pool is generated and the funds are utilized for a **specific research activity or purpose**