Staff Development Program (SDP) Core Curriculum (2017–18)

- SDP participants must complete at least 10 credits of the Core Curriculum as part of their program.
- Participants are responsible for scheduling and completing Core Curriculum activities unless an activity is denoted as 'SDP sponsored.' Participants will be notified when SDP sponsored activities are scheduled, but must confirm with the SDP Office their plans to participate.
- Participants may not 'double dip' core curriculum activities. For example, a core curriculum activity you completed may not also count as a professional, service or personal activity and vice versa.

Core Curriculum Choices	Max Credits Available
Part 1 – Teambuilding Participants must complete at least **3 credits** from activities below.	
Attend SDP sponsored teambuilding session at the Outdoor Lab	3 credits
Attend SDP sponsored information sessions - ex: brown bag lunch presentations	1 credit
Other options considered on case-by-case basis	1 to 3 credits
Part 2 - Communication & Critical Thinking Participants must complete at least **3 credits** from activities below.	
Attend SDP sponsored seminars	1 credit
Participate in diversity initiatives (examples include: Annual MLK Celebration, President's LGBTQ Task Force events, Ally training, Diversity and Inclusive Excellence Month, International Awareness/International Festival, Race and the University). More information can be found at http://www.clemson.edu/diversity/major-events.html	1 credit
View Skillport courses (examples include: *Ethical Decision-making in the Workplace*; *Professionalism, Business Etiquette, and Personal Accountability*; *Business Writing: How to Write Clearly and Concisely*). More information can be found at http://www.clemson.edu/ccit/learning_tech/eLearning/ *Skillport seminars must be at least one hour in length	1 credit
Part 3 - Clemson University Operations Participants must complete at least **2 credits** from activities below.	
Arrange and attend a brown bag lunch session (coordinate with SDP Office) to learn about an operational function of the University (parking enforcement, student affairs, etc.)	1 credit
Ride a full CAT bus route and tour CatBus facility (selfie)	1 credit
Participate in campus safety events: Campus Safety Walk, Crime at Clemson seminar, Violence in the Workplace Seminar (Events are usually held during September – Campus Safety Month)	1 credit
Attend a university-level event (selfie at graduation, convocation)	1 credit
Tour a historic CU property (Fort Hill, Hanover House)	1 credit
Tour the SC Botanical Garden	1 credit
Tour the Morgan Poultry Center	1 credit

Tour the Student Organic Farm	1 credit
Tour the Network Operations Center and Information Technology Center (at Research Park)	1 credit
Tour a Public Service and Agriculture (PSA) Research & Education Center (REC)	1 credit
Tour the Soils Lab and Plant Problem Clinic	1 credit
Part 4 - Clemson University Governance Participants must complete at least **2 credits** from activities below.	
Attend a Faculty Senate meeting	1 credit
Attend a Staff Senate meeting	1 credit
Attend an Extension Senate meeting	1 credit
Attend a Graduate Student Government meeting	1 credit
Attend an Undergraduate Student Government meeting	1 credit
Attend a Board of Trustees meeting	1 credit
Attend a college dean's meeting with faculty	1 credit
Attend a departmental meeting that you are not usually invited to attend (permission may be required)	1 credit

Documentation for Core Curriculum:

Core Curriculum activity forms must be completed for each activity selected. In addition to the activity forms, you must document your experience using:

- Parts 1, 2 and 3 can be documented by submitting a _signed_ activity form, a Skillport certificate or an email from the SDP office confirming your attendance (for SDP-sponsored events).

- Part 4 activities can be documented by submitting a _signed_ activity form or by submitting minutes reflecting your attendance at a meeting.

**Where indicated, a "selfie" or photo of yourself taken by someone else while you are performing the activity is acceptable.