



Progress Reports Information for students

Progress Reports allow instructors an opportunity to provide students with feedback on their performance in courses. They are intended to encourage students to reflect on their academic performance, take action, and improve their academic outcomes. The Progress Reporting period happens each semester near the midpoint of the semester, allowing students to make adjustments and connect with Clemson's resources.

Instructors may indicate that they have concerns about student performance in classes such as:

- Assignment Submission
- Course Attendance
- Course Performance

Students are encouraged to contact their instructor as soon as possible using the contact information in the course syllabus.

For more information, see the FAQs below:

How will I know if I receive a Progress Report? What steps should I take?

If you receive a Progress Report indicating concern, you will receive an email with recommended next steps. The actions you should take will vary depending on your individual academic situation. The email will contain a few specific recommendations for you, such as:

- Connect with your instructor to discuss how you can be successful in their course.
- Meet with your assigned [academic advisor](#) to understand your options and academic policies.
- Meet with an [academic coach](#) at the ASC, use [success strategy worksheets](#), or attend an upcoming [workshop](#) to learn more about how to study, prepare for exams, and manage your time.
- Go to a tutoring or PAL session led by an [ASC peer leader](#) with experience in your course.
- Connect with the [Writing Lab](#) for help with drafting and revising any written work.
- Review this list of [other campus resources](#) to identify any additional areas of concern.
- Identify additional academic support resources offered by your college (tutoring, mentoring, test prep, etc.)



Who sees my Progress Report?

Progress Reports can be seen by your instructors (only for the course they teach), your assigned advisors, staff in programs that you are affiliated with, and academic leadership within your college.

Will my Progress Reports appear on my transcript?

No, Progress Reports will not appear on your official or unofficial transcript.

Will I receive a Progress Report for every class?

Instructors are encouraged to submit feedback to all of their undergraduate students, especially students with academic concerns. You may not receive a Progress Report if your academic performance is satisfactory or unsatisfactory. If you do not receive a Progress Report for a particular course and you are concerned, you are encouraged to discuss it directly with your instructor.

Who can I contact if I have questions regarding Progress Reports?

If you have questions regarding feedback given to you for a particular course, contact your instructor directly for more information. You may also contact your academic advisor via CU Navigate. If you are experiencing personal issues or have a health concern, you should contact the [Dean of Students Office](#), or [Student Health Services](#) to meet with a staff member who can provide assistance.