



BILLING RATES - FY 08/09

DEPARTMENT NAME :
Publications and Promotions

VICE-PRESIDENT AREA :
Advancement

DESCRIPTION OF COMMODITY OR SERVICE :	UNIT OF BILLING	FY 08/09 RATE	CUSTOMERS BEING SERVED
2x3, 3.5x5, and 4x6 digital shoots-HP photo paper	each	\$2.00	internal and external
5x7 digital shoots-HP photo paper	each	\$2.00	internal and external
8x10 digital shoots-HP photo paper	each	\$4.00	internal and external
8.5x11 digital image	each	\$5.00	internal and external
Freelance Photography	per hour	\$50.00	internal and external
Digital Photo Shoots	per hour	\$12.50	internal and external
Equipment Replacement Overhead Fee	each order	\$3.50	internal and external
CD burns	each	\$3.00	internal and external
Digital to CD or disks	per hour	\$30.00	internal and external
Scanned slides,negatives or photos	each	\$3.00	internal and external
Alterations and enhancements of scans	each	\$4.00	internal and external
Proof Sheets/Digital Images	each	\$1.00	internal and external
Hourly rate per photographer	hour	\$25.00	internal and external
After hours rate per photographer	hour	\$30.00	internal and external
Non-assignment CD	each	\$10.00	internal and external