### BILLING RATES - FY 10/11

**DEPARTMENT NAME:** Publications and Promotion

**VICE-PRESIDENT AREA:** Advancement

<table>
<thead>
<tr>
<th>DESCRIPTION OF COMMODITY OR SERVICE</th>
<th>UNIT OF BILLING</th>
<th>FY 10/11 RATE</th>
<th>CUSTOMERS BEING SERVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>2x3, 3.5x5, and 4x6 digital shoots - HP photo paper</td>
<td>each</td>
<td>$2.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>5x7 digital shoots - HP photo paper</td>
<td>each</td>
<td>$2.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>8x10 digital shoots - HP photo paper</td>
<td>each</td>
<td>$4.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>8.5x11 digital image</td>
<td>each</td>
<td>$5.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>Freelance Photography</td>
<td>per hour</td>
<td>$55.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>Digital Photo Shoots</td>
<td>per hour</td>
<td>$15.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>Equipment Replacement Overhead Fee</td>
<td>each order</td>
<td>$3.50</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>CD burns</td>
<td>each</td>
<td>$3.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>Digital to CD or disks</td>
<td>per hour</td>
<td>$30.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>Scanned slides, negatives, or photos</td>
<td>each</td>
<td>$3.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>Alterations and enhancements of scans</td>
<td>each</td>
<td>$4.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>Proof Sheets/Digital Images</td>
<td>each</td>
<td>$1.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>Hourly rate per photographer</td>
<td>hour</td>
<td>$25.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>After hours rate per photographer</td>
<td>hour</td>
<td>$55.00</td>
<td>Internal &amp; External</td>
</tr>
<tr>
<td>Non-assignment CD</td>
<td>each</td>
<td>$10.00</td>
<td>Internal &amp; External</td>
</tr>
</tbody>
</table>