

FACULTY SENATE MEETING MINUTES

Date: March 10, 2020

Time: 2:30 p.m.

Location: Student Senate Chambers, Edgar Brown University Union

1. APPROVAL OF MINUTES

The Faculty Senate Meeting Minutes from Tuesday, February 11, 2020 were **approved as distributed**.

2. SPECIAL ORDERS

a. Sikes Parking. Dan Hofmann; Director, Parking and Transportation Services
Dan Hofmann discussed the changes to parking around Sikes Hall and previewed long term plans for changes to employee parking around campus over the next 5-10 years. Presentation is attached as Appendix A to these minutes.

3. REPORTS

a. Robert H. Jones, Executive Vice President for Academic Affairs & Provost
The Associate Provost for Faculty Affairs, Dr. Amy Lawton-Rauh, spoke on behalf of the Provost and updated the Faculty Senate on the current state of operations concerning COVID-19. The primary focus was on academic continuity and programs preparing for transitioning to online modality in case of closure or unavailability of institutional locations. Russ Kaurlo, Chief Information Officer, and staff from Clemson Online were available to answer questions.

b. Standing Committees

a. Finance and Infrastructure Committee – Chair Elliot Jesch

b. **Policy Committee** – Chair Kimberly Paul

The Policy Committee presented three reports for consideration by the Faculty Senate. All three reports (PCR201903, PCR201922, PCR201924) and their recommendations were **accepted** by the Faculty Senate by majority vote and are attached to these minutes in Appendix B.

c. Research and Scholarship Committee – Chair Patrick Warren

d. Scholastic Policies Committee – Chair Peter Laurence

e. Welfare Committee – Chair Betty Baldwin

c. University Committees/Commissions

i. **Committee on Committees** – Chair Mary Beth Kurz

The committee notified the Faculty Senate of an upcoming meeting to review two committees and will deliver a report at the next Faculty Senate meeting in April.

d. **President's Report**

4. UNFINISHED BUSINESS

5. NEW BUSINESS

The Secretary moved to consider FSR202002 “A Resolution to Extend the 2019-2020 Session of the Faculty Senate”. 2/3rd of the membership voted to consider the resolution. There was no debate, however questions were raised by the membership on the conflict with the constitutional limits on the session. The resolution was **approved** by 2/3rd of the membership and FSR202002 is attached to these minutes as Appendix C.

The President announced the effect of the resolution to be “in the event of institutional locations being unavailable on April 14th , the April Faculty Senate meeting will be conducted in an online synchronous method hosted via institutional login and the 2019-2020 Faculty Senate session will be extended until the regularly scheduled meeting on May 12th. Additionally, all terms of senators and alternates will be extended until the May 12th meeting of the faculty senate. Orientation and new senator, alternate, and new committee terms and will begin on May 12th.”

a. Faculty Senate Officer nominee presentations

Presentations were delivered by the officer candidates Senator Thompson and Senator Oldham. Peter Laurence declined his nomination by the Advisory Committee.

b. Election of Faculty Senate Officers

ELECTION FOR VICE-PRESIDENT TELLERS' REPORT	
Number of votes cast	31
Necessary for election (majority)	16
Senator Thompson received	29
Senator Summers received	2
ELECTION FOR SECRETARY TELLERS' REPORT	
Number of votes cast	23
Necessary for election (majority)	12
Senator Laurence received	2
Senator Oldham received	21

The Secretary confirmed the Tellers' Reports for the balloted elections of the Faculty Senate Vice President and Secretary. The President announced the results and confirmed the election of Senator Thompson as Vice President and Senator Oldham as Secretary.

ADJOURN

The Faculty Senate was **adjourned without objection** until April 14th, 2020.

ANNOUNCEMENTS:

1. March Convention of the Delegates Meeting: March 12, 2020, 3:00 p.m., Cooper Library 416 (Brown Room)
2. Faculty Senate Advisory Committee Meeting: March 24, 2020, 2:30 p.m., Cooper Library 416 (Brown Room)
3. Faculty Senate Executive Committee Meeting: April 7, 2020, 2:30 p.m., Cooper Library, 201A
4. Full Senate Meeting: April 14, 2020, 2:30 p.m., Student Senate Chambers



Calhoun Dr. Pedestrian Safety

Overview of “Why?”

- Long range framework plan envisions a pedestrianized campus core
- Construction of Business School and Douthit Hills necessitates pedestrian improvements at Calhoun Dr. intersection
- Green Crescent Trail plans call for pedestrian and bike paths connecting to Walter T. Cox Boulevard, increasing pedestrianization of this major road
- Perimeter Road widening is expected to divert vehicle traffic to Perimeter Rd, however Walter T. Cox Boulevard will remain open and will serve as an entry point to campus

Overview of “Why?”

- 3-way intersection of Calhoun/Parkway/Walter T Cox has significant pedestrian/vehicle interactions
- Intersection currently serves as the only entrance to one of the most in-demand parking lots
- The opening of the business school will substantially increase pedestrian traffic throughout the day



Stantec Traffic Findings

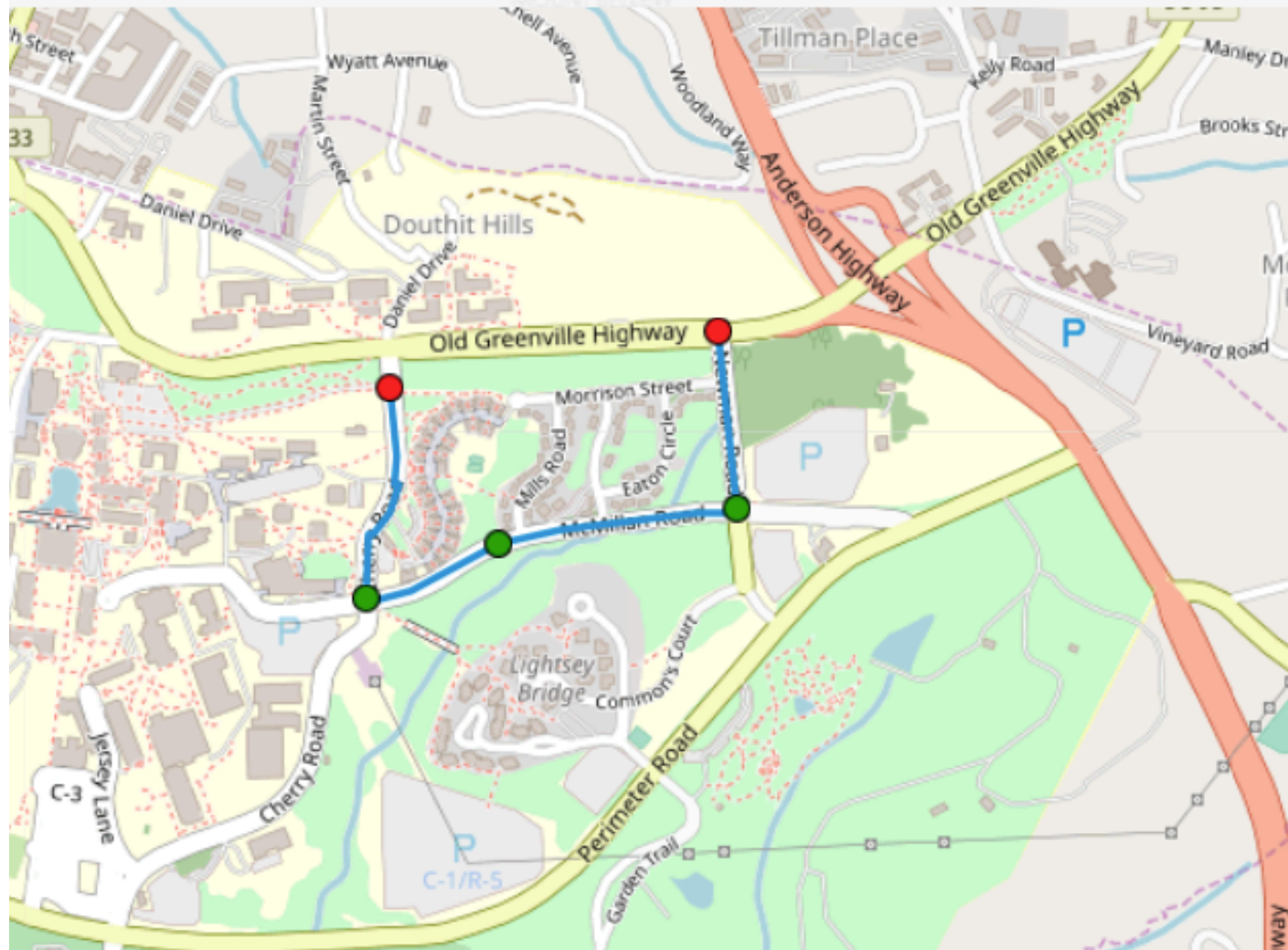
- Stantec studied many different scenarios for pedestrian safety and traffic flow in and around Sikes Hall and Parkway Drive, including expected effects of the Business School Building
- Recommendations from that study:
 - **Most impact: Closure at Calhoun Drive between Gantt Circle and Fort Hill Drive.**
 - Second most impactful: Two-way traffic along Parkway Drive to access the Sikes parking lot.
 - Simplest option – replace angle parking with parallel parking and restripe
 - Make Parkway Drive exit right-turn-only to avoid PM backups
- These recommendations are expected to largely address traffic flow at the Calhoun Dr. / Parkway Dr. intersection.
- Other options exist to repurpose parking to further discourage vehicle traffic through this corridor

Parkway Drive Concept Plan (cont)



PARKING SPACES
NET CHANGE = -76
TOTAL PROPOSED SPACES = 106
TOTAL EXISTING SPACES = 182

Parkway Drive - Right Turn Only



Additional Recommendations

- **Make Sikes Lot Reserved-Only**

- Eliminates “hunting” for spaces
 - Reduces overall traffic counts through intersection and improves safety for pedestrians walking through the lot
- Initial estimates - \$200,000 - \$300,000 in reserved revenue
 - Used to provide enhancements for peripheral lots
 - FREE parking using Park N Ride lots
 - Enhanced Shuttle / On-Demand service
 - LED lighting
- Would require parking replacement
 - Construct additional parking (E27 Gravel Lot at Douthit Hills)

- **Consider restricted access to Sikes Lot as a later phase**

- Study impacts of reserving lot and other improvements before moving forward

Impacts on Parking Inventory

- The proposed plan would result in the loss of employee parking inventory in similar proximity
- Net impact : -32 employee, no change for metered visitor
- Breakdown of impact :
 - Closing Calhoun Dr at Gantt Circle
employee spaces -13
 - Restriping Parkway Dr
spaces -47 employee
 - Replacing Calhoun Courts gravel lot
spaces -16 employee
 - Reserving Sikes Lot:
spaces +28 employee

30 metered visitor

Current Transit Services for Peripheral Lots

- Park - N - Ride parking lots have been constructed with LED lighting to the east and west of the main campus.

- Current convenient transit options: (adjustable to meet increased demand)

- East and West Park N Ride Routes run every 15-20 mins from 7am to 6pm M-Th

- From 6pm Demand service via mobile app, staff and students are 7-8 mins.

- R-06 fixed route from 6pm to midnight service

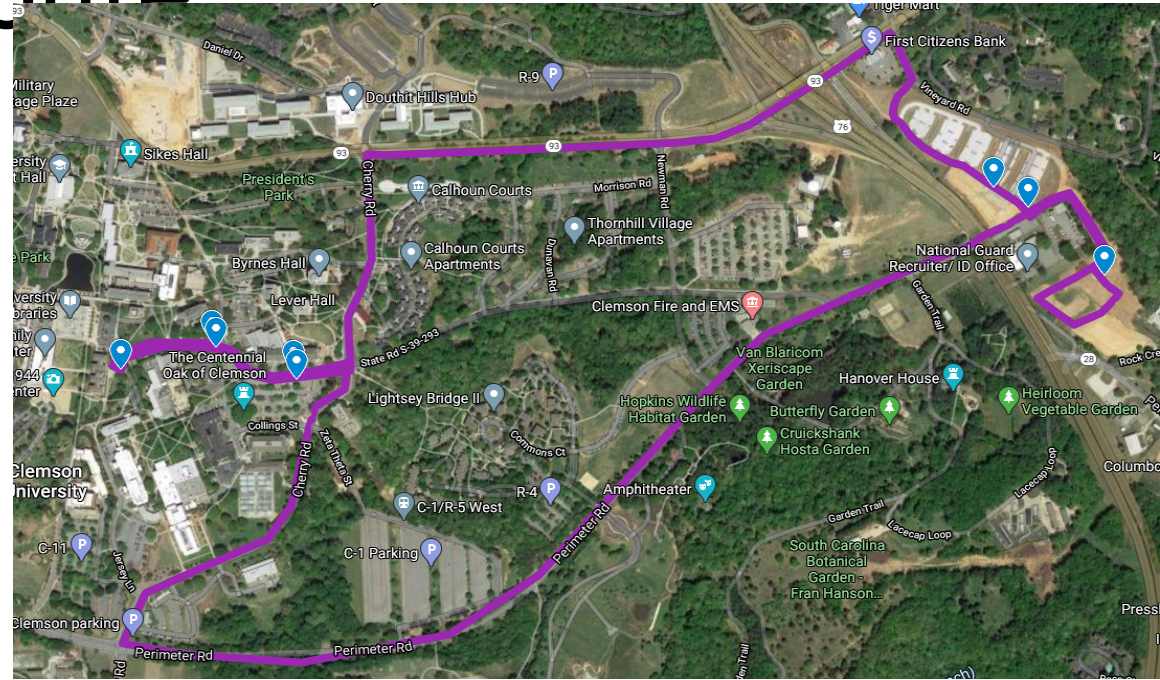


Improvements from Reserved Parking Revenue

- Depending on reserved permit rate and sales, estimated to generate ~\$200,000 in additional revenue
 - Reserved lot premium is \$960 annually (\$80 per month) in addition to regular permit rate
 - Generates \$195,000 – \$293,000 in additional revenue
- The following improvements would be used to enhance parking for non-reserved parkers
 - **FREE Parking Using Park-N-Ride Lots**
 - Additional revenue equates to free park-n-ride for 813 employees
 - Initial lost revenue estimates if free: \$75,000 (Current permit holders + displaced Sikes parkers)
 - **Park-N-Ride Transit Improvements**
 - Target peak-time shuttle frequency to <10 minutes (currently 15-20) minutes. - \$120,000
 - Extend PM service hours to 8PM - \$25,000

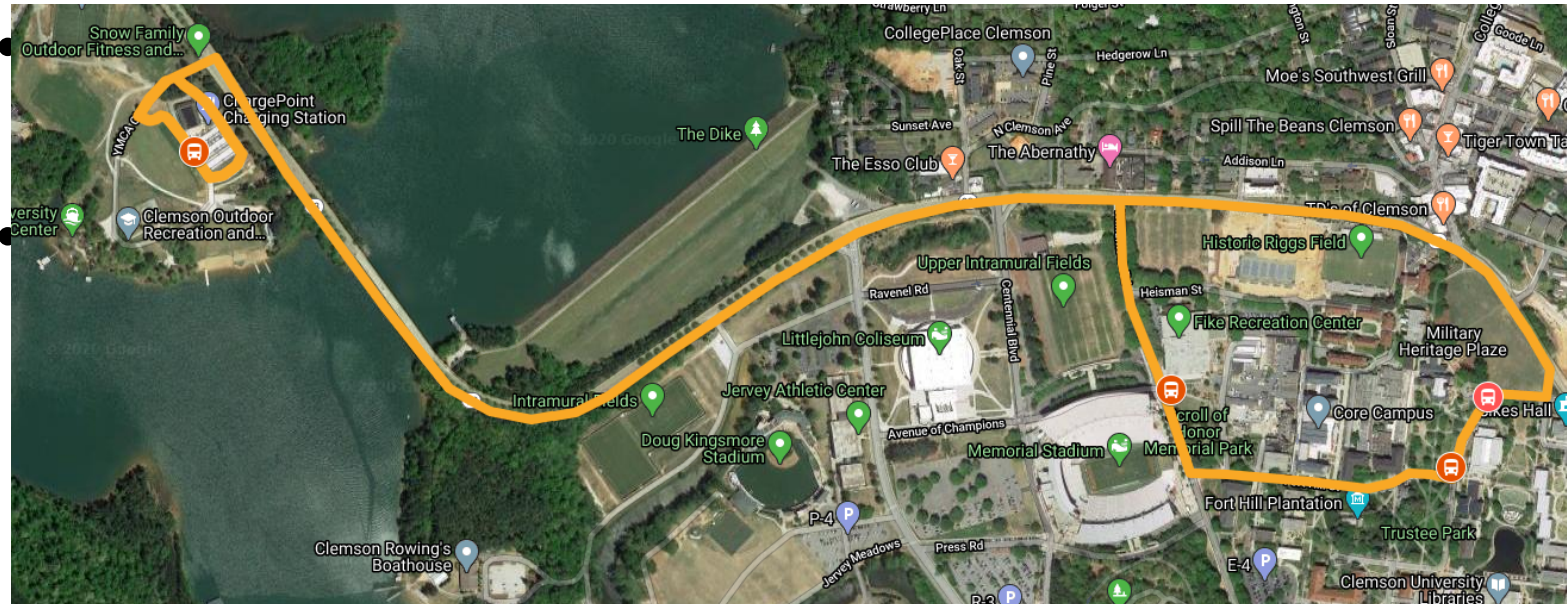
East Park-N-Ride Route

- **Permits Sold in FY20** (as of Jan 29, 2020)
 - Employee: 23
 - Student: 593
- **Total Transported (Aug to Feb 28):**
 - **35,300** (avg 22.3 riders per service hour)
- **Future Operations:**
 - Runs every 10 mins with three buses at peak times (7 am to 11 am & 3 pm - 6 pm)
 - Runs every 15 mins with two buses at off peak times (11 am to 3 pm)



West Park-N-Ride Route

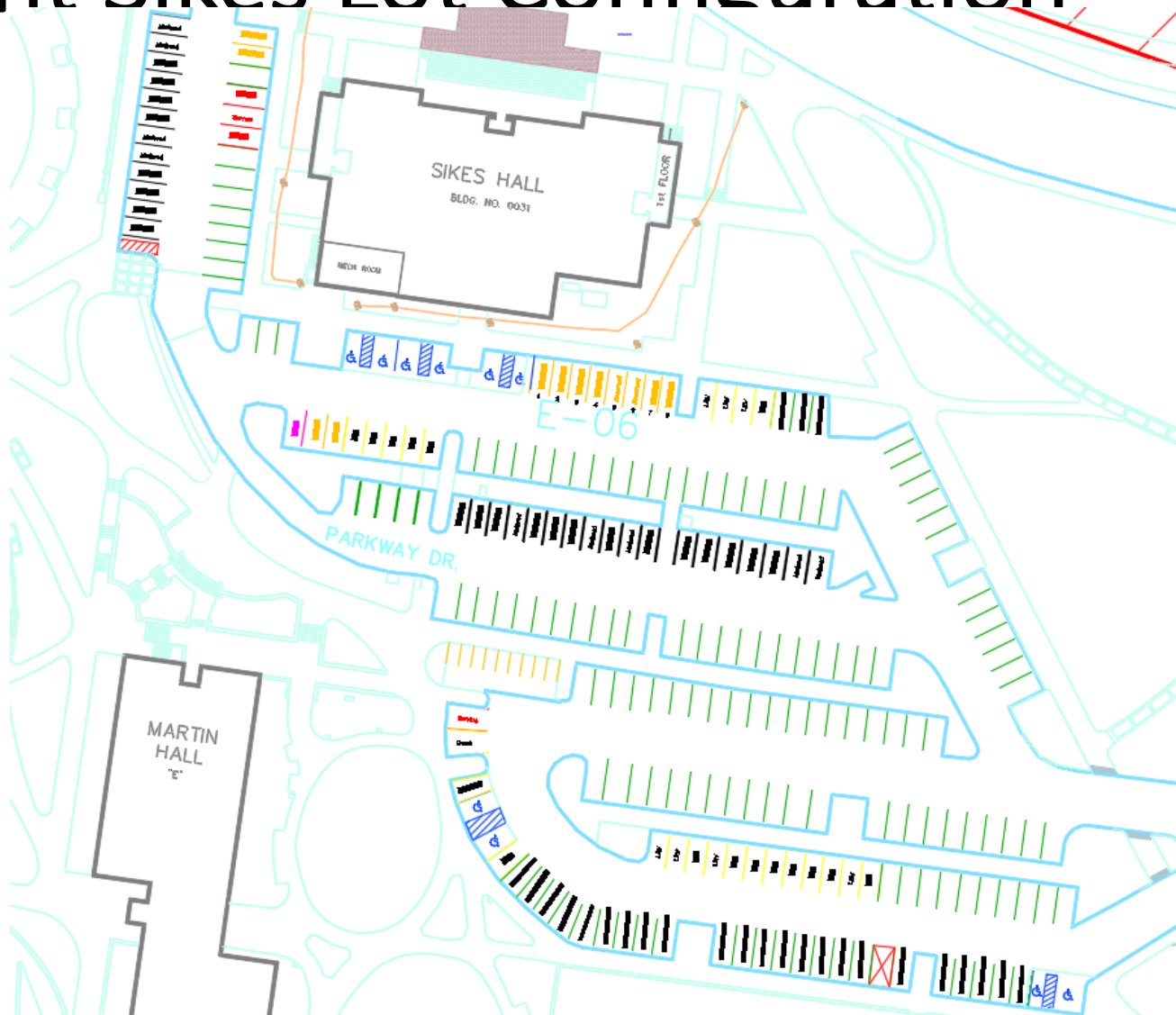
- **Permits Sold in FY20** (as of Jan 29, 2020)
 - Employee: 12
 - Student: 170
- **Total Transported (Aug to Feb 28): 9,182 passengers** (*avg. 9.6 riders per service hour*)



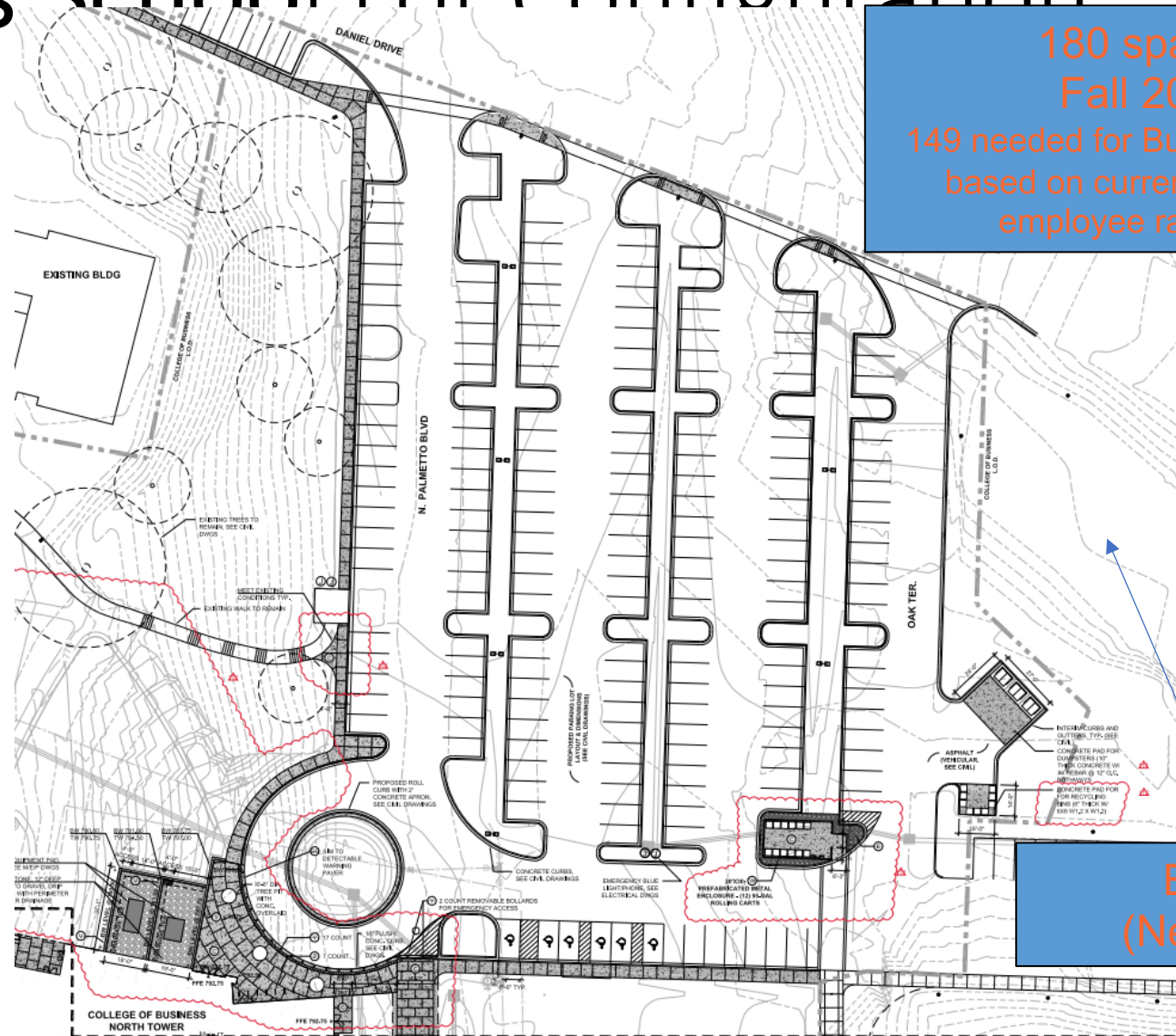
Approved Actions

- Parkway Drive to 2-way with right-turn-only out
- **Reserve Sikes Lot**
 - Evaluate traffic and study further restriction options
 - Use additional revenue to make improvements to improve convenience/cost of peripheral parking
- **Construct E-27 Lot** (mix metered visitor and employee)
- **Convert Calhoun Courts "gravel lot" to permanent, paved parking**
- **Replace select Thornhill Village units with additional parking inventory**

Current Sikes Lot Configuration



Business School Lot Configuration



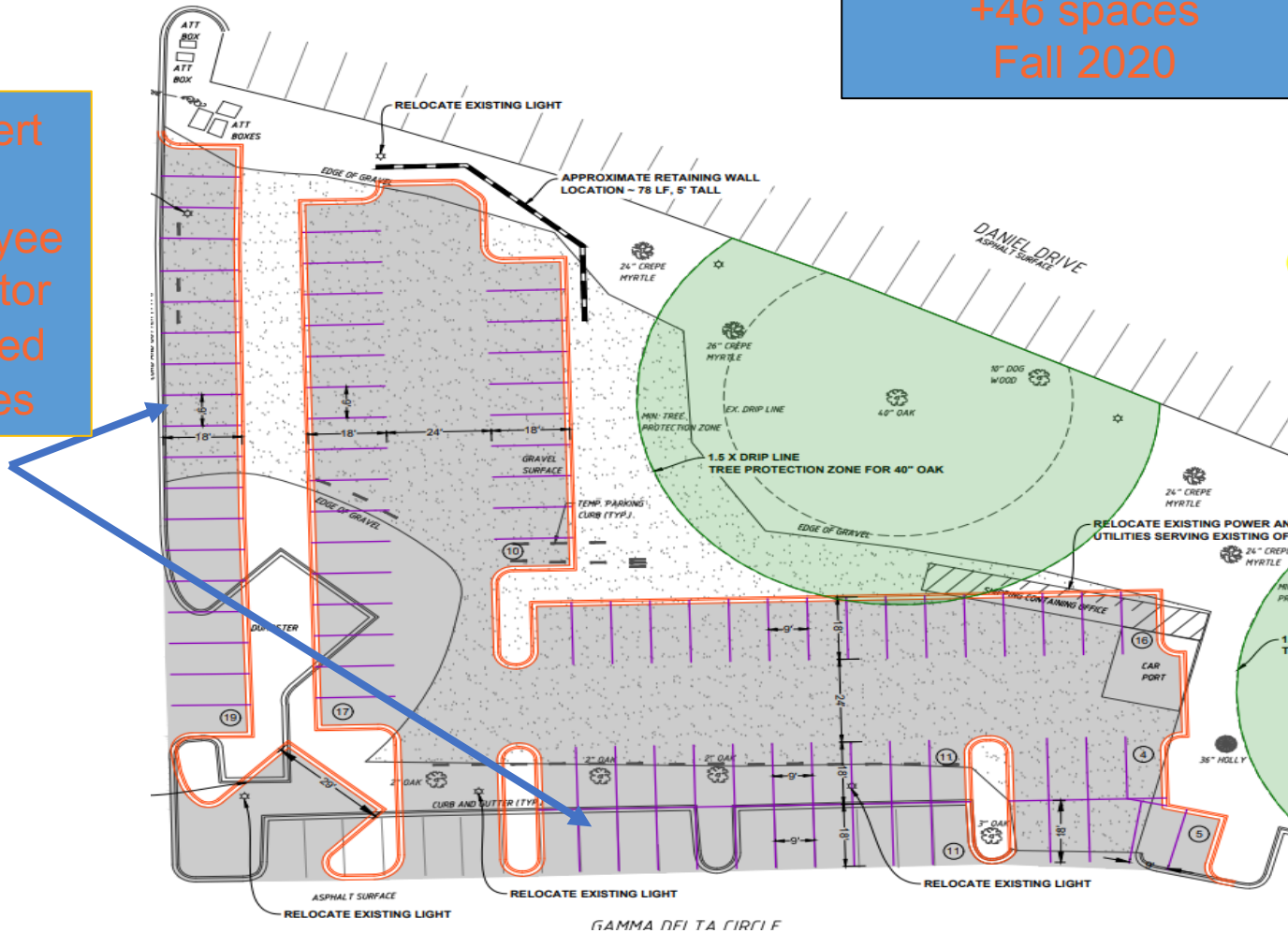
180 spaces
Fall 2020
149 needed for Business School
based on current permit-to-
employee ratio (.81)

E27 Lot
(Next Page)

E-27 Parking Lot Expansion Plan

+46 spaces
Fall 2020

Convert
30
Employee
to Visitor
Metered
spaces



GAMMA DELTA CIRCUIT

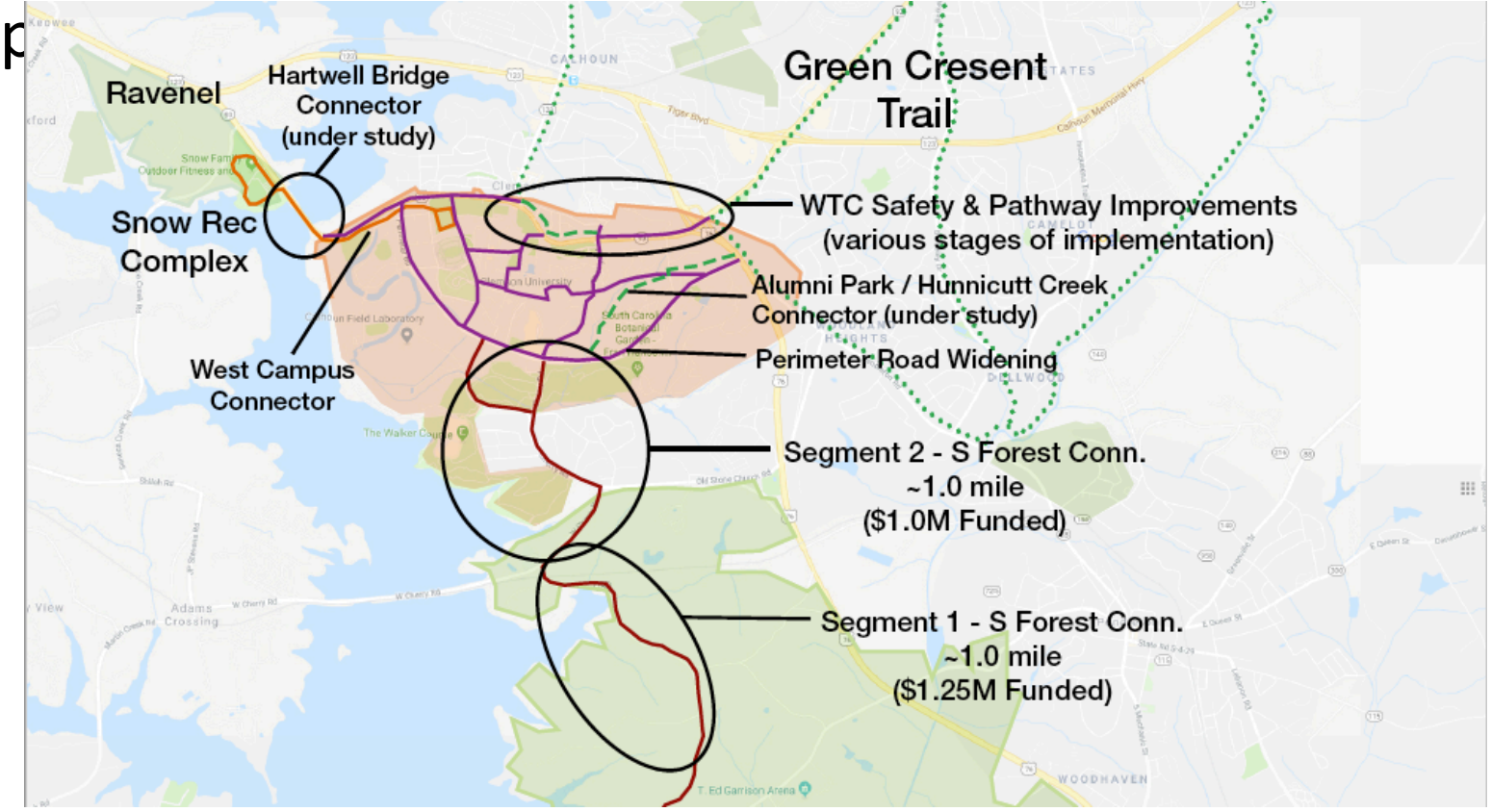
Thornhill Village Parking Expansion Option

- Thornhill Village is very low-density space that is planned for demolition in the next 5 years.
- Potential to convert a row of units to parking in proximity to parkway drive.



Bicycle and Pedestrian Improvement Projects

- The composite image below illustrates the current status of bikeway and pedestrian projects to



Long Range Framework Plan - Parking



Long Range Framework Plan – Kite Hill

- Begin to Construct 500+ Spaces Over 3 Years and Create a Transit Hub
- Need to Further Study Perimeter Road Corridor



Future Plans and Perimeter Road

Clemson is investing \$21 million to divert traffic to perimeter road. Current traffic counts exceed 15,000 vehicles per day, expected to increase significantly

- Currently intersections provide 22 opportunities (●) to turn left onto perimeter road, 16 without signalization
- The University needs to carefully plan the future of perimeter road corridor to avoid future traffic management challenges



Perimeter Road Enhancements



Approved Actions - Revisited

- Parkway Drive to 2-way with right-turn-only out
- **Reserve Sikes Lot**
 - Evaluate traffic and study further restriction options
 - Use additional revenue to make improvements to improve convenience/cost of peripheral parking
- **Construct E-27 Lot** (mix metered visitor and employee)
- **Convert Calhoun Courts "gravel lot" to permanent, paved parking**
- **Replace select Thornhill Village units with additional parking inventory**

POLICY COMMITTEE REPORT 201922

Policy Committee Response to 2019 COACHE Survey Report

Policy Committee has considered this matter under the charge of general university policy review and faculty participation in university governance and submits this report for consideration by the Faculty Senate.

Background

In Feb. 19, 2019 meeting of the Faculty Senate Executive Committee, the Faculty Senate President charged each Faculty Senate Committee to consider the findings in the report resulting from the 2019 COACHE Survey (COACHE Report) within the framework of their purview and to report back to the Faculty Senate any recommendations arising from the COACHE findings.

Discussion

The COACHE survey report as distributed to Faculty Senate Committee members by Tigers Advance was a 5-page executive level review showing actual and comparative data of summative metrics (i.e. metrics composed of a composite of individual survey questions). The Policy Committee felt the report was not detailed or granular enough to provide sufficient insight to recommend substantive policy changes, and therefore postponed discussion until a more detailed report, like the Dean's Report of the prior COACHE Survey, could be distributed.

Upon learning a more detailed report was not forthcoming, the Policy Committee discussed the extant report in May 2019. The Policy Committee evaluated the COACHE survey report as received in light of any potential revisions to the *Faculty Manual*. The Committee determined the most relevant subjects highlighted in the report relevant to the committee's charge were: (1) the clarity of tenure expectations and (2) the perception of faculty leadership in shared governance metrics. The Policy Committee determined the report was not detailed enough to generate substantive policy recommendations, but did inspire some general findings, as detailed below.

The Policy Committee discussed the COACHE Report again in Nov. 2019, when the Associate Provost for Faculty Affairs (APFA) was in attendance to aid in the discussion and to provide the committee with background of the new COACHE report design format. The APFA also announced a new retention and departure survey that is being conducted in association with COACHE. The committee discussed the faculty survey and the report design and concluded that the survey design was not conducive to create actionable policy discussion.

Findings and Conclusions

The Policy Committee found that:

The new COACHE Survey Report format has limited utility in guiding policy change. The Policy committee concluded that the new abbreviated format of the COACHE Survey Report lacks the detail necessary for a substantive analysis of Clemson policy and the specific factors that might be driving the summative metrics. Without additional granularity in the data, the Committee cannot make specific data-driven recommendations to achieve improved outcomes, which greatly reduces the return on investment of money and faculty time.

Recommendations

The Policy Committee recommends that the "owners" of the COACHE Survey data work with COACHE and Clemson OIR to generate and distribute in a timely manner a more detailed (and therefore much more useful) report akin to the Dean's COACHE report distributed after the prior COACHE Survey.

The Policy Committee has closed discussion in this matter pending new information.

POLICY COMMITTEE REPORT 201903

Review of the Status of Alumni Distinguished Professors

The Policy Committee has considered this matter under the charge of general university policy review, the appointment, tenure, and promotion of faculty; and faculty participation in university governance and submits this report for consideration by the Faculty Senate.

Background

The Policy Committee received a request from the Provost's Office to examine the matter of whether faculty members who are named Alumni Distinguished Professors retain their title and their stipend if they accept administrative appointments. Principal questions raised to the Policy Committee pertaining to this matter included: (1) How are Alumni Distinguished Professors selected, and by whom? (2) Who is in charge of the Alumni Distinguished Professor award? And (3) What is the source of the stipend money received by Alumni Distinguished Professors?

Selection of Alumni Distinguished Professors

Regarding the selection of Alumni Distinguished Professors and authority for making determinations about the Alumni Distinguished Professor award—pertaining to the first two questions raised above—the *Faculty Manual (2019-2020)* indicates in Chapter IV§B.3.d.i that “A limited number of Alumni Distinguished Professors (ADP) are selected from those Clemson University faculty holding the rank of professor who have been employed by Clemson University for at least five years. Selection is based on dedication to and excellence in teaching and a continuing commitment to Clemson University and Clemson students. Alumni Distinguished Professors receive a salary supplement from the Clemson University Alumni Association, and one ADP serves on the Alumni National Council.” The *Faculty Manual (2019-2020)* (2019-2020) further stipulates that selection occurs as follows (Chapter IV§B.3.d.ii):

- (1) The regular faculty of each college elects a college selection committee with representatives from each department offering undergraduate courses.
- (2) Each college selection committee forwards not more than three nominees to the final selection committee.
- (3) The final selection committee is composed of the collegiate deans and chaired by the senior collegiate dean in terms of service as dean,
- (4) The final selection committee recommends a single nominee for each vacancy to the Provost.
- (5) The Provost forwards all documentation, along with any comments, to the President of the University for final approval.

- (6) If the President of the University so directs, the Provost solicits the committee for additional nominations.
 - (a) If additional nominations are requested, the college selection committee will again submit nominees to the final selection committee and the entire selection process is repeated

Funding Source

Regarding sources of funding for the stipend associated with holding the Alumni Distinguished Professor appointment—pertaining to the third question raised above—via inquiry with the Associate Provost for Faculty Affairs, it was determined that funding for this award currently comes from two sources: (1) \$5,000 for each Alumni Distinguished Professor comes from Provost E&G funds that were given and designated for this use (\$85,000 plus fringe costs annually); (2) the other portion, in equal amount, comes from a CUF allocation to the University Budget Office. There are no associated fund agreements for this funding.

Retention of Title

The *Faculty Manual (2019-2020)* is not prohibitive with regard to Titled Professorships retaining their titles upon acceptance of an administrative appointment. Chapter IV.B.3.e.iii, *Special Considerations: Administrators as holders of Endowed Chairs or Titled Professorships* indicates the following:

IV.B.3.e.iii(1): In the case that a sitting department chair is a candidate for an endowed chair or titled professorship, the search and screening process described in CHAPTER IV.B.3.e.i(2) shall be used though the dean will fill the role of the department chair.

IV.B.3.e.iii(2): If a prospective department chair is a candidate for an endowed chair or titled professorship, such an appointment must be ratified by a two-thirds vote of approval by the faculty of the affected department. This vote shall be by secret ballot and shall be administered by the department's TPR committee.

IV.B.3.e.iii(3): If the holder of the chair or endowed professorship is a department chair or prospective department chair, the appointments shall be independent.

Discussion and Findings

The Policy Committee reviewed the current language in the *Faculty Manual (2019-2020)*. Upon review, the committee came to a consensus that the language was unclear in its structure. That is, while the *Faculty Manual (2019-2020)* indicates in *Special Considerations: Administrators as holders of Endowed Chairs or Titled Professorships* (Chapter IV.B.3.e.iii) that the administrative appointment shall be independent of endowed chair or endowed professorship, section IV.B.3.e.iii(3) is less clear about how this applies to Titled Professorships, including that of Alumni Distinguished Professor specifically.

The Policy Committee also found no evident termination procedures or guidelines in the *Faculty Manual (2019-2020)* for this professorship, for those appointed prior to August 1, 2015, and thus

no limits on its length. However, the appointment may be term-limited if appointed after August 1, 2015, subject to the provisions of award agreement (see Chapter IV.B.3.e.i.3.5).

In November 2019, the Policy Committee met with the Provost's Office and learned that it has developed unofficial guidelines (draft dated 03.01.18) outlining procedures for appointment to the Alumni Distinguished Professor. Some discrepancies between the *Faculty Manual (2019-2020)* and the guidelines were noted.

Conclusion and Recommendations

The Policy Committee concludes that the *Faculty Manual (2019-2020)* does not prohibit faculty members who are named Alumni Distinguished Professors from retaining their title if they accept administrative appointments, however the issuance of an associated monetary award originating from the Alumni Association is no longer an accurate statement of practice.

The Policy Committee recommends that *Faculty Manual (2019-2020)* be reconciled with: (1) the guidelines regarding selection criteria, (2) provisions related to the independent nature of this titled professorship from any administrative appointment; and (3) the circumstances under which the associated stipend for this appointment may be removed (if any). Clarification regarding the termination procedures or guidelines about the length of the professorship also appears to be warranted either in the *Faculty Manual (2019-2020)* or a published set of guidelines pertaining to the professorship.

Additionally, this committee recommends that the *Faculty Manual (2019-2020)* be amended to either reflect the current funding sources of the Alumni Distinguished Professor stipend or remove the reference altogether.

POLICY COMMITTEE REPORT

Standing Agenda Item 201924: Policy Committee Response to RCR201907 Predatory Publishing

(Approved 1/21/2020)

The Policy Committee has considered this matter under the charge of general university policy review and faculty participation in university governance and submits this report for consideration by the Faculty Senate.

Background

Predatory publishing is a growing concern in academia and threatens the university's research reputation and impacts tenure and promotion decisions. The Research Committee found no uniformly required formal training available from the University for identifying and managing predatory publishers. The Research Committee further noted that the Faculty Manual delegates the evaluation of research to the departments and chairs (as appropriate), but does provide guidelines to help those evaluations in Appendix B§2.d., which indicates that evaluation should include consideration of "Completion of research and reporting of findings in appropriate publications and/or professional meetings." The Research Committee recommended that more direct guidelines are needed and should be considered being explicitly addressed in the Faculty Manual.

Discussion & Findings

The Policy Committee discussed the Research Committee's recommendation at their Nov. 2019 meeting. The Policy Committee agreed that predatory publishing is a growing issue and that additional training is needed. The Policy Committee determined that inoculation against predatory publishing should be discipline-specific, as different fields deploy different forms of publishing (conference abstracts, proceedings, books, journal articles, print and online journalism, etc.). The Policy Committee also noted that predatory publishing training is needed not just by faculty, but also students and administrators. Thus, the Policy Committee found that addressing predatory publishing training in the TPR checklist, Appendix B, or Appendix C would not cover the broader target audience for such training.

Conclusions

In response to the recommendation of the Research Committee to consider including direct guidelines in the Faculty Manual that explicitly address predatory publishing, the Policy Committee concluded that the Faculty Manual is not an appropriate venue to address the need to avoid predatory publishing due to:

- (1) the need to include students and administrators in predatory publishing training

(2) the status that evaluation of research productivity and thus, determination of "appropriate publications" is the purview of each department.

Recommendations

The Policy Committee recommends that each College and/or Department, in collaboration with the Libraries, consider implementing discipline-centered training on predatory publishing and making this training available as part of faculty and academic administrator onboarding, and a part of new graduate student orientation.

The Policy Committee has closed discussion in this matter pending new information.



1
2 **FACULTY SENATE RESOLUTION 202002**

3 **Faculty Senate Consideration: March 10, 2020**

4
5 **Topic:** “Extending the 2019-2020 Session of the Faculty Senate”

6
7 **Whereas,** Clemson University makes provision for faculty participation in planning,
8 policymaking, and decision-making with regard to academic matters; and

9
10 **Whereas,** the University also provides for such participation in matters of faculty welfare and
11 general university concern; and

12
13 **Whereas,** in Article II§2, *The Constitution of The Faculty of Clemson University* indicates that
14 “Elections shall be held in March of each year [for vacant seats], terms of office to begin with
15 the April meeting of the Senate”; and

16
17 **Whereas,** in Article II§2, *The Constitution of The Faculty of Clemson University* indicates that
18 “The retiring officers shall serve at the April meeting through the completion of Unfinished
19 Business.”; and

20
21 **Whereas,** the Faculty Senate has not created a continuity plan for the continuation of faculty
22 shared governance operations at Clemson University in the event of all or parts of institutional
23 site locations being closed and/or unavailable; and

24
25 **Whereas,** University officials continue to closely monitor COVID-19 and are actively engaged
26 in daily planning in an effort to inform and reduce the risk to faculty, staff, students and visitors
27 from the virus; and

28
29 **Whereas,** the University may close access to institutional locations on short notice to reduce
30 such risk reducing the ability of the Faculty Senate President to call a special meeting; it is

31
32 **Resolved,** that, in the event of institutional location closures or unavailability during the April
33 14th transition meeting of the Faculty Senate, the regularly scheduled April 14th meeting be
34 conducted in an online synchronous method hosted via institutional login; and it is

35
36 **Resolved,** that the 2019-2020 Faculty Senate session be extended until the regularly scheduled
37 meeting on May 12th.

38
39 *This resolution will become effective upon approval by the Faculty Senate. If approved and in*
40 *the event of institutional location closure or unavailability on April 14th all terms of Senators*
41 *and Alternates will be extended until the May 12th meeting of the Faculty Senate. Orientation*
42 *and new Senator, Alternate, and new committee terms and will begin on May 12th.*