



BILLING RATES - FY 24/25

DEPARTMENT NAME :

Records and Registration

VICE-PRESIDENT AREA :

Provost - Academic Affairs

| DESCRIPTION OF COMMODITY OR SERVICE : | UNIT OF BILLING | FY 24/25 RATE | CUSTOMERS BEING SERVED |
|--|----------------------------|--------------------------|---|
| Transcript Sales Fees | per transcript | \$12.00 | Students purchasing transcripts |
| Diploma Mailing Fee | per diploma | \$10.00 | Students requesting diplomas to be mailed |
| *Legal Name Change on Replacement Diploma | each | \$50.00 | Graduate requesting name change on previously issued diplomas |
| Clearinghouse Degree Verify Surcharge | each | \$5.00 | Employers and background search firms |
| Student Records Subpoena | each | \$50.00 | Requesting attorney's office |
| Late Fees for GS-2 | per application | \$25.00 | Candidates applying after deadline |
| Daily Add On Fees ** | per day | \$5.00 | Candidates applying after deadline |
| Late Graduation Application Fee *** | per application | \$75.00 | Candidates applying after deadline |
| Late Graduation Additional late fee | per day | \$5.00 | Candidates applying after deadline |

*** There is no limit on Graduation Application Late Fees



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|--|------------------------|----------------------|--|
| Application Fee for Returning and Transient Students | per application | \$40.00 | Returning CU students, or students from other institutions taking a CU class |
| Tru-Copy/Certified Diploma Fee | per copy | \$10.00 | Students/Graduates requesting certified copies of diploma |
| Tru-Copy/Certified Transcript Fee | per copy | \$10.00 | Students/Graduates requesting certified copies of transcript |
| Legacy Certified Electronic Diploma | each | \$70.00 | Students who graduated prior to implementation of certified electronic diplomas (prior to December 2023) |
| Replacement/Additional Diploma Fee (Domestic Mailing) | each | \$35.00 | Graduates requesting replacement or additional diplomas (Domestic Mailing) |
| Replacement/Additional Diploma Fee (International Mailing) | each | \$50.00 | Graduates requesting replacement or additional diplomas (International Mailing) |
| Replacement/Additional Diploma Cover Fee (Domestic Mailing) | per cover | \$45.00 | Graduates requesting replacement or additional cover (Domestic Mailing) |
| Replacement/Additional Diploma Cover Fee (International Mailing) | per cover | \$85.00 | Graduates requesting replacement or additional cover (International Mailing) |