



BILLING RATES - FY 25/26

DEPARTMENT NAME :
Office of Human Resources

VICE-PRESIDENT AREA :
VP for Finance and Operations

DESCRIPTION OF COMMODITY OR SERVICE :	UNIT OF BILLING	FY 25/26 RATE	CUSTOMERS BEING SERVED
HR Employee Resource Fair			
Vendor Booth	per booth	\$300.00	External Vendors
Training & Development			
DISC Assessments	Per person	\$100.00	CU Departments
Strengths Finders	Per Person	\$55.00	CU Departments
Training Cost	per seat	\$25.00	External Customers
Background Checks			
Basic Employee Background Check Package	per staff member	\$18.00	CU Departments
Faculty Background Check Package	per faculty member	\$24.00	CU Departments
Volunteer Background Check Package	per volunteer	\$13.50	CU Departments
Student Background Check Package	per student	\$13.50	CU Departments
Social Media Check	per employee	\$20.00	CU Departments
Employee + MVR	per staff member	\$19.00	CU Departments
Faculty+ MVR	per faculty member	\$25.00	CU Departments
Students + MVR	per student	\$19.00	CU Departments



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Volunteers + MVR	per volunteer	\$14.50	CU Departments
MVR	per employee	\$0.00	CU Departments
Recruitment Advertising Packages			
Academic Job Advertising Package	per package	\$0.00	CU Departments
Business Job Advertising Package	per package	\$0.00	CU Departments
Engineering Job Advertising Package	per package	\$0.00	CU Departments
Finance and Accounting Job Advertising Package	per package	\$0.00	CU Departments
Information Technology	per package	\$0.00	CU Departments
Medical/Healthcare	per package	\$0.00	CU Departments
Athletics Job Advertising Package	per package	\$0.00	CU Departments
Trades/Technical	per package	\$0.00	CU Departments



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Drug/Alcohol Testing			
First Lab/Premier BioTech/Quest Drug Screen	per test	\$49.25	CU Departments/Employees/Applicants
First Lab/Premier BioTech/Quest Breath Alcohol Screen	per test	\$55.00	CU Departments/Employees/Applicants
First Lab/Premier BioTech/Quest Breath Alcohol Screen Document Management Fee	per alcohol test	\$5.00	CU Departments/Employees/Applicants